

Jobs

- We have temporary jobs. We generally hire during spring (full and part-time).
- Temporary jobs provide sick/annual leave but with no other benefits.

Job Announcement #'S

- Examples

TEMP-OCR-462-4-REC

TEMP-OCR-462-5-REC

TEMP-OCR-462-5-TSP

**Temporary assignment
position**

TEMP-OCR-462-4-REC

Job Announcements

TEMP-OCR-462-4-REC

**It's on the open and continuous
roster**

**Forest service
series code for
jobs,**

TEMP-OCR-462-4-REC

Job Announcement

TEMP-OCR-462-4-REC

**Grade (GS-4) level of
experience/pay grade**

**Job type or
description**

TEMP-OCR-462-4-REC

AVUE

Applying is done at

<https://www.avuedigitalservices.com/usfs/applicant.html>

**THIS IS THE ONLY APPLICATION
PROCESS THAT IS ACCEPTED FOR
EMPLOYMENT AT
THE US FOREST SERVICE**

REGISTER WITH AVUE CENTRAL

MAIN MENU

USERNAME

PASSWORD

[LOGIN >>](#)

[FORGOT YOUR PASSWORD? CLICK HERE.](#)

[FIRST TIME VISITOR? REGISTER NOW.](#)

- HOW THE FEDS HIRE: THE PROCESS
- TIPS ON USING THIS PROGRAM
- PREPARING YOUR APPLICATION
- INTERVIEWING SKILLS
- THE AVUE INDEX
- JOB SEARCH
- JOBS BY STATE
- AVUE COMMAND CENTER

User Id and Password must be a minimum of four characters and are case sensitive. Required fields are marked with an asterisk (*).

*User Id

*Password

*Confirm Password

*Verification Question

*Verification Answer

*Email Address

[No email address? Click here!](#)

*Confirm Email Address

First Name, Middle Initial

Last Name

Address

City

State/Province

Other State (if applicable)

Country

ZIP/Postal Code

Daytime Phone

Evening Phone

Cell Phone

Pager Number

Instant Notification Address

Fax Number

This needs to be clicked on every screen you add or edit

SAVE THIS INFORMATION

USAJOBS.com or
USAJOBS.gov
(same sites)

- USAJOBS.com does only our advertising.

– **DO NOT APPLY HERE**



USAJOBS is the official job site of the United States Federal Government. It's your one-stop source for Federal jobs and employment information.



- Search Jobs
- My USAJOBS
- Info Center
- Veterans
- Forms
- Employer Services

- Basic Search
- Agency Search
- Series Search
- Advanced Search
- Senior Executive

Job Search Results

Refine results with more Keywords...
temp-ocr-462-4-rec

Save this search and email me jobs!

Show Jobs Posted: All

Radius/Zip:

Search within -----select----- of Zip Code

REFINE

Search Related Job Titles:

Temp, Administrative Accounting Clerk, Services Coordinator, Special Projects Assistant, Administrative Consultant, more...

- Detailed View
- Brief View

Jobs 1 to 1 of 1

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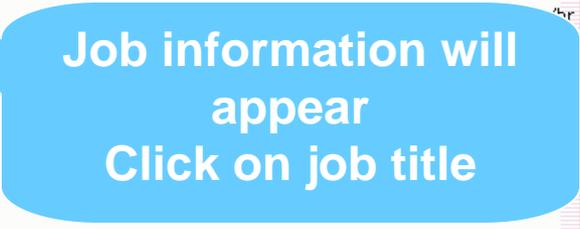
Map Results

Closing Job Summary

Agency Location Salary

9/2/2009 [Forestry Technician \(Recreation\)](#)
 Applications for this position are being processed through an applicant assessment system that has been integrated into the USDA Forest Service applicants. Even if you have previously applied for this position, you must re-apply.

Vacancy Ann.#: TEMP-OCR-462-4-REC
Who May Apply: Public
Pay Plan: GS-0462-04/04
Appointment Term: Temporary
Job Status: Full-Time
Opening Date: 9/3/2008
Salary: 12.73 USD per hour



Jobs 1 to 1 of 1

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Map Results



If you would like to post a resume on USAJOBS to apply online, or would like to edit your posted resume, our simple [Resume Builder](#) will help in a few short steps.





USAJOBS is the official job site of the United States Federal Government. It's your one-stop source for Federal jobs and employment information.

HELP



- Search Jobs
- My USAJOBS
- Info Center
- Veterans
- Forms
- Employer Services



Department: **Department Of Agriculture**
 Agency: **Forest Service**
 Sub Agency: **FOREST SERVICE**
 Job Announcement Number:
TEMP-OCR-462-4-REC

- Overview
- Duties
- Qualifications & Evaluations
- Benefits & Other Info
- How to Apply

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Forestry Technician (Recreation)

SALARY RANGE: 12.73 - 12.73 USD Hourly

SERIES & GRADE: GS-0462-04/04

PROMOTION POTENTIAL: 04

WHO MAY BE CONSIDERED: US citizens

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DUTY LO

To apply to position, you need to click here

JOB SUMMARY:

Applications for this position are being processed through an on-line assessment system that has been specifically configured for USDA Forest Service applications. Even if you have already developed a resume in USAJOBS, you will need to access this online system to complete the application process. To obtain information about this position and TO APPLY, please click on <http://www.avuecentral.com/vacancy.html?ref=TEQBH>.

KEY REQUIREMENTS:

- See Other Information.

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PRINT PREVIEW

EMAIL A FRIEND

Send Mail to:

Send Mail to:
USDA

Questions?

For questions about this job:
ASO-UCM STAFFING

ANNOUNCEMENT SUMMARY

MAIN MENU

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APPLICATION PROCESS

APPLY NOW

EMAIL THIS JOB TO FRIEND

USDA Forest Service

Deputy Forest Supervisor, GS-0340-13/14

ANNOUNCEMENT NUMBER: ADS07-WOJOBS-0031G

JOB LOCATION: Multiple Locations

SALARY RANGE: \$75,414.00-\$115,848.00

APPLICATION DEADLINE: None

WORK SCHEDULE: Full Time

OPEN DATE: 9-18-2007

TIME LIMIT: Permanent - No time limit

WHO MAY APPLY: Opportunity Act (VEOA) eligible, disabled veterans with a 30% or more disability, former Peace Corps and VISTA volunteers may be considered under special hiring authorities. The applicant must furnish the required proof or certification of eligibility if selected.

NUMBER OF VACANCIES: 30

PROMOTION POTENTIAL: 13

Status eligibles - This announcement is open to current career or career-conditional federal employees with competitive status. Former career or career-conditional Federal employees in the competitive service who have held the target grade of the position or higher may apply and will be given concurrent consideration. Persons with disabilities, Veterans Employment Opportunity Act (VEOA) eligible, disabled veterans with a 30% or more disability, former Peace Corps and VISTA volunteers may be considered under special hiring authorities. The applicant must furnish the required proof or certification of eligibility if selected.

Read the vacancy announcement thoroughly and follow all instructions to ensure proper consideration. If you are unable to apply on-line or have questions about the meaning of any term used in the announcement, please contact Human Capital Management at 1-877-372-7248.

Service needs (e.g., budget, length of season, etc.) Individual units will issue Referral Lists to selecting officials throughout the life of the announcement.

dependent upon individual unit needs. Availability of government housing, federal day care facilities, and bargaining unit status will vary by unit. For information on pay rates, visit the OPM website at www.opm.gov for additional information on pay rates.

For more information on individual locations, go to www.fs.fed.us (a search can be done by State or by Name). This "search feature" will provide you with phone numbers, duty locations, and addresses. Units will be able to provide you with further insight into available positions.

are listed in the application package to assist applicants when completing the bubbledot form.

To start the application process, click on the "Apply Now" link.



DEPUTY FOREST SUPERVISOR

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After carefully reviewing the instructions listed below, please click on each of the "mandatory" menu items in **red**, listed on the left.

INSTRUCTIONS

Instructions for beginning your application

Job Number: ADS07-WOJOBS-0031G
Series, Grade: Deputy Forest Supervisor, GS-0340-14
Closing Date: None

All application materials must be submitted electronically.

To complete the application, please click on the menu items on the left side of the screen and fill in the information as requested. The items with an "*" beside them are mandatory items. You will not be able to certify your application until those items are complete. The mandatory items will change color once completed.

If you have already created your personal profile that information was copied into this vacancy when you clicked on "Apply Now." If you have already created your personal profile, the application process should take about 30 minutes to complete, as all of the information that you have in your personal profile was copied into the application for this vacancy when you clicked on "Apply Now."

You will be taken through the screens in the same order they appear on the menu. This does not mean you need to enter new information, though you may do so if you wish. If you are satisfied with the content of that item (Work History, for example), scroll to the end of the screen and click "Continue." This has the effect of electronically "stapling" that part of the profile to the application for this specific position.

If you choose to make any changes to the following menu items: Work History, Education, References, Attach Resume and Supporting Documents, or Additional Information, check the "Update Personal Profile" box at the bottom of these screens. This will update the information in your base profile as well as for this vacancy. If you do not place a check in the box, the information will be used for your application to this vacancy only.

If you do not currently have a personal profile, the process may take a couple of hours to complete, depending on how much information you choose to place in your profile and what can be copied and pasted from other documents.

You can begin the application, leave it and return to complete it at any point prior to the Closing Date. Be sure you save whatever screen it is you are working in before you exit the system.

Before you certify your application you will want to review all of the information you have entered. To do this, please go to the section labeled 'View and Print' on the left menu. Select "This Application." To print this information, use the "Print" link on the screen. You can use your browser's printer, but you may get extra pages showing just the frame of the screen.

Once you have filled in all of the information for the required sections, select the "Send Application" menu item to submit your application. Here you will acknowledge that your application is complete and you are ready to submit it. Please note that certifying your application is saying that your answers are truthful. The accuracy of your answers will be verified as you advance in the process, so please be honest.

After submitting, you may review the status of the job and of your application in "Jobs I Have Applied For" from the Main Menu. Most positions do not allow edits after you certify your application. However, for some vacancies you will see an "Update Application" link when you view the position in "Jobs I Have Applied For." Clicking on that link will allow you to make



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DEPUTY FOREST SUPERVISOR

PERSONAL INFORMATION

The first mandatory menu item to be completed is "Personal Information."

Please read the following information regarding the 'race and national origin identification' for definitions of the term 'race'.

City

*Last Name
 *Address
 *City
 *State/Province
 Other State (if applicable)
 *Country
 Other Country (if applicable)
 *ZIP/Postal Code
 *Daytime Phone Number
 Evening Phone Number
 Cell Phone Number
 Pager Number
 Instant Notification Address
 Fax Number
 Email Address [No email address? Click here!](#)
 Confirm Email Address
 Ethnicity [Ethnicity and Race Identification Privacy Act Statement and Explanation on How this Data is Used](#)



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DEPUTY FOREST SUPERVISOR

- Black or African American A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- Decline to Answer

Gender

- Female
- Male
- Decline to Answer

Disabilities [Disability Information Privacy Act Statement and Expl...](#)

Do you have a disability (a physical or mental impairment w

- Yes
- No
- Decline to Answer

If you have a disability select from the list below,

- Blindness
- Convulsive Disorders
- Deafness
- Distortion of Limb or Spine
- Mental Illness
- Mental Retardation
- Missing Extremities
- Complete Paralysis
- Partial Paralysis
- My Disability is not one of those listed
- I do not have a disability
- Decline to Answer

After completing your personal information, click "Save This Information." You will automatically be taken to the next menu item.

SAVE THIS INFORMATION



TECHNICAL SUPPORT

DEPUTY FOREST SUPERVISOR

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ELIGIBILITY TO APPLY

Check all that apply.

The next menu item is "Eligibilities." After completing this section, click "Save This Information." Also, you will notice that once you have completed and saved a mandatory menu item, it is no longer red.

I am a US citizen.
 I am not a US citizen.

I am serving or have served in the US military.

I am or have been a federal employee.

SAVE THIS INFORMATION ●



TECHNICAL SUPPORT ●

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Check all that apply.

The next menu item is "Eligibilities." After completing this section, click "Save This Information." Also, you will notice that once you have completed and saved a mandatory menu item, it is no longer red.

I am not a US citizen.

I am a former military.



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ELIGIBILITY TO APPLY

Please mark all that apply.

- I am or was a volunteer with the Peace Corps, VISTA, ACTION within the last 12 months.
- The Federal Government's hiring options include special appointing authorities for people with disabilities. Federal employers are authorized to use these authorities when considering certain people with disabilities. I wish to be considered under these authorities.
- I was a David L. Boren scholar or fellow, and I am no longer a student.
- I have a veterans preference as a result of my spouse's service or the service of my child. [Click here for definition](#)

Choose your current employee status.

If you are unsure about the type of appointment you currently have, you may want to check Blocks 24 and 34 of your most recent Standard Form 50, or check another form of "Notification of Personnel Action" to verify your status.

EMPLOYEE DATA					
23. Veterans Preference 1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point/Compensable	5 - 10-Point/Other 6 - 10-Point/Compensable/30%	24. Tenure 0 - None 1 - Permanent	2 - Conditional 3 - Indefinite	26. Annuitant Calculator	29. Pay Rate Determinant YES <input type="checkbox"/> NO <input type="checkbox"/>
27. FEGLI	30. Retirement Plan	31. Service Comp. Date (Leave)	32. Work Schedule	33. Part-time Hours Per Week A Weekly B Pay Period	
POSITION DATA					
34. Position Occupied 1 - Competitive Service 2 - Excepted Service	3 - SES General 4 - SES Career	35. FLSA Category E - Exempt N - Nonexempt	36. Appropriation Code	37. Bargaining Unit Status	
38. Duty Station Code	39. Duty Station (City - Country - State or Overseas Location)				

After completing the second "Eligibility" screen, click "Save This Information." You will automatically be taken to the next menu item.

- I am a current employee of LOCATE AGENCY & POSITION
- My current appointment is permanent temporary/term not applicable.
- I am in the competitive service excepted service SES General SES Career
- I am on the Reemployment Priority List (RPL) of LOCATE AGENCY & POSITION
- I have current [reinstatement eligibility](#)
- I have a Career Transition Assistance Plan (CTAP) or Interagency Career Transition Assistance Plan (ICTAP) Notification
- I may be appointed because of previous or current employment with [other federal organizations](#)

SAVE THIS INFORMATION



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- Female
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Disabilities [Disability Information Privacy Act Statement and Explanation of How this Data is Used](#)

Do you have a disability (a physical or mental impairment which substantially limits one or more major life activities)?

- Yes
- No
- Decline to Answer

If you have a disability select from the list below, the disability which has the greatest impact on your life activities:

- Blindness
- Convulsive Disorders
- Deafness
- Distortion of Limb or Spine
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- Mental Retardation
- Missing Extremities
- Complete Paralysis
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For those experience categories you have indicated you possess, enter either the total number of months OR the total number of years which you have actually performed the work. Click the Month or Year button to identify whether your answer reflects Months or Years.

Months or years performed Months Years

GS-0340-14

The following experience questions are used to determine the number of years of relevant work experience you possess. Select all that apply. Be sure to indicate the number of months or years of experience below.

- Submitted and justified requests for major expenditures to higher levels of management.
- Provided counsel to higher organizational levels concerning sustainable resource management issues and the intended effect of proposed plans, programs and policies.
- Exercised program responsibilities that included program development, planning, budgeting, and the coordination of personnel, force and organizational needs, target levels, full time equivalents (FTE), and priorities.
- Assisted in the formulation and execution of comprehensive plans covering natural resource development, transportation and communications plans, and the prevention of human-caused fires.
- Established and maintained liaison with program directors and worked closely with them to ensure that regulations and adequate funding were met.
- Maintained contact and cooperated with state, federal and local agencies, or tribal agencies, on natural resource management projects.

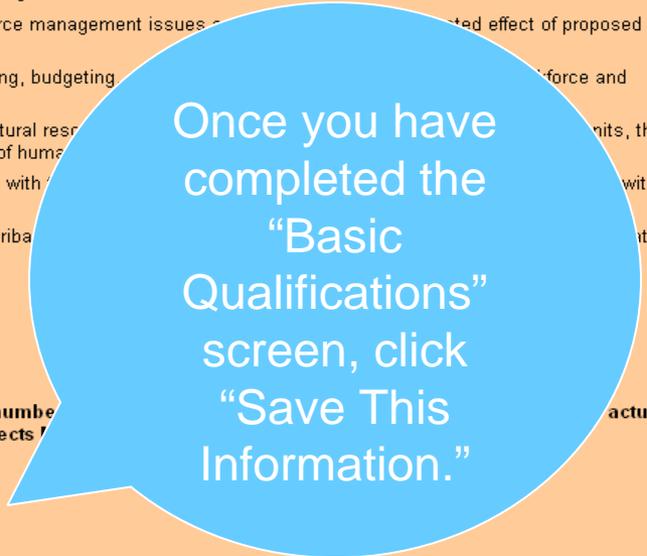
For the work indicated above, how many hours did you work in a typical workweek?

Full-time Part-time hours per week

For those experience categories you have indicated you possess, enter either the total number of months OR the total number of years which you have actually performed the work. Click the Month or Year button to identify whether your answer reflects Months or Years.

Months or years performed Months Years

SAVE THIS INFORMATION ●



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You are now on the "KSAs/Competencies" screen. This screen lists the ECQs to which you will be responding.

DEPUTY FOREST SUPERVISOR

Quality Group Factors

Deputy Forest Supervisor, GS-0340-13

Quality Group Factors are designed to measure your experience and training in relation to the requirements of the job. Typically this experience is in or related to the job to be filled.

For each statement, indicate which description best reflects your HIGHEST level of experience. Including a short statement of support for your choices will help ensure that your experience, education and training are fully credited. Click on "Attach Resume and Supporting Documents" from the left-hand menu to submit your transcripts, additional text, and/or resume.

BUILDING COALITIONS/COMMUNICATION - Ability to explain, advocate, and express facts and ideas in a convincing manner and develop professional networks to enhance the work of the organization.

Communicated ideas, goals, policies, and regulations effectively.

- Exchanged ideas or influenced opinions on complex, controversial, precedent-setting programs.
- Logically expressed information on complex and controversial programs.
- Presented preliminary conclusions and recommendations on large conventional program requirements.
- Experience, education, or training less than the levels described above.
- None of the above.

Fill in narrative. (Up to 4,000 characters of text) in the open field below to support your response to the question above. You can copy and paste information from another document into the text box below.

Application Instructions (do not include classified information)

LEADING CHANGE - Ability to develop and implement an organizational vision, integrating key national and program goals; ability to balance change and continuity-- strive to improve customer service and program performance; create a work environment that encourages creative thinking.

Conveyed information in written form in the performance of administrative/program specialist work.



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Fill in narrative. (Up to 4,000 characters of text) in the open field below to support your response to the question above. You can copy and paste information from another document into the text box below.

[Spell Check](#) [Save and Continue Editing on this Page](#)

Application Instructions (do not include classified information)

Fire Program Management - Knowledge of fire program management and ability to integrate fire and fuels management across all natural resource program areas and functions.

- Identified, developed, and implemented proactive advanced planning projects for fire management issues that included complex characteristics such as conflicting resources and political factors.
- Reviewed and implemented suppression actions, tactical plans, and strategies for the management of wildland fires and other wildland urban interface/intermix situations with complex variables such as highly populated areas, rugged terrain, severe weather, high value improvements, and competing resource values.
- Exercised a high degree of originality and creativity in developing new methods and techniques in integrating fire and fuels management across all program areas and functions, including collaborative community protection and ecosystem restoration strategies. Techniques influenced regional and national agency standards or methodology.
- Experience, education, or training less than the levels described above.
- None of the above.

Fill in narrative. (Up to 4,000 characters of text) in the open field below to support your response to the question above. You can copy and paste information from another document into the text box below.

[Spell Check](#) [Save and Continue Editing on this Page](#)

Application Instructions (do not include classified information)

[SAVE THIS INFORMATION](#)

After completing your ECQ responses, click "Save This Information." You will automatically be taken to the next menu item.



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WORK HISTORY

If you have previously entered work history, it is displayed below. You may add to or edit existing entries. Please be sure to enter at least 2 work histories that are the most applicable to the position for which you are applying.

If you have not entered any work history previously, there will not be any entries shown below. Click Add a Federal Position to add entries for Federal positions. Click Add a Non-Federal Position to add Non-Federal positions. Please enter military service as a non-federal position. When your work history is complete, click Save This Information. Be sure that the work histories entered verify your eligibility to apply and qualifications required for the position. Example: If you are applying for a GS-7 position and have worked as a GS-6 for at least one year/52 weeks, be sure to enter this work history or if you are applying for a Forestry Technician (fire) Position, and you have worked both as a Forestry Technician in fire and as an Office Automation Clerk, be sure that you list your Forestry Technician experience first.

You are now on the "Work History" screen. Please follow the instructions listed above to complete this section.

	Dates	Salary	Pay Plan-Series-Grade	Edit	Remove
Office	4/18/2005-Present	\$80,000.00 per year	GS-0201-13	Edit	Remove
Commerce	7/2/2006-Present	\$92,000.00 per year	GS-0201-14	Edit	Remove
	11/2/2003-4/17/2004	\$60,000.00 per year	GS-0201-13	Edit	Remove
	6/16/2002-11/1/2003	\$49,227.00 per year	GS-0201-12	Edit	Remove
	12/19/1999-6/15/2002	\$45,285.00 per year	GS-0201-11	Edit	Remove
Water	11/1999-6/2002	per year		Edit	Remove

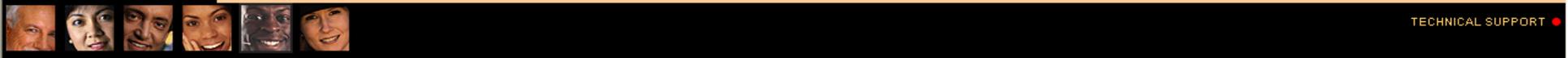
UPDATE FROM PERSONAL PROFILE

ADD A FEDERAL POSITION ADD A NON-FEDERAL POSITION

UPDATE PERSONAL PROFILE

SAVE THIS INFORMATION

After entering all of your work history, click "Save This Information."



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EDUCATION

Your previously entered education background is displayed below. You can edit or remove an individual entry by selecting the corresponding link. To add a new entry, click 'Add'.

To delete, click **Save this Information** to save your changes to this vacancy AND to your personal profile. To save your changes ONLY to this vacancy, click the checkbox before you click **Save this Information**.

City, State	Degree	Majors	Receive Date	Edit	Remove
Troy, Alabama	Master's	HRM	2002	Edit	Remove
Huntsville, Alabama	Bachelor's	HRM	1999	Edit	Remove

ADD

UPDATE PERSONAL PROFILE

UPDATE FROM PERSONAL PROFILE

SAVE THIS INFORMATION

You are now on the "Education" screen. To enter new information on this screen, click "Add." To change information you have already entered on this screen, click "Edit."

Once you have completed the "Education" screen, click "Save This Information."



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EDUCATION

Your previously entered education background is displayed below. You can edit or remove an individual entry by selecting the corresponding link. To add a new entry, click 'Add'.

When your education background is complete, click **Save this Information** to save your changes to this vacancy AND to your personal profile. To save your changes ONLY to this vacancy, clear the **Update Personal Profile** checkbox before you click **Save this Information**.

Name of School	City, State	Degree	Majors	Receive Date	Edit	Remove
Microsoft Internet Explorer				2002	Edit	Remove
				1999	Edit	Remove

New functionality has been added to Avue Digital Services so you can let reviewers know that the college, university or military college you attended is accredited.

Please update the education background portion of your profile by taking the following steps:

Click on Edit next to each school and indicate the school type.

If the school type is a College, University, or Military College, click on the 'Select' button next to the data field provided for 'Name of School.' You will be able to select your school from a list of institutions, then click on 'Save'. If your school is not listed, you may click on 'Not Found' and manually enter the name of the school. Then click on 'Update' to continue with your application.

If the school type is NOT a College, University or Military college, simply indicate the school type and click on 'Update' to continue with your application.

Please click 'OK' to continue, or click 'Cancel' to revise your education background.

You will then be prompted on an Avue functionality which allows you to notate that your education is from an accredited school. To continue, click "OK."



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APPLICANT INFORMATION

Please indicate your preferences for your application to be considered.

PREFERRED LOCATION(S)

SELECT LOCATIONS

None Selected

To proceed, click "Select Locations." You will see a map via a pop-up. If you do not see a pop-up, please verify that pop-ups are not being blocked based on your computer settings. The next slide will detail the location selection process.

TIME LIMIT

(Use ctrl+click to select more than one item)

Permanent - No Time Limit

Temporary

Term

Select "Permanent-No Time Limit."

WORK SCHEDULE

(Use ctrl+click to select more than one item)

Full Time

Part Time

Intermittent

Seasonal

On-Call

Select "Full-Time."

SAVE THIS INFORMATION



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APPLICANT INFORMATION

Please indicate

PREFERRED LOCATIONS

SELECT LOCATION

None Selected

TIME LIMIT

(Use ctrl+click to

- Permanent - No Term
- Temporary
- Term

WORK SCHEDULE

(Use ctrl+click to

- Full Time
- Part Time
- Intermittent
- Seasonal
- On-Call

https://www.avuecentral.com - Preferred Locations - Microsoft Internet Explorer provided by USDA Forest Service

Select locations where you are willing to work by clicking on the State. You may select up to nine locations. They can all be in one state, or you may select one or more locations in a variety of states, not to exceed a total of nine.

Location Notes: Multiple Locations



Please choose a state.

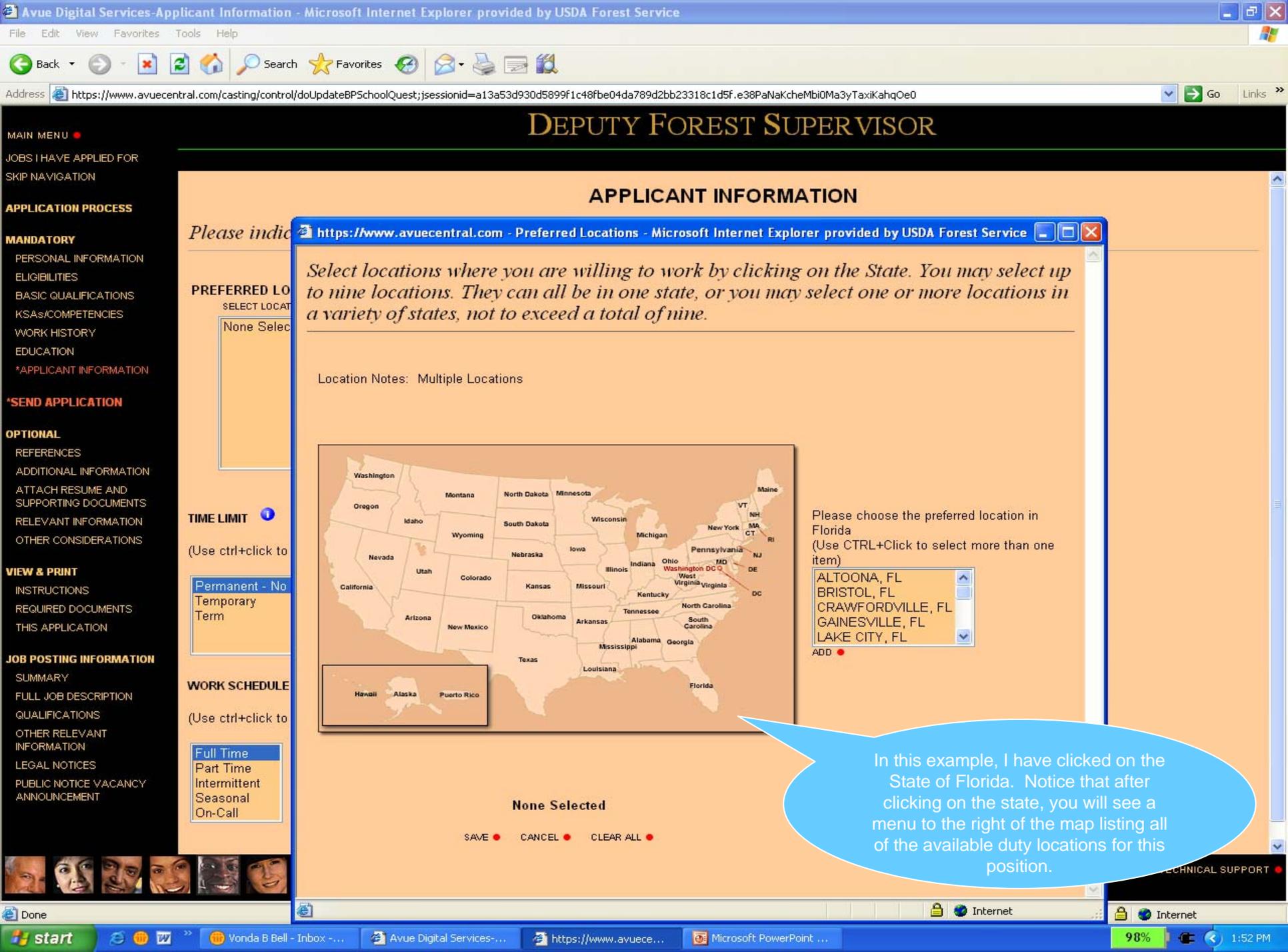
None Selected

SAVE CANCEL CLEAR ALL

Click on the State of the location you are interested in working. Though you are not limited to a certain number of location selections, you are highly encouraged to select only locations in which are truly interested in working.



TECHNICAL SUPPORT



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APPLICANT INFORMATION

Please indicate

https://www.avuecentral.com - Preferred Locations - Microsoft Internet Explorer provided by USDA Forest Service

Select locations where you are willing to work by clicking on the State. You may select up to nine locations. They can all be in one state, or you may select one or more locations in a variety of states, not to exceed a total of nine.

Location Notes: Multiple Locations



Please choose the preferred location in Florida (Use CTRL+Click to select more than one item)

- ALTOONA, FL
- BRISTOL, FL
- CRAWFORDVILLE, FL
- GAINESVILLE, FL
- LAKE CITY, FL

ADD ●

TIME LIMIT

- Permanent - No Term
- Temporary
- Term

WORK SCHEDULE

- Full Time
- Part Time
- Intermittent
- Seasonal
- On-Call

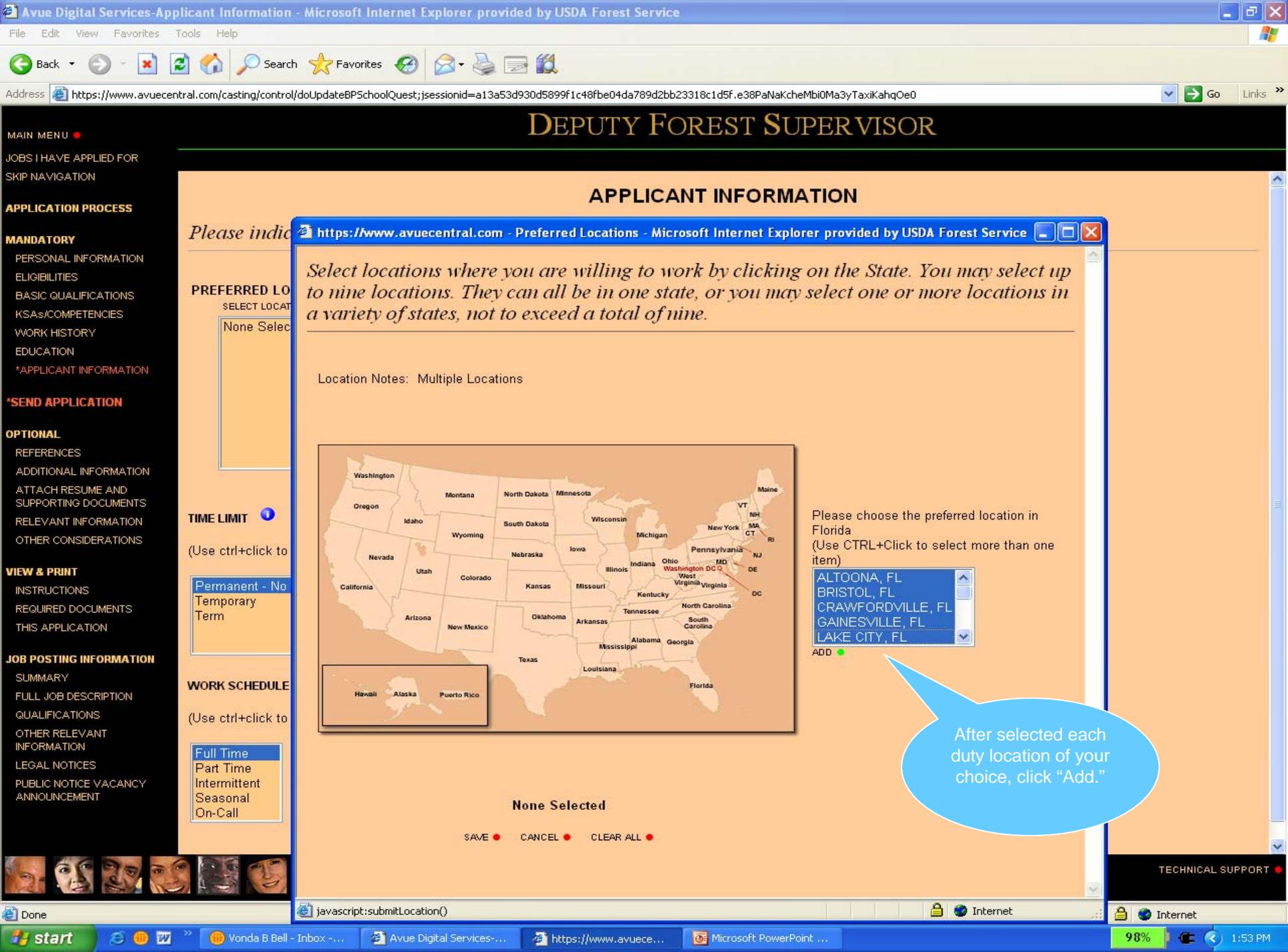
None Selected

SAVE ● CANCEL ● CLEAR ALL ●

In this example, I have clicked on the State of Florida. Notice that after clicking on the state, you will see a menu to the right of the map listing all of the available duty locations for this position.

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APPLICANT INFORMATION

Please indicate

https://www.avuecentral.com - Preferred Locations - Microsoft Internet Explorer provided by USDA Forest Service

Select locations where you are willing to work by clicking on the State. You may select up to nine locations. They can all be in one state, or you may select one or more locations in a variety of states, not to exceed a total of nine.

Location Notes: Multiple Locations



Please choose the preferred location in Florida (Use CTRL+Click to select more than one item)

- ALTOONA, FL
- BRISTOL, FL
- CRAWFORDVILLE, FL
- GAINESVILLE, FL
- LAKE CITY, FL

ADD



After selected each duty location of your choice, click "Add."

None Selected

SAVE CANCEL CLEAR ALL

TECHNICAL SUPPORT

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APPLICANT INFORMATION

Please indicate

to nine locations. They can all be in one state, or you may select one or more locations in a variety of states, not to exceed a total of nine.

PREFERRED LOCATIONS

SELECT LOCATION

None Selected

Location Notes: Multiple Locations



Please choose the preferred location in Florida (Use CTRL+Click to select more than one item)

- ALTOONA, FL
- BRISTOL, FL
- CRAWFORDVILLE, FL
- GAINESVILLE, FL
- LAKE CITY, FL

ADD

TIME LIMIT

(Use ctrl+click to)

- Permanent - No Term
- Temporary Term

WORK SCHEDULE

(Use ctrl+click to)

- Full Time
- Part Time
- Intermittent
- Seasonal
- On-Call

REMOVE SELECTED LOCATIONS (Use CTRL + Click to select more than one item)

- Preferred Location(s)**
- ALTOONA, FL
 - BRISTOL, FL
 - CRAWFORDVILLE, FL
 - GAINESVILLE, FL
 - LAKE CITY, FL

SAVE CANCEL CLEAR ALL

As you will see, the selected duty locations are now listed under the map as part of my "Preferred Locations." To complete this process, click "SAVE."



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APPLICANT INFORMATION

Please indicate your preferences for your application to be considered.

PREFERRED LOCATION(S)

EDIT LOCATIONS

- ALTOONA, FL
- BRISTOL, FL
- CRAWFORDVILLE, FL
- GAINESVILLE, FL
- LAKE CITY, FL

TIME LIMIT

(Use ctrl+click to select more than one item)

- Permanent - No Time Limit
- Temporary
- Term

WORK SCHEDULE

(Use ctrl+click to select more than one item)

- Full Time
- Part Time
- Intermittent
- Seasonal
- On-Call

SAVE THIS INFORMATION

You will then be returned to the "Applicant Information" screen. On this screen, click "Save This Information."



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NEXT STEPS

You have completed the required steps in the application process. The instructions below cover what you can do next.

At this point, you can take the following actions towards completing your application:

- To review all of the information in your application click the left side menu link "THIS APPLICATION"
- To update any section in the application, click on the left side menu link for that section.
- To submit your application for consideration, click on the left side menu link "SEND APPLICATION" and follow the instructions on the screen.
- Remember that your application will not be considered if you do not send your application prior to 11:59 PM Eastern Time on the closing date of this vacancy.
- To review the documentation that will be required later in the hiring process, click the left side menu link "REQUIRED DOCUMENTS".

You are now on the "Next Steps" screen. Carefully read the instructions on this page. Once you have read the instructions, and are ready to submit your application, click "Send Application."



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APPLICATION REVIEW

Your application has been reviewed. The review process goes through and checks the various values that you have entered and checks for consistency and completeness. The messages marked as errors must be fixed before you can certify this application. Recommendations are indicators of things you may wish to double check but are not required to fix. Messages marked as reminders are for informational purposes. This review process is designed to help you ensure you are putting a complete, accurate and error free application forward for a vacancy.

Errors:

We have not detected any errors in your application.

Recommendations:

1. Education - We have recently added new fields to our Education screen. You have an education entry in which these fields are incomplete.

Reminders:

We have not detected any reminders for your application.

CONTINUE AND SEND APPLICATION ●

You will receive the following notification regarding any application errors, recommendations, and reminders. After reviewing this notification, and making any necessary application corrections or updates, click "Continue And Send Application."



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APPLICATION REVIEW

Your application has been reviewed. The review process goes through and checks the various values that you have entered and checks for consistency and completeness. The messages marked as errors must be fixed before you can certify this application. Recommendations are indicators of things you may wish to double check but are not required to fix. Messages marked as reminders are for informational purposes. This review process is designed to help you ensure you are putting a complete, accurate and error free application forward for a vacancy.

Errors:

We have not detected any errors in your application.

Recommendations:

1. Edu

Reminders:

We have no

Microsoft Internet Explorer

Once you have certified your application, it will be transmitted to the agency. You must certify your application or you will not be considered for the vacancy. Click 'OK' to certify your application. Click 'Cancel' to cancel the certification so you can continue to review the information.

CONTINUE AND SEND APPLICATION

You will then receive a certification notice. To proceed with certifying your application, click "OK."



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Applicant Certification

Please read the statement below and check the box if it applies. If you do not certify your information on this screen, your employment application will not be complete and will not be considered.

I certify that, to the best of my knowledge and belief, all of the information on and submitted in support of my application is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for not hiring me or firing me after I begin work, and may be punishable by fine or imprisonment. I understand that any information I give may be investigated.

I certify that I have read and understand the applicant certification provided above.

More about my application:

In order for your completed application to be considered, you **must** check the box next to the certification statement as shown on this screen.

Maximum 3000 characters

Please choose from the list below the item that most accurately describes where you heard about this vacancy. You are not required to select a response from this list to complete your application.

- This Organization's Website
- General Job Information Website
- Job Fair/Recruitment Event
- Agency Employee - Name:
- Newspaper Ad
- Professional Journal
- Other Print Ad
- School Placement Center
- Development Executive Group
- Other

The final step in submitting your application is to click "Save and Submit Application."



Common Mistake #1

- Not keeping applications up to date.
 - Applications expire after 120 days
 - Avue may send a reminder email, but don't rely on it.
 - Keep your application up to date!

Common Mistake #2

- Thinking you chose the “location” you wanted.
 - Always check application before submitting in *Avue*.

VIEW & PRINT

INSTRUCTIONS

REQUIRED DOCUMENTS

THIS APPLICATION



Common Mistake #3

■ Not saving information

- Save, save, save!
- Lengthy descriptions are best copied out of a WORD document



In case you loose what you were working on, you have back-up



CLICK THE LOGO TO ENTER

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