

**ROCKY MOUNTAIN AREA
INTERAGENCY
INCIDENT MOBILIZATION GUIDE**

TABLE OF CONTENTS

CHAPTER 10 - OBJECTIVES, POLICY, AND SCOPE OF OPERATION

11 MISSION STATEMENT

- 11.1 Total Mobility**
- 11.2 Priorities**

12 SCOPE OF OPERATION

- 12.1 General**
 - 12.1.1 National Response Plan**
 - 12.1.2 Office of Foreign Disaster Assistance**
 - 12.1.3 Response to Incidents other than Wildland Fires**
 - 12.1.4 Mutual Aid Agreements**
- 12.2 Responsibilities of the Rocky Mountain Coordination Center**
- 12.3 Responsibilities of the Rocky Mountain Agencies
(In concert with agency manuals and directives).**
- 12.4 Responsibilities of the RMCG Fire Duty Officer**

13 MOBILIZATION / DEMOBILIZATION

- 13.1 Work Rest Guidelines**
- 13.2 Incident Operations Driving**
- 13.3 Initial Attack Definition**
- 13.4 Resource Mobilization**
- 13.5 National and Area Resources**
- 13.6 Notification of Commitment of National & Area Resources**
 - 13.6.1 Commit**
- 13.7 Unable to Fill (UTF) Procedure**
- 13.8 Standard Cubes, Weight and Gear Policy**
- 13.9 Strike Teams: Engines**
- 13.10 Wildland Fire Weather Forecasts**
 - 13.10.1 Fire Behavior Services**

CHAPTER 20 - ADMINISTRATIVE PROCEDURES

21 ORDERING CHANNELS/COST CODING

21.1 Geographic Area Coordination Center / Dispatch Center

21.1.1 Definitions

21.1.2 Rocky Mountain Area Interagency Coordination Centers and Units

21.1.3 Rocky Mountain Area Designators

21.2 Ordering Procedures

21.2.1 Neighborhood Ordering

21.2.1.1 Neighborhood Ordering Definition

21.2.1.2 Neighborhood Ordering Policy

21.2.1.3 Rocky Mountain Neighborhood Resource Ordering Chart

21.2.1.4 Rocky Mountain Area (RMA) Resource Ordering

21.2.1.5 Universal Ordering

21.2.2 Electronic Transfer of Travel Information

21.2.2.1 ROSS (Resource Ordering and Status System)Travel

21.3 Non-Incident Related Ordering

21.3.1 Fire Non-Incident Related Ordering

21.4 Fire Cost Coding

21.4.1 Fire Code Chart Matrix

21.4.2 Fire Cost Coding - Agencies

21.4.2.1 BLM

21.4.2.2 BIA

21.4.2.3 NPS

21.4.2.4 FWS

21.4.2.5 USFS

21.4.3 Non-Fire Incident Funding

21.5 Resource Tracking

22 OVERHEAD/CREWS

22.1 Mobilization

22.1.1 Standard Cubes, Weight & Gear Policy for all Personnel

22.1.2 Emergency Driving

22.1.3 Non-emergency Driving Limitations

22.1.4 Work and Rest Guidelines

22.1.5 Performance Ratings

22.1.6 Mobilization Center Criteria

22.1.6.1 Definitions

22.1.6.2 Mob Center Operations Criteria

22.2 Demobilization

22.2.1 Demobilization Planning

22.2.2 Demobilization Responsibilities

22.2.3 Release Priority Guidelines

22.3 Crews

22.4 Smokejumpers

22.5 Helicopter Modules

22.6 Communications Coordinator

22.7 Incident Meteorologists

22.8 Cache Support Positions

22.9 Incident Management Teams (IMT)

22.9.1 Rocky Mountain IMT General Operating Guidelines

22.9.2 Area Command Teams

22.9.3 National Park Service All-Risk Incident Mgmt Team

22.9.4 Interagency Fire Use Management Teams (FUMT)

22.9.5 Interagency Fire Use Modules

22.9.6 Critical Incident Stress Debriefing Teams

22.9.7 Administrative Payment Teams (APT)

22.9.8 Buying Teams

22.9.9 Dept. of Interior Burned Area Emergency Response Teams (BAER)

22.9.9.1 Incident Business Advisor/Comptroller

22.9.10 Wildland Fire Prevention/Education Teams

22.9.11 Wildland Fire & Aviation Safety Teams (FAST)

22.9.12 Aviation Safety Assistance Team (ASAT)

22.10 Human Resource Specialist

22.11 Union Representative

22.12 Incident Business Advisor (IBA)

23 EQUIPMENT AND SUPPLIES

23.1 Mobilization

23.2 Demobilization

23.3 National Interagency Support Cache Ordering Procedures

23.3.1 NFES Items in Short Supply

23.3.2 Field Office Replenishment During Fire Season

23.3.3 Incident Replacement Requisition

23.3.4 Field Office Replenishment Outside Fire Season

23.3.4.1 Incident Replacement: Type 1 and 2 Incidents

23.3.4.2 Incident Replacement: Type 3 and 4 Incidents

23.3.5 Incident to Incident Transfer of Supplies and Equipment

23.4 National Incident Radio Support Caches (NIRSC)

23.4.1 Mobilization of NIRSC Resources

23.4.2 Demobilization of NIRSC Resources

23.4.3 Dedicated Radio Frequencies

23.5 Atmospheric Theodolite Meteorological Units (ATMU) (NFES 1836)

23.5.1 Fire Remote Automatic Weather Station (FRAWS) (NFES 5869)

23.5.2 Project Remote Automatic Weather Station (PRAWS) (#5870)

23.6 Mobile Food Service and Shower Units

23.6.1 Mobilization

23.6.2 Reassignments

23.6.3 Demobilization

23.7 Commissary

23.8 Contract Engines

23.9 Portable Retardant Base

23.10 Mobile Cache Vans (NFES 2069)

24 AIRCRAFT OPERATIONS

24.1 Mobilization

24.1.1 Ordering Procedures

24.1.2 Prioritizing Incidents

24.2 Demobilization

24.3 Flight Management Procedures

24.3.1 Flight Following

24.3.1.1 Flight Following – Repositioning Aircraft

24.3.1.2 Automated Flight Following (AFF) Procedures

24.3.2 Aircraft Accident/Incident Reporting

24.3.3 Overdue and Missing Aircraft

24.4 Airborne Thermal Infrared Fire Mapping

24.5 Lead Planes

24.6 Aerial Supervision Modules (ASM1)

24.6.1 Aerial Supervision Requirements in the Rocky Mountain Area

24.7 Air Tactical and Reconnaissance Aircraft

24.8 Large Transport Aircraft

24.8.1 Passenger/Cargo Manifests

24.9 Helicopters- Call When Needed (CWN)

24.9.1 Exclusive Use Contact Helicopters

24.10 Airtanker Dispatch

24.10.1 Early Activation

24.10.2 Modular Airborne Firefighting Systems (MAFFS)

24.10.3 Single Engine Airtankers (SEATS)

24.11 Temporary Flight Restrictions (TFR) (FAR 91.137)

24.12 Military Training Route (MTR) and Special Use Airspace

24.13 Airspace Conflicts

24.14 FAA Temporary Airport Control Tower Operations

24.15 Radio Frequencies and Management

24.16 Interagency Interim Flight & Duty Limitations

25 PREDICTIVE SERVICES

- 25.1 Incident Status Summary (ICS - 209)**
- 25.2 Interagency Situation Report**
- 25.3 Incident Management Situation Report**
- 25.4 Wildland Fire Entrapment/Fatality Report**
- 25.5 Weekly Fire Weather / Fire Danger Outlook**
- 25.6 Monthly Fire Weather / Fire Danger Outlook**
- 25.7 Seasonal Fire Weather / Fire Danger Outlook**
- 25.8 National Wildland Fire Outlook**
- 25.9 Daily Resource Status**
- 25.10 Overhead Availability Tracking**
- 25.11 Prescribed Fire Notification**
- 25.12 RMA Annual Report**
- 25.13 Reports, Due Dates and Times**

26 ROCKY MOUNTAIN AREA INTERAGENCY PREPAREDNESS LEVELS

- 26.1 Why Preparedness Levels are Established**
- 26.2 Local Area Preparedness Levels**
- 26.3 Preparedness Level Definitions**
 - 26.3.1 Preparedness Level 1**
 - 26.3.2 Preparedness Level 2**
 - 26.3.3 Preparedness Level 3**
 - 26.3.4 Preparedness Level 4**
 - 26.3.5 Preparedness Level 5**
 - 26.3.6 Preparedness Level 5 to 4**
 - 26.3.7 Preparedness Level 4 to 3**
 - 26.3.8 Preparedness Level 3 to 2**
- 26.4 RMA Multi-Agency Coordinating Group Decisions**
- 26.5 Follow Up Evaluation**
- 26.6 Preseason Preparedness**
- 26.7 Area Preparedness Level Descriptions**
- 26.8 Preparedness Level Action Items**

27 MOBILIZATION PROCEDURES FOR MILITARY ASSETS AND INTERNATIONAL ASSIGNMENTS

27.1 Established Resource Ordering Process

27.2 Civilian Support

27.3 Demobilization Procedures

27.4 International Operations

27.5 National Guard

28 DISPATCH FORMS

28.1 Resource Order

28.2 Food Service Request

28.3 Passenger and Cargo Manifest

28.4 Aircraft Flight Request/Schedule

28.5 Infrared Aircraft Scanner Request

28.6 FAA Temporary Tower Request Form (NMG 28.6)

28.7 Preparedness/Detail Request

28.8 Incident Status Summary (ICS-209)

28.9 Incident Management Situation Weather Outlook (NMG 28.9)

28.10 Wildland Fire Entrapment/Fatality (NFES 0869)

**28.11 Weekly Wildland Fire Weather/ Fire Danger Outlook
(NMG 28.11)**

**28.12 Monthly Wildland Fire Weather/ Fire Danger Outlook
(NMG 28.12)**

**28.13 Documentation of Length of Assignment Extension Requirement
(NMG 28.13)**

28.14 Demobilization Form

28.15 Fire Weather Special Forecast Request

28.16 FAA Temporary Flight Restriction

28.17 Incident Replacement Requisition

28.18 Complexity Analysis

CHAPTER 30 – ORGANIZATION

31 ROCKY MOUNTAIN AREA MULTI-AGENCY COORDINATING GROUP

31.1 Director's Delegation

31.1.1 Multi-Agency Coordinating Group Functions & Inter-relationships with Other Groups or Organizations

31.1.2 MAC Groups

32 ROCKY MOUNTAIN AREA MAC GROUP POSITION DESCRIPTIONS

33 INCIDENT SUPPORT ORGANIZATION

33.1 Expanded Dispatch

33.2 Expanded Dispatch Supervisory Dispatcher Administrative Support

33.4 MAC Group Coordinator

33.5 Complexity

33.6 Example Organizations

33.7 Incident Support Organization, Example

33.8 Incident Support Organization, Example Complex Incident

CHAPTER 40 - COOPERATION

41 INTERNATIONAL AGREEMENTS (Refer to NMG 41)

42 INTERAGENCY AGREEMENTS AND MEMORANDUMS OF UNDERSTANDING FOR THE ROCKY MOUNTAIN AREA.

42.1 Colorado Interagency Cooperative Fire Management Agreement

42.2 South Dakota Interagency Cooperative Fire Management Agreement

42.3 Wyoming Interagency Cooperative Fire Management Agreement

42.4 Kansas Interagency Cooperative Fire Management Agreement

42.5 Nebraska Interagency Cooperative Fire Management Agreement

(42.1 through 42.5 agreements are not shown in their entirety due to document length. The complete documents can be obtained through the Rocky Mountain Coordination Center.)

42.6 Cooperation in Fire Suppression between Wyoming National Guard and USDA, Forest Service, Region 2

(This agreement has expired and currently in the process of being updated.)

42.7 Interagency Agreement between Great Basin Coordinating Group (GBCG) and Rocky Mountain Coordinating Group (RMCG)

(This agreement is under revision with signature pending.)

42.8 Interagency Agreement between Northern Rockies Coordinating Group (NRCG) and Rocky Mountain Coordinating Group (RMCG)

CHAPTER 50 – DIRECTORY

51 COORDINATION CENTERS / DISPATCH CENTERS

- 51.01 National Interagency Coordination Center**
- 51.02 Rocky Mountain Area Coordination Center**
- 51.03 Rocky Mountain Area Aviation Organization**
- 51.04 Rocky Mountain Area Fire Cache**
- 51.05 Casper Interagency Dispatch Center**
- 51.06 Cody Interagency Dispatch Center**
- 51.07 Craig Interagency Dispatch Center**
- 51.08 Durango Interagency Dispatch Center**
- 51.09 Fort Collins Interagency Dispatch Center**
- 51.10 Grand Junction Air/Dispatch Center**
- 51.11 Great Plains Interagency Dispatch Center**
- 51.12 Montrose Interagency Dispatch Center**
- 51.13 Pueblo Interagency Dispatch Center**
- 51.14 Rawlins Interagency Dispatch Center**

52 BLM - BUREAU OF LAND MANAGEMENT

- 52.01 Colorado State Office**
- 52.02 Royal Gorge Field Office**
- 52.03 San Luis Valley Public Land Center**
- 52.04 Craig Western Slope Center**
- 52.05 Grand Junction Western Slope Center**
- 52.06 Montrose Western Slope Center**
- 52.07 San Juan Public Lands**
- 52.08 Wyoming State Office**
- 52.09 Casper Field Office**
- 52.10 Southwestern Zone**
- 52.11 Southern Wyoming Zone**
- 52.12 Worland**
- 52.13 South Dakota Field Office**

53 USFS – UNITED STATES FOREST SERVICE

53.01 Region 2

53.02 Grand Mesa, Uncompahgre, Gunnison National Forest

53.03 Routt National Forest

53.04 Rio Grande National Forest

53.05 Arapaho-Roosevelt National Forest /Pawnee National Grasslands

53.06 Pike/San Isabel National Forest

53.07 San Luis Valley Public Lands

53.08 San Juan Public Lands

53.09 White River National Forest

53.10 Rocky Mountain Range & Experimental Station

53.11 Nebraska National Forest

53.12 Black Hills National Forest

53.13 Bighorn National Forest

53.14 Medicine Bow/Routt National Forest

53.15 Shoshone National Forest

53.16 USFS Region 2 Union Rep

- 54 USFW – UNITED STATES FISH AND WILDLIFE**
- 54.01 Mountain/Prairie Region**
- 54.02 Arapaho National Wildlife Refuge**
- 54.03 Brown’s Park North West Region**
- 54.04 Leadville Fish Hatchery**
- 54.05 Rocky Mountain Arsenal National Wildlife Refuge**
- 54.06 San Luis Valley National Wildlife Refuge Complex**
- 54.07 Flint Hills National Wildlife Refuge**
- 54.08 Kirwin National Wildlife Refuge**
- 54.09 Marais Des Cygnes National Wildlife**
- 54.10 Quivira National Wildlife Refuge**
- 54.11 Boyer Chute National Wildlife Refuge**
- 54.12 Crescent Lake North Platte National Wildlife Refuge**
- 54.13 Ft. Niobrara – Valentine National Wildlife Refuge**
- 54.14 Rainwater Basin Wildlife Management**
- 54.15 Huron Wetland Management District**
- 54.16 LaCreek Natinal Wildlife Refuge**
- 54.17 Lake Andes National Wildlife Refuge**
- 54.18 Sand Lake National Wildlife Refuge**
- 54.19 Waubay National Wildlife Refuge**
- 54.20 Seedskaadee – National Wildlife Refuge**
- 54.21 Tewaukon – National Wildlife Refuge**

55 NPS – NATIONAL PARK SERVICE

- 55.01 Intermountain Field Area**
- 55.02 Bent’s Old Fort National Historic Site**
- 55.03 Curecanti National Recreation Area/ Black Canyon National Park**
- 55.04 Colorado National Monument**
- 55.05 Dinosaur National Monument**
- 55.06 Florissant Fossil Beds National Monument**
- 55.07 Great Sand Dunes National Park & Preserve**
- 55.08 Mesa Verde National Park**
- 55.09 Rocky Mountain National Park**
- 55.10 Ft. Larned National Historic Site**
- 55.11 Ft. Scott National Historic Site**
- 55.12 Agate Fossil Beds National Monument**
- 55.13 Homestead National Monument**
- 55.14 Scottsbluff National Monument**
- 55.15 Midwest Regions Park Office**
- 55.16 Niobrara Scenic & Missouri Recreational National Rivers**
- 55.17 Badlands National Park**
- 55.18 Jewel Cave National Monument**
- 55.19 Mount Rushmore National Monument**
- 55.20 Wind Cave National Park**
- 55.21 Northern Great Plains Fire Management**
- 55.22 Bighorn Canyon National Recreation Area**
- 55.23 Devils Tower National Monument**
- 55.24 Ft. Laramie National Historic Site**
- 55.25 Fossil Butte National Monument**

56 BIA – BUREAU OF INDIAN AFFAIRS

- 56.01 Southern Ute Agency**
- 56.02 Ute Mountain Agency**
- 56.03 Horton Agency (Southern Plain Region)**
- 56.04 Winnebago Agency**
- 56.05 Standing Rock Agency**
- 56.06 Cheyenne River Agency**
- 56.07 Crow Creek Agency**
- 56.08 Great Plains Regional Office**
- 56.09 Lower Brule Agency**
- 56.10 Pine Ridge Agency**
- 56.11 Rosebud Agency**
- 56.12 Sisseton – Wahpeton Agency**
- 56.13 Yankton Agency**
- 56.14 Wind River**

57 STATE FOREST SERVICE

- 57.01 Colorado**
- 57.02 Kansas**
- 57.03 Nebraska**
- 57.04 South Dakota Wildland Fire Suppression**
- 57.05 Wyoming**
- 57.06 NW Wyoming**

**58. FEDERAL AVIATION ADMINISTRATION, FIRE & AVIATION MNGT.
INFO SYSTEMS & NATIONAL WEATHER SERVICE**

- 58.01 Jeffco Air Traffic Tower**
- 58.02 Denver Air Traffic Control Center**
- 58.03 Colorado Automated Flight Service Station**
- 58.04 Kansas Automated Flight Service Station**
- 58.05 Nebraska Automated Flight Service Station**
- 58.06 Wyoming Automated Flight Service Station**
- 58.07 South Dakota Automated Flight Service Station**
- 58.08 Rapid City Regional Airport**
- 58.09 Fire & Aviation Management Information Systems**
- 58.10 Denver / Boulder**
- 58.11 Pueblo**
- 58.12 Grand Junction**
- 58.13 Central Region**
- 58.14 Billings**
- 58.15 Rapid City**
- 58.16 Cheyenne**
- 58.17 Riverton**

59 MISCELLANEOUS

- 59.01 EPA - National Response Center**
- 59.02 FEMA- -Response & Recovery Division**
- 59.03 Colorado National Guard**
- 59.04 South Dakota National Guard**
- 59.05 Wyoming National Guard**
- 59.06 Accidents/Traumas**

CHAPTER 60 – OVERHEAD/ CREWS

61 IQCS (Incident Qualifications Certification System) POSITION CODES

61.1 Overhead Positions Listed in the NIIMS Wildland and Prescribed Fire Qualification System Guide, PMS 310-1, NFES 1414

62 RMA CREW LISTINGS (By State)

63 SMOKEJUMPERS (SMKJ)

63.1 Numbers

63.2 SmokeJumper Gear Weights And Volume

64 LEADPLANE & SMOKEJUMPER PILOTS

65 RAPPELLERS & CWN HELICOPTER MANAGERS

66 COMMUNICATIONS COORDINATOR (COMC)

67 CHIEF OF PARTY (COP)

68 INCIDENT MANAGEMENT TEAMS (IMT)

68.1 Numbers

68.2 Incident Management Team Configuration

68.3 National Area Command Team Configuration

68.4 RMA Incident Management Teams (IMT)

68.4.1 RMA Incident Management Team Numbers & Configuration

68.4.2 RMA Type 1 Team List & Rotation

68.4.3 RMA Type 2 Team List & Rotation

68.5 RMA Alternates

68.6 RMA Priority Trainees

**69 NATIONAL ADMINISTRATIVE PAYMENT TEAMS, BUYING TEAMS,
AND BURNED AREA REHABILITATION (BAER)TEAMS**

69.1 Ordering Administrative Payment Teams (APT TEAMS)

69.2 Administrative Payment Teams (APT TEAMS)

69.3 Buying Teams

69.3.1 RM/GB Buying Teams and Rotations

69.3.1.1 RM/GB Type 1 Buying Team & Rotation List

69.3.1.2 RM/GB Type 2 Buying Team & Rotation List

69.3.1.3 RM/GB Buying Team Alternates

69.4 Burned Area Emergency Rehabilitation Teams (BAER)

69.5 National Park Service All-Risk Incident Management Team

69.6 Interagency Fire Use Management Teams (FUMT)

69.7 National Park Service Fire Use Modules

CHAPTER 70 - EQUIPMENT and SUPPLIES

70 EQUIPMENT AND SUPPLIES – GENERAL

71 AREA RADIO CACHES

71.1 National ICS Starter Radio System

72 NATIONAL CONTRACT MOBILE FOOD SERVICES AND SHOWER FACILITIES

73 NATIONAL CONTACT MOBLE COMMISSARY SERVICES

74 ATMOSPHERIC THEODOLITE METEOROLOGICAL UNIT (ATMU) (NFES 1836)

75 ENGINES AND WATER TENDERS

75.1 Area Engine Listing (By Dispatch Center)

76 RETARDANT PLANTS

76.1 Greybull Fixed Base Retardant Plant Agreement (H&P)

76.2 Portable/Mobile Retardant Bases

77 SPECIALIZED EQUIPMENT

77.1 Area Ignition Devices

77.1.1 Helitorches (Aerial Drip Torch)

77.1.2 Aerial Ignition Devices (Plastic Sphere Dispensers)

77.1.3 Terra Torches

77.1.4 Batch Mixer

77.2 Probeyes

77.3 Seed Buckets

77.4 Potable Water Tender

78 AREA 250 PERSON CACHE VANS (NFES 2069)

78.1 Heavy Truck Transport

CHAPTER 80 - DIRECTORY SUPPLEMENT

81 RMA USDA OWNED/CWN AIRCRAFT

81.1 USFS Owned Aircraft

81.2 Airborne Thermal Infrared Fire Mapping and Detection

81.3 Owner/Operator Listing, USFS Approved Vendors

81.4 DOI Approved Vendors

82 LEADPLANES/TACTICAL AIRCRAFT

82.1 USFS Lead Planes

82.2 Aerial Supervision Module

82.3 Air Tactical Avionics Typing

82.4 Smokejumper Aircraft

83 AIRTANKERS

83.1 Contract Heavy Airtankers

83.2 Single Engine Airtankers (SEATS)

84 HELICOPTERS

84.1 USFS & USDI Contract Helicopters

84.2 Military Aircraft

84.2.1 Colorado Army National Guard

84.2.2 Nebraska Army National Guard

84.2.3 South Dakota Army National Guard

84.2.4 Wyoming Army National Guard

84.3 Region 2 CWN Light Helicopters

85 AIRCRAFT CAPABILITIES

86 TIME CONVERSION TABLES

87 SUNRISE AND SUNSET TABLES

- 87.1 Alamosa, Colorado**
- 87.2 Cortez, Colorado**
- 87.3 Craig, Colorado**
- 87.4 Denver, Colorado**
- 87.5 Durango, Colorado**
- 87.6 Grand Junction, Colorado**
- 87.7 Montrose, Colorado**
- 87.8 Pueblo, Colorado**
- 87.9 Rifle, Colorado**
- 87.10 Fort Yates, North Dakota**
- 87.11 Huron, South Dakota**
- 87.12 Pierre, South Dakota**
- 87.13 Rapid City, South Dakota**
- 87.14 Casper, Wyoming**
- 87.15 Cheyenne, Wyoming**
- 87.16 Greybull, Wyoming**
- 87.17 Lander, Wyoming**
- 87.18 Rawlins, Wyoming**
- 87.19 Sheridan, Wyoming**

CHAPTER 90 – CHARTERS

- 90 Rocky Mountain Coordination Group Charter**
- 91 Rocky Mountain Coordinating Group - Operations Committee Charter**
- 92 Rocky Mountain Training Working Team Charter**
- 93 RM/GB Incident Business Committee Charter
(currently under revision)**
- 94 Rocky Mountain Fire Use Committee Charter**
- 95 Rocky Mountain Dispatch Committee Charter**
- 96 Rocky Mountain Coordinating Group – Information and Education
Committee Charter**
- 97 Rocky Mountain Coordination Group – Safety Committee**

APPENDIX A – Unit Identifiers

APPENDIX B – Backup .Mob Information

RMA INDEX