

**NRCG Prevention & Interface Committee Meeting
March 2, 2006 – Helena, Montana**

Action items are in italics

Members Present

Jamie Rosdahl	jrosdahl@mt.gov
Pat McKelvey	mckelvey@co.lewis-clark.mt.us
Mike Dannenberg	Mike_dannenberg@blm.gov
Allen Chrisman	achrisman@fs.fed.us
DC Haas	dhaas@mt.gov
Jeremy Pris	jpris@mt.gov
Cathy Scofield	cscofield@fs.fed.us
Lisa Osborn	losborn@fs.fed.us
Marianne Baumberger	mbaumberger@fs.fed.us
Tim Crosmer	tcosmer@mt.gov
Sandy Groth	sgroth@fs.fed.us
Tom Paulson	tpaulson@idl.idaho.gov
Vickie Ellickson	vellickson@idl.idaho.gov

2007 Prevention Conference

General

Discussion on if we even wanted to have a workshop. Consensus is that we need to have some type of get-together. It doesn't have to be called a workshop.

Location

Sandpoint has been nixed because of room availability and travel logistics. Red Lion (Post Falls) and Coeur d'Alene Inn are other choices. The cost difference between CDA Inn and Red Lion is ~\$20. Even though federal agencies can afford it with their per diem, our target audience would need to have a less expensive rate. We decided upon CDA, and will pick the hotel based upon who gives us the best deal.

Date

Last week of April, first week of May. April 30th to May 4th. Monday and Friday are travel days. Theme days on Tuesday and Wednesday. NRCG committee members should be there Monday morning, have a debriefing each night, and have a full debrief on Thursday after the workshop.

Organization

Incident Commander **Mike**: We need to ensure that the IC system is followed and that roles are defined.

Finance **Vickie**: Funding comes from DNRC, BLM, USFS, IDL(?) which would add up to ~\$5000. Rest of funding comes from registration fees. Previous NRCG workshop in Bozeman 2005 cost \$17,000.

Plans **Lisa**: Advertising, Agenda, and Speakers. Registration w/ Finance **Vickie**

Ops Tuesday **Jamie**

Ops Wednesday **Pat Mckelvey**

Ops Thursday **DC**

Logistics **Sandy**: Facilities, meals and AV equipment. Note: Do not trade meeting rooms for hotel room quantity guarantee. We cannot guarantee that we'll fill hotel rooms, and the hotels usually come out ahead.

Safety **Tim Crosmer**

Information Officer **??**: We should try to find someone local who has a taskbook that needs to be signed off.

Sandy and Tom Paulson will try to find someone in their agency for information officer.

Theme/Agenda

Target/Attending audience has been predominantly fire prevention specialists/mitigation folks.

Jeremy suggested a prevention team theme. Have specialists in various areas (arson, industrial, child fire-setters) as speakers. Assist participants with not only learning how to create a message and get it out, but also how to assist prevention teams that would come into their area. Bring in speakers who have been on prevention teams in a particular area (arson, etc).

Is there a way that we can utilize the two new "E"s? Five E's Education, Engineering, Enforcement, Economic Incentive (new), Emergency Response (new).

Possible day on Education. Maybe include how to identify the type of audience that you have, how to communicate with them, etc. Possible ½ day on restoration, creating a message, and then ½ day on how to get that message out.

Cathy suggested bringing in someone whose concept or implementation is outside of the box, to broaden our horizons and help us think in different ways. (ie: possibly bring in speaker from national fire academy to talk about structure fire prevention. It's not wildfire prevention, but getting out prevention messages is typically the same. If we pick an outside-the-box topic, then we need to ensure that the participants can tie it wildfire prevention.)

Possible awards ceremony on the last night or last lunch to get people to stay?

We should solicit information from Moab group to see what topics need to be covered in future conferences.

Possibly allow participants to send us concept/white papers on projects they have completed or attempted. The committee would review those and pick good ones to be presented for 15-30 minutes.

Registration

The online registration seems to be successful and should be continued. The Keep Idaho Green website will be used for registration.

We need to be able to take credit cards to get federal people to register. Possible surcharge for using a credit card? Possibly use PayPal to get credit card users.

Vickie will get PayPal information to Cathy to see if the feds can use their credit cards for that use.

What's Next?

Sandy will create flyer for our 2007 conference that will be distributed in Moab.

Mike Dannenberg will schedule a meeting time/call for the workshop committee.

Mike will create email list of core group and cc: rest of NRCG committee with information.

2006 Great Basin Prevention Conference – Moab UT

Only 8 registrants thus far. NRCG group needs to beat the bush and get people registered.

Lisa will provide list of prevention people in Northern Rockies to Great Basin.

Restrictions and Closures

Vickie will send notes of Mar 1 meeting to group.

Charter

We have some zones that do not currently have representation. N. Dakota just hired someone that Mike has approached for participation. NPS, State Fire Warden, F&W, and BIA are vacant. Need to take this to NRCG Board to see if they can give us liaisons by appointing someone to represent.

The group agreed that the NRCG should be approached about providing liaisons for law enforcement, fire chiefs/wardens, tribes, and county governments. The group also agreed that agencies who did not have members that were zone representatives should have a member-at-large spot that would have voting rights.

Vickie will provide above updates to charter and distribute to group.

Jamie will go to NRCG Board about having members-at-large appointed for each agency.

NRCG 2005 Fall Board Meeting

Jamie conveyed the latest from our committee to the Board. Information was well received. Jamie sent out notes from the Board meeting via email.

Review of Nov 7 Meeting Minutes and To-Do Items

Mike is still working on relationships with State Farm. Good leads were obtained from recent Montana Communities & Wildfire conference.

We will not pursue the 1-800 number idea.

Pat Mullaney did retire, had a nice retirement party, and received a gift certificate to Cabela's courtesy of KMG, KIG and other agencies.

Contact Jon Skinner for video of debris burning.

KIG Update

Prevention poster contest was recently completed and judging will commence in March. Funding is going to be scarce the next couple of years, and we'll have to rely on severity funding and/or grants for media and workshops. KIG will be more involved in local events, such as school programs.

Prevention Teams

Update from Cathy: National prevention teams have been added into ROSS. Roll-out meeting is taking place in Washington DC. Each geographic area has a lead contact and alternate lead. Cathy and Mike have been identified as leads for this area. We will have one standing team for NRCG. Not technically a standing team, but it's the number of teams that an area can support based on qualified personnel. There will be scheduled rotations for the teams. Team members have not yet been identified. Need to have quals entered in ROSS. Taskbooks must be initiated. Must go out on assignment to have taskbook signed off. The team is "national" and is expected to be available for assignment nationally.

Point was brought up that teams are paid out of severity funding, and so it is sometimes difficult to get trainees out on assignments because the requesting agency doesn't want to pay for the extra personnel. On this note, see if we can get taskbooks signed off during our workshop if we pursue the prevention team idea. If so, it would be nice to bring in someone who is knowledgeable about the future of prevention teams to speak.

It is important for local incident teams and prevention teams to link up. They typically don't, and confusion follows.

At the regional level, it's important to try to help each other instead of bringing in a national team.

Prevention Courses

Update from Cathy: NWCG is updating P-101 and being beta tested in a couple of weeks. Updates are being performed by agency experts, as the agencies felt that it was important enough to do so.

P-301 will have subject matter experts update it as well. 301 is being done prior to 201 because it is needed for IFPM (Interagency Fire Program Management).