

NRCG Prevention & Education
Meeting Notes – October 18–19, 2004
Bozeman, MT

| Attendee | Agency |
|---------------------|---|
| Jamie Rosdahl | DNRC – SWLO |
| Jeremy Pris | DNRC |
| Pat Cross | DNRC |
| Joe Elrod | Park Co. RFD #1 |
| Lisa Osborn | FS – Custer NF |
| Courtney Couch | FS – Clearwater NF |
| Mike Dannenberg | BLM – MSO |
| Terina Mullen | BLM – BFO |
| Marianne Baumberger | FS – Gallatin NF |
| Tim Sayles | Missoula RFD |
| Jon Skinner | BLM – ISO |
| Kelly Woods | FS – Boise NF |
| Cathy Scofield | FS – R1 |
| Vickie Ellickson | Idaho Dept. of Lands (vellickson@idl.state.id.us) |
| Kari Vannice | FS – Gallatin NF |

Workshop

- Organization duties were firmed up. It is up to the section chief to get additional help if necessary.
- It was decided to start planning, based on 100 attendees and go from there. Plans will keep logistics informed as the registrations come in.
- The meeting rooms are reserved and paid for, so we do not have to depend on a minimum number of lodging rooms rented by attendees. There are 100 rooms reserved at the Best Western, and overflow is arranged for the motel next door.
- Attendees will be put into groups for the breakout exercises. They will get this information at registration.
- Theme for the workshop is “Planning for Prevention and Education in a Changing Landscape.”
- Kelly Woods, chair from the GB group, offered suggestions from their group. The NR group then brainstormed topics for sessions and picked those that related back to the theme of the workshop.
- **Terina** will put together a rough daily schedule and send out for comments.
- **Lisa** is looking at revamping the “What’s your fire message?” CD, which will be handed out as a reference tool to those attending.

- **Terina and Vicki** will work to get an on-line registration form put on the KMG website. Vicki will then help **Pat** post it to the web. Should be up and running by early January.
- The group would like to do as much advertising, etc. via email and online. **Anyone that needs to get email lists to Terina should do so by mid-November.**
- **Terina** will send out the “mark your calendar” postcard sometime in November.
- The group decided against inviting vendors, but would encourage attendees to bring displays. **Courtney** will be in charge of organizing the displays. **Bob Fry and his Park County staff** will check on the availability of a local landscaper to be there with information regarding fire-resistant plants and building materials.
- Scholarships will again be offered for FD personnel attending. They will cover the registration fee of \$50 and 3 nights lodging (no food other than the banquet and luncheon which are provided in the fee). Scholarships will be limited to one person per department and available only to GB/NR areas. First come, first served to the first 30 applicants.
- Registration fee will be \$50 per person and will include a banquet on Wednesday, a luncheon on Thursday, coffee in the mornings, and afternoon snack breaks.
- Activities include the following: Tuesday night no-host social/icebreaker with finger foods (about \$3-4 per person?); Wednesday night banquet (Sourdough Buffet at \$13 per person) with no-host bar; Thursday luncheon (Deli at \$10 per person).
- Door prizes will again be offered. Tim has a Dolack print donated. **Members should be trying to find other “nice” items as well as the usual door prize items** (coffee mugs, Smokey stuff, etc.). There will be a statement on the registration form/brochure, encouraging attendees to bring items for door prizes, too. There was a suggestion to have an “Idea Box” as a way to register for the door prizes. People would put their prevention idea in the box. When read to the group, they would get a door prize.
- **Pat** is working on a mass-printing of a Smokey sign for all those attending.
- **Terina** will contact the Chamber of Commerce and will put together a packet of information regarding local points of interest.
- If anyone has an award they would like to present at the workshop, we will be able to work it into the schedule somewhere.
- Several people are tasked with confirming speakers for various sessions. **Check the accompanying workshop schedule to make sure you are completing assigned tasks!**
- The breakout sessions with the different scenarios have to be extremely organized to be successful. A task group will work hard to make sure everything is in line, so as to make this exercise as useful as possible. **Members of the task force (and their event area) include the following: Mike and another BLM person (Missouri River Breaks and Pompey’s Pillar), Marianne/Joe (Three Forks), Terina (Great Falls), Courtney/Tim (Traveler’s Rest) and Lisa.** Task force will meet later

today to discuss what kind of information will be provided to the group for the exercise. **Lisa** will get a list of items that are needed for development of a plan. The task force will need to find a subject matter expert for their respective event area. We will also need a facilitator that has some knowledge and experience with planning for each group. Names mentioned as possible facilitators include Sandy Groth, Maria Helterline, Jon Skinner, Jon Agner, Jeanette Turk and Ruta Glinski.

- There was talk about giving a general certificate of attendance for those completing the workshop. **Terina** will work on drafting one and will send out to the group. It would be included in their registration packet.
- Send confirmation of speakers to **Pat**. Speaker biographies and any handouts that will accompany their talk will go to **Terina**.
- Plans written by the groups in the breakout exercises will all be posted to the website.
- **Mike and Marianne** will work to outline a couple computer experts that could be on-site throughout the workshop.
- **Sandy** will work to find something for gifts for the speakers.
- **We will still have monthly conference calls for the workshop planning!!! Next call is November 10th at 1300. December call will be on the 9th at 1330.**

L & C Bicentennial/Regional FPE Teams

- Mike wanted to talk about the large impact that some of the Lewis & Clark signature events may have on some of the agencies, especially if we are in a busy fire season with restrictions and closures. He wanted to ask about the possibility of forming regional fire prevention and education teams that could help in such a situation, instead of always have to rely on national FPE teams.
- The group discussed and came up with several questions that would have to be answered. How do we organize? Who is going to coordinate? How do we manage? What are the trigger points? We could develop now and use in the future—not just the L&C events.
- **Mike and Cathy** will revisit the NR mob guide and update. The new chair will have to submit any changes to NRCC for approval.
- The group proposed to start organizing by using an email list as a means of gathering names and getting out information regarding the establishment of these teams.

Restrictions

- ND and the Billings area were the only ones to go into restrictions this year. Lisa has concerns with counties doing their own thing and using the restrictions as their prevention program.

- We still need to inform cooperators what restrictions are, what they are for and what they will accomplish.
- Restrictions and the Lewis & Clark events came up again. This group will have to “beef up” the prevention activities for the specific events. It was suggested that we use the website for the specific event and link to the restrictions website.
- Cathy suggested this group develop a special prevention campaign for the many Lewis & Clark visitors to Montana. (“Welcome to Montana, Be Careful and Leave it like you found it”) Campaign would include radio, posters, newspapers, billboards, etc. **Sub-committee consists of Lisa, Pat and Marianne.** They will develop the theme and catch phrases. They will shoot for having the campaign complete by the end of **February 2005.**

New Committee Chair

- The notes containing the rotation schedule for the new committee chair are missing from the website. **Terina** will find and forward to Cathy for posting.
- Terina (at the time of this typing) has found the notes. New committee chair is the Southwest Montana Area representative. **Jamie Rosdahl is the new chair.**

Accomplishments

- Update to restrictions and closure plan.
- Wildfire Awareness Week established May 9–15.
- Local events celebrating Smokey’s 60th birthday.
- Preparation for 2005 Prevention Workshop in Bozeman.
- Preparation for Lewis & Clark Fire Prevention and Education Campaign.

GB Report

- Kelly Woods, chair from the GB committee, reported via Cathy Scofield. The GB group is writing a letter to the National Agency Coordinators, expressing their concerns regarding the management of national fire prevention and education teams. The NR group could co-sign the letter if it expresses common concerns. **Sandy** will work with Kelly on the letter and will send out to the group for comment.