



DATE: July 7, 2020

TOPIC: Guidance for Remain Overnight Allowance (RON) for I-BPA Resources

Current I-BPA Agreement Wording:

D.21.5 -- REMAIN OVERNIGHT ALLOWANCE (RON).

(a) Contractors under this agreement are not paid per diem or lodging expenses to and from incidents.

(b) When the Government cannot provide a campsite after the first shift worked, the Government will pay actual lodging expenses or the per diem locality rate published by the U.S. General Services Administration (GSA) web site (www.gsa.gov), whichever is less. **Double occupancy of hotel rooms is required.** Any associated lodging taxes are reimbursable as documented. Lodging receipts, as well as documentation by incident personnel that a campsite was not provided, shall be submitted as supporting documentation with payment documents.

Double occupancy exception due to COVID-19:

- This document provides host agencies and Incident Management Teams (IMT) flexibility during the current COVID-19 pandemic to allow for an exception to double occupancy of hotel rooms for all I-BPA resources for 2020.
- Double occupancy exceptions will be coordinated and decided at the host agency and/or assigned IMT level. Lodging receipts, documentation by incident personnel for exception to double occupancy and that a campsite was not provided is still required to be submitted as supporting documentation with payment documents per the current VIPR agreements.

