

Northern Rockies Coordinating Group Prevention and Education Committee

Meeting Notes
October 8-10, 2002

Members Present:

Cathy Scofield	USFS, R1
Dean Burnham	USFS, R4
Brent Christopherson	County Fire Wardens, Miles City
Tim Sayles	Missoula Rural Fire District
Miles Friend	USFS, Kootenai NF
Sandy Groth	USFS, Idaho Panhandle NF
Mike Dannenberg	BLM, MT State Office
Lisa Osborn	USFS, Custer NF
Pat Cross	DNRC, Missoula
Terina Mullen	USFS, Lewis & Clark NF
Lee Clark	USFS, Lewis & Clark NF
Dena Sprandel	BLM, Miles City
Marianne Baumberger	USFS, Gallatin NF
Shannon Iverson	BLM, Lewistown
Kevin Conran	USFS, Caribou-Targhee NF
Fred Judd	BLM, Upper Snake River District
Don Gosswiller	BLM, Upper Snake River District
Jon Skinner	BLM, Idaho State Office
Michelle Grazioli Savor	USFS, Idaho Panhandle NF

Discussion Items:

Discussion	Action
<p>Selection of new chair for committee</p> <ul style="list-style-type: none"> ➤ Discussed rotation among agencies ➤ NPS next on rotation, but no current representative ➤ Need process for rotation ➤ Possibilities include an agency rotation or a zone representative rotation. ➤ New-to-the-group zone reps would receive assistance from the committee in fulfilling chair position 	<p>New rotation of chair position, based on zone reps:</p> <ol style="list-style-type: none"> 1. Central MT 2. North Idaho 3. Southwest MT 4. South central MT 5. Northwestern MT 6. Eastern MT 7. North Dakota <p style="text-align: right;">New Chair: Lee Clark, LCF</p>

WORKSHOP 2003	
<p>General Discussion on Workshop</p> <ul style="list-style-type: none"> ➤ History: strategic planning to host fire prevention workshop; join Great Basin in hosting their workshop; move workshop to different locations to accommodate local fire departments in NV, UT, ID and MT ➤ Workshop to be held in Idaho Falls at the Shilo Inn (161 rooms total, 150 rooms reserved, up to 7 rooms for meetings/sessions) ➤ Several other motels within walking distance ➤ April 28 – May 2 ➤ Hosted by Northern Rockies ➤ Funded through education \$ ➤ Proposing that fire departments not be charged registration and/or motel room costs to draw them in and to get them involved. Maybe limit to 2 persons per department??? ➤ Really need to incorporate the educational component to get to the school systems with our prevention messages. Scholarships for a few teachers???. Reach USFS conservation education coordinators???. Booth at MEA conferences??? 	
<p>Incident Command Team (Organization)</p> <ul style="list-style-type: none"> ➤ IC – Mike Dannenberg ➤ Deputy IC – Lee Clark ➤ Finance – Dena Sprandel, Brent Christofferson ➤ Plans – Sandy Groth, Terina Mullen, Michelle Grazioli Savor, Marianne Baumberger ➤ Logistics – Fred Judd, Kevin Conran ➤ Operations – Lisa Osborn, Connie Fox ➤ Information – Joanna Bennett, Dave Howell (GB) 	IC team organized.
<p>Objectives – what we want to accomplish</p> <ul style="list-style-type: none"> ➤ Getting back to the basics of fire prevention, education and mitigation ➤ Teach what works ➤ Giving tools to and enlisting all people involved in fire prevention ➤ Developing Fire Prevention Ambassadors ➤ Showcase existing successes and focus on “how-to” 	Selected “Getting Back to the Basics”
<p>Topics for General Sessions (1 hour unless noted otherwise):</p> <ul style="list-style-type: none"> ➤ The Growing Problem of Arson (30 minutes) ➤ Home Survivability (30 minutes) ➤ FireWise Communities USA (30 minutes) ➤ Developing a Marketing Strategy ➤ Overview of Grants – NFP (30 minutes) ➤ Identifying Problem Areas (Reports, Causes, Investigations) ➤ Cerro Grande Interagency ➤ Safety in the Interface ➤ Reaching Your Audience: The Importance of Education 	
<p>Topics for Break-out Sessions (1 hour unless otherwise noted):</p> <ul style="list-style-type: none"> ➤ Education: Getting Your Foot in the Door ➤ Marketing – Getting Professional Help ➤ Mitigation and home evaluations ➤ Interactions with fuels reduction programs and prescribed fire ➤ Wildland fire codes ➤ Identifying problem areas follow-up ➤ Basic fire ecology ➤ Prevention 101 ➤ Grants – Getting the Money for your Community ➤ Home Survivability ➤ Arson Profiling – National Case Studies ➤ Possible tract developed by rural fire department 	

Schedule ➤ Construct schedule in Excel and get feedback.	Draft schedule in Excel.
Speakers ➤ Will need recommendations for speakers from everyone. ➤ Establish dress code for speakers. ➤ Have complete presentations by workshop time.	Forward recommendations to Plans and Operations.
Budget ➤ Mike and John will develop.	Mike and John.
Facilities/Community ➤ Will need information from the local chamber	Fred and Kevin
Advertising ➤ Postcard to be mailed October 2002 ➤ Need flyer, agenda, motels information ➤ Ads in fire publications ➤ Use KMG website for information updates	Terina, Sandy, Michelle and Marianne to design postcard for October mailing.
Meals ➤ Will the local fire department host a BBQ??? ➤ Local caterer??? ➤ Have a no-host social ➤ No formal banquet	Kevin and Fred to check on local caterer and fire department.
NEXT MEETING (Workshop Committee)	Jan. 14-15, 2003
OTHER BUSINESS	
Restrictions Recap ➤ Eastern MT went into restrictions this year. 3 separate areas worked well. Had weekly conference calls with counties and cooperators; this was a huge success. Area will be making a few boundary adjustments to better meet the needs of those coordinating the restrictions/closure plan. ➤ Restrictions trainings were offered. ➤ Discussed importance of coordination and communicating among agencies, counties and all other entities involved. ➤ Looking into state general police laws to see if DNRC has more authority. ➤ Incorporate state code regulations into document. ➤ Draft of Restrictions and Closure brochure. ➤ Lewistown area adding text to reflect inclusion of counties. ➤ Stress communication among area coordinators and make sure they know their roles and responsibilities. ➤ Use group email for follow-up to conference calls. ➤ Need to work on North and South Dakota. ➤ South Idaho is beginning to rewrite their restrictions plan. ➤ Open burn bans from the counties are updated on the website. ➤ Website will be changed in the near future. ➤ Need standard format for reporting of information to website. ➤ Doing great job so far and heading in the right direction!!!	Eastern MT people will forward new information to Cathy. Pat will forward to Cathy. Pat will refine. Continue to send updates to Cathy.
Prevention and Preparedness Levels ➤ Prevention actions and how tied to preparedness levels ➤ R4 working on getting them into the mobilization guide (Northern Rockies) ➤ Emphasize that prevention actions must continue during times of heavy suppression	Mike will send out copies to committee. Proposal will be given at NRCG meeting in October.
NRCG Prevention Website and/or Newsletter ➤ Publication that could highlight calendar of events, activities, current projects, etc.	Group decided to table this item. Need to identify audience and objectives.
Wildland/Urban Interface Codes ➤ Bruce Suenram was unable to attend this meeting. ➤ Planned to review codes and standards and compare with DNRC.	Committee needs to continue to pursue this topic.

<p>Directory</p> <ul style="list-style-type: none"> ➤ Committee is trying to construct a directory of people within the Northern Rockies/Great Basin areas ➤ Would include the names, mailing addresses, phone/fax numbers, email addresses and titles of those involved with fire prevention, education and mitigation. 	<p>Area representatives should be working on gathering this information and forward to Sandy Groth.</p>
<p>Prevention Team Reports 2002</p> <ul style="list-style-type: none"> ➤ Open forum/discussion from those that served on prevention teams during the fire season 2002 ➤ Discussed what worked, areas to improve, problems, successes. ➤ Identified the need to join prevention teams with the incident management team (interact with IOF and IC) ➤ Identified the need for a balance between large-scale events and more personal, one-on-one type activities/contacts. ➤ Identified the need to have a plan in place on how a prevention team will be utilized to meet the objectives of the plan. ➤ Prevention team should check in with the IC and go to the team briefings. ➤ Identified the importance of sending out prevention messages with all press releases during an incident (work with IOF). ➤ Important to understand that the prevention team is about more than just products; they are about getting the message out to the people. This should be the main objective for teams. ➤ Some products developed this last fire season are available on the Internet. 	
<p>Prevention Training</p> <ul style="list-style-type: none"> ➤ Identified the need to get fire prevention training to all fire personnel (i.e. go to guard schools to train new individuals, extend to personnel already in the system, incorporate into existing classes) ➤ Prevention training should be made a requirement. ➤ Need to seize the opportunities to get into local trainings. ➤ Possibility to use local organizations and/or school groups to help disseminate the prevention message (train them first). ➤ Prevention/Education Team Member Training to be held at the Great Lakes Conference in November in Madison, WI. Additional training to occur in the West or Midwest in February or March. ➤ May have enough interest to host a session in the Northern Rockies during late spring (when FPT's return to work). 	<p>This committee endorses having the prevention component in as many fire suppression training classes as possible.</p>
<p>Statewide Prevention Message</p> <ul style="list-style-type: none"> ➤ Pat Cross, DNRC and Keep Montana Green, is working on producing a statewide prevention message on debris burning. ➤ Hoping to get continuity of messages being delivered. ➤ Could utilize the infrastructure used in the restrictions plan for dissemination of the message. ➤ Also utilize the concepts of networking and group emails for communication purposes. 	<p>Pat will keep the committee informed regarding the progress of this campaign.</p>
<p>Montana Prevention Week/NW Compact Meeting</p> <ul style="list-style-type: none"> ➤ 3rd full week in June is Wildland Fire Prevention Week ➤ NW Compact Meeting on October 28-29 in Tacoma to discuss prevention week and share information on existing programs related to fire prevention and education and to develop strategies and objectives. ➤ Establishment of prevention week will bring politics into the effort (governor signs proclamation to declare the week). 	<p>This committee is on board, but may not have a representative at this meeting.</p> <p>Lee will check with the IPF folks to see about attending the meeting.</p>
<p>Prevention Tech. Starter Kit</p> <ul style="list-style-type: none"> ➤ Identified the need to have a starter "tool kit" for those 	<p>Lisa Osborn will share her</p>

individuals just starting in fire prevention/ed/mitigation.	existing kit. Lee Clark will share training information. All other members to give input and share resources.
Grocery Bag Development ➤ Discussed how to develop and produce grocery bags with your prevention/education messages.	Dean Burnham will forward information to members.
P-100 and P-200 Classes ➤ Classes to be given by DNRC in June ➤ Some aspects are agency-specific ➤ Other agencies may want to dovetail with DNRC during the agency-specific breakout sessions to train their people.	Pat Cross will get exact dates. Will discuss involvement by other agencies at later date.
Northern Rockies Training Calendar ➤ P-301 is listed on the training calendar, due to a needs assessment ➤ The course may not occur in NR. ➤ It is being held in other geographic regions.	Cathy Scofield will analyze nomination forms to determine actual need.
FireWise Trainings ➤ Possible training sessions to be held by BLM and DNRC in the future.	Representatives will inform the committee of dates.
NEXT MEETING (Workshop Committee) Shilo Inn, Idaho Falls	Jan. 14-15, 2003