

MSU-MOBILE SLEEPER UNIT INCIDENT COMPLIANCE CHECKLIST *Date:* _____ *Time:* _____

INCIDENT NAME: _____ *INCIDENT NUMBER:* _____ *RESOURCE #:* **E-**_____

COMPANY/CONTRACTOR: _____

AGREEMENT NUMBER: _____

MSU/TRAILER VIN#: _____ UNIT I.D.#: _____

LICENSE PLATE, State and #: _____ Exp. _____

ATTENDANTS/OPERATORS NAMES: _____

EQUIPMENT REQUIREMENTS – MOBILE SLEEPER UNIT (MSU)

Minimum Requirements

Not all inclusive; for additional clarification refer to agreement (SF-1449 section D)

YES NO

1	Equipment VIN/Serial # matches Resource Order (Schedule of Items)	D.6.3.1		
2	Check-In Process Completed	D.6.5.3		
3	OF-296 Vehicle/Heavy Equipment Pre-use Inspection Checklist completed	D.17		
4	Agreement (One complete copy)	D.8		
5	Attendant(s)/ Operator: Contractor shall provide an attendant on duty for each grouping of mobile sleeper units outside of the sleeper units 24 hours a day that is familiar with the basic operations of all equipment.	D.2.1.1.b.13		
6	Daily Services: Shall include Attendant (including posting hours of operation), daily cleaning (including posting of cleaning schedule), and Berth Roster.	D.2.1.1.a.4		
7	Compliant propane or diesel generators: Meets applicable state and federal laws relating to air quality: 1 per MSU	D.2.1.1.a.2		
8	Fire Extinguisher (exterior): One minimum 5 pound, 2A-10BC extinguisher located near the generator. Has sign indicating fire extinguisher location.	D.2.1.1.b.3		
9	Stair Rails and Railings: Rails on the platform shall be provided on each unprotected side or edge at a height of not more than 37 inches or less than 30 inches.	D.2.1.1.b.7.iii		
10	Platforms (landings): Provided at the top of stairs entering the doorway(s). The swing of the door does not reduce the effective width of the platform to less than 20 inches.	D.2.1.1.b.7.ii		
11	Wall and Floor Coverings: Must have a Class 1 fire spread rating. A current year certificate of conformance certifying that materials (walls and floor coverings) meet class I fire spread rating is required. Documentation shall be available <i>in each unit at all times</i> .	D.2.1.1.b.10		
12	Berths: Units shall be equipped with a minimum of 40 berths and a maximum of 48 berths per unit.	D.2.1.1.a		
13	Emergency Evacuation Plan: Emergency Evacuation Plan is posted	D.2.1.1.b.12		

Minimum Requirements (continued)**YES NO**

			YES	NO
14	Emergency Exits: Minimum of 2 required. All emergency Exits will have lighted Exit signs and equipped with battery back-up	D.2.1.1.b.6/7		
15	Exits: All exits are equipped with panic hardware (simply pushed to open), no hand locking devices.	D.2.1.1.b.8		
16	No Smoking Signs: Posted at each entry way.	D.2.1.1.b.9		
17	Automatic Emergency Lighting: (Inside each sleeper unit) At each end of the isle way with battery back-up that lights with the loss of power.	D.2.1.1.b.5		
18	Isle Way Lighting: 110-volt AC <input type="checkbox"/> and Berth lighting <i>may</i> be: <input type="checkbox"/> 10-volt AC or <input type="checkbox"/> 12-volt DC	D.2.1.1.b.4		
19	Smoke/Carbon Monoxide Detectors: Minimum 2 Smoke detectors and 2 Carbon Monoxide detectors, one of each at each end of the trailer with battery back-up.	D.2.1.1.b.1		
20	Smoke and Carbon Monoxide Detectors: Hardwired to a functional commercial fire alarm system with audible/strobe interior/exterior alarm and battery back-up. One pull station will be installed at each exit. The second CO detector may be battery back-up when it meets California State Fire Marshals approved CO detector list.	D.2.1.1.b.2		
21	Fire Extinguishers (interior): Two 5 pound, 2A-10BC fire extinguishers located in the interior of each unit, one extinguisher placed on each end of the trailer. Fire Extinguishers shall have signs indicating their location.	D.2.1.1.b.3		
22	Mattresses: Will meet anti-bacterial properties, correctional/institutional fire rating standards. These mattresses shall have tags that indicate fire safety information.	D.2.1.1.b.11		
23	Air Conditioning (A/C): Each MSU (trailer) is equipped with A/C (operable). Average maintained temperature: _____	D.2.1.1.a.1		
24	Heat: Each MSU (trailer) is equipped with Heating (operable).	D.2.1.1.a.1		
25	Miscellaneous Items: Sleeping Bags and Pillows (available if requested by occupant)	D.2.1.1.a.5		
26	Documented SOP for mitigation (clean up) of the following: Blood Borne Pathogens (blood, vomit, bodily fluids etc.) and Airborne Disease and <i>Generator Exhaust Fume mitigation</i> . SOP shall include, at a minimum, the following: Air Quality mitigation, Disinfecting/Cleaning process, Personnel Protection Materials and Equipment, and Training provided to attendant on duty.	D.2.1.1.a.3		

- Equipment meets agreement specifications Equipment does not meet agreement specifications

Inspector: _____ Date: _____
(Print and sign)

Contractor: _____ Date: _____
(Print and sign)

- Contractor given the opportunity to correct noted deficiencies (*See Remarks*)

- Contractor successfully corrected noted deficiencies

Inspector: _____ Date: _____

REMARKS: _____

