ALL-HAZARDS INCIDENT MANAGEMENT TEAM
UNIT 1:
INTRODUCTION AND OVERVIEW
WHAT IS USFA?

• USFA (U.S. Fire Administration) is a component of the Federal Emergency Management Agency (FEMA).
• The main branches within USFA are
  – National Fire Programs.
  – The National Fire Academy (NFA).
  – National Fire Data Center.
USFA AND OTHER AGENCIES/GROUPS

- National Wildfire Coordinating Group (NWCG)
- ESF-4 of the National Response Plan (NRP)
- Department of Transportation (DOT)/National Highway Traffic Safety Administration (NHTSA) Emergency Medical Services (EMS) Division; FICEMS
- Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), Federal Bureau of Investigations (FBI), and State/local investigators
- Emergency Services Sector of Department of Homeland Security (DHS) Critical Infrastructure Protection programs
- National Incident Management System (NIMS) Integration Center
- Emergency Management Institute (EMI)
WHAT IS AN ALL-HAZARDS INCIDENT MANAGEMENT TEAM?

- Command and General Staff members and support personnel
- Predesignated roles and responsibilities
- Typed based on the level of training and experience
- Formal response requirements and responsibilities
- Available 24/7/365 for response within the State or Region
- Possibility—mobilization for deployment to another State
<table>
<thead>
<tr>
<th>Type</th>
<th>Description</th>
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<tbody>
<tr>
<td>Type 1</td>
<td>National or State team (existing) for incidents of national significance</td>
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<tr>
<td>Type 2</td>
<td>National or State team (existing) for incidents of regional significance</td>
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<tr>
<td>AHIMT</td>
<td>Multiagency/Multijurisdiction team for extended incidents</td>
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<tr>
<td>Local</td>
<td>Single and/or multiagency team for expanded incidents</td>
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<tr>
<td>Local</td>
<td>Single-discipline team for initial action and small incidents</td>
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USFA ALL-HAZARDS INCIDENT MANAGEMENT TEAM TECHNICAL ASSISTANCE PROGRAM

- ICS-100, 200, 300, 400, and IS-700
- This course
- Field training (shadowing)
- Position-specific training
- Refresher/Sustainment training
FIELD TRAINING
ORGANIZATION

USFA Program Mgr.

Field Training Liaison Officer

AHIMT Chief of Party

AHIMT Members

FS or Incident Host Agency

IMT Incident Commander

Command and General Staff
• Primary contact and program lead for the U.S. Fire Administration (USFA)
• Serves as the interface between the:
  – Designated All-Hazards Incident Management Team (AHIMT) point of contact
  – States and Regions
  – Field Training Liaison Officer
INCIDENTS APPROPRIATE FOR FIELD TRAINING

Characteristics:
- Expected duration of incident a minimum of 7 days
- Deployment of a Type 1 or Type 2 AHIMT
INCIDENTS APPROPRIATE FOR FIELD TRAINING (cont'd)

- All Incident Command System (ICS) functions should be fully engaged.
- Incident Management Team (IMT) must be willing to accept the AHIMT members.
ALL-HAZARDS INCIDENT MANAGEMENT TEAM COURSE

- Delivered to entire team
- Command and General Staff functions
- Team dynamics
- Customized simulations
- Tailored for specific audiences
Upon completion of the All-Hazards Incident Management Team (AHIMT) course, through lecture, group discussion, simulated exercises/activities, and written/oral examination, the students will be able to perform as working members of an AHIMT.
COURSE OVERVIEW

- Unit 1: Introduction and Overview
- Unit 2: Introduction to All-Hazards Incident Management Team Training
- Unit 3: Command and General Staff Functions
- Unit 4: Team Dynamics and Decisionmaking
- Unit 5: The Planning Process
- Unit 6: All-Hazards Incident Management Team Onscene Operations
EXPERIENTIAL ACTIVITIES AND SIMULATIONS
EVALUATION AND FINAL SIMULATION CONSIDERATIONS

- Informal evaluation
- Performance feedback with checklist
- Written exam
UNIT 2: INTRODUCTION TO ALL-HAZARDS INCIDENT MANAGEMENT TEAM TRAINING
Upon completion of this unit, through lecture, group discussion, and interactive activities, the students will be able to define an All-Hazards Incident Management Team (AHIMT) and explain the purpose of an AHIMT at the local, State, regional, tribal, and national levels.
A comprehensive resource either to augment ongoing operations through provision of infrastructure support or, when requested, to transition to an incident management function to include all components/functions of a Command and General Staff.
THE PURPOSE OF AN ALL-HAZARDS INCIDENT MANAGEMENT TEAM

• Large-scale/Complex incidents, disasters, and preplanned events.
• Using an AHIMT will strengthen Command, control, and coordination.
UNIT 3: COMMAND AND GENERAL STAFF FUNCTIONS
Upon completion of this unit, through lecture, group discussion, and interactive activities, the students will be able to perform the responsibilities of the All-Hazards Incident Management Team (AHIMT) Command and General Staff positions during the development of an Incident Action Plan (IAP).
INCIDENT COMMANDER
COMMAND STAFF ROLES AND RESPONSIBILITIES
THE PUBLIC INFORMATION OFFICER
LIAISON OFFICER
SAFETY OFFICER
GENERAL STAFF ROLES AND RESPONSIBILITIES
OPERATIONS SECTION
CHIEF
PLANNING SECTION CHIEF
UNIT SUMMARY

• The roles and responsibilities of the Command Staff at large/complex incidents.
• The roles and responsibilities of the General Staff at large/complex incidents.
• How SMART objectives are written.
• The elements of an IAP.
UNIT 4:
TEAM DYNAMICS AND DECISIONMAKING
TERMINAL OBJECTIVE

Upon completion of this unit, through lecture, group discussion, and interactive activities, the students will be able to demonstrate individual and team behaviors that support effective team dynamics and decisionmaking during an incident.
MEMBERS OF THE ALL-HAZARDS INCIDENT MANAGEMENT TEAM ALSO SERVE AS LEADERS OF THEIR FUNCTIONAL TEAMS.
EVEN THE INCIDENT COMMANDER MAY BE PART OF A DIFFERENT TEAM
ALL OF THESE TEAMS JOIN TOGETHER IN THE OVERALL RESPONSE EFFORTS
THEIR ATTITUDE AND EFFECTIVENESS WILL SPREAD THROUGH THE ENTIRE RESPONSE ORGANIZATION
UNIT SUMMARY

- Leadership qualities that contribute to effective team dynamics.
- The benefits and drawbacks of different communication styles.
- Team behaviors that promote effectiveness.
- How decisions, biases, and intuition influence incident management.
- Human factors and culture in incident management.
- How to develop a team critique process.
UNIT 5:
THE PLANNING PROCESS
Upon completion of this unit, through lecture, group discussion, and interactive activities, the students will be able to apply the planning process effectively during a simulated large/complex incident.
OPERATIONAL PERIOD PLANNING CYCLE PLANNING "P"
LOGISTICS SECTION CHIEF

- Inventory service and support needs for the incident
- Determine what might be needed; think outside the box to consider nontraditional resources
- Determine communications needs
- Review the draft ICS Form 215G, Operational Planning Worksheet
- Help determine Planning Meeting location
LOGISTICAL ISSUES

- Briefing area--size, seating, shelter, PA system, lighting
- Display--briefing agenda, times, maps, and graphics
- Stage--elevate presenters
- IAP duplication--number of copies
- Distribution of IAP
- Branch/Division/Group--breakout areas
UNIT SUMMARY

• How to gather information to formulate an IAP.
• How team members work independently and collectively in developing an IAP.
• How to conduct or participate in an AHIMT Planning Meeting.
• How to conduct and participate in AHIMT Operations Briefing.
• How to prepare an IAP and how to use it in the Operations Briefing.
UNIT 6: ALL-HAZARDS INCIDENT MANAGEMENT TEAM ONSCENE OPERATIONS
Upon completion of this unit, through lecture, group discussion, and interactive simulation, the students will be able to develop and implement an Incident Action Plan (IAP) for major incidents.
Activity 6.1
Planned Event--Central City's July 4th International Food and Wine Tasting Festival
Activity 6.2
Customized Simulation
COURSE SUMMARY

• Implemented a previously developed IAP during an incident at a planned event.
• Created and implemented an IAP for a major, large-scale incident.
• Organized the necessary elements of a fully staffed AHIMT.