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ROLES AND RESPONSIBILITIES OF THE NATIONAL TREE-MARKING PAINT COMMITTEE AND GSA



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NATIONAL TREE-MARKING PAINT COMMITTEE

The National Tree-Marking Paint Committee is a subcommittee of the Timber Sale Technology Committee, and is established and organized to provide a forum for the interchange of information and knowledge from various disciplines supporting tree-marking activities. The committee also provides a structure and mechanism for achieving improvements in tree-marking paint technology as they relate to timber sale preparation.

OBJECTIVES

The objectives of the Tree-Marking Paint Committee are to:

- ✓ Identify and take action to solve problems associated with tree-marking paint, its procurement and use.
- ✓ Develop and/or transfer new technology related to tree-marking paint and its application equipment and techniques to improve safety, effectiveness, and efficiency.
- ✓ Utilize field employees with multifunctional knowledge to conduct its work.



DUTIES AND RESPONSIBILITIES

The committee is responsible to the Timber Sale Technology Committee. The Tree-Marking Paint Committee will present recommendations for meeting the technology development needs relative to tree-marking to the Timber Sale Technology Committee.

In addition, the committee shall:

Maintain the Federal Specification for Tree-Marking Paint, and manage the Qualified Products List (QPL) of manufacturers that have demonstrated conformance to the specification and are qualified to sell their products to the Forest Service.

Provide opportunities for field users to comment on the performance of current paint, application equipment and techniques.

Be a conduit for equipment and technology development proposals related to tree-marking paint; and direct or conduct field testing of new equipment and/or paint formulations.

Maintain a liaison with GSA.

MEMBERSHIP

The Project Leader at the San Dimas Technology & Development Center will chair the committee. Membership shall consist of one representative from each region of the Forest Service and one representative from each of the following: WO Timber Management, WO Procurement, WO Law Enforcement, WO Personnel, Forest Products Laboratory, and the Bureau of Land Management.

Representatives will be replaced as vacancies occur through a solicitation for nominees from the regions and the Washington Office. The National Tree-Marking Paint Chair recommends to the Assistant Director of

Timber Management for Timber Sales the individuals for service as members of the committee.

OUTSIDE PARTICIPATION

Participation by individuals not employed by the Forest Service and that are knowledgeable about particular or general problems of interest shall be encouraged at the discretion of the Committee Chair. This includes, but is not limited to, representatives from the paint manufacturers.

ROLE OF MEMBERS

- ✓ Members will participate in meetings as needed to fulfill the duties of the committee, and accept assignments on specific projects in their area of expertise.
- ✓ The committee chair shall have absolute authority in all matters and will delegate any or all assignments, duties and responsibilities to his staff and members of the committee.
- ✓ Regional Representatives will be the point of contact for all tree-marking paint issues within their respective region. Each regional representative will attempt to answer questions and resolve problems of field units inside their respective region before presenting them to the Committee Chair, and keep a record of comments, questions, and problems as well as any solutions for presentation to the committee at the appropriate time.
- ✓ The WO Procurement representative will coordinate with the General Services Administration (GSA) and advise the committee on procurement issues.



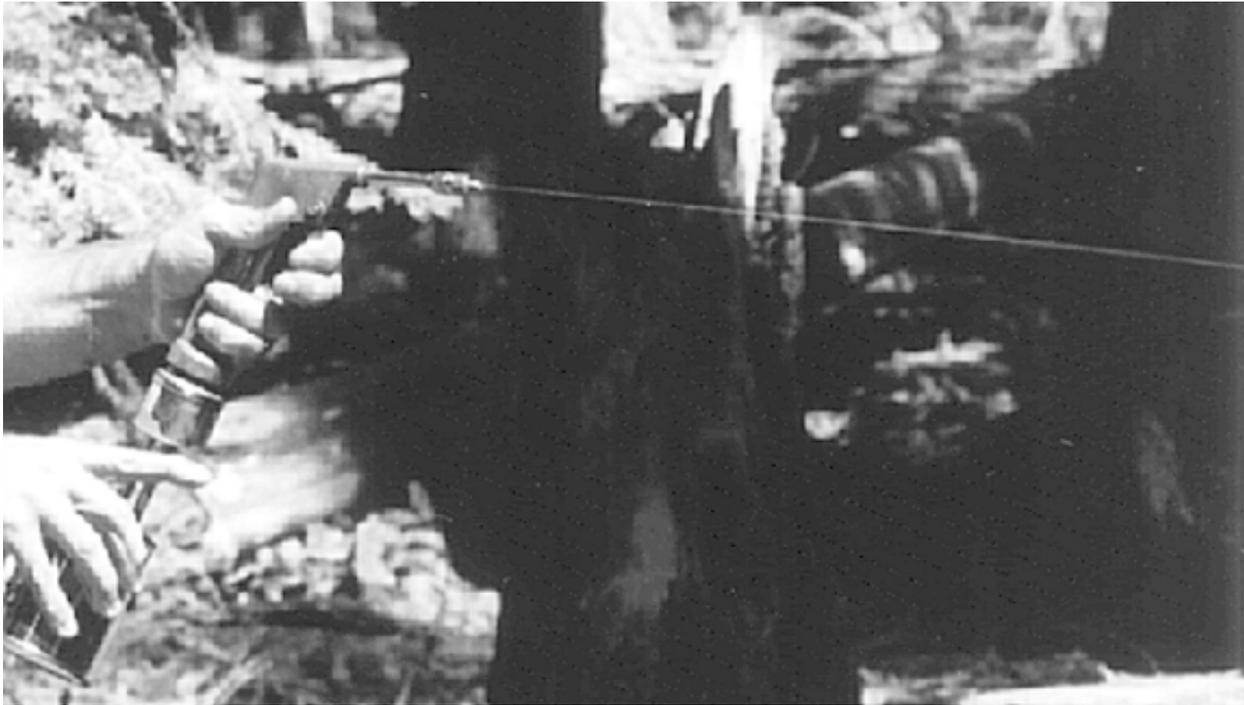
- ✓ The WO Law Enforcement representative will advise the committee on timber theft issues and maintain security standards and guidelines for tree marking paint handling and use.
- ✓ The WO Personnel representative will advise the committee on health and other personnel related issues and coordinate any proposed actions with the committee.
- ✓ The WO Timber Management representative will provide guidance and function as the liaison between the committee and the Timber Sale Technology Committee.
- ✓ The Technical Subcommittee will provide assistance to the Chairman on paint issues of a technical nature.

MEETINGS

The committee will meet at least once annually, normally in mid July. Additional meetings, as appropriate, will be called by the Chair.

DUTIES OF TECHNICAL SUBCOMMITTEE

- ✓ Advise and aid the National Committee Chairman in modifying and updating the Paint Specification and solving paint problems as they arise. This may include meetings with the GSA Paint and Chemicals Commodity Center.
- ✓ Review and evaluate each manufacturer's paint at the test sites in Regions 5, 6, 8, and 9. Apply new paint when necessary and make yearly observations and evaluations of all paints at all sites.



- ✓ Visit the GSA Laboratory to certify paint testing procedures and assess problems when they occur. This should be done once every two years to assure the Lab is doing the testing as agreed.
- ✓ Visit manufacturing sites as problems arise.
- ✓ Conduct the Odor Test at paint test sites during application.
- ✓ Be responsible for implementing all changes to the specification and solicitation as recommended by ad hoc groups through the National Committee.

DUTIES OF REGIONAL COMMITTEE REPRESENTATIVES

- ✓ Attend the annual National Committee Meeting. Bring all recommendations, problems, and feedback from their Region. Brief Regional Timber Management sections following this meeting.
- ✓ Be the key contact person for the Region for all paint related problems. This includes problems with paint quality as well as procurement. Review all Destination/Performance Reports, contact personnel that document problems in a timely manner, and take action as necessary. Act as a clearinghouse for paint related problems.

- ✓ Aid Law Enforcement in timber theft cases involving paint by providing technical expertise. Work through the Committee Chair when laboratory analysis is required.
- ✓ Act as the technical advisor for paint security in the Region.
- ✓ Expedite paint orders in emergency situations. (Poor planning does not constitute an emergency.)

GSA'S ROLE IN TREE-MARKING PAINT

The Paints and Chemicals Commodity Center shall:

- ✓ Publish Specification and QPL for Tree-Marking Paint
- ✓ Keep records of GSA Laboratory Testing and forward results to FS
- ✓ Write and negotiate Agreements (contract) with vendor
- ✓ Receive and process paint orders
- ✓ Designate stock numbers
- ✓ Help resolve ordering, quality and delivery problems

The GSA Laboratory shall:

- ✓ Perform QPL testing as delineated in Spec
- ✓ Perform testing for quality complaints
- ✓ Perform random sampling testing
- ✓ Perform testing for tracer elements to support FS timber theft prosecution

The National Customer Service Center shall:

- ✓ Receive discrepancy reports
- ✓ Investigate and resolve product or delivery issues in cooperation with Quality Assurance Branch

The Quality Assurance Branch shall:

- ✓ Monitor contract performance
- ✓ Sample randomly for compliance with contract
- ✓ Investigate and resolve problems with delivery or product quality

For further information, please contact:

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