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Subject: 2018 Incident Blanket Purchase Agreement Program of Work

To: Acquisition Management Directors; Fire and Aviation Management Directors

In order to fulfill the Forest Service's responsibilities in supporting incidents, Washington Office Fire and Aviation Management and Acquisition Management maintain a National Solicitation Plan for Incident Blanket Purchase Agreements. Enclosed is the updated plan for 2018; it includes active agreements, those available for re-solicitation, and planning information for future solicitation years.

In addition to solicitations, in accordance with the Federal Acquisition Regulation 13.303-6, Contracting Officers shall annually review active agreements via the rollover modification functionality in Virtual Incident Procurement. Further guidance can be found in the Forest Service Procedures, Guidance, and Instructions at Chapter 13.303-2 Establishment of Incident Blanket Purchase Agreements.

Regional Fire and Aviation Operations and Acquisition staffs play a key role in the success of the Incident Blanket Purchase Agreement program. The Regional Fire and Aviation Operations staff should conduct a needs analysis to identify equipment type and quantities required for incident support and coordinate with their Contracting Officers prior to issuing any solicitations or rollover modifications.

Additional information about the Incident Blanket Purchase Agreement program is available at the Acquisition Management–Incident Procurement webpage at <https://www.fs.fed.us/business/incident/>.

If you have questions or require additional information, please contact Ivory Carr, Washington Office Acquisition Management Procurement Analyst, at icarr@fs.fed.us or (208) 387-5659, or Dave Haston, Fire and Aviation Management Branch Chief for Equipment and Chemicals, at dhaston@fs.fed.us or (208) 387-5642.

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Enclosure

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