



File Code: 6300/5100

Date: April 22, 2010

Route To:

Subject: Managing Existing Preseason Agreements in 2010

To: Regional Foresters

OPTIONAL REPLY DUE MAY 26, 2010

Existing preseason agreements issued using the Emergency Equipment Rental Agreement (EERA) database, as well as those issued using Equipment and Training Inventory System (EaTIS), were not migrated to Virtual Incident Procurement System (VIPR). When these systems were decommissioned, the data was saved and the agreements were posted to the Incident Procurement Web site at <http://www.fs.fed.us/business/incident/eeraReports.php>. Last year, an online tool was provided that allowed Regions to update their agreements until a certain date. Agreements were then regenerated with updated information and posted to the Web site. We intend to provide a tool again this year to update these agreements.

The following information will be updated for all agreements:

- Special provisions will include a statement that the agreement was updated May 2010.
- Ending dates will be extended to December 31, 2011.
- Special provisions will be modified to include the most current version of the wage determination issued by the Department of Labor for Emergency Incident/Fire Safety Services (1995-0221).

This year, the tool will have the option to search, by a 4-digit office code, to retrieve a list of all agreements remaining in the database for a specific office. Once the list is generated, users can select "Discard" for individual agreements which will remove any agreements the staff does not wish to have regenerated. Agreements not marked as "Discard" will be regenerated whether they were updated or not.

Regions choosing to use this option in 2010 must use the tool to update their agreements by May 26, 2010. Revised agreements will be regenerated and posted to the Web site by June 1, 2010.

The online tool can be accessed at <http://fsweb.wo.fs.fed.us/aqms/>. Users will complete the eAuthentication process, select TOTEM from the list, and follow the instructions provided. If you have any questions, please contact Ivory Carr, Contract Specialist at (208) 765-7272 or icarr@fs.fed.us.

/s/ Charles L. Myers
CHARLES L. MYERS
Deputy Chief for Business Operations

cc: pdl wo ops aqm directors, pdl wo spf fam regional fire directors, pdl wo ops aqm vipr liaisons, Ronald Wester, Sarah R Fisher, Ivory Carr

