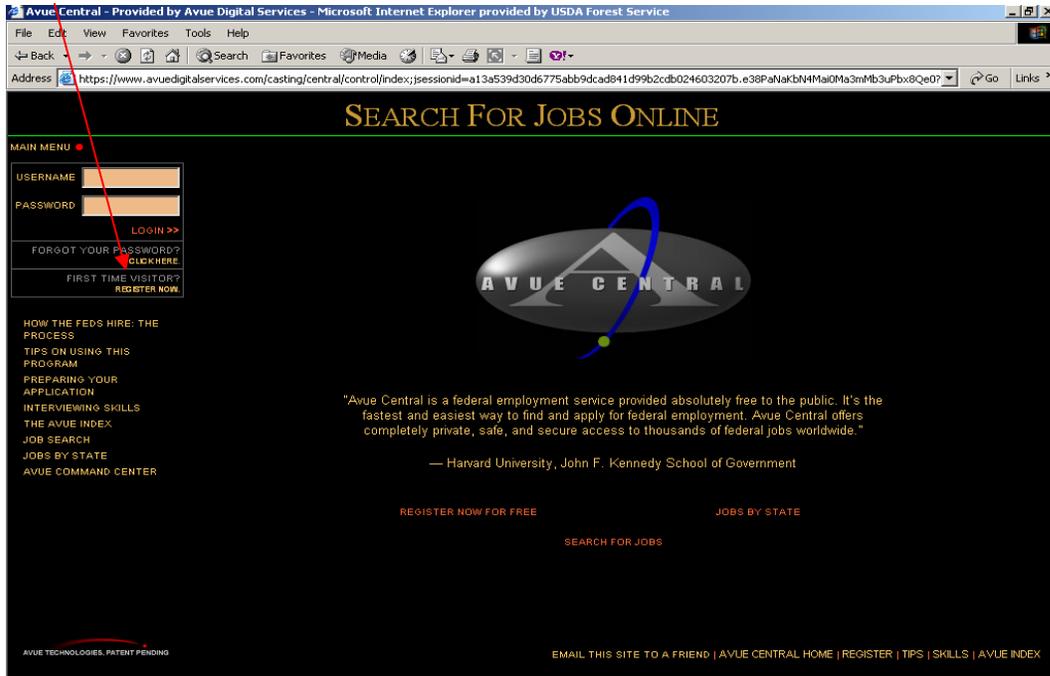


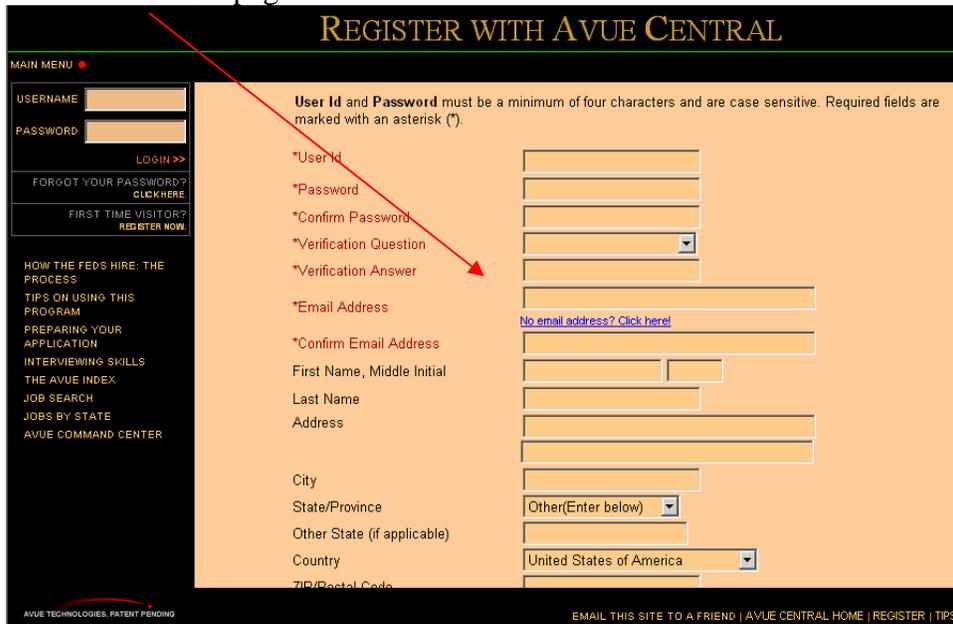
Step 1:

Click on First Time Visitor? REGISTER NOW.



Step 2:

Fill out personal information. When finished, click on SAVE THIS INFORMATION at the bottom of the page.



Step 3:

Click either Job Fair or Agency Employee and the click on SAVE THIS INFORMATION

HOW DID YOU FIND US

Reference Code

OR

Where did you hear about this site?

- This Organization's Website
- General Job Information Website
- Job Fair/Recruitment Event
- Agency Employee
- Newspaper Ad
- Professional Journal
- Other Print Ad
- School Placement Center
- Development Executive Group
- Other

If other, please specify

SAVE THIS INFORMATION ●

Step 4:

At the main menu click on APPLY FOR JOBS

Scott MAIN MENU REF

FOREST SERVICE
U.S. DEPARTMENT OF AGRICULTURE

- AVUE ASSISTANT
- GENERAL INFORMATION
- EMPLOYER PROFILE
- TALK TO A REAL PERSON
- APPLY FOR JOBS
- CENTRALIZED TEMPORARY JOBS
- VIRTUAL RESUMÉ
- CREATE OR UPDATE MY PROFILE
- JOBS I HAVE APPLIED FOR
- JOB SEARCH PROFILE
- VETERAN INFORMATION

MORE INFORMATION VIEW OPTIMAL BROWSER SETTINGS T

View Optimal Browser Settings

Step 5:

You need to click on **EDIT** on **GRADE/SALARY RANGE, SERIES, and AGENCIES.**

SEARCH FOR JOBS

MAIN MENU

We use the profile to show you the full selection of open vacancies in the Federal Government that match your interest.

Tell us what kind of jobs you're looking for by selecting items on the form below. For example, if you only want to see jobs in a particular location or Agency, click on "Edit" on the row marked "Locations", then select the location. A range of grades or salary requirements are required. Search by salary range if you are looking for jobs in agencies that use pay banding, or if you are looking for jobs in all agencies.

If you do not select any other search criteria, you will see all jobs available in that salary range in all locations and agencies. Setting the location to "Nationwide" will only find jobs that are marked "Nationwide"; it will not display all jobs.

Once you have set up your profile, we will send e-mail notifications when new jobs that match your profile are posted. If you do not wish to receive e-mail notifications, click on "Edit" on the row marked "E-mail Notification", then select the "Never" option.

To not limit the location, don't select a value. "Nationwide" will find only jobs that are marked as "Nationwide".

* GRADE/SALARY RANGE	EDIT
SERIES Not Selected	EDIT
JOB TITLES Not Selected	EDIT
LOCATIONS All Locations	EDIT
AGENCIES All	EDIT
E-MAIL NOTIFICATION Email notification of jobs that match my profile should be sent no more than once a week.	EDIT

SEARCH FOR JOBS CLEAR

TECHNICAL SUPP

STEP 6:

When you click on **EDIT** a small box will appear for each. For the Grade/Salary range leave Grade under select and enter in **2** under low and **3** under high and click on **SAVE**.

Avue Digital Service - Job Search

Grade/Salary Range Selection - Microsoft Internet Explorer provided by U...

Grade/Salary Range Selection

Specify either a Grade range or Salary range.

Search by salary range if you are looking for jobs in agencies that use alternative pay systems or if you are looking for jobs in all agencies. Salary amounts may be expressed in hourly amounts (13.55) for hourly positions or in annual amounts (33,450) for salaried positions. Do not use monthly salary amounts.

Select: Grade

Low: High:

Save Cancel

MAIN MENU

We use the profile to show you

Tell us what kind of jobs you' Agency, click on "Edit" on the range if you are looking for j

If you do not select any other "Nationwide" will only find jo

Once you have set up your pr notifications, click on "Edit"

To not limit the location, don't select a value. "Nationwide" will find only jobs that are marked as "Nationwide".

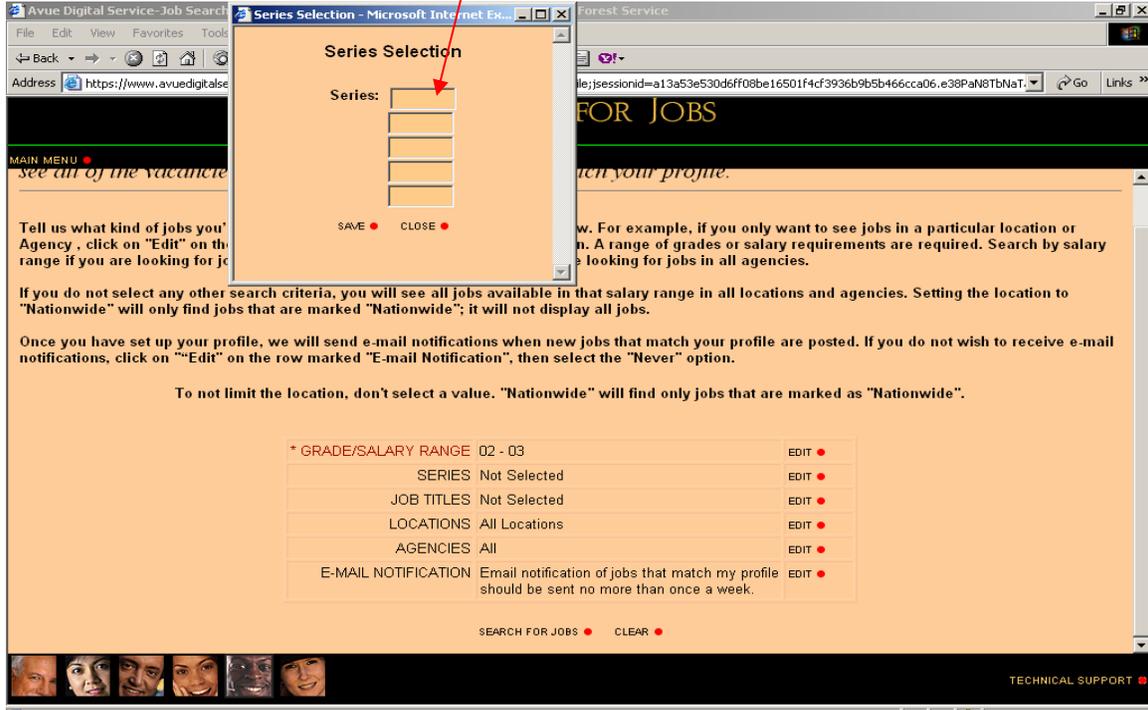
* GRADE/SALARY RANGE	EDIT
SERIES Not Selected	EDIT
JOB TITLES Not Selected	EDIT
LOCATIONS All Locations	EDIT
AGENCIES All	EDIT
E-MAIL NOTIFICATION Email notification of jobs that match my profile should be sent no more than once a week.	EDIT

SEARCH FOR JOBS CLEAR

TECHNIC

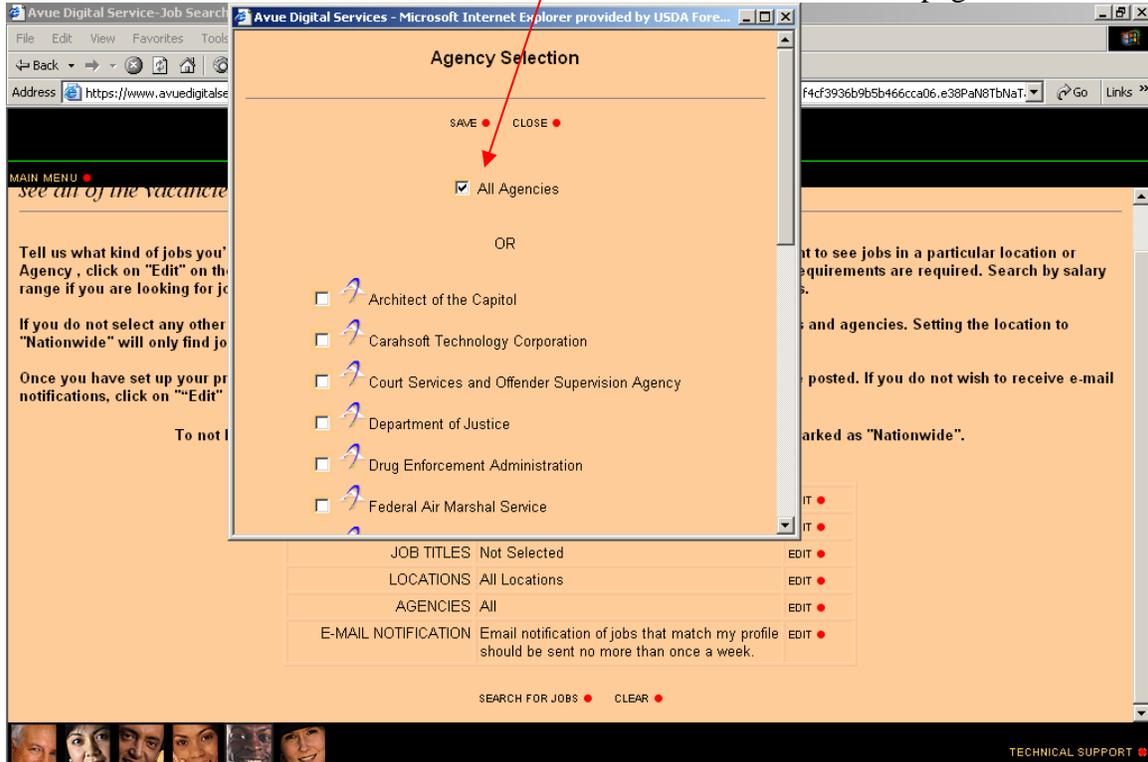
STEP 7:

Under the series selection enter in **0462** then click on SAVE at the bottom.



STEP 8:

Under Agency Selection UNCHECK the ALL AGENCIES box then scroll down and click the **USDA Forest Service** box and click save at the bottom of the page.



STEP 9:

When you are finished with editing those 3 areas, your search for jobs page should look like this, then click on **SEARCH FOR JOBS** at the bottom of the page.

The screenshot shows the 'SEARCH FOR JOBS' page with the following search criteria highlighted by red circles:

* GRADE/SALARY RANGE	02 - 03	EDIT
SERIES	0462	EDIT
JOB TITLES	Not Selected	EDIT
LOCATIONS	All Locations	EDIT
AGENCIES	USDA, Forest Service USDA, Forest Service	EDIT
E-MAIL NOTIFICATION	Email notification of jobs that match my profile should be sent no more than once a week.	EDIT

At the bottom of the form, there are two buttons: **SEARCH FOR JOBS** and **CLEAR**. A blue arrow points from the 'SEARCH FOR JOBS' button in the instructions to the 'SEARCH FOR JOBS' button on the page.

STEP 10:

Check all that apply then click on **CONTINUE**.

The screenshot shows the 'ELIGIBILITY TO APPLY' page with the following checkboxes:

Check all that apply.

<input checked="" type="checkbox"/> I am a US citizen.	<input type="checkbox"/> I am not a US citizen.
<input type="checkbox"/> I am serving or have served in the US military.	
<input type="checkbox"/> I am or have been a federal employee.	

At the bottom of the form, there is a **CONTINUE** button.

STEP 11:

Check all that apply, usually none of them apply so just click on **SAVE THIS INFORMATION**

Address <https://www.avuedigitalservices.com/casting/control/doVacancyListGeneral?jsessionId=a13a53e530d6ff08be16501f4cf3936b9b5b466cca06.e38PaN8TbNaTaO0LahaNc34Ta0> Go Links »

ELIGIBILITY TO APPLY

MAIN MENU •

Please mark all that apply.

- I am or was a volunteer with the Peace Corps, VISTA, ACTION within the last 12 months.
The Federal Government's hiring options include special appointing authorities for people with disabilities. Federal employers are authorized to use these authorities when considering certain people with disabilities. I wish to be considered under these authorities. ⓘ
- I was a David L. Boren scholar or fellow, and I am no longer a student. ⓘ
- I have a veterans preference as a result of my spouse's service or the service of my child. [Click here for definition](#)

SAVE THIS INFORMATION •



STEP 12:

Click on the Announcement number **GS-0462-02(DE-OCR-462-2-FIRE)** or other announcement number.

Address <https://www.avuedigitalservices.com/casting/control/updateEligApplySearch?jsessionId=a13a53e530d6ff08be16501f4cf3936b9b5b466cca06.e38PaN8TbNaTaO0LahaNc34Ta0> Go Links »

VACANCY LIST

MAIN MENU •

SKIP NAVIGATION

JOB SEARCH PROFILE

UPDATE PERSONAL PROFILE

GENERAL INFORMATION

JOB'S I HAVE APPLIED FOR

VIEW SHOPPING CART

Job Title	Job Plan-Series-Grade (Announcement Number)	Location	Salary Range	Close Date	Am I Eligible to Apply?	Employer	
(CAREER LADDER) Forestry Technician	GS-0462-03/04 (ADS07-R10-TNF-FIRE-DP)	Various Locations Throughout Southeast Alaska	\$20,060.00-\$25,195.00	None	Eligible	USDA Forest Service	<input type="checkbox"/>
(CAREER LADDER) Forestry Technician	GS-0462-03/04 (ADS07-R10-TNF-FIRE-G)	Various Locations Throughout Southeast Alaska	\$20,060.00-\$29,278.00	None	Ineligible	USDA Forest Service	<input type="checkbox"/>
Forestry Aid	GS-0462-03 (DE-OCR-0462-3-GEN)	Multiple locations throughout the Forest Service.	\$11.01-\$11.01	None	Eligible	USDA Forest Service	<input type="checkbox"/>
Forestry Aid (Fire)	GS-0462-02 (DE-OCR-0462-2-FIRE)	Multiple locations throughout the Forest Service.	\$10.09-\$10.09	None	Eligible	USDA Forest Service	<input type="checkbox"/>
Forestry Aid (Fire)	GS-0462-03 (DE-OCR-0462-3-FIRE)	Multiple locations throughout the Forest Service.	\$11.01-\$11.01	None	Eligible	USDA Forest Service	<input type="checkbox"/>
(CAREER LADDER) Forestry Technician (Recreation)	GS-0462-03/04/05 (ADS07-R5-RECREATION-345DP)	Multiple Locations	\$22,980.00-\$43,412.00	None	Eligible	USDA Forest Service	<input type="checkbox"/>
(CAREER LADDER)	GS-0462-03/04/05 (ADS07-R5-		\$22,980.00-			USDA	<input type="checkbox"/>



STEP 13:

This is the announcement summary. It tells you about the job duties, length of assignment. Click on **APPLY NOW** on the left side of the screen.

ANNOUNCEMENT SUMMARY

USDA Forest Service
Forestry Aid (Fire), GS-0462-03

ANNOUNCEMENT NUMBER: TEMP-OCR-462-3-FIRE **APPLICATION DEADLINE:** None ⓘ

JOB LOCATION: Multiple locations throughout the Forest Service. **WORK SCHEDULE:** Full Time

SALARY RANGE: \$11.34-\$11.34 **OPEN DATE:** 9-3-2008

TIME LIMIT: Temporary, not to exceed 6 Months ⓘ **WHO MAY APPLY:** US citizens ⓘ

NUMBER OF VACANCIES: 500

NOTES:

This is a continuously open recruitment bulletin for multiple locations throughout the Forest Service.

Positions may be filled as a temporary appointment up to 6 months or as a not to exceed (NTE) 1 year which can be extended 1 additional year.

These are temporary positions with varying tours of duty (work schedule) and may include weekend work. Some positions may have irregular and protracted hours of work. Tours of duty include full-time or less than full-time. Considerable travel may be required.

Relocation expenses (transfer of station) are not authorized.

The Office of Personnel Management has delegated to the Forest Service the authority to make Temporary Appointments under the USDA Demonstration Project for Temporary Employment. Under this project, any U.S. Citizen may apply.

TECHNICAL SUPPORT ● PRINT ●

STEP 14:

This page will be filled out with information you entered when you signed up. Scroll down and answer the rest of the questions then click **SAVE** at the bottom of the page.

FORESTRY AID (FIRE)

PERSONAL INFORMATION

Please enter your information below. Click on the link called 'race and national origin identification' for definitions of the categories. Fields marked with an asterisk ("*") are required.

Click the "Change Password" link to manage your password information.

[Change Password](#)

Personal Information

*First Name, Middle Initial: Dan

*Last Name: Smith

*Address: 444 good ln

*City: Sea

*State/Province: Washington

Other State (if applicable):

*Country: United States of America

Other Country (if applicable):

STEP 15:

Notice that on the left side of the screen that the personal information has changed from red to yellow. That indicates that you have finished that part of the application. From this point you just continue through the application and you will be lead through section by section. At the end you will have the choice to submit the application.

If you wish to continue at a later time:

If at any time during this process you wish to stop filling the application out, you can simply click on **Main Menu** on the top left. This will take you back to the opening page. Your information will be saved and you will be able to continue the application at a later time.

FORESTRY AID (FIRE)

ELIGIBILITY TO APPLY

Check all that apply.

I am a US citizen. I am not a US citizen.

I am serving or have served in the US military.

I am or have been a federal employee.

SAVE THIS INFORMATION

MAIN MENU

JOBS I HAVE APPLIED FOR

SKIP NAVIGATION

APPLICATION PROCESS

MANDATORY

PERSONAL INFORMATION

*ELIGIBILITIES

*BASIC QUALIFICATIONS

*KSAs/COMPETENCIES

*WORK HISTORY

*EDUCATION

*APPLICANT INFORMATION

*SEND APPLICATION

OPTIONAL

REFERENCES

ADDITIONAL INFORMATION

ATTACH RESUME AND SUPPORTING DOCUMENTS

RELEVANT INFORMATION

OTHER CONSIDERATIONS

VIEW & PRINT

INSTRUCTIONS

REQUIRED DOCUMENTS

TECHNICAL SUPPORT

To Continue a saved application.

Step 1:

Click on **Jobs I Have Applied For**.

Welcome, Dan

MAIN MENU

REFERENCE CODE [] GO

AVUE CENTRAL

- AVUE ASSISTANT
- WELCOME TO AVUE CENTRAL
- FEATURED EMPLOYERS
- AVUE INDEX
- SEARCH FOR JOBS
- CREATE OR UPDATE MY PROFILE
- VIRTUAL RÉSUMÉ
- JOBS I HAVE APPLIED FOR**
- JOB MAP

This choice allows you to view hiring statistics of federal agencies

MORE INFORMATION

VIEW OPTIMAL BROWSER SETTINGS • TECHNICAL SUPPORT • QUIT

Step 2:

Click on **Complete Application**. This will take you to where you left off with the application process before.

MAIN MENU

JOBS I HAVE APPLIED FOR

SEARCH

To view the details of the application you submitted for a specific position click on the job title. If the status is "incomplete" click "Complete Application" in the Complete My Application column.

To withdraw from consideration for a position you have applied for, check the "Withdraw from Consideration" box. If the box is checked, your application will not be considered for that vacancy. The box must be checked prior to the "Closing Date" of the vacancy.

You may access jobs which you have hidden by selecting SEARCH on the left menu, scroll to the bottom of the page and check "Include jobs I have hidden," and then select submit. To view all applications scroll to the bottom of this page and select "Redisplay all jobs I have ever applied for".

1 of 1 Jobs Listed

Positions You Applied For			MY APPLICATIONS				
View Vacancy	Employer	Location	Close Date	Status of Application	View A Completed Application	Complete My Application	Withdraw from Consideration
Forestry Aid (Fire)	USDA Forest Service	Multiple locations throughout the Forest Service.	None	Incomplete	Not Applicable	Complete Application	

TECHNICAL SUPPORT • PRINT