

# NRCG OPERATIONS COMMITTEE

## 2009 CHARTER

### Mission Statement

Coordinate a geographic area approach for responses and resolutions to issues, concerns, and opportunities regarding Northern Rockies incident management operations.

### Committee Objectives and Responsibilities:

1. Provide a forum for the exchange of issues, concerns, opportunities and information that promotes safe, efficient, and effective incident management operations.
2. Provide strategic and tactical recommendations to the **Northern Rockies Coordinating Group Board of Directors (NRCG BOD)** for issues, concerns, and opportunities related to safe, efficient, and effective incident management operations.
3. Ensure annual updates of Geographic Area interagency plans are completed in a timely manner, and incorporate any new guidelines, and/or procedures. Make the appropriate recommendations to the **NRCG BOD** for approval. The following Guide and Plan are updated by the **Northern Rockies Coordination Center (NRCC)**:
  - a. Northern Rockies Interagency Mobilization Guide.
  - b. Northern Rockies Incident Management Team's Plan.
4. Provide management and support to Northern Rockies **Incident Management Teams (IMT)**, which includes **Fire Use Management Teams (FUMT)** and Fire Use Taskforce.
  - a. Assist **Incident Commanders (IC)** with issue resolution and develop recommendations for the NRCG and/or **National Wildfire Coordinating Group (NWCG)** approval.

**OVERSIGHT: IC's provide oversight for their respective IMTs; NRCG BOD provides oversight for the Type 1 IMTs and Fire Use Management Team Incident Commanders; and NRCG Zone BODs provide oversight for the Type 2 IMTs.**

- b. Ensure recommendations reflect the NRCG commitment to maintain the integrity of the NR Type 2 IMTs.
- c. Ensure standard operating procedures for IMTs and FUMTs in the Northern Rockies comply with NWCG and NRCG direction.

- d. Facilitate the selection of IMT members with the Incident Commanders. **Selection of IMT Incident Commanders will be completed by the NRCG BOD, with the Chair of the Fire Operations Committee in attendance.**
  - e. Support coordination of the IMTs and FUMTs by NRCC (scheduling of team meetings, rotation schedule, IMT roster updates, etc.)
  - f. Work with agencies to help ensure sufficient qualified individuals are nominated for team membership.
  - g. Establish working groups to address issues, concerns, and opportunities related to IMTs and FUMTs for the committee.
  - h. Committee members will be assigned to other committees, and will report back to the Operations Committee with decisions made at those meetings that are applicable.
  - i. Committee members will work with other NRCG committees to resolve issues and needs of the board.
5. Provide a forum for the exchange of issues, concerns, opportunities and information related to:
- a. The Northern Rockies Fire Cache.
  - b. The Northern Rockies Coordination Center.
  - c. Aviation operations in the Northern Rockies area.
  - d. Northern Rockies Training Center.

### **Officers' Roles and Responsibilities**

The **Operations Committee (OC)** will select a Chair from the appointed Zone Representatives (committee members), and the chair will serve a two-year term. The vice-Chair shall be the next chairperson of the committee, and in the absence of the chair and vice-chair, the Northern Rockies Operations Officer can act on their behalf.

The Chair will develop the meeting agenda, schedules and facilitate the committee meetings. The Chair will report accomplishments to the NRCG at semi-annual meetings and/or NRCG conference calls, and coordinate with the NRCG BOD Fire Operations Committee Liaison.

The Vice-Chair will perform the duties of the Chair during any absence of the Chair. The Vice-Chair will be responsible for taking the meeting minutes and distributing them to all committee members. The Vice-Chair may arrange for a scribe who will handle meeting minutes.

## **Membership**

### **Zones:**

**North Idaho: (Bob Lippincott)**  
**South Central MT: (Bob Fry)**  
**Central MT NRCG: (Greg Archie)**  
**Southwest MT: (Tony Lubke)**  
**Northwest MT: (Dave Soleim)**  
**Eastern MT :( Randy Sanders)**  
**North Dakota: (Maure Sand)**

### **Liaisons:**

**NRCC Dispatch:**  
**NRCG Business Committee:**  
**NRCG Equipment Committee:**  
**NRCG Training Committee:**  
**NRCG Fire USE Committee:**  
**NRCG BOD:**

### **NRCG OC Liaisons Contacts:**

**(R. Kusicko/M. Grant)**  
**(C. Stanich/J. Secrest)**  
**(B. Waters/R. Sanders)**  
**(W. Bennett/R.Connell)**  
**(B. McBratney/D.Soleim)**  
**(Phil Gill, Brett Waters)**

**NRCG Strategic Action Committee:**

**(Kathy Elzig)**

### **Representatives:**

**Fire Operations Specialist USDI/USDA: (Bob Gilman)**  
**NR Interagency Hot Shot Crew: (Mike Noel)**  
**NR Smokejumpers: (Eddie Ward/Mike Goicoechea)**  
**NR Incident Management Team (T1): (Doug Turman)**  
**NR Incident Management Team (T2): (Glen McNitt )**  
**NR Fire Use Management Team: (Diane Hutton)**  
**Eastern Area Rep: (Matt Dillon)**

### **Technical Specialists**

**Northern Rockies Fire Cache – USFS; (Pat Nooney)**  
**Incident Aviation Advisor :( Allen Edmunds, Eddie Morris)**  
**Dispatcher/Coordinator: (Kathy Elzig)**  
**DNRC Suppression Specialist Supervisor – Montana: (John Monzie)**  
**Northern Rockies Training Center: (Paul Fieldhouse)**  
**Northern Rockies Operations Safety Specialists: (Vacant)**

Zone representatives will be selected at the zone level and will serve for a minimum of two (2) years as OC members. **Zone representatives will be the only voting members.**

Subject Matter Experts and Technical Specialists will be appointed, as needed, by the OC.

The OC may set up Task Forces to assist as needed. Any Task Force established by the OC will function under the expectations and/or objectives that have been developed by the committee. Upon completion of the assigned task, the taskforce will be abolished or assigned additional task(s).

### **Meetings**

As determined by the Chair, the OC will meet as often as deemed necessary to accomplish assigned tasks. Conference calls may also be utilized as necessary.

All OC meetings are open to anyone with an interest. Agencies may send individuals with technical expertise to present specific issues to the committee.

### **Adoption of Policy**

The Operations Committee may develop proposed policy and procedures, and make recommendation to the respective agencies represented by NRCG. Each agency will be responsible for their agency's review of new policies and/or procedures.

Final reports will be presented to the NRCG BOD for interagency adoption, distribution and inclusion into agency manuals.

*/s/ Len Dems*  
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Chair, Northern Rockies Coordinating Group

*January 2, 2009*  
Date