



FSM 2700 – SPECIAL USES MANAGEMENT

CHAPTER 2700 – ZERO CODE

Supplement No.: R9 Chippewa 2700-2010-1

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Duration: This supplement is effective until superseded or removed.

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Forest supervisor

Date Approved: 03/08/2010

Posting Instructions: Supplements are numbered consecutively by Handbook number and calendar year. Post by document; remove the entire document and replace it with this supplement. Retain this transmittal as the first page(s) of this document. The last supplement to this manual was 2700-2003-3 to Zero Code.

New Document	R9 Chippewa 2700-2010-1	3 Pages
Superseded Document(s) (Supplement Number and Effective Date)	R9 Chippewa 2700-2003-3	3 Pages

Digest: In order by code, summarize the main additions, revisions, or removal of direction incorporated in this supplement.

2704.34 – Added public use buildings, winter sports areas, and recreation residences to align with regional supplement. Changes the production and mailing of the annual bill from the SO to the District.

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2704 - RESPONSIBILITY.

2704.33 – Forest Supervisors. Delegated authority to the Forest Supervisor, Chippewa National Forest, as contained in the Forest Service Manual, 2704.32, 2710, and 2720 are re-delegated to the incumbent Technical Services Team Leader.

2704.34 – District Rangers. District Rangers are hereby delegated the authority to issue, amend, and sign all special use permits except for those noted below. These delegations may not be re-delegated to staff or Acting District Rangers.

- a. Road easements (see FSM 2704.32).
- b. Rights-of-way for oil and gas pipe lines 24 inches or more in diameter.
- c. Special Use authorizations that conflict with the Forest Plan.
- d. Inter-Regional Special Use Authorizations
- e. Inter-Forest Special Use Authorizations
- f. Dams
- g. Authorizations where total planned investment is in excess of \$250,000.
- h. Permits to Forest Service Employees.
- i. Hydroelectric facilities (See FSM 2770).
- j. Permits for disturbing archaeological or paleontological explorations and excavations (Consult with Forest Archaeologist).
- k. Public use buildings and facilities (Engineering)
- l. Winter sports areas (Recreation)
- m. Recreation residence. Future use determination studies (Recreation)

Issuance of all permits must comply with the policies applicable to individual uses and all directions in FSM 2700. Only standard clauses will be used under this delegation. If there is a need for a non-standard clause, the proposed clause must be forwarded to the Forest Supervisor for coordination of approval from the Office of General Counsel. The District will be notified of the results of OGC consultation.

The District will maintain the master case file folder for all permits issued under the District Ranger's delegated authority. One completed copy of the Special Use Permit or Amendment and the Land Status Atlas Form must be forwarded to the Supervisor's Office (SO) for each permit under the District Ranger's delegated authority, including temporary permits. The SO will forward the Land Status Atlas forms to the Regional Office.

If the permit is under the Forest Supervisor's authority, the District Ranger will provide a completed permit package to the SO for review and signature. The package should include a completed application, permit, map, and NEPA Decision Notice.

In case of permits affecting multiple Districts, coordination of the permit would be the responsibility of the District Rangers involved.

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All District permit administrators are responsible for maintaining the Special Uses Data System (SUDS) database. The District permit administrator will handle data entry, and other required changes or updates to the case file folder (such as address changes, acres, inspections, etc.), in SUDS. The District Ranger will mail the permit's initial bill to the permittee with a copy to the Forest Supervisor. Subsequently, the District will produce and mail the annual bill; the District Ranger will monitor paid bills and handle any delinquent accounts.

All fees must be based on either standard rates provided in the Manual or Handbook, or individual value estimates by a qualified Staff Land Appraiser.

Reviews to ensure compliance with basic authorities and policies, and to ensure there is reasonable consistency across the Forest, will be conducted periodically by the SO staff.

