



**FOREST SERVICE MANUAL
NATIONAL HEADQUARTERS (WO)
WASHINGTON, DC**

**FSM 2300 – RECREATION, WILDERNESS, AND RELATED RESOURCE
MANAGEMENT**

CHAPTER 2340 – PRIVATELY PROVIDED RECREATION OPPORTUNITIES

Amendment No.: The Directive Manager completes this field.

Effective Date: The Directive Manager completes this field.

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Approved: NAME OF APPROVING OFFICIAL **Date Approved:** mm/dd/yyyy
Title of Approving Official

Posting Instructions: Amendments are numbered consecutively by title and calendar year. Post by document; remove the entire document and replace it with this amendment. Retain this transmittal as the first page(s) of this document. The last amendment to this title was xx00-xx-x to xxxxx.

New Document	2340	xx Pages
Superseded Document(s) by Issuance Number and Effective Date	2340 (Amendment 2300-2006-1(04/03/2006) id_2340_2008-1, 11/28/2008	31 Pages 5 Pages

Digest:

2344.3 – Changes caption from “Campgrounds and Related Recreation Facilities” to “Campground and Related Granger-Thye Concessions.” Revises cross-reference to replace the reference to the LWCFA with a reference to REA.

2344.31 – Revises direction in paragraph 1 requiring a 50 percent discount to holders of Golden Age and Golden Access Passports and Senior and Access Passes.

Renumbers existing paragraph 2 to paragraph 5 and sets forth new direction in paragraphs 2, 2(a), 2(b), and 2(c) for honoring passes, reducing the discount on camping fees from 50 to 10 percent and requiring concessioners to provide a 10 percent discount to holders of Golden Age

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and Golden Access Passports and Senior and Access Passes and free use to holders of Annual and Volunteer Passes at SARF day use sites.

Renumbers existing paragraph 3 to paragraph 6 and sets forth new direction in paragraph 3 imposing an increase in the land use fee to compensate for increases in revenue over \$10,000.

Renumbers existing paragraph 4 to paragraph 7 with minor non-substantive changes, and sets forth new direction in paragraph 4 requiring that discounts and free use to pass holders be factored into proposed land use fees.

Renumbers existing paragraph 5 to paragraph 8 with minor non-substantive changes, recodes changes to paragraph 5, revises direction previously set out in paragraph 2, and removes the outdated reference to the LWCFA.

Renumbers existing paragraph 6 to paragraph 9 with minor non-substantive changes, recodes changes to paragraph 6, revises direction previously set out in paragraph 3, and removes the outdated reference to the LWCFA.

Renumbers existing paragraph 7 to paragraph 10 and updates direction identifying holder maintenance responsibilities in campground concession prospectuses and operating plans according to amendments to Section 7 of the Granger-Thye Act regarding the land use fee offset agreement.

Renumbers existing paragraph 8 to paragraph 11, with minor non-substantive changes.

Renumbers existing paragraph 9 to paragraph 12 and revises direction to include requirements of the NRRS contract.

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2344 – CONCESSIONS INVOLVING GOVERNMENT-OWNED IMPROVEMENTS

2344.3 – Campground and Related Granger-Thye Concessions

This section applies to concession operation of government-owned campgrounds and related recreation improvements which qualify for charging an expanded or a standard amenity recreation fee under the Federal Lands Recreation Enhancement Act (REA) (16 U.S.C. 6802(f) and (g)(2).

2344.31 – Policy

1. Require holders of campground concession permits issued before **[effective date of this directive]** to give holders of Golden Age and Golden Access Passports and Senior and Access Passes a 50 percent discount on camping fees unless the holders agree to amend their permit to incorporate all of the requirements in paragraphs 2(a), 2(b), 2(c), and paragraph 3.
2. Require holders of campground concession permits that were issued after **[effective date of this directive]** to:
 - (a) Give holders of Golden Age and Golden Access Passports and Senior and Access Passes a 10 percent discount on camping fees. Applicants for campground concession permits may propose additional camping discounts for holders of Golden Age and Golden Access Passports and Senior and Access Passes.
 - (b) Give holders of Golden Age and Golden Access Passports and Senior and Access Passes a 10 percent discount at day use sites included in campground concessions that qualify for charging a standard amenity recreation fee under REA; and
 - (c) Give holders of Annual and Volunteer Passes free use at day use sites included in campground concessions that qualify for charging a standard amenity recreation fee under REA; and
3. Require holders of campground concession permits that were issued before **[effective date of this directive]** and that have been amended per paragraphs 2(a), 2(b), and 2(c) to pay the applicable surcharge from the schedule below for the remaining term of their permit:

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Increase in Gross Revenue	Percentage of Gross Revenue Added to the Land Use Fee
\$10,000 or less	No change
\$10,001 to \$25,000	0.25
\$25,001 to 50,000	0.5
\$50,001 to 75,000	1.0
\$75,001 to 100,000	1.5
Over \$100,000	2.0

4. Require applicants for campground concession permits to consider in their proposed land use fee all discounts and free use that must be provided under section 2344.31, paragraph 2. The Forest Service may not reimburse holders for these costs.
5. Encourage holders of campground concession permits to charge the public per unit to maintain a comparable fee structure with campgrounds operated by the Forest Service.
6. Authorize holders of campground concession permits to charge for a facility, such as a picnic area, boat ramp, or swimming area, only if the Forest Service could charge for the facility under REA.
7. Specify in the prospectus that applicants describe in detail in their proposal how they plan to handle all aspects of law enforcement and associated training.
8. Issue new permits for a term up to 5 years, with an option to extend the term for up to 5 years based on sustained satisfactory performance. The authorized officer has the discretion to authorize shorter terms to accommodate future management needs and decisions, such as site rehabilitation, anticipated changes in the applicable land management plan, and modifications to the campground concession program.
9. Identify the holder's operational responsibilities, including the holder's obligations to: provide a designated representative on or near the site to take action in the concessioner's behalf; maintain and administer the site to the Recreation Opportunity Spectrum (ROS) class and development scale specified in the prospectus and special use permit; maintain and not change the number of units, facilities, and type of experience or services provided; and administer the permit themselves and not reassign, transfer, or sub-permit the authorized operations.
10. Identify holder maintenance responsibilities in campground concession prospectuses and operating plans. Require holders to be responsible for government and holder maintenance, reconditioning, renovation, and improvement of facilities per the campground concession permit and corresponding Granger-Thye fee offset agreement.

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The holder may make improvements, such as replacing vault toilets with flush facilities, paving interior roads, upgrading facilities, and installing utilities, when these improvements are approved as part of the Granger-Thye fee offset agreement.

11. Do not accept interim operation and maintenance responsibilities or partial responsibilities for tasks such as visitor protection or operation and maintenance of utility systems. In isolated cases, such as when a utility system serves more than one authorized use, the Forest Service may retain maintenance responsibility and charge the holder prorated costs.

12. Unless otherwise provided by the National Recreation Reservation Service (NRRS) contract, ensure that holders of campground concession permits use the NRRS for all reservation services for their campground concessions. When reservation services will be required, include that requirement in the prospectus and permit, and provide a copy of the NRRS Operating Procedures Manual to the holder. When participating in the NRRS, the following requirements apply:

- a. At least 60 percent of the campsites in a campground must be reservable;
- b. The minimum booking window must be 0 to 4 days, that is, campsites must be reservable on the date of arrival or up to 4 days in advance of arrival; and
- c. The NRRS Operating Procedures Manual must be incorporated as an appendix to the annual operating plan.