

TITLE 2700 - LAND USES

2716 - ADMINISTRATION OF PERMITS.

2716.1 Change in Ownership. Form 2700-3a will be used to document all permit transfers. Part I is to be completed by the current permittee. Part II will be signed by the applicant and Part III is to be completed by the District or Monument.

Item 4 of Part III should contain an accurate description of the permit area if one does not already exist in the old permit. The description must be tied to a known monument or fixed point on land.

Item 7 of Part III should indicate the type of permit to be issued and the clauses to be included.

Indicate in the Remarks section that the applicant is aware that there may be a fee readjustment, and that there will be a transfer fee. Attach a fee determination sheet if applicable. A list of all improvements on the permit area should also be included in the Remarks section.

If an Environmental Analysis and Report was not made previously, one will have to be made if now required.

All special uses requiring a Title VI compliance review will have one made at least once a year. If one is not made, a written statement by the District Ranger or Monument Manager will be needed to explain why.