



National Urban and Community Forestry Advisory Council

Fall 2017 Business Meeting

Oklahoma South Room (first floor lower lobby), Hyatt Regency Tulsa

Monday November 13, 2017

9:00 AM - 5:00 PM Central

9:00 – 9:15 Introductions/Safety Message (Roll Call – Nancy)

Council: Lance, Lisa, Robert, Liam, Steve, Walt, Eli, Karen, Clair, Patti, Karen, Bill, Scott, and, Sara
Forest Service Staff: Jan Davis, Lauren Marshall, Steve Koehn, and Nancy Stremple
Guests: David John, City of Des Moines

Forest Service Leadership Remarks:

- Lance provides some updates and summarizes the meeting.
- Patti mentions strategic goals of the Secretary and discusses the new Chief Tony Tooke goals, such as, being a good neighbor and reach out with shared stewardship and volunteerism. Improving conditions of forests and grasslands.
- Discussed the President's Budget. The Senate has not put out their marks and a Continuing Resolution, CR will run until Dec. 8.
- Steve Koehn provides the Cooperative Forestry Perspective.

9:15 – 9:45 Council Updates (Nancy)

Past Meeting Minutes

Motion Liam, Karen second passes - Vote Approved.

9:45 – 10:15 Forest Service Updates (Lauren and Jan)

- Program & Budget.
- New Administration Priorities.
- Initiatives, TSD/Vibrant Cities Lab.
- UCF Year in Review/Implementing the 10 Year Action Plan.
- The nomination package is now moving forward with some edits.
- Annual report will be on a regular schedule.
- Program and budget CR until Dec 8 and may have a budget before the end of year. We follow the 2017 budget for 2018.
- Program Accomplishment Reporting – The Community Accomplishment Reporting System, CARS report is down for managing and developing communities. The population served has increased by 2 million. Mentioned possible changes to the reporting system.
- Technology Science Delivery- Beth Larry's position has not been filled.
- The Deep Dive focuses on public health and storm water.
- The Council will work together to do an action plan and see a strong base that fits with the mission of this administration – Lance.

10:30 – 10:45 Break



10:15-10:30 National Partners Discussion (Lance and Lauren)

- December 6 SUFC Steering Committee and the annual meeting is March 7.
- Lisa will be the NUCFAC representative at the meeting.
- There was a concern about the SUFC structure that was clarified.
- Lauren updated the members on the urban wood utilization project.

10:45 – 11:15 Council Activities Discussion

- NUCFAC Presence at the Partners Conference
 - o NUCFAC materials at USFS booth
 - o NUCFAC listening session
 - o Highlighting the Grant Impact Assessment
- Council listening session: Lisa, Bill, Lance at podium
- Explained role of FS UCF program and NUCFAC's role. Explained the Sustainable Urban Forestry Coalition's role.
- The public response was encouraging, and great questions were asked. Discussed doing it again next year.

11:15 – 11:45 Council Work Team updates

- UCF Ten Year Action Plan- Implementation/Outreach – Claire Robinson /Liam Kavanagh
- Discuss policy area statement by Liam for Conference of Mayors and others
- Clair emphasize the large scale. Using big data for planning and focused on the big picture
- Annual report / Recommendation - Karen suggested the action plan focus on three items and the Year in Review, provide examples if factoids were not available, then provide stories, incorporated Secretary's focus areas, and verbiage. Next, adopt any comments on the recommendations.
- After the break out, vote to improve it and provide minor edits.
- Grants Review summary, discussion of funding based on availability.
- Leadership Teams – Lance discussed the structure work teams
- If a member has a potential second term let Lauren know

11:45 -12:00 Reserved Public Comment

Contact nstremple@fs.fed.us minimum of 1 week prior to meeting.

David John – Education - Society of Municipal Arborists, SMA – Interned. From a small town in Iowa interested in a forestry career. We need urban and community forestry advocates for high school. We could become forester in advance, but it is disconnected in our education system. Agriculture is also being side stepped. We need to have more natural resource management opportunities.

12:00 – 1:00 Lunch Break – On Own

1:00 – 1:30 U&CF Response in the aftermath of Hurricane Harvey- Paul Johnson

1:30 – 2:00 Grant Report out

- Grant Work Team – Lisa and Scott



- Motion to move the review panel's recommendation. Six strong proposal those need motion ask 6 grantees for further information and not include the other two.
- **Motion** – to move the six proposals forward to address the review panel and Council's comments. **Sara motion, Second Walt, Sara abstain, Council Vote: Approved**

2:15 – 2:30 Discussion of Presentations & Rest of Day Schedule

2:30 – 2:45 Break

Scott Josiah receives the NASF award for life work with Urban and Community Forestry.

2:45– 3:45 Council Break Outs

3:45 – 4:30 Report Outs

Annual Report to the Secretary of Agriculture – Bill Hubbard

- *Final vote on 2017 recommendations; discuss key themes for Chair's cover letter*
- *Layout workflow and key topics to target for next few years (using template)*

Motion: Walt motion, Sara second Question Discussion on the evolving.

Vote all approved. Lance put a cover letter

Discussed a more developed process to the format. **Themes for report for next year.** Will discuss at March meeting. Will have some flexibility and have a recommendation ready for that. Scale up for some recommendation themes

- Forest health and collaboration ac
- Interconnectivity
- Forests create happy communities
- Rural communities

(Karen send to Nancy) good start for next year. Will go forward)

National UCF Challenge Cost Share Grants – Sara Davis

- *Discuss 2017 projects to invite to respond to review questions; finalized 2019 RFP*

Leadership Team – Lance Davisson

- Lance will roll off and help transition the interim chair, Lisa Ortega.
- Lisa will bring in the new folks, work team leads. Interim is temporary the Secretary will appoint the new chair.

Ten Year Urban and Community Action Plan Implementation – Clair Robinson / Liam Kavanagh:

- Liam works with Rockefeller, Bloomberg, Trust for public lands and nature conservancy. Trees are primary for addressing weather events, water quality and quantity and in discussion we might participated with them at us conference of mayors in Washington DC in January.



- Clair discussed working with stakeholders to grow at urban forestry at the site and large scale. Do a one pager to translate into Spanish and Mandarin? Use research to draw people in.
- Take on the things we are doing anyway.
- Lauren mentioned the Rockefeller resilience portal, identifying different ways to use the itree tool to help community's recovery and build resiliency. (Send to Clair to edit.) Creating one pagers.
- Lance suggests the team members continue to advance ucf in relation to the action plan.

4:30 – 5:00 Meeting Close Out Discussions

- Next Steps, Awards, Next Meeting Plans, Dinner Plans
- March meeting dates
- Next meeting plan. Winter/ Spring March 20 Virtual
- Summer Washington DC - Date TBD
- Fall (FY 2019) Irvine CA, November 7-8, 2018
- If we have new members, then it should be a face to face instead of virtual.

Awards Recognition. Bill Hubbard and Lance Davisson

The Council thanks Patti for her input.

5:00 Adjourn