

Step 1: SIGN IN

Step 2: TAKE A SEAT

Team Leader Linda McFaddan will provide a short briefing on our process and tonight's meeting.

Step 3: REGISTER YOUR PROPOSALS

If you have completed the PROPOSAL FORM(S), go to Station 3 to register each (you'll need to give your name, phone #, and a brief description of the proposal). Each proposal will be given an identification number.

If you need help completing the form(s), go to the proposal work area for help, then to Station 3 to register the proposal(s).

If you are not submitting any proposals, go directly to Station 5 to help screen proposals submitted by others.

Step 4: PROPOSAL MAPS

If you don't have your proposal(s) already on a map, go to Station 4 to draw it on the map provided. Forest Service specialists are there to assist you. If you do have your proposals on a map, use it through the screening steps, and then turn it in with your proposals in Step 7.

Step 5: PRE-SCREEN CHECK-IN

Check in at Station 5 to sign out a screening form for each proposal. You can choose to screen your own proposals or have others help screen them (no names are attached to ensure the screening is done objectively). If you did not submit a proposal, you can still help screen them by checking in at Station 5.

Step 6: SCREENING

Use the map overlays at the Recreation, Wildlife, and Aquatics screening stations to fill out the screening form. Forest Service specialists are there to assist you.

Step 7: TURN IN FORMS

Sign in your completed proposal(s) and screening form(s) at Station 7. To screen another proposal, start back at Station 5 (the opposite side of the Station 7 table). Good job!

Step 8: TAKE A SEAT

At 8 p.m. we'll re-group and briefly discuss what we've done tonight, and what will occur at our next meeting.

**THANK YOU
AND HAVE A
SAFE DRIVE
HOME!**