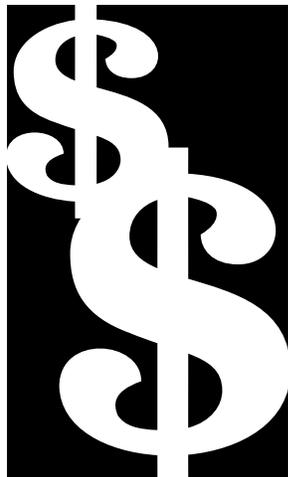
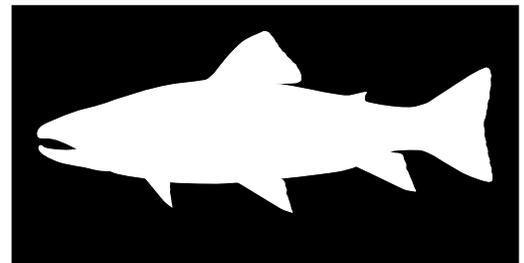


GUIDE FOR

Citing Bibliographic References



science



research

Guide for Citing Bibliographic References

Rocky Mountain Research Station

**Lillie E. Thomas
Publishing Services**

November 2001

This Reference Guide can be accessed electronically at:

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or

Internet: <http://www.fs.fed.us/rm/main/pubs.html>

Cover art by Joyce VanDeWater

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Rocky Mountain Research Station Guide for Citing Bibliographic References

Lillie E. Thomas
Publishing Services
Ogden, UT

November 2001

Introduction

Rocky Mountain Research Station's Publishing Services Staff recommends using this guide for citing bibliographic references for General Technical Reports, Research Papers, Research Notes, Resource Bulletins, Proceedings, and Miscellaneous Station papers. Other reference styles, however, are acceptable as long as they are consistent within the paper and contain the necessary information (author, date, title, series number, publisher, page numbers).

Journals and non-Station papers usually have their own guidelines.

There are software packages that are useful for styling and managing references. This software can scan documents for references cited within text, build reference-cited lists within seconds, organize the lists, and format them in different editorial styles. Several software Web sites are:

Citation 7: www.oberon-res.com

Endnote 3.0: www.niles.com

Papyrus: www.rsd.com

Citations in Text

Rocky Mountain Research Station will use the author-date system for literature citations. For example, "They have debated whether objectives should be defined in structural or process terms (Bancroft and others 1985; Bonnicksen 1985). Later experiments by Harvey and others (1990a,b)...." If several references are listed as support for a statement, list the names alphabetically: (Burgan and others 1993a; Lovett 1993; Lynch 1959; Schreuder and Williams 2000). Put no punctuation between the author's name and the date in the text. If you cite more than one year for an author, put a comma and a space between the years: (Moeur 1981, 1985). If you cite publications by different authors, put a semicolon between the references: (Arno 1986; McLain 1996). If you cite the same author with articles in the same year, use lowercase letters to designate the references: (Cole 1995a,b).

For several publications by the same author with the same date, add lowercase letters to the date, both in the text and in the “References” section. Arrange alphabetically by title in the “References” section. Publications by different authors with the same last name and the same date should be referenced in the text as: (J. Brown 1994; R. Brown 1994).

To cite several publications by the same senior author and the same year but different coauthors, add lowercase letters to the date. List entries alphabetically by coauthors. Each of the following would appear as “Fischer and others (1990)” in the text, so lowercase letters are added to the date to identify the one being cited:

Fischer, William C.; Bradshaw, Larry; Burgan, Robert E. 1990a.
Fischer, William C.; Burgan, Robert E.; Bradshaw, Larry. 1990b.

The text would then read: (Fischer and others 1990a). If both references are cited: (Fischer and others 1990a,b).

The Reference List

List all references, published or unpublished, in the “References” section. Unpublished references may include personal communications, correspondence, administrative reports, and unpublished data not readily available to readers. The citation should let the reader know where the data are “on file.”

Type references double spaced, the same line length as the text. Type all lines flush left; do not indent any lines. Do not add an extra line between references.

Capitalize only the first word and proper nouns in the title of each publication. Single space after each punctuation mark except a dash (—), the parentheses () when they enclose the issue number of a journal, and the periods in U.S. (as in U.S. Department of Agriculture) and U.S.C. (United States Code). Periods in references have more than one function: they indicate abbreviations, mark the end of a group of related bibliographic elements, and terminate references. Sometimes one period performs two or more functions.

If the author is unknown, use the agency issuing the report (or the journal’s name) as author. If that is not possible, use “Anon.” and put the reference at the beginning of the “References.”

Write out journal names. Use the two-letter postal abbreviations when naming the State or Province where a conference was held or where a publisher is located. Use full names of publishers; however, words such as “Company” or “Inc. (Macmillan Company; John Wiley and Sons, Inc.) may be shortened by dropping generic modifiers such as “Company” or “Inc.” (Macmillan; John Wiley and Sons). If a publisher is in a major city (for example, New York, Los Angeles, London), the reference need not include the name of the State or country. Be consistent within a document.

Serial names should be abbreviated: Res. Pap., Gen. Tech. Rep., Proc., Res. Note, Resour. Bull, Agric. Handb., Tech. Bull., and so forth. More abbreviations are listed on page 15.

When citing an article or chapter in a larger publication, always use “In:” before the editor’s name or before the title of the larger publication.

All proceedings or articles in proceedings being cited should include, if possible, the date of the meeting (recorded in the sequence of year, month, day(s)), the place of the meeting, and when applicable, the number of the meeting (for example, 11th spring symposium of the Florida section of the Society of American Foresters; 1979 Mississippi water resources conference).

Ordinals (for example, first, second, third) and Roman numerals (for example, I, II, IX) should be converted to Arabic numbers (1st, 2d, 3d; 1, 2, 9), except where required for specific meanings.

Use brackets [] for information not carried on the original, or for inserting information needed for clarity.

Type authors’ names exactly as they appear on the original copy of the reference. Spell out names if they are spelled out on the original publication.

Alphabetize citations by author(s), then list chronologically. Surnames with initials are listed before surnames with full given names. Examples:

Burgan, R. E. 1986.
Burgan, R. E. 1988
Burgan, R. E.; Hartford, Roberta A. 1986
Burgan, Robert E. 1995.
Burgan, Robert E. 1996.
Burgan, Robert E.; Hartford, Roberta A. 1994.
Burgan, Robert E.; Hartford, Roberta A.; Eidenshink, Jeffery C. 1993a.
Burgan, Robert E.; Latham, D. J. 1994.
Burgan, Robert E.; Latham, D. J. Bradshaw, Larry. 1993b.

Note that, although authorship is different, two references are shown as 1993a and 1993b because in text both would be shown as “Burgan and others 1993” and must be differentiated. If “a” and “b” references have the same authorship exactly, they should be listed alphabetically by title in the reference list:

Cole, David N. 1995a. Trampling effects on mountain vegetation...
Cole, David N. 1995b. Vegetation of two drainages in Eagle Cap wilderness...

Examples

Examples are shown as printed in final form, hang-indent, although your manuscript will not be hang-indent. For manuscript preparation, see Rocky Mountain Research Station Guidelines for Preparing Station Papers.

Book or Monograph

Tannen, Deborah. 1994. Talking from 9 to 5. New York: William Morrow and Company. 367 p.

Strunk, William J.; White, E. B. 1979. The elements of style. 3d ed. New York: Macmillan. 92 p.

(Reference illustrates inclusion of the edition number, no State for publisher, and shortened name of publisher.)

Rosgen, Dave. 1996. Applied river morphology. Pagosa Springs, CO: Wildland Hydrology. Paginated by chapter.

or: ...Wildland Hydrology. Variously paginated.

Cites the whole book. To cite individual pages in text: (Rosgen 1996, p. 4-4 to 4-6, 5-1).

Chapter in Book or Monograph

Dix, Mary Ellen; Bishaw, Badege; Workman, Sarah W.; [and others]. 1999. Pest management in energy- and labor-intensive agroforestry systems. In: Buck, Louise E.; Lassoie, James P.; Fernandes, Erick C. M., eds. Agroforestry in sustainable agricultural systems. Boca Raton, FL: Lewis Publishers: 131-155.

(Reference has more than three authors; all authors' names may be included or the [and others] citation used.) It shows compilers/editors for the larger work. When page numbers of the chapter being cited are known, the chapter number is not included. If this book had NOT been paginated, the reference would be written as follows.)

Dix, Mary Ellen; Bishaw, Badege; Workman, Sarah W.; [and others]. 1999. Pest management in energy- and labor-intensive agroforestry systems. In: Buck, Louise E.; Lassoie, James P.; Fernandes, Erick C. M., eds. Agroforestry in sustainable agricultural systems. Boca Raton, FL: Lewis Publishers: chapter 7.

DeByle, Norbert V. 1982. Soil properties and nutrients. In: Benson, Robert E. Management consequences of alternative harvesting and residue treatment practices—lodgepole pine. Gen. Tech. Rep. INT-132. Ogden, UT: U.S. Department of Agriculture, Forest Service, Intermountain Forest and Range Experiment Station: 9-14.

(The larger work is in a numbered series; author of larger work is not listed as editor or compiler, but work contains articles by other individuals. Also note that the Station name is exactly as it appears on the article.)

Series

Department of Agriculture

Hawksworth, Frank D.; Wiens, Delbert. 1996. Dwarf mistletoes: biology, pathology, and systematics. Agric. Handb. 709. Washington, DC: U.S. Department of Agriculture, Forest Service. 410 p.

Sczerzenie, P. J.; Weeks, J. A.; Vigerstad, T. J.; [and others]. 1987. Pesticide background statements. Agric. Handb. 670. Washington, DC: U.S. Department of Agriculture. 3 vol.

(References a book with more than one volume. The collection is being cited. The collection is also in a numbered series.)

Forest Service (WO)

In text: (USDA Forest Service 1998).

U.S. Department of Agriculture, Forest Service. 1998. Land areas of the National Forest System. FS-383. Washington, DC: U.S. Department of Agriculture, Forest Service. 119 p.

(Reference shows a “corporate” author. Repeating the publisher’s name is optional if the total information is given in the author position. See examples under “Corporate Author.”)

Huebner, Anne E.; Hickman, Clifford A.; Kaiser, H. Fred. 1985. A tax equivalency study on National Forest System lands in the United States. FS-396. Washington, DC: U.S. Department of Agriculture, Forest Service. 50 p.

Forest Service (Station or Region)

Baisan, Christopher H.; Swetnam, Thomas W. 1997. Interactions of fire regimes and land use in the central Rio Grande Valley. Res. Pap. RM-RP-330. Fort Collins, CO: U.S. Department of Agriculture, Forest Service, Rocky Mountain Forest and Range Experiment Station. 27 p.

Graham, Russell T.; Rodriguez, Ronald L.; Paulin, Kathleen M.; Player, Rodney L.; Heap, Arlene P.; Williams, Richard. 1999. The northern goshawk in Utah: habitat assessment and management recommendations. Gen. Tech. Rep. RMRS-GTR-22. Ogden, UT: U.S. Department of Agriculture, Forest Service, Rocky Mountain Research Station. 48 p.

(Note difference in Station name; citation should reflect Station name exactly as shown on the publication.)

In text: (Strategic Plan for the 90's 1990).

Strategic plan for the 90's: meeting research challenges. 1990. Ogden: UT; U.S. Department of Agriculture, Forest Service, Intermountain Research Station. 13 p.

(Published by a Station but not in a numbered series; it also has no listed author.)

Series of Another Government Agency, University, or Organization (that meets ANSI definition of a monograph)

Schooley, Daniel C.; Jones, J. Greg. 1983. An input-output model for measuring impacts of the Oklahoma forest products industry on the State's economy. Res. Rep. P-838. Stillwater, OK: Oklahoma State University, Agricultural Experiment Station, Division of Agriculture. 72 p.

Journal or Periodical Article

Write out all journal names and put a period after the name. Issue number is shown in parentheses.

Sieg, Carolyn Hull. 1997. The mysteries of a prairie orchid. *Endangered Species Bulletin*. 22(4): 12-13.

Miller, Suzanne M.; Miller, Sterling D.; McCollum, Daniel W. 1998. Attitudes toward and relative value of Alaskan brown and black bears to resident voters, resident hunters, and nonresident hunters. *Ursus*. 10: 357-376.

Not all journals use volume and issue numbers. The month or season of the issue must then be substituted. In the following example, because *Forestry Research West* is not widely known, we may choose to include the publisher's name and location. Copies of the journal show that the publisher is the U.S. Department of Agriculture, Forest Service. Because we know Rocky Mountain Station is the Forest Service unit publishing the journal, we supply that information.

Tippets, David W. 1996. Western larch: flames, sunlight, and soil. *Forestry Research West*. Fort Collins, CO: U.S. Department of Agriculture, Forest Service, [Rocky Mountain Forest and Range Experiment Station]; May: 13-19.

If a journal uses only an annual volume number but paginates each issue in the volume separately, the month or season of issue may also be needed for clarity. Example:

Rehfeldt, Gerald E. 1982. Differentiation of *Larix occidentalis* populations. *Silvae Genetica*. 31: 13-19; January.

Publisher of Journal Shown

Williams, Peter W. 1992. A local framework for ecotourism development. *Western Wildlands*. Missoula, MT: Montana Forestry and Conservation Experiment Station, University of Montana. 18(3): 14-19.

Proceedings of Conference, Seminar, Symposium, Workshop, Meeting, or Article in Proceedings

Grinder, Martha; Krausman, Paul R. 1998. Coyotes in urban areas: conflicts and solutions. In: Gottfried, G. J.; Edminster, C. B.; Dillon, Madelyn C., comps. *Cross border waters: fragile treasures for the 21st century: Ninth U.S./Mexico Border States conference on recreation, parks, and wildlife; 1998 June 3-6; Tucson, AZ. Proc. RMRS-P-5*. Fort Collins, CO: U.S. Department of Agriculture, Forest Service, Rocky Mountain Research Station: 235-244.

(The article is in a proceedings with compilers and a title. It also has a "subordinate title," which is a term or phrase following the title that completes or qualifies the title, or makes the title more explicit. This portion can be grammatically and intellectually separated from the author's title without loss of meaning to the author's title. The first letter of the subordinate title is capitalized "Ninth" in the reference above. However, the portion of the author's title that follows a colon should not be considered a subordinate title. The first word after the colon, therefore, is not capitalized unless it is a proper name.)

Tellman, Barbara; Finch, Deborah M.; Edminster, Carl; Hamre, Robert, eds. 1998. *The future of arid grasslands; identifying issues, seeking solutions; 1996 October 9-13; Tucson, AZ. Proc. RMRS-P-3*. Fort Collins, CO: U.S. Department of Agriculture, Forest Service, Rocky Mountain Research Station. 392 p.

(This cites the whole proceedings. It is published in a numbered series, and the proceedings has a title and editors.)

Shaw, Nancy L.; Monsen, Stephen B. 1995. 'Lassen' antelope bitterbrush. In: Roundy, Bruce A.; McArthur, E. Durant; Haley, Jennifer S.; Mann, David K., comps. Proceedings: wildland shrub and arid land restoration symposium; 1993 October 19-21; Las Vegas, NV. Gen. Tech. Rep. INT-GTR-315. Ogden, UT: U.S. Department of Agriculture, Forest Service, Intermountain Research Station: 364-371.

(The article is in a proceedings with a title and the word "proceedings" is part of that title. The proceedings has more than one compiler and is part of a Station series.)

This Proceedings

For citing another paper in the same proceedings: (Cole and others, this proceedings). If there is more than one paper by the same author, add title. Examples: (Clary and Kinney, this proceedings, Streambank Response to Simulated Grazing), or (Clary and Kinney, this proceedings, Riparian-Fisheries Habitat Response to Late Spring Cattle Grazing). **Do not list these citations in the Reference section.**

Article in Proceedings Published in Journal

Bull, Evelyn L. 1981. Indirect estimates of abundance of birds. In: Estimating numbers of terrestrial birds: Proceedings, international symposium; 1980 October 26-31; Asilomar, CA. In: Studies in Avian Biology. Cooper Ornithological Society; 6: 76-80.

(The proceedings has a title. The publisher of the journal is also shown here; this is not necessary for well-known journals).

Report

Hao, Wei Min. 1994. Trace gas emissions from biomass fires and atmospheric chemistry. Missoula, MT: University of Montana, Shafizadeh Center for Wood and Carbohydrate Chemistry; Final Report INT-91544-RJVA. 21 p.

(Cites a work that is considered a report rather than a monograph. Note that the report identifier number is given after the publisher; for a monograph, it is given after the title. Other bibliographic elements remain in their normal sequence).

Thesis (Masters) or Dissertation (Ph.D.)

Wasniewski, Louis W. 1994. Hillslope sediment routing below new forest roads in central Idaho. Corvallis, OR: Oregon State University. 105 p. Thesis.

Butler, Bret W. 1992. An experimental evaluation of radiant energy transport in particle-laden flames. Provo, UT: Brigham Young University. 213 p. Dissertation.

Abstract

Harrington, Constance A.; Deal, Robert L. 1981. Sitka alder and Douglas-fir mixtures look promising. In: Northwest Science program and abstracts: 54th annual meeting of the Northwest Scientific Association; 1981 March 26-28; Corvallis, OR. [Place of publication unknown]: Northwest Scientific Association: 41. Abstract.

(The publisher's location is unknown.)

All Volumes of Multivolume Work

Koch, Peter. 1996. Lodgepole pine in North America. Madison, WI: Forest Products Society. 3 vol.

Colowick, S. P.; Kaplan, N. O. 1955-63. Methods in enzymology. New York: Academic Press. 6 vol.

(The volumes were published in different years.)

Available from NTIS

Pankey, Jan M.; DeByle, Norbert V. Written in 1982. [U.S. Department of Agriculture, Forest Service, Intermountain Forest and Range Experiment Station, Logan, UT]. Streamflow summaries from twelve tributaries of Farmington Creek, Davis County Experimental Watershed, northern Utah. 163 p. Available from: NTIS, Springfield, VA 22161; PB-83-117-689.

(This report will not be published so it is being made available through NTIS (National Technical Information Service). Without a publisher name, the work cannot be attributed to an organization; to help identify the origin of the work, the affiliation of the authors is shown. Because a publication date does not exist, a creation statement, "Written in 1982," was added to the reference.)

Corporate Author

In text: (USDA Forest Service 1982).

U.S. Department of Agriculture, Forest Service. 1982. Wildlife user guide for mining and reclamation. Gen. Tech. Rep. INT-126. Ogden, UT: U.S. Department of Agriculture, Forest Service, Intermountain Forest and Range Experiment Station. 77 p.

U.S. Department of Agriculture, Forest Service, Wildlife, Fish, and Rare Plants Staff. 1997. Partnerships for habitat improvement: Wildlife, Fish, and Rare Plants 1966 partnerships report. FS-609. Washington, DC: U.S. Department of Agriculture, Forest Service, Wildlife, Fish, and Rare Plants Staff. 42 p. plus appendices.

When the author and publisher are the same, the name is repeated in the bibliographic element stating the publisher's name. Such repetition creates a wordy citation—especially when a Government agency is author and publisher. The appearance of the name may be omitted. This option should be consistent within a document.

U.S. Department of Agriculture, Forest Service, Wildlife, Fish, and Rare Plants Staff. 1997. Partnerships for habitat improvement: Wildlife, Fish, and Rare Plants 1966 partnerships report. FS-609. Washington, DC. 42 p. plus appendices.

In Press

In text: (Markstrom, in press).

Markstrom, Donald C.; Gjovik, Lee R. [In press]. Service life of fence posts treated by double-diffusion methods. Res. Pap. Ogden, UT: U.S. Department of Agriculture, Forest Service, Rocky Mountain Research Station.

(The information “in press” appears where the publication date would appear. The paper has been approved by the appropriate Assistant Station Director and will be published in an RMRS series.)

Monserud, Robert A.; Onuchin, Alexander A.; Tchebakova, Nadja M. [In press]. Needle, crown, stem, and root phytomass of *Pinus sylvestris* stands in Russia. Forest Ecology and Management.

(The paper has been accepted for publication by the journal, but is not yet published.)

Submitted

In text: (Moisen, submitted).

Moisen, Gretchen G.; Edwards, Thomas C. [Submitted September 1998]. Use of generalized linear models and digital data in a forest inventory of northern Utah. Journal of Agricultural, Biological, and Environmental Statistics.

(The paper has been submitted to the journal, but not yet accepted.)

In Preparation

In text: (Rumble, in preparation).

Rumble, Mark A.; Mills, Todd R.; Flake, Lester D. [In preparation]. Evaluation of the habitat capability model for birds wintering in the Black Hills, South Dakota. Rapid City, SD: U.S. Department of Agriculture, Forest Service, Rocky Mountain Research Station, Forestry Sciences Laboratory.

(The manuscript is being written, but does not have a date or total pages as of the time of the citation.)

Note: For examples of some other types of unpublished references, see “Personal Communications” section.

Legal Document

In text: (RPA 16 U.S.C. 1600-1614).

RPA 16 U.S.C. 1600-1614-[specific section]. Forest and Rangeland Renewable Resources Planning Act. Act of August 17, 1974. 88 Stat. 476, as amended;

In text: (PL 9-2743).

Public Law 9-2743. Federal Land Policy and Management Act of 1976. Act of October 21, 1976. 43 U.S.C. 1701 (note).

Public Law 91-190. [S. 1075]. National Environmental Policy Act of 1969. Act of January 1, 1970. [An act to establish a national policy for the environment, to provide for the establishment of a Council of Environmental Quality, and for other purposes.] In its: United States statutes at large, 1969. 42 U.S.C. sec. 4231, et seq. (1970). Washington, DC: U.S. Government Printing Office; 1970: 852-856. Vol. 83.

U.S. Department of Agriculture, Forest Service. 2000. National Forest System Land and Resource Management Planning (Planning Rule). 36 CFR Parts 217 and 219; FR 65(218): 67514-67581.

Map

Oregon [Topographic]. 1966. Washington, DC: U.S. Geological Survey. 1:500,000; Lambert conformal conic projection; colored.

World [Political]. 1957. Washington, DC: National Geographical Society. March 1:39,283.200; Van der Grinten projection; 41 x 29 inches, colored. Prepared for the National Geographic Magazine.

Microform

Baker, F. T.; Williams, J. H., Jr. 1968. Research on automatic classification, indexing and extracting: annual progress report [Microform]. Washington, DC: U.S. Office of Naval Research, Information Systems Branch; August; NONR 44456(00). 2 fiche; 24X reduction ratio.

(Reference is for a report, not a monograph. The NONR 4456(00) is the contract number, not report number.)

U.S. Department of Commerce, Bureau of the Census. 1981. U.S. exports: schedule B [Microform]. Washington, DC: U.S. Department of Commerce, Bureau of the Census, Foreign Trade Division. 42X reduction ratio. Monthly.

(Whether the microform is fiche or microprint cards is not known. If the microform had been known, that information and number of fiche or microprint cards would precede "42X reduction ratio." The report is issued monthly.)

Missing Information

Harrington, Constance A.; Deal, Robert L. 1981. Sitka alder and Douglas-fir mixtures look promising. In: Northwest Science program and abstracts: 54th annual meeting of the Northwest Scientific Association; 1981 March 26-28; Corvallis, OR. [Place of publication unknown]: Northwest Scientific Association: 41. Abstract.

(The location of the publisher is required in a reference. Because the location is unknown in this instance, a notation is supplied. Also, the work being cited is an abstract.)

Anon. Summary of research activities at Trout Creek Division, Wind River Experimental Forest. [n.d.]. [Place of publication unknown]: [Publisher name unknown]. 6 p. On file with: Forest Residues and Energy Program, Pacific Northwest Research Station, Forest Service, U.S. Department of Agriculture, Portland, OR.

(When information for successive elements is missing, each element is identified and punctuation retains its usual form. Because so much information is missing from the citation above, a supplemental note was added to aid those who would need to locate a copy of the document.)

If there is an error (such as a spelling error) in original cited material, the correction may be supplied in brackets.

More Than Three Authors

Jurgensen, Martin F.; Graham, Russell T.; Harvey, Alan E.; [and others]. 1995. Woody residue and soil organic matter in western larch ecosystems. In: Schmidt, Wyman C.; McDonald, Kathy J., comps. Ecology and management of Larix forests: a look ahead. Proceedings of an international symposium; 1992 October 5-9; Whitefish, MT, U.S.A. Gen Tech. Rep. INT-GTR-319. Ogden, UT; U.S. Department of Agriculture, Forest Service, Intermountain Research Station: 370-374.

(When a work has more than three authors, succeeding names may be omitted from the reference. Omitting names is optional, not required.)

Note: U.S.A. was added to the workshop location because it was an international workshop.

Newspaper Article

Great Falls [MT] Tribune. 1996. New wildfire strategies for West take hold this summer. May 7: 2 (col. 2).

([MT] is added for clarity.)

The Oregonian. 1981. Crews contain blazes; lightning ignites more. August 20; Sec. B: 5 (col. 2).

(Cites an article without byline. Cite as “The Oregonian 1981” in the text and “References” section, but alphabetize under “O.”)

Haney, Jeffrey P.; Bean, Pat. Roaming moose isn’t par for the course. 1996. Standard-Examiner [Ogden, UT]. June 19; Sec. A: 1 (col. 1), 4 (col. 1).

(Cites an article with byline. The article is not on successive pages.)

Weinraub, Bernard. 1974. Shah offers oil but bans U.S. ‘diction’ of terms. The New York Times. October 4: 3 (col. 1). New Delhi, October 3.

(Cites an article with dateline.)

Burnham, D. 1977. 1 in 4 Americans exposed to hazards on job, study says. The New York Times. October 3: 1 (col. 2), 22 (col. 1). Washington, DC, October 2.

(Cites an article with byline and dateline. The article is not on successive pages.)

Part of a Series

Martin, Susan B.; Platts, William S. 1971. Effects of mining. Gen. Tech. Rep. PNW-119. Portland, OR: U.S. Department of Agriculture, Forest Service, Pacific Northwest Forest and Range Experiment Station. 15 p. (Meehan, William R.; tech. ed.; Influence of forest and rangeland management on anadromous fish habitat in Western North America; pt. 8).

(The series in which the work appears is shown in parentheses at the end of the reference. Note that semicolons separate bibliographic groups in the series statement.)

Part of a Work

Card, Jaclyn A.; Vogel song, Marit Johnson. 1995. Ecotourism as a mechanism for economic enhancement in developing countries. In: McCool, Stephen F.; Watson, Alan E., comps. Linking tourism, the environment, and sustainability—topical volume of compiled papers from a special session of the annual meeting of the National Recreation and Park Association, 1994; 1994 October 12-14; Minneapolis, MN. Gen. Tech. Rep. INT-GTR-323. Ogden, UT; U.S. Department of Agriculture, Forest Service, Intermountain Research Station: 57-60 (p. 59).

(The article appears on p. 57-60 of the proceedings, but only p. 59 is being cited.)

Bartos, Dale L.; Brown, James K.; Booth, Gordon D. 1994. Twelve years biomass response in aspen communities following fire. *Journal of Range Management*. 47(1): 79-83 (p. 80, table 1).

(The article appears on p. 79-83 of the journal, but p. 80 and table 1 are the parts being cited.)

Harrington, Michael G. 1996. Fall rates of prescribed fire-killed ponderosa pine. Res. Pap. INT-RP-489. Ogden, UT: U.S. Department of Agriculture, Forest Service, Intermountain Research Station. (p. 4, figure 5). 7 p.

(This work does not appear within another; therefore, the total number of pages must be shown (7 p.). The graph being cited (p. 4, figure 5) must then be given before total pages.)

Howes, Steve; Hazard, John; Geist, J. Michael. 1981. [Untitled]. In: Interim guidelines for sampling soil resource conditions. Portland, OR: U.S. Department of Agriculture, Forest Service, Pacific Northwest Region; R6-WM-066-1981 (p. 1-15). 20 p.

(Cites a report, not a monograph. The authors wrote a portion of the work being cited. Their section, which is untitled, is not a chapter or a unit that could be cited by itself, so the number of pages in the entire work must be given. The authors' portion being cited is shown in parentheses.)

Patent

Harred, J. G.; Knight, A. R.; McIntyre, J. S., inventors; Dow Chemical Co., assignee. 1972. Epoxidation process. U.S. patent 3,654,317. April 4. 2 p. Int. Cl²CO7D 1/08, 1/12.

Titcomb, S. T.; Juers, A. A., inventors; International Telephone and Telegraph Corp., assignee. 1976. Reduced calorie bread and method of making same. U.S. patent 3,979,523. September 7. 4 p. Int. Cl²A2OD 2/00.

Personal Communication

In text: (Schuster, personal communication).

Schuster, Ervin G. 1996. [Letter to D. Louise Kingsbury]. June 10. 2 leaves. On file at: U.S. Department of Agriculture, Forest Service, Intermountain Research Station, Forestry Sciences Laboratory, Missoula, MT; RWU 4802 files.

Verbal Communication

Show location and affiliation of person being cited.

Ferguson, Dennis E. 1996. [Personal communication]. February 15. Moscow, ID: U.S. Department of Agriculture, Forest Service, Intermountain Research Station, Forestry Sciences Laboratory.

Unpublished Paper

In text: (Logan, unpublished paper) or (Feast and Garton, unpublished data).

Logan, Jesse. 1996. Problem analysis: mountain pine beetle resistance in Northern Rocky Mountain stands. Unpublished paper on file at: U.S. Department of Agriculture, Forest Service, Intermountain Research Station, Forestry Sciences Laboratory, Logan, UT. 32 p.

Feast, M. W.; Garton, W. R. S. 1950. The Schumann-Runge bands of O₂ in emission and absorption in the quartz ultraviolet region. Unpublished draft supplied to author by W. R. S. Garton. Publisher of Journal Shown

Williams, Peter W. 1992. A local framework for ecotourism development. Western Wildlands. Missoula, MT: Montana Forestry and Conservation Experiment Station, University of Montana. 18(3): 14-19.

Publisher With Two or More Locations

Burges, A.; Raw, F., eds. 1967. Soil biology. London; New York: Academic Press. 532 p.

(The title page of the book shows two locations for the publisher. Because the U.S. city was shown second, both cities are included in the reference. For cities less well known, include the States. Multiple locations are separated by semicolons.)

Guyer, Michael F.; Lane, Charles E. 1964. Animal biology. 5th ed. New York: Harper & Row. 789 p.

(The title page of the book names three locations for the publisher: New York, Evanston, and London. Because the first shown was a U.S. city, the other locations do not have to be included in the reference.)

Two or More Publishers

Allen, Durward Leon, ed. 1956. Pheasants in North America. Harrisburg, PA: Stackpole Books; Washington, DC: Wildlife Management Institute. 71 p.

Translated Title

Ruetz, W. F. 1981. Die pazifische edeltanne nobilis eine baumart fur hoehere lagen? The Pacific noble fire, a species plantable at higher elevations? Allgemeine Forstzeitschrift. 22: 549-551; 1981.

Electronic Style

We recommend the following publication specifically dedicated to electronic media:

Li, Xia; Crane, Nancy B. 1995. *Electronic style*. Westport, CT: Mecklermedia. 65 p.

If you use more than one electronic style citation in a manuscript, be consistent with format.

Basic Citation Form

CD-ROM and Online Databases

Author/editor. (Year). *Title* (edition), [Type of medium]. Producer (optional). Available: Supplier/Database identifier or number [Access date].

Title (edition), [Type of medium]. (Year). Producer (optional). Available: Supplier/Database identifier or number [Access date].

Periods may be omitted from the end of the citation if they might be mistaken for part of a file name. It will also be necessary to use caps exactly as given in the file name.

- If author is not available, title becomes the first element of the reference, and the work is alphabetized in the reference list by the first significant word in the title.
- If the second basic form is used, type of medium statement that defines the format of this title should precede the date.
- When evaluating a database, it is useful to have information on the producer who contributes to the content of the database. If the information is readily available, supply it before the "available" statement.
- The "available" statement, when the citation is for a whole database, should generally contain only the name of the information supplier and the database identifier or number.
- If the cited work is a database, it is redundant to repeat the database name in the "available" statement.

The agrochemicals handbook [Online]. (1994, January). Royal Chemical Society (producer). Available: CompuServe Knowledge Index/CHEM3 [1995, May 16].

(When a work is under regular revision, use the date, including the month, of the last revision if that can be determined. Note that the name of the month is not abbreviated.)

WWW Homepages

Author/editor. (Last update or copyright date). *Homepage Title* [Homepage of...], [Online]. Available: URL [Access date].

Homepage Title [Homepage of...], [Online]. (Last update or copyright date). Available: URL [Access date].

- When author or editor is not available, use the second basic form.
- Treat homepages as edited or compiled works, nonserial in nature. The names of sites and services should be treated as proper nouns.
- If citing an editor or editors as the first element, include a note "Ed." or "Eds." in parentheses.
- Indicate the last update for the homepage if available. Otherwise, give the copyright date.
- Provide a note indicating the information supplier in the form of "Homepage of information supplier."

Altis, K., & Tindle, N. (Eds.). (1995, August 14—last update). *City Net* [Homepage of City Net Express], [Online]. Available: <http://www.city.nt/> [1995, August 14].

Wall Street Journal (Ed.). (1995, August 14—last update). *Money & Investing Update* [Homepage of Dow Jones & Company], [Online]. Available: <http://update.wsj.com/> [1995, August 14].

Rocky Mountain Research Station Homepage

Rocky Mountain Research Station. (1999, February 24). Homepage of Rocky Mountain Research Station, Forest Service, U.S. Department of Agriculture], [Online]. Available: <http://www.xmission.com/~rmrs/> [1999, February 27].

Thesis or Dissertation

Author. (Year). *Thesis or dissertation title* (Master's thesis or Doctoral dissertation, University), [Type of medium]. Available (include protocol if relevant): Address/Path/File [Access date].

- In the "available" statement, specify the protocol, domain, and path, if the piece is retrieved on the Internet. If the piece is available from a commercial electronic supplier, indicate the database, search path, and file name.

Lim, K. T. (1995). *Mega-molecular dynamics on highly parallel computer: methods and application* (Doctoral dissertation, California Institute of Technology, Pasadena, California), [Online]. Available: <http://www.wag.caltech.edu/theses/ktl/ToC.html> [1995, August 18].

Standard Abbreviations for Some Commonly Used Terms

Agricultural Bulletin	Agric. Bull.
Agriculture Handbook	Agric. Handb.
Circular	Circ.
Forestry Paper	For. Pap.
General Technical Report	Gen. Tech. Rep.
Information Report	Inf. Rep.
Miscellaneous Publication	Misc. Publ.
Proceedings	Proc.

Research Paper	Res. Pap.
Research Note	Res. Note
Resource Bulletin	Resour. Bull.
Special Publication	Spec. Publ.
Station Paper	Stn. Pap.
Technical Bulletin	Tech. Bull.
no date	[n.d.]
editor	ed.
editors	eds.
compilers	comps.
technical coordinator	tech. coord.
coordinators	coords.

Change in Station Name on Research Publications

The Intermountain Station began using the term “Research Station” on all Station-issued serial publications in mid-1985. To help check literature lists containing Station publications, here is a list of series numbers, showing where the change occurred.

General Technical Reports

179 and previous	Forest and Range Experiment Station
180	Research Station
181, 182	Forest and Range Experiment Station
183 and later	Research Station

Research Papers

339 and previous	Forest and Range Experiment Station
340 and later	Research Station

Research Notes

350 and previous	Forest and Range Experiment Station
351 and later	Research Station

Resource Bulletins

34 and previous	Forest and Range Experiment Station
35 and later	Research Station

Rocky Mountain Forest and Range Experiment Station—No name change until the Station merged with Intermountain Research Station.

Rocky Mountain Research Station publications began January 1998.