

GUIDELINES FOR PREPARATION OF ABSTRACTS FOR THE TWENTY-FIRST  
USDA INTERAGENCY RESEARCH FORUM ON INVASIVE SPECIES

Kurt W. Gottschalk<sup>1</sup> and Katherine A. McManus<sup>2</sup>

<sup>1</sup>USDA Forest Service, Northern Research Station,  
180 Canfield St., Morgantown, WV 26505-3180

<sup>2</sup>USDA Forest Service, Northern Research Station,  
51 Mill Pond Rd., Hamden, CT 06514-1703

ABSTRACT

Abstracts of all presentations (both oral and poster) should be submitted to Katherine McManus at the above address, turned in at the Research Forum on a CD, or sent electronically to [kmcmanus@fs.fed.us](mailto:kmcmanus@fs.fed.us) by March 1, 2010 in Microsoft Word format. *Authors are responsible for the content of their abstract; we will not be editing them.*

Format

Single-space all text; double-space between paragraphs, main title to be double-spaced. **There is a four-page limit (including references) for abstracts for oral presentations and a one-page limit for all poster abstracts.** If we have a problem getting the abstract to fit, we will contact you for editorial cutting. Common names of species are acceptable, but give the Latin name and authority in parentheses following the first use that is not in the title.

This page is an example of the required format for submitted abstracts. Text should be typed in Times-Roman 12-pt proportional-spaced font on one side of 8 ½ x 11 inch paper. Title of the paper is centered, in CAPITALS at the top of the page, double spaced. Author(s) name, institution, address is to follow 3 spaces below the title. Begin ABSTRACT (centered) 3 lines below previous text. Begin text 2 lines below the heading.

The abstract should provide a short description of the work and results and an evaluation of the paper's scientific significance as concisely and nontechnically as possible. References are not recommended.