

**Northern Rockies Coordinating Group  
Native American Crew Committee  
NAC Committee Charter**

**Mission Statement:**

To insure and promote cooperative interagency use and support of Native American crews in wildland fuels and fire management. The primary focus of this Committee will include promotion of training, coordination and utilization of Native American crews. In addition the Committee will insure the intent of the MIF Memorandum Of Understanding (MOU) is fulfilled. The Native American Crew (NAC) Committee will coordinate and advise with other Northern Rockies Coordinating Group (NRCG) standing committees.

**Committee Membership:**

The NAC Committee will be composed of a representative from each of the following agencies and a MIF crew boss or higher in good standing from each of the Montana/North Dakota Reservations: Blackfeet, Crow, Flathead, Fort Belknap, Fort Peck, Northern Cheyenne, Rocky Boy's, Turtle Mountain, Fort Berthold, and Fort Totten, USDA Forest Service (FS), USDI Bureau of Indian Affairs (BIA), USDI Bureau of Land Management (BLM), USDI National Park Service (NPS), USDI Fish and Wildlife Service (FWS), Montana Department of Natural Resources & Conservation (DNRC). Representatives and Technical Specialists may be invited to participate in meetings as needed.

**Purpose:**

1. Develop and implement policy procedures to maintain the integrity and professionalism of the NAC program.
2. Serve as the NAC expertise for the NRCG membership and provide technical advice.
3. Annually review and update the NAC crew plan and submit to the Board of Directors (BOD) spring meeting for NRCG approval.
4. Provide a forum for the exchange of ideas relating to NAC crew performance and complete other tasks as necessary for the successful operation of the NAC program.

**Officers:**

The Regional BIA representative will serve as the standing Chairperson. The NAC Working Committee will elect a Vice-Chairperson for a two-year term.

**Officers Duties and Responsibilities:**

**Chairperson**

1. Responsible for administrative action to ensure attainment of the mission established for the Committee. Assign tasks within the Committee as needed for timely completion.

2. Responsible for establishing an agenda, scheduling and conducting committee meetings, and reporting accomplishments to the NRCG at their semiannual meeting and/or via NRCG conference calls.
3. Request subject matter experts of other agency representatives as needed to advise the Committee.
4. Represents the NAC Committee in dealings with the NRCG BOD.
5. Ensure all materials are well prepared and presented to the BOD in a format easily understood by non-technical members.

**Vice-Chairperson**

1. Assume all duties and responsibilities of Chairperson during absence of the Chairperson.
2. Act as a clearinghouse for progress reports, recommendations, and information on Committee activities.

**Executive Secretary**

1. Responsible to record, edit, file, and distribute Committee meeting notes.
2. Assist with establishing agenda, coordinating and scheduling meeting date and times.

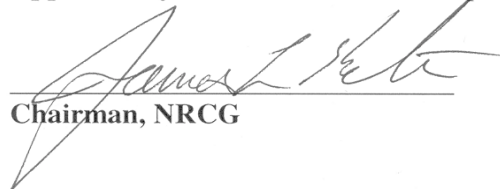
**Committee Members**

1. Responsible for progress reports to the Chairperson and completion of assignments in a timely manner.
2. Assist the Chairperson or Vice-Chairperson as requested. Review and provide comments on information submitted by other Committee meeting notes.
3. Serves as a liaison between the committee, agency, and tribal personnel to inform them of group actions and field input from field offices. Assists the Committee in the implementation of actions when appropriate and assigned by the Chairperson.

**Meetings:**

Regular Committee meetings will be held at least semiannually or more frequently if deemed necessary.

**Approved by the NRCG membership:**

  
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Chairman, NRCG

3-16-05  
Date