

D.23 LIST OF DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS

The following attachments are made a part of this solicitation and any resultant agreement.

| TITLE |
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| Exhibit A – Definitions & Abbreviations |
| Exhibit B – Payment Office Information |
| Exhibit C - Harassment-Free Workplace Policy |
| Exhibit D - DOL Wage Determination |
| Exhibit E – Standard Contractor Performance Report |
| Exhibit F – Safety Standards |
| Exhibit G – Emergency Equipment Shift Ticket OF-297 |
| Exhibit H - Terms & Conditions for States |
| Exhibit I – Contractor Associations and Public Education Providers |
| Exhibit J – Advantages |
| Exhibit K – Not Applicable |
| Exhibit L – Geographic Area Map |

EXHIBIT A – DEFINITIONS AND ABBREVIATIONS

The specific meanings of terms used in this specification may be found in the Glossary of Terms of the Fireline Handbook, NWCG Handbook 3; PMS 410-1; NFES 0065, and any other prevailing current NWCG publication unless otherwise defined herein; the definitions provided in this exhibit are included in every solicitation (i.e., boilerplate), therefore some of the definitions may not be applicable to the solicitation you are responding to:

AGENCY – See “Government”

AGENCY COOPERATOR – Local Government entities available through agreement to assist the Federal and State Government agencies.

AGREEMENT – References the Blanket Purchase Agreement documented on the SF-1449/OF-294, and its attachments.

CAMPSITE – Any area designated by the Government where there are facilities in support of an incident.

CCR – Contractor Central Registration

CJRL – Cotton Jacket Rubber Lined

CMVSA – Commercial Motor Vehicle Safety Alliance

CO – Contracting Officer

COR – Contracting Officer’s Representative – GOVERNMENT agent/employee responsible for assisting in the administration of the agreement and who has been designated by the Contracting Officer (CO).

CREW PERSON – Basic wildland firefighter used to control and extinguish wildland fires and works as a member of an engine crew under the supervision of a higher qualified individual.

DESIGNATED DISPATCH POINT (DDP) – Physical address where the resource is located as identified in VIPR.

DOZER BLADE CONFIGURATIONS:

- ANGLE BLADE – A hydraulic-operated blade, adjustable in height and angle, for pushing, sidecasting, and spreading loose material. Also known as angling dozer.
 - The 4 way blade will raise the blade up and down and angle the blade to the left or to the right.
 - The 6 way blade or PAT (Power-Angle-Tilt) will raise blade up or down, Angle the blade to the right or left and also raise or lower the outside corners of the blade.

- FULL U BLADE – A blade that is designed to move large amounts of materials and will have a highly curved and tall face to the blade. This blade will normally have large side wings to carry material.
- SEMI-U COMBINATION BLADE – A blade that is shorter, has less curvature and smaller side wings.
- STRAIGHT BLADE – A blade that has no lateral curve or sidewalls.

EXCAVATOR ATTRIBUTES:

- EXCAVATOR CLAMSHELL BUCKET – A two-sided bucket used on an excavator to dig in a vertical direction; the bucket is dropped while its jaw-like halves are open and digs as they close. Also known as a clamshell grab.
- EXCAVATOR UP DOWN BLADE or DOZER BLADE – A blade mounted on the mainframe of the excavator raised and lowered with hydraulic cylinders. This blade will allow the machine to push material in a grading manner and stabilize the machine while it is working on surfaces that are not level.

EXCAVATOR, STEEP GROUND (STEEP GROUND EXCAVATOR in Section B) – Purpose built or modified construction excavator that is capable of working on slopes greater than 45 percent. These excavators may be Feller Buncher carriages with a bucket and hydraulic thumb or clamshell bucket replacing the saw, or tracked carriages that have had modifications to allow the machine to work on steep grades. Operators are highly experienced in steep ground soil work and have knowledge, skills and abilities to construct firelines or rehabilitate firelines to near natural conditions.

ENGB – Single Resource Engine Boss

FS – Forest Service

FLYWHEEL HORSEPOWER RATING – Horsepower rating taken at the flywheel with all the engine accessories installed not counting transmission losses or anything after the flywheel.

FMCSA – Federal Motor Carrier Safety Administration

FOAM APPLICATION SYSTEM

- Manually Regulated Proportioning System – A proportioning system that requires manual adjustment to maintain the proportioning ratio when there is a change of flow or pressure through the foam proportioner. Typical manually regulated foam systems include: Suction side proportioner, in-line eductor, around-the-pump proportioner and direct injection manually regulated proportioners. Examples of manually regulated foam systems include but are not limited to:
 1. Blizzard Wizard
 2. Scotty foam inductor
 3. Foam Flo
- Automatic Regulating Proportioning System – A proportioning system that automatically adjusts the flow of foam concentrate into the water stream to maintain the desired proportioning ratio. These automatic adjustments are made based on changes in water

flow or conductivity. Typical automatic regulating proportioning systems include: Balanced pressure venturi proportioning systems, water motor meter proportioner systems, direct injection automatic regulating proportioners. Examples of automatic regulating proportioning systems include but are not limited to:

1. Foam Pro-1601/2001
2. Robwen 500
3. Darley Fast-foam system
4. Aquis 1.5/2.5 foam system

GACC – Geographic Area Coordination Center

GAWR – Gross Axle Weight Rating

GOVERNMENT – United States Department of Agriculture – Forest Service (USDA-FS), National Park Service (NPS), Bureau of Land Management (BLM), Bureau of Indian Affairs (BIA), and United States Fish & Wildlife Service (USF&WS), Federal Emergency Management Agency (FEMA), and the following Cooperators:

- Northern Rockies Coordination Center / Northern Region (R1): Montana Department of Natural Resources and Conservation (MT DNRC), Idaho Department of Lands (IDL), North Dakota Forest Service (ND FS), and Montana Disaster & Emergency Services (DES)
- Rocky Mountain Area Coordination Center / Rocky Mountain Region (R2): States of Colorado, Kansas, Nebraska, South Dakota, and Wyoming
- Southwest Coordination Center / Southwest Region (R3): States of Arizona and New Mexico and West Texas
- Eastern Great Basin Coordination Center / Western Great Basin Coordination Center / Intermountain Region (R4): States of Idaho, Nevada, Utah, and Wyoming
- Northern California Geographic Area Coordination Center / Southern California Geographic Area Coordination Center / Pacific Southwest Region (R5): State of California and Pacific Islands
- Northwest Coordination Center / Pacific Northwest Region (R6): Oregon Department of Forestry (ODF) and Washington Department of Natural Resources (WDNR)
- Southern Area Coordination Center / Southern Region (R8): States of Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Texas, and Virginia
- Eastern Area Coordination Center / Eastern Region (R9): States of Connecticut, Delaware, Illinois, Indiana, Iowa, Massachusetts, Maryland, Maine, Missouri, New Hampshire, New Jersey, New York, Ohio, Pennsylvania, Rhode Island, Vermont, Wisconsin, and West Virginia
- Alaska Interagency Coordination Center / Alaska Region (R10): State of Alaska

GOVERNMENT REPRESENTATIVE – Those employees of the agencies listed under the definition of Government that have a designation in writing or are designated by their position.

GVAW – Gross Vehicle Axle Weight

GVWR – Gross Vehicle Weight Rating

HOST DISPATCH CENTER – Interagency dispatch center responsible for dispatching resources under this agreement.

HOST DISPATCH ZONE – Geographic area defined by the Host Dispatch Center’s area of authority.

ICS – Incident Command System

IIBMH – Interagency Incident Business Management Handbook

IPT – Iron Pipe Thread

INCIDENT – An occurrence or event, either human-caused or natural phenomena, that requires action by emergency service personnel to prevent or minimize loss of life or damage to property and/or natural resources.

INITIAL ATTACK – A planned response to a wildfire given the wildfire’s potential fire behavior. The objective of initial attack is to stop the spread of the wildfire and suppress it at least cost. An aggressive suppression action that is consistent with firefighter and public safety.

LOW GROUND PRESSURE EQUIPMENT– Equipment with wide pads, designed by the manufacturer to operate in wet, soft or sandy terrain.

NH – National Hose Thread

NPSH – National Pipe Standard Hose

ON SHIFT – Includes time worked, time that equipment is held or directed to be in a state of readiness, and compensable travel (equipment traveling under its own power) that has a specific start and ending time.

OPERATIONAL PERIOD – The period of time scheduled for execution of a given set of tactical actions, which may be specified in the Incident Action Plan. An operational period is equal to one shift and can be of various lengths.

ORDINARY WEAR AND TEAR – Equipment furnished under this agreement may be operated and subjected to extreme environmental and/or strenuous operating conditions which could include but is not limited to unimproved roads, steep, rocky, hilly terrain, dust, heat, and smoky conditions. As a result, by entering into this agreement, the contractor agrees that what is considered wear and tear under this agreement is in excess of what the equipment is subjected to under normal operations and is reflected in the rates paid for the equipment.

POINT OF HIRE – The Contractor’s place of business or where resource is located at the time of dispatch.

POINT OF RELEASE – The location from which a contractor is released upon expiration or termination of required services. This point may be the same as the point of hire.

PROPERTY –

- Accountable Property. Items with a purchase price of \$5,000 (USDA, USDI) or more, or items that the incident agency considers sensitive, such as cameras, computers, chainsaws, and radios, are accountable and are marked with an agency identification number.
- Durable Property. Durable properties are those non-accountable items that have a useful life expectancy greater than one incident (e.g., sleeping bags, water handling accessories, tents, headlamps, tools). This property may be marked with paint or etching to show “US GOVT”, or an agency specific marking.
- Consumable Goods. Consumable goods are items normally expected to be consumed on the incident (e.g., batteries, Meals Ready to Eat, plastic canteens, petroleum products). This property is not marked.

RON – Remain Over Night

ROSS – Resource Ordering and Status System

SEVERITY –The class of assignments that are related to pre-suppression activities. Examples of appropriate severity activities may include but not limited to standby at the host unit, limited patrol, tool sharpening, or other activities that do not unduly interfere with fire readiness and a 10 minute mobilization response time. Increase the level of pre-suppression capability and fire preparedness when predicted or actual burning conditions exceed those normally expected, due to severe weather conditions.

SJRL – Synthetic Jacket Rubber Lined Hose

SOFTTRACK – A machine constructed to carry water, mounted on a carrier, equipped with a track that is able to conform to varying ground conditions by torsion bar mounted road wheels. These road wheels allow the track to travel up and down to keep the track surface in constant contact with the ground over rough surfaces. These machines can travel at a speed of over 12 miles per hour on flat surfaces.

SUPPRESSION – All the work of extinguishing or confining a fire beginning with its discovery.

SUSPENSION –

- Air Bag – A suspension designed with two (2) air bags per wheel or four (4) air bags per axle. Air bag suspensions were developed for over the road conditions. While this suspension is acceptable, the process where the air bags inflate and deflate to try and maintain an even ride is not as desirable due to the non-static load associated with a tank of water.

- Vocational Duty – All other axle configurations including the walking beam, spring, and trailing arm with two (2) air bags per axle shall be identified as vocational style suspension.
- 2-axle trucks must have a locking (e.g., e-locker/interlock) rear end to get points; no points are allowed for non-locking differentials.

UNDER HIRE – Refer to D.21.8

WHEEL CHOCKS –

- Type 5 and 6 Engines shall be equipped with a wheel chock constructed with a height of 8” or more and a width of 6” or more.
- Type 3 and 4 Engines and ALL Tenders shall be equipped with a wheel chock constructed with a height of 8” or more and width of 7” or more.
- Wheel chock must have a solid bottom or ribbing on the bottom to prevent from sinking in soft soil.
- Wheel chock must have the face beveled at a 30-50 degree angle.
- Wheel chock base must be 1.4 times the height or greater.
- Or the manufacturer specifies the chocks meet SAE J-348, NFPA 1901, or NFPA 1906 for the size of the vehicle.

WORK/REST – Refer to D.6.7

EXHIBIT B – PAYMENT OFFICE INFORMATION

FOREST SERVICE

Albuquerque Service Center – B&F
Incident Finance
101 B Sun Avenue NE
Albuquerque, NM 87109

1-877-372-7248

BUREAU OF LAND MANAGEMENT

National Business Center
PO Box 25047, Bldg 50
Denver Federal Center
Denver, CO 80225-0047
Mail Stop BC-620

303-236-7117

NATIONAL PARK SERVICE

Attn: Debbie Townsend
13461 Sunrise Valley Dr
Herndon, VA 20171

703-487-9310

EXHIBIT C - HARASSMENT FREE WORKPLACE POLICY

POLICY: The National policy states: The Forest Service will not tolerate harassment based on race, national origin, religion, age, mental or physical disability, color, sex, or any other non-merit factors.

The Forest Service strives for a harassment-free work environment where people treat one another with respect. Managers, supervisors, and all employees, as well as our contractors, cooperators and volunteers have the primary responsibility for creating and sustaining this harassment-free environment (by example, by job supervision, by coaching, by training, by contract enforcement, and by other means). All employees, contractor personnel, and visitors must take personal responsibility for maintaining conduct that is professional and supportive of this environment.

ACTION REQUIRED: Managers and supervisors must take immediate action to stop harassment (or any other inappropriate behavior), to protect the people targeted and to take all reasonable steps to ensure that no further harassment or retaliation occurs. Employees who witness harassment should report it to the proper authority.

LOCATIONS COVERED: The contractors work environment covers any area where employees work or where work-related activities occur including travel. This includes field sites, incident bases, staging areas, firelines, government buildings and other facilities such as fitness centers and campgrounds. Also included are vehicles or other conveyances used for travel.

WHAT HARASSMENT IS: Harassment is coercive or repeated, unsolicited and unwelcome verbal comments, gestures or physical contacts and includes retaliation for confronting or reporting harassment. Examples of harassment include, but are not limited to, the following:

Physical conduct: Unwelcome touching, standing too close, inappropriate or threatening staring or glaring, obscene, threatening, or offensive gestures.

Verbal or written conduct: Inappropriate references to body parts, derogatory or demeaning comments, jokes, or personal questions; sexual innuendoes; offensive remarks about race, gender, religion, age, ethnicity, sexual orientation, political beliefs, marital status, or disability; obscene letters or telephone calls; catcalls; whistles; sexually suggestive sounds; loud, aggressive, inappropriate comments or other verbal abuse.

Visual, Graphic or Pictorial Displays: Display of nude pictures, scantily-clad, or offensively-clad people; display of intimidating or offensive religious, political, or other symbols; display of offensive, threatening, demeaning, or derogatory drawings, cartoons, or other graphics; offensive T-shirts, coffee mugs, bumper stickers in locations covered above or other articles.

Individuals who believe they are being harassed or retaliated against should exercise any one or more of the following options as soon as possible:

- Tell the harasser to stop the offensive conduct; and/or
- Tell a manager or supervisor about the conduct; and/or
- Contact your Procurement Unit Leader, Contracting Officer, a special Emphasis Program Manager, or any other individual you trust who would take action.

In addition, you may seek help from the Human Resource Specialist on the incident.

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| Southern Region | 11.43 |
| Western Region | 13.88 |
| 07000 - Food Preparation And Service Occupations | |
| 07010 - Baker | |
| Alaska | 15.42 |
| Hawaii and American Samoa | 15.40 |
| Midwestern Region | 12.92 |
| Northeast Region | 14.67 |
| Southern Region | 10.56 |
| Western Region | 16.10 |
| 07041 - Cook I | |
| Alaska | 13.28 |
| Hawaii and American Samoa | 12.96 |
| Midwestern Region | 9.50 |
| Northeast Region | 11.86 |
| Southern Region | 9.05 |
| Western Region | 10.83 |
| 07042 - Cook II | |
| Alaska | 15.31 |
| Hawaii and American Samoa | 14.47 |
| Midwestern Region | 10.70 |
| Northeast Region | 13.36 |
| Southern Region | 10.20 |
| Western Region | 12.20 |
| 07070 - Dishwasher | |
| Alaska | 11.38 |
| Hawaii and American Samoa | 12.47 |
| Midwestern Region | 7.69 |
| Northeast Region | 8.24 |
| Southern Region | 7.99 |
| Western Region | 8.29 |
| 07130 - Food Service Worker | |
| Alaska | 11.60 |
| Hawaii and American Samoa | 11.54 |
| Midwestern Region | 9.07 |
| Northeast Region | 10.88 |
| Southern Region | 8.58 |
| Western Region | 9.44 |
| 07210 - Meat Cutter | |
| Alaska | 18.92 |
| Hawaii and American Samoa | 18.37 |
| Midwestern Region | 15.94 |
| Northeast Region | 18.56 |
| Southern Region | 13.30 |
| Western Region | 17.41 |
| 12000 - Health Occupations | |
| 12040 - Emergency Medical Technician | |
| Alaska | 22.19 |
| Continental U.S. | 16.17 |
| Hawaii and American Samoa | 18.18 |
| 21000 - Materials Handling And Packing Occupations | |
| 21020 - Forklift Operator | |
| Alaska | 21.32 |
| Hawaii and American Samoa | 16.61 |

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| Midwestern Region | 15.32 |
| Northeast Region | 14.97 |
| Southern Region | 12.67 |
| Western Region | 16.38 |
| 21150 - Stock Clerk | |
| Alaska | 13.77 |
| Hawaii and American Samoa | 10.86 |
| Midwestern Region | 12.16 |
| Northeast Region | 12.01 |
| Southern Region | 11.65 |
| Western Region | 12.32 |
| 23000 - Mechanics And Maintenance And Repair Occupations | |
| 23021 - Aircraft Mechanic I | |
| Alaska | 27.03 |
| Continental U.S. | 27.80 |
| Hawaii and American Samoa | 27.94 |
| 23040 - Aircraft Mechanic Helper | |
| Alaska | 21.19 |
| Continental U.S. | 20.90 |
| Hawaii and American Samoa | 20.17 |
| 23060 - Aircraft Servicer | |
| Alaska | 23.68 |
| Continental U.S. | 23.85 |
| Hawaii and American Samoa | 23.41 |
| 23160 - Electrician, Maintenance | |
| Alaska | 30.51 |
| Hawaii and American Samoa | 26.29 |
| Midwestern Region | 22.91 |
| Northeast Region | 24.55 |
| Southern Region | 19.58 |
| Western Region | 23.39 |
| 23440 - Heavy Equipment Operator | |
| Alaska | 24.96 |
| Hawaii and American Samoa | 17.76 |
| Midwestern Region | 20.26 |
| Northeast Region | 19.02 |
| Southern Region | 17.72 |
| Western Region | 20.49 |
| 23470 - Laborer | |
| Alaska | 15.14 |
| Hawaii and American Samoa | 14.70 |
| Midwestern Region | 12.32 |
| Northeast Region | 12.43 |
| Southern Region | 10.03 |
| Western Region | 11.64 |
| 23530 - Machinery Maintenance Mechanic | |
| Alaska | 28.47 |
| Hawaii and American Samoa | 28.09 |
| Midwestern Region | 17.56 |
| Northeast Region | 18.37 |
| Southern Region | 13.91 |
| Western Region | 17.42 |
| 23580 - Maintenance Trades Helper | |
| Alaska | 20.82 |
| Hawaii and American Samoa | 16.06 |
| Midwestern Region | 16.53 |

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| Northeast Region | 15.44 |
| Southern Region | 13.90 |
| Western Region | 14.34 |
| 27000 - Protective Service Occupations | |
| 27070 - Firefighter | |
| Alaska | 11.53 |
| Hawaii and American Samoa | 9.40 |
| Midwestern Region | 7.51 |
| Northeast Region | 7.93 |
| Southern Region | 7.51 |
| Western Region | 7.93 |
| 30000 - Technical Occupations | |
| 30210 - Laboratory Technician | |
| Alaska | 22.32 |
| Hawaii and American Samoa | 21.23 |
| Mid Western Region | 19.84 |
| Northeast Region | 18.36 |
| Southern Region | 20.18 |
| Western Region | 18.87 |
| 31000 - Transportation/Mobile Equipment Operation Occupations | |
| 31030 - Bus Driver | |
| Alaska | 20.94 |
| Hawaii and American Samoa | 13.60 |
| Midwestern Region: 1 1/2 to 4 tons | 17.26 |
| Midwestern Region: over 4 tons | 18.04 |
| Midwestern Region: under 1 1/2 tons | 12.91 |
| Northeast Region: 1 1/2 to 4 tons | 17.69 |
| Northeast Region: over 4 tons | 18.46 |
| Northeast Region: under 1 1/2 tons | 13.72 |
| Southern Region: 1 1/2 to 4 tons | 15.76 |
| Southern Region: over 4 tons | 16.34 |
| Southern Region: under 1 1/2 tons | 8.78 |
| Western Region: 1 1/2 to 4 tons | 16.25 |
| Western Region: over 4 tons | 16.71 |
| Western Region: under 1 1/2 tons | 10.23 |
| 31361 - Truckdriver, Light | |
| Alaska | 19.60 |
| Hawaii and American Samoa | 10.72 |
| Midwestern Region | 12.91 |
| Northeast Region | 13.72 |
| Southern Region | 8.78 |
| Western Region | 10.23 |
| 31362 - Truckdriver, Medium | |
| Alaska | 21.22 |
| Hawaii and American Samoa | 13.59 |
| Midwestern Region | 17.26 |
| Northeast Region | 17.69 |
| Southern Region | 15.71 |
| Western Region | 16.25 |
| 31363 - Truckdriver, Heavy | |
| Alaska | 22.43 |
| Hawaii and American Samoa | 14.83 |
| Midwestern Region | 18.04 |
| Northeast Region | 18.46 |

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| Southern Region | 16.34 |
| Western Region | 17.32 |
| 31364 - Truckdriver, Tractor-Trailer | |
| Alaska | 23.62 |
| Hawaii and American Samoa | 15.02 |
| Midwestern Region | 21.46 |
| Northeast Region | 18.58 |
| Southern Region | 17.18 |
| Western Region | 17.67 |
| 47000 - Water Transportation Occupations | |
| 47021 - Cook-Baker/Second Cook/Second Cook-Baker/Assistant Cook | |
| Alaska | 15.25 |
| Hawaii and American Samoa | 14.47 |
| Midwestern Region | 10.70 |
| Northeast Region | 13.36 |
| Southern Region | 10.19 |
| Western Region | 12.20 |
| 92000 - Non Standard Occupations | |
| (not set) - Quality Assurance Representative I | |
| Alaska | 18.95 |
| Hawaii and American Samoa | 19.47 |
| Midwestern Region | 17.06 |
| Northeast Region | 18.01 |
| Southern Region | 18.68 |
| Western Region | 17.19 |
| (not set) - Quality Assurance Representative II | |
| Alaska | 24.79 |
| Hawaii and American Samoa | 23.14 |
| Midwestern Region | 21.04 |
| Northeast Region | 22.36 |
| Southern Region | 19.76 |
| Western Region | 20.84 |
| (not set) - Quality Assurance Representative III | |
| Alaska | 26.37 |
| Hawaii and American Samoa | 25.18 |
| Midwestern Region | 24.77 |
| Northeast Region | 26.32 |
| Southern Region | 23.37 |
| Western Region | 24.99 |
| (not set) - Chief Cook | |
| Alaska | 20.26 |
| Hawaii and American Samoa | 24.28 |
| Midwestern Region | 17.86 |
| Northeast Region | 21.61 |
| Southern Region | 16.36 |
| Western Region | 19.89 |
| (not set) - Environmental Protection Specialist | |
| Alaska | 31.95 |
| Hawaii and American Samoa | 29.55 |
| Midwestern Region | 26.87 |
| Northeast Region | 32.23 |
| Southern Region | 27.36 |
| Western Region | 28.30 |
| (not set) - Fire Safety Professional | |
| Alaska | 31.93 |

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| Hawaii and American Samoa | 29.55 |
| Midwestern Region | 26.87 |
| Northeast Region | 32.23 |
| Southern Region | 27.36 |
| Western Region | 28.30 |
| (not set) - Aircraft Quality Control Inspector | |
| Alaska | 28.27 |
| Continental U.S. | 29.07 |
| Hawaii and American Samoa | 29.22 |
| 99000 - Miscellaneous Occupations | |
| 99730 - Refuse Collector | |
| Alaska | 11.19 |
| Hawaii and American Samoa | 10.34 |
| Midwestern Region | 9.57 |
| Northeast Region | 10.92 |
| Southern Region | 7.51 |
| Western Region | 9.31 |

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$3.50 per hour or \$140.00 per week or \$606.67 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 10 years, and 4 after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

VACATION (Hawaii): 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 10 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HEALTH & WELFARE (Hawaii): \$1.42 per hour, or \$56.80 per week, or \$246.13 per month hour for all employees on whose behalf the contractor provides health care benefits pursuant to the Hawaii prepaid Health Care Act. For those employees who are not receiving health care benefits mandated by the Hawaii prepaid Health Care Act, the new health and welfare benefit rate will be \$3.50 per hour.

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and

incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable

relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C) (vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b) (2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

** OCCUPATIONS NOT INCLUDED IN THE SCA DIRECTORY OF OCCUPATIONS **

Aircraft Quality Control Inspector

Develops and implements quality control and ground safety programs to ensure compliance with contract specifications. Inspects and verifies proper completion and documentation of safety and flight discrepancies. Briefs and debriefs pilots

and crew members assigned to functional check flights. Evaluates personnel, including verification of skills, training and experience. Performs audits and inspections of work centers and ongoing maintenance actions, procedures, equipment and facilities. Monitors timeliness and applicability of aircraft maintenance technical data and technical library. Reviews maintenance source documents, aircraft inspection records, notes recurring discrepancies or trends and initiates appropriate action. Manages the material deficiency and technical order improvement program. Reviews engineering investigation requests. Initiates and reviews quality deficiency reports, technical deficiency reports and hazardous material reports, ensuring that they are accurate, clear, concise and comprehensive. Receives aircraft and explosive mishap reports and studies them for applicability. Oversees aircraft weight and balance program. Conducts safety inspections, training and drills.

Chief Cook

Directs and participates in the preparation and serving of meals; determines timing and sequence of operations required to meet serving times; inspects galley/kitchen unit and equipment for cleanliness and proper storage and preparation of food. Many plan or assist in planning meals and taking inventory of stores and equipment.

Environmental Protection Specialist

Environmental protection specialist positions require specialized knowledge of the principles, practices, and methods of program or administrative work relating to environmental protection programs. This entails (1) an understanding of the philosophy underlying environmental regulation; (2) knowledge of environmental laws and regulations; (3) knowledge of the planning, funding, organization, administration, and evaluation of environmental programmes; (4) practical knowledge of environmental sciences and related disciplines, the effects of actions and technology on the environment, the means of preventing or reducing pollution, and the relationship between environmental factors and human health and well-being; and (5) practical knowledge of important historic, cultural, and natural resources (including land, vegetation, fish, wildlife, endangered species, forests) and the relationship between the preservation and management of these resources and environmental protection. Environmental protection specialists apply specialized knowledge of one or more program or functional areas of environmental protection work, but do not require full professional competence in environmental engineering or science.

Fire Safety Professional

The Fire Safety Professional works to control and extinguish fires, rescue persons endangered by fire, and reduce or eliminate potential fire hazards. It also controls hazardous materials incidents, provides emergency medical services, trains personnel in fire protection and prevention, operates fire communications equipment, develops and implements fire protection and prevention plans, procedures, and standards and, advises on improvements to structures for better fire prevention.

Quality Assurance Representative I

A Quality Assurance Representative I independently inspects a few standardized procedures, items or operations of limited difficulty. A Quality Assurance Representative I's assignments involve independent record keeping and preparation of reports, inspection and testing, interpretation of plans and specifications and observation of construction activities to check adherence to safety practices and requirements. Quality Assurance Representative I's maintain work relationships with contractor supervisory personnel. Contacts involve obtaining information on sequence of operations and work methods, explaining

standard requirements of plans and specifications, and informing the contractor of inspection results.

Quality Assurance Representative II

A Quality Assurance Representative II independently inspects a wide variety of standardized items or operations requiring a substantial knowledge of the method and techniques of construction inspection and of construction methods, equipment, materials, practices and the ability to interpret varied requirements in drawings and specifications. Quality Assurance Representative II's obtain information on schedules and work methods and explain requirements of plans and specifications. They make suggestions to the contractor concerning well-established acceptable methods and practices to assist the contractor in meeting standard requirements. Quality Assurance Representative II's are typically not authorized to approve deviations in construction plans, methods and practices even of a minor nature.

Quality Assurance Representative III

A Quality Assurance Representative III is expected to interpret plans and specifications relating to construction problems of normal difficulty, that is, those for which there are precedents and those without unusual complications. Quality Assurance Representative III's resolve differences between plans and specifications when such differences do not involve questions of cost or engineering design. Engineering and supervisory assistance is readily available and is provided as needed to assist in interpreting plans and specifications and in resolving differences involving complex problems. Technical assistance is also available on unusual specialized trade, crafts or materials problems. Inspection reports are reviewed for accuracy, completeness and adequacy. Unusually difficult and novel problems are discussed with the supervisor. Quality Assurance Representative III's are typically authorized to approve minor deviations in construction methods and practices which conform to established precedents, do not involve added costs, and are consistent with contract plans and specifications. Decisions by Quality Assurance Representative III's on the acceptability of construction methods and practices, workmanship, materials, and the finished product are considered to be final.

EXHIBIT E – Incident Blanket Purchase Agreement (I-BPA) Performance Evaluation

Highlighted blocks are required to be completed.

| | |
|--|---|
| Agreement Number: | Rating Period: From _____ to _____. |
| Contracting Office <i>(Including Address)</i> : | Fire Name: _____ Resource Order Number: _____ |
| Contractor Name: | Requirement Description <i>(Equipment Type)</i> : |

Ratings

Summarize contractor performance and check the number which corresponds to the rating for each rating category *(See attached Rating Guidelines)*.

Quality of Product or Service *(How did the Contractor perform, document any noncompliance or performance issues)*

| | | | | | | | | | | | |
|-----|-----|-----|------------------|-----|------------|-----|----------------|-----|-------------|-----|---------------|
| ___ | N/A | ___ | 0=Unsatisfactory | ___ | 1=Marginal | ___ | 2=Satisfactory | ___ | 3=Very Good | ___ | 4=Exceptional |
|-----|-----|-----|------------------|-----|------------|-----|----------------|-----|-------------|-----|---------------|

Government Comments for Quality of Product or Service (2000 characters maximum):

Timeliness of Performance (Schedule) *(Did the Contractor arrive when expected, demob timely; and perform the work in a timely manner)*

| | | | | | | | | | | | |
|-----|-----|-----|------------------|-----|------------|-----|----------------|-----|-------------|-----|---------------|
| ___ | N/A | ___ | 0=Unsatisfactory | ___ | 1=Marginal | ___ | 2=Satisfactory | ___ | 3=Very Good | ___ | 4=Exceptional |
|-----|-----|-----|------------------|-----|------------|-----|----------------|-----|-------------|-----|---------------|

Government Comments for Timeliness of Performance (2000 characters maximum):

Business Relations *(Did the Contractor perform in a business-like manner; complete administrative requirements timely)*

| | | | | | | | | | | | |
|-----|-----|-----|------------------|-----|------------|-----|----------------|-----|-------------|-----|---------------|
| ___ | N/A | ___ | 0=Unsatisfactory | ___ | 1=Marginal | ___ | 2=Satisfactory | ___ | 3=Very Good | ___ | 4=Exceptional |
|-----|-----|-----|------------------|-----|------------|-----|----------------|-----|-------------|-----|---------------|

Government Comments for Business Relations (2000 characters maximum):

Would you recommend ordering this contractor again? _____ Yes _____ No *(Check one)*

Government Comments on Customer Satisfaction (2000 characters maximum): *If no above, explain below*

Contractor Comments:

Contractor (signature) This rating has been discussed with me

Date

Rated By (signature)

Date

Admin Info
Please Print

Project Officer/COTR *(Individual completing the evaluation)*

Name: _____

Phone: _____

E-mail Address: _____

Contractor Representative

Name: _____

Phone: _____

E-mail Address: _____

****EVALUATOR to RETURN A COMPLETED EVALUATION FORM TO FINANCE SECTION****

Rating Guidelines

Quality of Product or Service; Timeliness of Performance; and Business Relations

0 = Unsatisfactory 1 = Marginal 2 = Satisfactory 3 = Very Good 4 = Exceptional

| | |
|----------------|---|
| Unsatisfactory | <p>Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the contractor's corrective actions appear or were ineffective.</p> <p>NOTE: To justify an Unsatisfactory rating, identify multiple significant events in each category that the contractor had trouble overcoming and state how it impacted the Government. A singular problem, however, could be of such serious magnitude that it alone constitutes an unsatisfactory rating. An Unsatisfactory rating should be supported by referencing the management tools used to notify the contractor of the contractual deficiencies (e.g., management, quality, safety, or environmental deficiency reports, or letters).</p> |
| Marginal | <p>Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being assessed reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented.</p> <p>NOTE: To justify Marginal performance, identify a significant event in each category that the contractor had trouble overcoming and state how it impacted the Government. A Marginal rating should be supported by referencing the management tool that notified the contractor of the contractual deficiency (e.g., management, quality, safety, or environmental deficiency reports, or letters).</p> |
| Satisfactory | <p>Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.</p> <p>NOTE: To justify a Satisfactory rating, there should have been only minor problems, or major problems the contractor recovered from without impact to the contract. There should have been NO significant weaknesses identified. A fundamental principle of assigning ratings is that contractors will not be assessed rating lower than Satisfactory solely for not performing beyond the requirements of the contract.</p> |
| Very Good | <p>Performance meets contractual requirements and exceeds some to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor was effective.</p> <p>NOTE: To justify a Very Good rating, identify a significant event and state how it was a benefit to the Government. There should have been no significant weaknesses identified.</p> |
| Exceptional | <p>Performance meets contractual requirements and exceeds many to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor was highly effective.</p> <p>NOTE: To justify an Exceptional rating, identify multiple significant events and state how they were of benefit to the Government. A singular benefit, however, could be of such magnitude that it alone constitutes an Exceptional rating. Also, there should have been NO significant weaknesses identified.</p> |

Source: Rating guidelines are from the CPAR Quality Checklist (<http://www.cpars.csd.disa.mil/cparsfiles/pdfs/qualcheck08.pdf>)

EXHIBIT F – SAFETY STANDARDS

NOTICE: The following minimum contract standard shall be upheld at all times. The Contracting Officer or appointed representatives (COR) shall consider individuals who cannot meet these minimum requirements UNSAFE and may remove the individual or, if necessary the entire resource from the job site in accordance with the terms of the agreement specification:

A. Heat Stress

There are three forms of heat stress. The mildest is heat cramps. Heat stress can progress to heat exhaustion and eventually heat stroke. Heat stroke is a medical emergency! Delayed treatment can result in brain damage and even death. At the first sign of heat stress, stop work, get into the shade, and begin drinking fluid. See chapter 5 of Fitness and Work Capacity, 2nd ed. (1997). Heat Stress: NFES 1594, PMS-303-1 explains how to detect, treat & prevent heat stress. Cost is 10 cents each.

B. Smoke and Carbon Monoxide

For information on this subject call USDA Forest Service, Technology and Development Program, Publications, (406) 329-3978, and ask for Health hazards of Smoke, Recommendations of the Consensus Conference, April 1997 (Item Number 97512836). Copies are available free of charge in limited numbers.

C. “Six Minutes for Safety” Training

It is recommended that daily Six Minutes for Safety training be conducted that focuses on high risk and low frequency activities that fire personnel may encounter during a fire season. The NWCG website gives information on Six Minutes for Safety, go to www.nwcg.gov

D. Seat Belts

Seat belts will be available and used in any vehicle when in motion. It is the operator’s responsibility to ensure compliance.

E. Personal Protective Equipment (PPE) – see Section D.2.1.2 of the specifications for a complete list of PPE required by the contractor.

F. Fireline Leadership Communications Skills.

All personnel in leadership positions such as Equipment Operators, Engine Bosses and radio operators, shall be able to communicate fluently at a conversational level in English. Specifically:

- All radio communication on tactical, command and air-to-ground frequencies will be in the English language.
- All supervisors of personnel engaged in fire suppression and prescribed fire operations will be able to read write and speak English sufficient to understand and communicate in English. All supervisors must also be able to communicate in the language of the individuals they directly supervise.

G. Incident Identification/ Qualification Card.

Personnel shall carry a government (state or federal) picture identification card, such as a driver's license, passport, state identification card, etc

H. Physical Demands

The work requires strenuous physical exertion for extended periods including walking, climbing, chopping, throwing, lifting, pulling and frequently carrying objects weighing fifty (50) pounds or more.

Added for Engine and Tactical Water Tender personnel:

All engine and tactical tender personnel shall have passed the "Work Capacity Fitness Test" at the arduous level. The fitness requirement is the ability to negotiate a three (3) mile hike with a 45-pound pack in 45 minutes.

Copies of the publication titled "Fitness and Work Capacity," second edition NFES 1596 April 1997, and associated videos can be purchased from the Great Basin Fire Cache at the National Interagency Fire Center in Boise, Idaho. The Work Capacity Test, Administrator's Guide, April 2003, NFES 1109 can be accessed at www.nwccg.gov, in Publications. The Contractor(s) shall provide proof that their employee(s) has/have met this requirement upon request.

The Government reserves the right to monitor the administration of any classroom instruction, and Pack Tests administered for compliance with "Work Capacity Fitness Test Instructor's Guide."

I. Work/Rest/Driving/ and Length of Assignment Guidelines

Information on current agency policy on work/rest guidelines, length of assignment, days off and other fire business management information can be found at: www.nwccg.gov

EXHIBIT G – EXAMPLE OF EMERGENCY EQUIPMENT SHIFT TICKET, OF-297

| EMERGENCY EQUIPMENT SHIFT TICKET | | | | | |
|---|-------------------|---|--|---|------------------------------------|
| <i>NOTE: The responsible Government Officer will update this form each day or shift and make initial and final equipment inspections.</i> | | | | E-16 | |
| 1. AGREEMENT NUMBER 54-04R4-2-4567 | | | 2. CONTRACTOR (name) Jones Equipment | | |
| 3. INCIDENT OR PROJECT NAME LOST CREEK | | 4. INCIDENT NUMBER WIF-2-061 | | 5. OPERATOR (name) PAUL JONES | |
| 6. EQUIPMENT MAKE Caterpillar | | 7. EQUIPMENT MODEL Dozer, D6C | | 8. OPERATOR FURNISHED BY <input checked="" type="checkbox"/> CONTRACTOR <input type="checkbox"/> GOVERNMENT | |
| 9. SERIAL NUMBER 47A89876 | | 10. LICENSE NUMBER | | 11. OPERATING SUPPLIES FURNISHED BY <input checked="" type="checkbox"/> CONTRACTOR (wet) <input type="checkbox"/> GOVERNMENT (dry) | |
| 12. DATE MO/DAY/YR | 13. EQUIPMENT USE | | | 14. REMARKS (released, down time and cause, problems, etc.) Paul Jones - Operator | |
| | START | STOP | HOURS/DAYS/MILES(circle one) | | |
| | | | WORK | | SPECIAL |
| 09/15/07 | 0600 | 1800 | 12 | | |
| | | | | 15. EQUIPMENT STATUS <input checked="" type="checkbox"/> a. Inspected and under agreement <input type="checkbox"/> b. Released by Government <input type="checkbox"/> c. Withdrawn by Contractor | |
| | | | | 16. INVOICE POSTED BY (Recorder's initials) | |
| 17. CONTRACTOR'S OR AUTHORIZED AGENT'S SIGNATURE Paul L. Jones, - Owner | | | 18. GOVERNMENT OFFICER'S SIGNATURE SAMUAL JONES - DIV SUP. | | 19. DATE SIGNED 09/15/07 |

EXHIBIT H - GEOGRAPHIC AREA TERMS AND CONDITIONS

Insert exhibits on terms & conditions for states in your Geographic Area if applicable

EXHIBIT I - CONTRACTOR ASSOCIATIONS AND PUBLIC EDUCATION PROVIDERS

Insert information on sources of training in your Geographic Area here.

EXHIBIT J - ADVANTAGES
Potable Water Trucks

| <u>Factors</u> | <u>Attributes</u> | <u>Value</u> | <u>Importance Factor</u> | <u>Advantage Points</u> |
|-----------------------|-------------------|--------------|--------------------------|-------------------------|
| Gallons Hauled Type 4 | 400-999 | 5 | 2 | 10 |
| Gallons Hauled Type 3 | 1000-1500 | 5 | 2 | 10 |
| | 1501-2000 | 5.5 | | 11 |
| | 2001-2499 | 6 | | 12 |
| Gallons Hauled Type 2 | 2500-3000 | 5 | 2 | 10 |
| | 3001-3500 | 5.5 | | 11 |
| | 3501-3999 | 6 | | 12 |
| Gallons Hauled Type 1 | 4000-5000 | 5 | 2 | 10 |
| | >5000 | 5.5 | | 11 |

Gray Water Trucks

| <u>Factors</u> | <u>Attributes</u> | <u>Value</u> | <u>Importance Factor</u> | <u>Advantage Points</u> |
|-----------------------|------------------------|--------------|--------------------------|-------------------------|
| Gallons Hauled Type 4 | 400-999 | 5 | 2 | 10 |
| Gallons Hauled Type 3 | 1000-1500 | 5 | 2 | 10 |
| | 1501-2000 | 5.5 | | 11 |
| | 2001-2499 | 6 | | 12 |
| Gallons Hauled Type 2 | 2500-3000 | 5 | 2 | 10 |
| | 3001-3500 | 5.5 | | 11 |
| | 3501-3999 | 6 | | 12 |
| Gallons Hauled Type 1 | 4000-5000 | 5 | 2 | 10 |
| | >5000 | 5.5 | | 11 |
| Pump Type | Centrifugal (Drafting) | 0 | 1 | 0 |
| | Vacuum | 1 | | 1 |

EXHIBIT L

OPTIONAL - Insert the URL where a map of your Geographic Area is located.