



# CHECKLIST FOR WILDLIFE VIEWING AREAS

Yes No N/A

- Viewing area is located where there is a good possibility of viewing wildlife.
- If parking is provided, a designed accessible space has been marked.
- An access route has been designed from the parking area to the viewing area.
- Obstacles have been eliminated from the access route. These include both obstacles on the path as well as protruding into the path.
- If rest rooms are provided at the site, an accessible one is also provided.
- If benches are provided, at least 50% have armrests.
- If benches are provided, at least 50% have a back support.
- If benches are provided, the front edge of the bench seat is 17 to 19 inches above the ground.
- If benches are provided, a clear space is adjacent on one side of the bench where a chair can be "parked" without obstructing the access route. The surface of the clear space is firm and stable and not of greater slope than 1:50 (1 foot elevation change per 50 linear feet).
- If scopes are provided, at least one (or 20% of the total but no less than one) can be used from a seated position. The controls or operating mechanisms must be able to be operated with a closed fist.
- If scopes are provided, an adjacent clear space must be firm and stable and not of greater slope than 1:50 (1 foot elevation change per 50 linear feet).
- If exhibits are provided, can they be enjoyed by all?

Yes No N/A

Yes No N/A

- |                          |                          |                          |          |                          |                          |                          |                           |
|--------------------------|--------------------------|--------------------------|----------|--------------------------|--------------------------|--------------------------|---------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | See      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Large Print               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Hear     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Braille                   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Smell    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Foreign Language          |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Touch    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Easy to Understand        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Interact | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Exhibit Height Accessible |

- If handouts are provided, are they also in large print and on audio cassettes?
- Can a person who uses a wheelchair use the viewing windows?

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# CHECKLIST FOR SIGNS

Yes No

- Letters and numbers on signs must have a width to height ratio of between 3:5 and 1:1. (If letters are 3 inches wide, they must be 5 inches high. If letters are 1 inch wide, they must be 1 inch high.)
- The brush stroke for lettering has a width to height ratio between 1:5 and 1:10. (For letters 1 inch wide, the brush stroke must be 5 inches high. For letters 1 inch wide, the brush stroke must also be 10 inches high. For letters ½ inch wide, the brush stroke must be 2½ inches tall.)
- On outdoor signs mounted higher than 66 inches from the ground, characters are at least 3 inches high.
- On outdoor signs mounted below 66 inches from the ground, characters are at least 1 inch high.
- Outdoor sign backgrounds have a nonglare finish or are located where glare is not a factor.
- Characters contrast with the background. (Dark on light or light on dark.)
- Informational and interpretive signs are mounted so that a person may approach to within 3 inches of the sign without encountering protruding objects.
- Are tactile or interactive elements included in the signage when possible?
- Text for signs is easily understood, avoiding unnecessarily complex topics and technical terms.
- Text for signs uses capital letters sparingly. Signs have a combination of upper case and lower case lettering.

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# CHECKLIST FOR ORIENTATION MAPS

Yes No

- Map helps visitors locate themselves. The “you are here” mark on the map is the easiest item to find.
- Points of interest appear on the map in the form of pictographs. A key or legend identifies each pictograph.
- Both accessible and non-accessible rest rooms are indicated on the map.
- A pictograph gives location of drinking water.
- Location and distance between rest areas are indicated.
- Outdoor signs have a minimum of 24 point type.

## This is 24 point type.

If the sign is located more than 19 inches from the trail, a larger type has been used. An orientation map may use 18 point if 24 point makes it too difficult to read, but this is the only exception allowed.

## This is 18 point type.

- A clear and simple typeface is used. Sans serif type is recommended. Boldface and italics are used sparingly.
- The map surface contrasts sharply with the message. Black ink on white is preferable for publications and indoor displays. White on dark is preferable for outdoor displays.
- Glass and plexiglass on top of a white or light background creates glare, making it difficult to read.
- Tactile exhibits should not be covered with glass or plexiglass. This destroys the benefits of the tactile exhibit.
- Map is uncluttered and easy to understand. Information is simply stated.
- Information on the map is reachable, and sign placement is within 19 inches of the trail edge or edge protection. If the map is tactile, can the full surface be reached by all visitors?
- Sign height is correct. A suggested height for signs is 54 inches from center to the surface of the trail, access route, or exhibit area. For large signs, the message should be 48 to 68 inches from the ground.
- The map is maintained. An interpretive sign or information kiosk is not properly maintained if it does not have brochures in its holders. Signposts must be well constructed and solid. Glass or plexiglass, if broken, should be repaired immediately.

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## CHECKLIST FOR STATE ACCESS GUIDES

Yes No

- Name of the destination area and identity of its owner.
- Phone and TTY numbers of the headquarters for updated information.
- Location and directions.
- Elevation.
- Symbols (circle, square, diamond) for the level of challenge for the park.  
Note: If the circle is used, all the facilities and programs must exceed the minimum requirements of ADAAG or UFAS.
- Symbols for the different levels of challenge for each activity offered at the destination: fishing, camping, hiking, boating, etc.
- Date that the information was last updated for the publication.
- Website location for additional information.

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# CHECKLIST FOR ACCESS GUIDES FOR A SPECIFIC DESTINATION

Yes No

- Name and owner.
- Phone and TTY numbers of the headquarters for up-dated information.
- Name of the access coordinator and phone number.
- Map of the area, including:
  - Elevations throughout the area.  
*The following information should be provided on the map with the symbol for the level of difficulty the visitor can expect for each activity.*
  - Location of parking.
  - Location of public rest rooms.
  - Location of public telephones.
  - Location of all recreation opportunities with level of difficulty indicated, such as:
    - Campground.
    - Picnic area.
    - Boat ramps/docks.
    - Marina.
    - Fishing access.
    - Trailheads with map of trail.
    - Interpretive areas.
    - Store.
- Services available for visitors. Symbols should be used to indicate if they meet the needs of visitors who have mobility, visual, hearing, or learning impairments.)
  - Lodging.
  - Restaurants.
  - Car/recreation equipment rentals.
  - Public transportation.
  - Medical services.
  - Recreation opportunities provided by concessionaire.
- Other services available for persons with disabilities.
- Weather condition information—phone numbers and website.
- List of publications available for all visitors, including information available on audiocassette or in large print.

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## CHECKLIST FOR REST ROOM ACCESS

Yes No

- Accessible rest rooms are located on accessible routes.
- The rest room has an unobstructed turning space of 60 inches. The rest room area, or stall, is 60 inches wide and 56–59 inches long.
- If the toilet is not in a stall and there is provision for a lateral transfer, the floor space is at least 60 inches wide by 56 inches long.
- The door to the rest room may swing into the 60-inch turning space, but not into the clear floor space (required) in front of the lavatories, toilets or urinals.
- The rest room door, or stall provides an opening at least 32 inches wide.
- The toilet seat is between 17 and 19 inches from the floor.
- Toilet paper dispensers are mounted below the grab bars, not more than 36 inches from the back wall, and at least 19 inches from the floor.
- Lavatory sinks, if provided, are no higher than 34 inches from the floor.
- Knee clearance between the floor and bottom of the sink is 29 inches.
- All hot water pipes and drain pipes under the sink counter are insulated or wrapped.
- Faucets are operable with one hand, without need of tight grasping, pinching, or twisting of the wrist.
- Dispensers are located no higher than 48 inches.
- Mirrors are no higher than 40 inches from the floor.

### REST ROOM SIGNS:

- The characters on rest room signs are sized according to the viewing distance, with characters on overhead signs at least 3 inches high. Easy to read block letters are used.
- Characters and backgrounds on signs have a nonglare finish.
- Signs that designate permanent rooms and spaces feature raised characters and are accompanied by Grade II Braille.
- Any pictograph used is accompanied by the equivalent verbal description, placed directly below the image. Verbal descriptions also appear in Grade II Braille.
- Signs are mounted on the wall adjacent to the latch side of the rest room door.

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- Signs for permanent rooms or spaces are mounted with centerline 60 inches above the ground.
- Visitors are able to approach to within 3 inches of the signs without encountering protruding objects or entering within the radius of the swinging door.

**GRAB BARS:**

Yes No

- If the toilet is not in a stall and there is provision for a lateral transfer, the floor space is at least 60 inches wide by 56 inches long.
- The side grab bar is at least 42 inches long. It is mounted no more than 12 inches from the back wall.
- Grab bars are horizontal and mounted between 33 and 36 inches above the floor.
- Grab bars are able to support 250 pounds of sustained weight.
- The outside diameter of the grab bar is 1¼ to 1½ inches.
- The space between the grab bar and wall is exactly 1½ inches.

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# CHECKLIST FOR PARKING

Yes No

- In an informal parking area where no spaces have been marked, the designated parking space has been indicated by accessible parking sign (s). If the surface allows, painted striping also marks the space.
- The correct number of accessible parking spaces has been provided.

Lot Total	Minimum Accessible		
	Standard	Van	Total
1 - 25	0	1	1
26 - 50	1	1	2
51 - 75	2	1	3
76 - 100	3	1	4
401 - 450	7	2	9
801 - 850	14	3	17

- Accessible parking space is 8 feet wide with an aisle of 5 feet beside it.
- Van accessible parking spaces are provided for every eight accessible spaces, with a minimum of one. The "van accessible space" has a width of 8 feet with an aisle of 8 feet. When only one accessible parking space is required, it shall be a "van space."
- The accessible parking area has a level, firm, slip-resistant surface.
- A vertical sign with the international symbol for accessibility marks the parking space and is at a height that is not obscured by a parked vehicle (about 6 feet high).
- The designated parking space is located closest to the accessible entrance and is on an accessible route.

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