



File Code: 6300/5100

Date: December 31, 2012

Route To:

Subject: 2013 I-BPA Program of Work

To: Regional Foresters

The [National Solicitation Plan](#) for Incident Blanket Purchase Agreements (I-BPAs) has been updated for the 2013 season. Resource categories for solicitation and/or re-solicitation are listed below. All I-BPAs will be executed in the Virtual Incident Procurement (VIPR) System. Functionality to implement the 2013 I-BPA program will be provided in VIPR.

The 2013 regional solicitations include re-solicitations for water handling equipment, heavy equipment with water, and weed washing units. In addition, refrigerated trailers will be solicited by the regions. Previously this resource category was under the national solicitation schedule. The Computer/Printer template was delayed in 2012 for further input and analysis by Contracting Officers (COs) and technical specialists. The decision was made to solicit for this resource category either commercially, or via a regional BPA, executed through the USDA's Integrated Acquisition System (IAS). When using a BPA in IAS, a resource order will serve as a requisition and payments will be made through the Albuquerque Service Center (ASC) Incident Finance Branch.

In accordance with FAR 13.303-6, COs shall annually review agreements through the use of a rollover modification in VIPR. Further instructions are found in the I-BPA Policy (4G13.303-71(5)(i)) for CO responsibilities regarding the timing of issuing rollover modifications. Regional Fire and Aviation Operations staff should conduct a needs analysis to identify equipment type and numbers needed for incident support, and coordinate with their COs prior to issuing any solicitations or rollover modifications.

Acquisition Management (AQM) and Fire and Aviation Management (FAM) continue to work together to identify and resolve issues with incident procurement procedures and practices. The I-BPA Policy Board and VIPR Change Control Boards serve as a medium of communicating issues and approved changes to incident procurement policy and the VIPR System, as well as conveying the impacts of approved changes to the I-BPA/VIPR user community.

If you have any questions, please contact the appropriate WO FAM or AQM personnel. Thank you.

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