



File Code: 6130-1

Date: February 10, 2009

Enclosed is a requisition to fill one or more Forestry Aid/Technician (Recreation) positions at the Midewin National Tallgrass Prairie this summer under the Student Temporary Employment Program. To be eligible to apply for this position you must:

- Be enrolled in your college
- Be 18 years of age.
- Have a 2.0 grade point average on a 4.0 scale and be recommended by a faculty advisor, dean, or other appropriate official.
- Be planning to return to college within an eight-month period.

Graduating college seniors are only eligible if they intend to attend graduate school. They will need to submit the following in addition to the information listed below:

- Statement of intent to enroll in graduate school; and
- Copy of the graduate school application or acceptance.

All submissions received will be evaluated and selection made according to merit principles.

If you wish to apply, have your advisor complete Part I, Block 4 (Name of School) and fill out Part II of the [Summer Student Intern Program](#) form. You are responsible for filling out your portions of Part III and providing the four items below:

1. Personal resumé
2. [Form OF-306](#), Declaration for Federal Employment,
3. Copy of your college transcripts for qualification purposes,
4. Statement of intent to enroll for fall 2009 classes (actual documentation may be required before beginning work this summer).

Return these materials to me at: Midewin National Tallgrass Prairie; 30239 S. State Rte 53, Wilmington, IL 60481 no later than **March 2, 2009**. Please note that we will not consider an applicant until his or her application package is complete.

We will notify you and your advisor if you are selected. We are looking forward to working with your college this year. If you have questions, please contact me at (815) 423-6370.

Sincerely,

/s/ Marta L. Witt

MARTA L. WITT
Public Services Team Leader,
Midewin National Tallgrass Prairie

