

Date: 05/12/2011

To: Ground Support

Contract No: AG-024B-C-11-9002, AG-024B-C-11-9003, AG-024B-C-11-9005, AG-024B-C-11-9006, AG-024B-C-11-9007, AG-024B-C-11-9008, AG-024B-C-11-9009, AG-024B-C-11-9010, AG-024B-C-11-9011.

Project: National Type 2-1A Firefighter Crew Services

Contractor: A.S.I. Arden Solutions, Inc.; ASP Fire; Firestorm Wildland Fire; GFP Enterprises, Inc.; Grayback Forestry, Inc.; Lost River Fire Management Services, Inc.; Miller Timber Services, Inc.; Pacific Oasis Wildfire Suppression; PatRick Environmental, Inc.

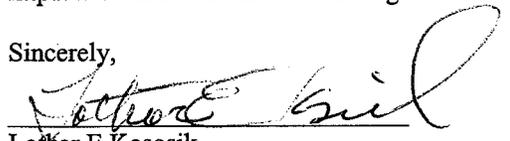
You are hereby designated project inspector for the above contracts. Your major duties and responsibilities are:

1. Assist the Contracting Officer's Technical Representative (COTR) and Contracting Officer (CO) with contract enforcement of the technical specifications, work schedules, labor standards and compliance with environmental, health and safety issues of the contract. Perform Pre-use and Release Inspections on Contractor's Crew Vehicles and document findings on Optional Form 296. Ensure Contractor's Representative provides a signature for both the Pre-use and Release Inspections findings. (Refer to Section J Exhibit C of the National Type 2-1A Firefighter Crew Services Contract).
2. Advise the Contractor promptly of any deficiencies noted in Pre-use inspection and if not corrected by the Contractor within 24 hours or within a timeframe identified by the Government Inspector, issue Form FS-6300-12 Notice of Noncompliance.
3. Report promptly to the COTR or CO any refusal or failure by the Contractor to bring crew vehicles into compliance within 24 hours or other agreed to timeframe.
4. Keep Unit Log or official daily diary about all actions, happenings, and other developments that may be useful to have recorded at a later date in the event of a dispute or investigation. A copy of all pertinent documentation related to contractor deficiencies and a Performance Evaluation will be forwarded to the Contracting Officer at the National Interagency Fire Center (NIFC) in Boise, Idaho at the end of each 2 week assignment.
5. The inspector shall not act as foremen, perform any duties for the Contractor, or interfere with the management of the work by the Contractor.
6. Assist in maintaining a contract file of all documents, including the official daily diary/unit Log, Performance Evaluations and other records prepared at the incident related to the administration of the contract.
7. Establish proper working relations with Contractor's authorized representatives.

It is emphasized that you, as an Inspector secure compliance with the specifications of the contract. It is essential, therefore, that you familiarize yourself with the terms and conditions of the contract. The contract specifications are provided at [http://www.fs.fed.us/fire/contracting/crews/crew\\_contract.pdf](http://www.fs.fed.us/fire/contracting/crews/crew_contract.pdf)

Your responsibilities are limited to the areas specifically listed in this letter. You have no authority to make any commitments or changes that affect price, quality, quantity, delivery, or other terms and conditions of the contract. You shall not redelegate your designated authority to another person. You may be personally liable for unauthorized acts. All questionable items must be immediately referred to the COTR or CO. The current list of designated COTRs for these contracts is provided at <http://www.fs.fed.us/fire/contracting/crews/crews.htm>.

Sincerely,

  
Lothar E Kososik  
Contracting Officer's Technical Representative

cc: Contractor, Contracting Officer, NIFC: COTR File

Date: 05/12/2011

To: Operations

Contract No: AG-024B-C-11-9002, AG-024B-C-11-9003, AG-024B-C-11-9005, AG-024B-C-11-9006, AG-024B-C-11-9007, AG-024B-C-11-9008, AG-024B-C-11-9009, AG-024B-C-11-9010, AG-024B-C-11-9011.

Project: National Type 2-1A Firefighter Crew Services

Contractor: A.S.I. Arden Solutions, Inc.; ASP Fire; Firestorm Wildland Fire; GFP Enterprises, Inc.; Grayback Forestry, Inc.; Lost River Fire Management Services, Inc.; Miller Timber Services, Inc.; Pacific Oasis Wildfire Suppression; PatRick Environmental, Inc.

You are hereby designated project inspector for the above contracts. Your major duties and responsibilities are:

1. Assist the Contracting Officer's Technical Representative (COTR) and Contracting Officer (CO) with contract enforcement of the technical specifications, work schedules, labor standards and compliance with environmental, health and safety issues of the contract. Perform inspection upon arrival of Contractor's crew and crew vehicles and document findings on Optional Form 296-Handcrew Inspection Form. Ensure Contractor's Representative (Crew Boss) has filled out the Handcrew Manifest and Handcrew Equipment Manifest Forms. (Refer to Section J Exhibit C of the National Type 2-1A Firefighter Crew Services Contract).
2. Advise the Contractor promptly of any deficiencies noted in Handcrew Inspection and if not corrected by the Contractor within 24 hours or within a timeframe identified by the Government Inspector, issue Form FS-6300-12 Notice of Noncompliance.
3. Advise the Contractor promptly of any deficiencies noted with the handcrew and crew vehicle inspections and if not corrected by the Contractor within 24 hours, or within a timeframe identified by the Government Inspector, issue Form FS-6300-12 Notice of Noncompliance. Report promptly to the COTR or CO any refusal or failure by the Contractor to bring crew or crew vehicle into compliance within 24 hours or other agreed to timeframe.
4. Keep Unit Log or official daily diary about all actions, happenings, and other developments that may be useful to have recorded at a later date in the event of a dispute or investigation. A copy of all pertinent documentation related to contractor deficiencies and a Performance Evaluation will be forwarded to the Contracting Officer at the National Interagency Fire Center (NIFC) in Boise, Idaho at the end of each 2 week assignment.
5. The inspector shall not act as foremen, perform any duties for the Contractor, or interfere with the management of the work by the Contractor.
6. Ensure Crew Boss initiates Crew Time Report and the Government verifies the hours worked and any charges for Optional Items ordered meal breaks, order standby or overnight allowances are clearly documented.
7. Assist in maintaining a contract file of all documents, including the official daily diary/unit Log, Performance Evaluations and other records prepared at the incident related to the administration of the contract.
8. Prepares Contractor Performance Evaluation and ensures a copy is routed to the Contractor and the CO at the National Interagency Fire Center in Boise, Idaho.
9. Establish proper working relations with Contractor's authorized representatives.

It is emphasized that you, as an Inspector secure compliance with the specifications of the contract. It is essential, therefore, that you familiarize yourself with the terms and conditions of the contract. The contract specifications are provided at [http://www.fs.fed.us/fire/contracting/crews/crew\\_contract.pdf](http://www.fs.fed.us/fire/contracting/crews/crew_contract.pdf)

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Sincerely,



Lothar E Kososik

Contracting Officer's Technical Representative: cc: Contractor, Contracting Officer, NIFC: COTR File

Date: 05/09/2011

To: Terry Eller

Contract No: AG-024B-C-11-9011, AG-024B-C-11-9002, AG-024B-C-11-9005, AG-024B-C-11-9006, AG-024B-C-11-9007, AG-024B-C-11-9008, AG-024B-C-11-9009, AG-024B-C-11-9010, AG-024B-C-11-9011.

Project: National Type 2-1A Firefighter Crew Services

Contractor: A.S.I. Arden Solutions, Inc, ASP Fire, Firestorm Wildland Fire, GFP Enterprises, Inc. Grayback Forestry, Inc., Lost River Fire Management Services, Inc, Miller Timber Services, Inc., Pacific Oasis Wildfire Suppression, PatRick Environmental, Inc

You are hereby designated project inspector for the above contracts.

Your major duties and responsibilities are:

1. Perform Inspection upon arrival of Contractor's Crew and Crew Vehicles and document findings on Optional Form 296 Handcrew Inspection Form. Ensure Contractors Representative (Crew Boss) has filled out the Handcrew Manifest and Handcrew Equipment Manifest Forms. (Refer to Section J Exhibit C of the National Type 2-1A Firefighter Crew Services Contract).
2. Performs inspections of crew members training and experience records. Monitors the administration of any classroom instruction and monitors compliance with the Work Capacity Fitness Test (WCFT).
3. Advise the Contractor promptly of any deficiencies noted in Handcrew and Crew vehicle Inspection and if not corrected by the Contractor within 24 hours or within a timeframe identified by the Government Inspector, issue Form FS-6300-12 Notice of Noncompliance.
4. Report promptly to the COTR or CO any refusal or failure by the Contractor to bring Crew or Crew vehicle into compliance within 24 hours or other agreed to timeframe.
5. Keep Unit Log or official daily diary about all actions, happenings, and other developments that may be useful to have recorded at a later date in the event of a dispute or investigation. A copy of all pertinent documentation related to contractor deficiencies and a Performance Evaluation will be forwarded to the Contracting Officer at the National Interagency Fire Center (NIFC) in Boise Idaho at the end of each 2 week assignment.
6. All dealings with the Contractor regarding enforcement of the terms and conditions of the Contract, including technical specifications are the specific responsibility of COTR/Contracting Officer. Any changes are the specific responsibility of the Contracting Officer. The inspector shall not act as foremen, perform any duties for the Contractor, or interfere with the management of the work by the Contractor.
7. Ensure Crew Boss initiates Crew Time Report and the Government verifies the hours worked and any charges for Optional Items ordered meal breaks, order standby or overnight allowances.
8. If required, assists Operations with Crew Performance Evaluation and ensures a copy is routed to the Contractor and the Contracting Officer at the National Interagency Fire Center.
9. Assist in maintaining a contract file of all documents, including the official daily diary/unit Log, Performance Evaluations and other records prepared at the incident related to the administration of the contract.
10. Establish proper working relations with Contractor's authorized representatives.

It is emphasized that you, as an Inspector secure compliance with the specifications of the contract. It is essential, therefore, that you familiarize yourself with the terms and conditions of the contract.

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Sincerely,



Lothar E Kososik

Contracting Officer's Technical Representative: cc: Contractor, Contracting Officer, NIFC: COTR File

Date: 05/12/2011

To: CRNW – R6

Contract No: AG-024B-C-11-9002, AG-024B-C-11-9003, AG-024B-C-11-9005, AG-024B-C-11-9006, AG-024B-C-11-9007, AG-024B-C-11-9008, AG-024B-C-11-9009, AG-024B-C-11-9010, AG-024B-C-11-9011.

Project: National Type 2-1A Firefighter Crew Services

Contractor: .S.I. Arden Solutions, Inc.; ASP Fire; Firestorm Wildland Fire; GFP Enterprises, Inc.; Grayback Forestry, Inc.; Lost River Fire Management Services, Inc.; Miller Timber Services, Inc.; Pacific Oasis Wildfire Suppression; PatRick Environmental, Inc.

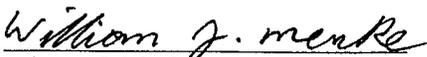
You are hereby designated project inspector for the above contracts. Your major duties and responsibilities are:

1. Assist the Contracting Officer's Technical Representative (COTR) and Contracting Officer (CO) with contract enforcement of the technical specifications, work schedules, labor standards and compliance with environmental, health and safety issues of the contract. Perform Inspection upon arrival of Contractor's Crew and document findings on Optional Form 296 Handcrew Inspection Form. Ensure Contractors Representative (Crew Boss) has filled out the Handcrew Manifest and Handcrew Equipment Manifest Forms. (Refer to Section J Exhibit C of the National Type 2-1A Firefighter Crew Services Contract).
2. Perform inspections of crew members training and experience records. Monitor the administration of any classroom instruction and monitor compliance with the Work Capacity Fitness Test (WCFT).
3. Advise the Contractor promptly of any deficiencies noted with the handcrew inspections and if not corrected by the Contractor within 24 hours, or within a timeframe identified by the Government Inspector, issue Form FS-6300-12 Notice of Noncompliance. Report promptly to the COTR or CO any refusal or failure by the Contractor to bring crew or crew vehicle into compliance within 24 hours or other agreed to timeframe.
4. Keep Unit Log or official daily diary about all actions, happenings, and other developments that may be useful to have recorded at a later date in the event of a dispute or investigation. A copy of all pertinent documentation related to Contractor deficiencies will be forwarded to the CO at the National Interagency Fire Center (NIFC) in Boise, Idaho at the end of each 2 week assignment.
5. The CRNW shall not act as foremen, perform any duties for the Contractor, or interfere with the management of the work by the Contractor.
6. If required, assists Operations with Crew Performance Evaluation and ensures a copy is routed to the Contractor and the CO at the National Interagency Fire Center in Boise, Idaho.
7. Assist Operations to ensure Crew Boss initiates Crew Time Report and the Government verifies the hours worked and any charges for Optional Items ordered meal breaks, order standby or overnight allowances are clearly documented.
8. Assist in maintaining a contract file of all documents, including the official daily diary/unit Log, Performance Evaluations and other records prepared at the incident related to the administration of the contract.
9. Establish proper working relations with Contractor's authorized representatives.

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Sincerely,

  
William J. Menke

Contracting Officer's Technical Representative: cc: Contractor, Contracting Officer, NIFC: COTR File

MAY 20 2011  
Date: 05/10/2011CONTRACTING  
USDA FOREST SERVICE

To: Ron Heinbockel

Contract No: AG-024B-C-11-9002, AG-024B-C-11-9003, AG-024B-C-11-9005, AG-024B-C-11-9006, AG-024B-C-11-9007, AG-024B-C-11-9008, AG-024B-C-11-9009, AG-024B-C-11-9010, AG-024B-C-11-9011.

Project: National Type 2-1A Firefighter Crews

Contractor: A.S.I. Arden Solutions, Inc.; ASP Fire; Firestorm Wildland Fire; GFP Enterprises, Inc.; Grayback Forestry, Inc.; Lost River Fire Management Services, Inc.; Miller Timber Services, Inc.; Pacific Oasis Wildfire Suppression; PatRick Environmental, Inc.

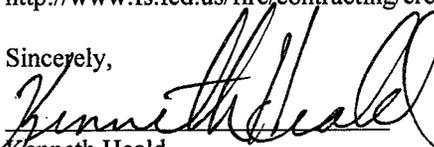
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2. Perform inspections of crew members training and experience records. Monitor the administration of any classroom instruction and monitor compliance with the Work Capacity Fitness Test (WCFT).
3. Advise the Contractor promptly of any deficiencies noted with the handcrew and crew vehicle inspections and if not corrected by the Contractor within 24 hours, or within a timeframe identified by the Government Inspector, issue Form FS-6300-12 Notice of Noncompliance. Report promptly to the COTR or CO any refusal or failure by the Contractor to bring crew or crew vehicle into compliance within 24 hours or other agreed to timeframe.
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6. The inspector shall not act as foremen, perform any duties for the Contractor, or interfere with the management of the work by the Contractor.
7. Ensure Crew Boss initiates Crew Time Report and the Government verifies the hours worked and any charges for Optional Items ordered meal breaks, order standby or overnight allowances are clearly documented.
8. If required, assists Operations with Crew Performance Evaluations and ensure a copy is routed to the Contractor and the CO at the National Interagency Fire Center in Boise, Idaho.
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Sincerely,

  
Kenneth Heald

Contracting Officer's Technical Representative: cc: Contractor, Contracting Officer, NIFC: COTR File

MAY 20 2011 Date: 05/10/2011

To: John M. Wood

CONTRACTING  
USDA FOREST SERVICE

Contract No: AG-024B-C-11-9002, AG-024B-C-11-9003, AG-024B-C-11-9005, AG-024B-C-11-9006, AG-024B-C-11-9007, AG-024B-C-11-9008, AG-024B-C-11-9009, AG-024B-C-11-9010, AG-024B-C-11-9011.

Project: National Type 2-1A Firefighter Crews

Contractor: A.S.I. Arden Solutions, Inc.; ASP Fire; Firestorm Wildland Fire; GFP Enterprises, Inc.; Grayback Forestry, Inc.; Lost River Fire Management Services, Inc.; Miller Timber Services, Inc.; Pacific Oasis Wildfire Suppression; PatRick Environmental, Inc.

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2. Perform inspections of crew members training and experience records. Monitor the administration of any classroom instruction and monitor compliance with the Work Capacity Fitness Test (WCFT).
3. Advise the Contractor promptly of any deficiencies noted with the handcrew and crew vehicle inspections and if not corrected by the Contractor within 24 hours, or within a timeframe identified by the Government Inspector, issue Form FS-6300-12 Notice of Noncompliance. Report promptly to the COTR or CO any refusal or failure by the Contractor to bring crew or crew vehicle into compliance within 24 hours or other agreed to timeframe.
5. Keep Unit Log or official daily diary about all actions, happenings, and other developments that may be useful to have recorded at a later date in the event of a dispute or investigation. A copy of all pertinent documentation related to contractor deficiencies and a past performance evaluations will be forwarded to the CO at the National Interagency Fire Center (NIFC) in Boise, Idaho at the end of each 2 week assignment.
6. The inspector shall not act as foremen, perform any duties for the Contractor, or interfere with the management of the work by the Contractor.
7. Ensure Crew Boss initiates Crew Time Report and the Government verifies the hours worked and any charges for Optional Items ordered meal breaks, order standby or overnight allowances are clearly documented.
8. If required, assists Operations with Crew Performance Evaluations and ensure a copy is routed to the Contractor and the CO at the National Interagency Fire Center in Boise, Idaho.
9. Assist in maintaining a contract file of all documents, including the official daily diary/unit Log, Performance Evaluations and other records prepared at the incident related to the administration of the contract.
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Sincerely,

  
Kenneth Heald

Contracting Officer's Technical Representative: cc: Contractor, Contracting Officer, NIFC: COTR File

**MAY 20 2011**

Date: 05/10/2011

To: Donny H. Glenn

**CONTRACTING  
USDA FOREST SERVICE**

Contract No: AG-024B-C-11-9002, AG-024B-C-11-9003, AG-024B-C-11-9005, AG-024B-C-11-9006, AG-024B-C-11-9007, AG-024B-C-11-9008, AG-024B-C-11-9009, AG-024B-C-11-9010, AG-024B-C-11-9011.

Project: National Type 2-1A Firefighter Crews

Contractor: A.S.I. Arden Solutions, Inc.; ASP Fire; Firestorm Wildland Fire; GFP Enterprises, Inc.; Grayback Forestry, Inc.; Lost River Fire Management Services, Inc.; Miller Timber Services, Inc.; Pacific Oasis Wildfire Suppression; PatRick Environmental, Inc.

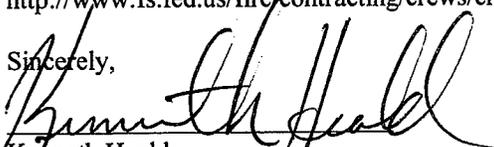
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- 6 The inspector shall not act as foremen, perform any duties for the Contractor, or interfere with the management of the work by the Contractor.
7. Ensure Crew Boss initiates Crew Time Report and the Government verifies the hours worked and any charges for Optional Items ordered meal breaks, order standby or overnight allowances are clearly documented.
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Sincerely,

  
Kenneth Heald

Contracting Officer's Technical Representative: cc: Contractor, Contracting Officer, NIFC: COTR File

MAY 20 2011

Date: 05/10/2011

CONTRACTING  
USDA FOREST SERVICE

To: David P. Marion

Contract No: AGAG-024B-C-11-9002, AG-024B-C-11-9003, AG-024B-C-11-9005, AG-024B-C-11-9006, AG-024B-C-11-9007, AG-024B-C-11-9008, AG-024B-C-11-9009, AG-024B-C-11-9010, AG-024B-C-11-9011.

Project: National Type 2-1A Firefighter Crews

Contractor: A.S.I. Arden Solutions, Inc.; ASP Fire; Firestorm Wildland Fire; GFP Enterprises, Inc.; Grayback Forestry, Inc.; Lost River Fire Management Services, Inc.; Miller Timber Services, Inc.; Pacific Oasis Wildfire Suppression; PatRick Environmental, Inc.

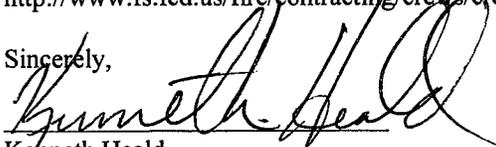
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2. Perform inspections of crew members training and experience records. Monitor the administration of any classroom instruction and monitor compliance with the Work Capacity Fitness Test (WCFT).
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It is emphasized that you, as an Inspector secure compliance with the specifications of the contract. It is essential, therefore, that you familiarize yourself with the terms and conditions of the contract. The contract specifications are provided at [http://www.fs.fed.us/fire/contracting/crews/crew\\_contract.pdf](http://www.fs.fed.us/fire/contracting/crews/crew_contract.pdf)

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Sincerely,

  
Kenneth Heald

Contracting Officer's Technical Representative: cc: Contractor, Contracting Officer, NIFC: COTR File

MAY 20 2011

Date: 05/10/2011

To: Dale A. Newby

CONTRACTING  
USDA FOREST SERVICE

Contract No: AG-024B-C-11-9002, AG-024B-C-11-9003, AG-024B-C-11-9005, AG-024B-C-11-9006, AG-024B-C-11-9007, AG-024B-C-11-9008, AG-024B-C-11-9009, AG-024B-C-11-9010, AG-024B-C-11-9011.

Project: National Type 2-1A Firefighter Crews

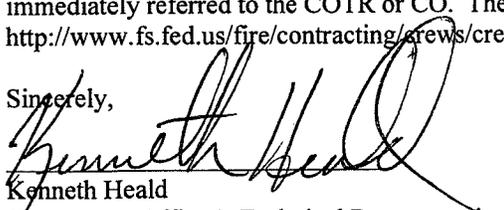
Contractor: A.S.I. Arden Solutions, Inc.; ASP Fire; Firestorm Wildland Fire; GFP Enterprises, Inc.; Grayback Forestry, Inc.; Lost River Fire Management Services, Inc.; Miller Timber Services, Inc.; Pacific Oasis Wildfire Suppression; PatRick Environmental, Inc. You are hereby designated Project Inspector for the above contracts. Your major duties and responsibilities are:

1. Assist the Contracting Officer's Technical Representative (COTR) and Contracting Officer (CO) with contract enforcement of the technical specifications, work schedules, labor standards and compliance with environmental, health and safety issues of the contract. Perform inspection upon arrival of Contractor's crew and crew vehicles and document findings on Optional Form 296-Handcrew Inspection Form. Ensure Contractor's Representative (Crew Boss) has filled out the Handcrew Manifest and Handcrew Equipment Manifest Forms. (Refer to Section J Exhibit C of the National Type 2-1A Firefighter Crew Services Contract).
2. Perform inspections of crew members training and experience records. Monitor the administration of any classroom instruction and monitor compliance with the Work Capacity Fitness Test (WCFT).
3. Advise the Contractor promptly of any deficiencies noted with the handcrew and crew vehicle inspections and if not corrected by the Contractor within 24 hours, or within a timeframe identified by the Government Inspector, issue Form FS-6300-12 Notice of Noncompliance. Report promptly to the COTR or CO any refusal or failure by the Contractor to bring crew or crew vehicle into compliance within 24 hours or other agreed to timeframe.
5. Keep Unit Log or official daily diary about all actions, happenings, and other developments that may be useful to have recorded at a later date in the event of a dispute or investigation. A copy of all pertinent documentation related to contractor deficiencies and a past performance evaluations will be forwarded to the CO at the National Interagency Fire Center (NIFC) in Boise, Idaho at the end of each 2 week assignment.
6. The inspector shall not act as foremen, perform any duties for the Contractor, or interfere with the management of the work by the Contractor.
7. Ensure Crew Boss initiates Crew Time Report and the Government verifies the hours worked and any charges for Optional Items ordered meal breaks, order standby or overnight allowances are clearly documented.
8. If required, assists Operations with Crew Performance Evaluations and ensure a copy is routed to the Contractor and the CO at the National Interagency Fire Center in Boise, Idaho.
9. Assist in maintaining a contract file of all documents, including the official daily diary/unit Log, Performance Evaluations and other records prepared at the incident related to the administration of the contract.
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Sincerely,

  
Kenneth Heald

Contracting Officer's Technical Representative: cc: Contractor, Contracting Officer, NIFC: COTR File

MAY 20 2011

Date: 05/10/2011

CONTRACTING  
USDA FOREST SERVICE

To: Billy Gardunio

Contract No: AG-024B-C-11-9002, AG-024B-C-11-9003, AG-024B-C-11-9005, AG-024B-C-11-9006, AG-024B-C-11-9007, AG-024B-C-11-9008, AG-024B-C-11-9009, AG-024B-C-11-9010, AG-024B-C-11-9011.

Project: National Type 2-1A Firefighter Crews

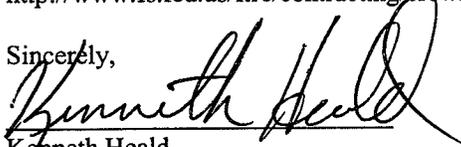
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