

## **ROLES & RESPONSIBILITIES NORTH CENTRAL IDAHO RESOURCE ADVISORY COMMITTEE (RAC)**

### **North Central Idaho RAC:**

- Authorized by and responsible to the Secretary of Agriculture (through the Forest Supervisor) to provide recommendations for expenditure of Title II dollars and project implementation and monitoring within the scope of PL 106-393, Secure Rural Schools and Community Self Determination Act of 2000 (the Act).
- Adopts operating guidelines within the scope of their charter, including the election of a chairperson
- Review and comment to counties on Title III projects.
- Provide for public participation in the above process.

### **RAC Members:**

- Appointed by and responsible to the Secretary of Agriculture (through the Forest Supervisor) to represent their category of interest.
- Participates in RAC meetings and activities.
- Participates in decisions and recommendations of the RAC.

### **RAC Replacements:**

- Appointed By the Secretary of Agriculture to fill a RAC member position within the category of appointment **if** a vacancy occurs (**does not** have a vote on the RAC until he/she fills a vacancy)
- Needs to stay informed on the work of the RAC
- May serve on task force or subcommittee of the RAC

### **RAC Chairperson:**

- Speaks for the RAC
- Can sign for the RAC
- Coordinates with DFO on RAC meeting including agenda
- Runs RAC meetings

### **Designated Federal Official (DFO):**

- Responsible for overall RAC management:
  - Insures compliance with agency regulations and Federal Advisory Committee Act (FACA).
  - Prepares and schedules RAC meetings. Approves agenda.
  - Responsible for record keeping, including meeting minutes
  - Must be present at all RAC meetings.
  - Has authority to adjourn meeting, when it is deemed in the public interest
  - Manages RAC finances and approves expenditures for RAC business

### **Secretary of Agriculture:**

- Establishes RACs
- Appoints and/or removes RAC members and Replacements
- Appoints DFOs
- Terminates RAC after it is no longer needed
- Approves expenditure of Title II dollars and projects (**This will be delegated to Forest Supervisor**)
- Approves RAC Charter

### **General Public:**

- May attend all meetings
- Provide discussion, comment or questions on RAC topics during public forum section of the RAC meetings. Provide written comments to RAC members and/or DFO anytime.
- May be invited by DFO or Committee Chairperson to present a topic to the RAC.
- May be invited by the DFO or Committee chair to participate in a task force or subcommittee related to the work of the RAC.
- Prepare and submit project proposals within the scope of the Act.