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Associate Deputy Chief

Posting Instructions: Amendments are numbered consecutively by Handbook number and calendar year. Post by document; remove the entire document and replace it with this amendment. Retain this transmittal as the first page(s) of this document. The last amendment to this Handbook was 5109.17-2005-1 to 5109.17_zero_code.

New Document | 5109.17_21-25.17 | 108 Pages
Superseded Document(s) by Issuance Number and Effective Date | 5109.17_20.6-25.17 (Amendment 5109.17-2004-5, 05/18/2004) | 106 Pages

Digest:

Makes minor edits throughout the chapter. Clarifies that the minimum standards are established by the National Wildfire Coordinating Group (NWCG) and that the Forest Service supplements those with additional requirements. Provides information on the NWCG Position Naming Board, who establishes and approves position job codes.

21 - Changes the caption from "Qualification for Incident Command System Positions" to "Qualification for Incident and Prescribed Fire Positions". Removes the NWCG standard in this section, which repeats information contained in the PMS 310-1. Establishes that the Forest Service hiring unit or hiring official shall evaluate knowledge, skills, and abilities for contract fallers and equipment operators.
Digest--Continued:

22 - Changes caption from “Certification for Incident Command System Positions” to “Certification”. Emphasizes responsibility of Certifying Official to annually review employee's eligibility for certification, recertification, and decertification. Clarifies the Forest Qualifications and Review Committee’s (FQRC) role to review and recommend, rather then certify an employee's qualifications. Establishes that the decisions of the FQRC shall be documented as appropriate. Adds information related to new courses not being retroactive for qualified employees. Establishes 12 months as the currency period for Incident Qualifications Card.

22.04 - Adds authority for District Rangers to sign Job Corps employees Incident Qualifications Cards for Advanced Firefighter, Squad Bosses (FFT1), and Firefighters (FFT2).

22.1 - Changes caption from “Certification and Record Keeping” to “Record Keeping”. Provides alternatives for missing training documents and position task book verification pages. Clarifies Work Capacity Test (WCT) documentation that must be kept on file.

22.2 - Increases number of initiated task books allowed for each employee from four to six. Adds FFT2 task book information, related to timing of initiation of task book.

22.4 - Adds Time Pressure Simulation Assessment (TPSA) for ICT3s that have lost currency.

23.2 - Identifies the Work Capacity Test as the sole physical fitness measurement.
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This chapter sets out the interagency requirements outlined by the National Wildfire Coordinating Group (NWCG) in the Wildland and Prescribed Fire Qualification System Guide, PMS 310-1, additional interagency requirements outlined in Guides referenced in Chapter Zero Code of this Handbook, and additional Forest Service requirements for incident and prescribed fire management positions.

In addition, standards established for technical specialist positions are included in this Handbook.

The complete list of 4-letter position job code identifiers, which are approved by the NWCG Position Naming Board, are maintained on the Incident Qualifications and Certification System website: http://iqcs.nwcg.gov/

Direction related to training courses, delivery, equivalency, and instructor qualifications can be found in chapter 30 of this Handbook.

The National Fire and Aviation Executive Board (previously known as the Federal Fire and Aviation Leadership Council) developed the Interagency Fire Program Management Qualifications Standards and Guide (FSM 5108), which contains minimum qualification standards for fire and aviation management positions. Direction related to competencies for fire and aviation management positions is contained in chapter 40. Additional information can be found at http://www.ifpm.nifc.gov/.

21 - QUALIFICATION FOR INCIDENT AND PRESCRIBED FIRE POSITIONS

This section sets out the additional requirements for skills, training, and prerequisites for Forest Service employees for the incident and prescribed fire management positions. Qualifications for each position include the minimum acceptable levels of training, experience, physical fitness, and/or currency requirements (ch. 20) except where noted in this Handbook.

Job descriptions and duties for these positions are listed in the NWCG Fireline Handbook, PMS 410-1 (FSH 5109.32a), or in the interagency guides and agency directives listed in chapter Zero Code of this Handbook.

The Wildland and Prescribed Fire Qualification System Guide, PMS 310-1, defines a performance-based qualification system. In this system, the primary criterion for qualification is individual performance as observed by an evaluator using approved standards identified in a position task book for the position (sec. 22.2). Qualification is based on performance on the job, physical fitness, and classroom training identified in section 25.

The Forest Service has determined that additional classroom training is more effective and efficient to prepare Forest Service employees for a position performance or evaluation assignment and has therefore developed this Handbook (FSH 5109.17) to supplement the requirements in the Wildland and Prescribed Fire Qualification System Guide, PMS 310-1.
1. The successful completion of a position task book during an appropriate number of evaluation assignments is the indicator of qualification. For positions that do not have a position task book, the Forest Qualification Review Committee shall review and recommend to the Certifying Official an individual’s certification and qualification, based on objective factors such as performance evaluations and visual observation of performance of duties of the positions.

2. Personnel who have learned skills from sources outside the wildland fire management curriculum may not be required to complete specific NWCG courses in order to qualify in an incident and prescribed fire management position (sec. 32 - Course Equivalency).

3. Personnel currently employed by State agencies or other non-Federal cooperators (such as rural, county, and city fire departments) and hired as Administratively Determined (AD) personnel participating in cooperative fire management efforts, must be compliant with the minimum position requirements specified in the NWCG Wildland and Prescribed Fire Qualifications Systems Guide, PMS 310-1. Additional training requirements contained within this Handbook do not apply to these individuals when they are hired, since the Forest Service is hiring these individuals on a temporary basis to perform in positions where their agency has already certified them.

4. For contract fallers and equipment operators designated for fireline operations, the hiring unit or hiring official is authorized to evaluate their knowledge, skills, abilities and associated certifications or past performance records. Individuals who serve in these positions and have existing contracts which outline specific knowledge, skills, and abilities may utilize these documents as evidence. If determined sufficient, these individuals may be utilized as a resource on local incidents, when they can be supervised by Falling Bosses, Dozer Bosses, or other similar certified supervisors.

When employed specifically for their occupational skills, physical fitness testing and course requirements for these Technical Specialist positions do not apply (FSM 5134.2). Pursuant to section C of PMS 310-1, "Agencies shall not certify private contractors except where formal agreements are in place". The Forest Service obligation is to monitor and evaluate the performance and safety of these Technical Specialists.

21.1 - Incident Complexity

The line officer or designated official shall determine the complexity of an incident and assign qualified personnel as needed. More than 95 percent of all wildland fires fall within the low complexity range and are controlled with initial attack and limited reinforcements. These fires are referred to as Type 3, 4, and 5 incidents.

The remaining 5 percent of fires, which fall into high complexity, are referred to as Type 1 and 2. Qualifications for Incident Commanders and General Staff have been established for Type 1 and 2 incidents (including Area Command) because they are normally more complex and can require resources from outside the local area.
21.2 - Guidelines for Determining Incident Complexity

The following guidelines assist the line officer or designated official in determining incident complexity. The guidelines are presented in order of ascending complexity and describe the fire response with the appropriate fire organization (FSM 5130). A Type 5 incident is the lowest level and Type 1 is the highest level of complexity. The Type 1 incident combines the multi-Division and multi-Branch classifications as described in the Wildland and Prescribed Fire Qualification System Guide, PMS 310-1.

1. **Type 5 Incident**. Characteristics are:
   
   a. Command and General Staff positions are not activated. An experienced and qualified Advanced Firefighter (FFT1) may be designated as Incident Commander. Multiple Type 5 incidents may be managed by a Type 3 or Type 4 Incident Commander.
   
   b. Resources may vary from one to five firefighters.
   
   c. The incident is normally contained rapidly during initial attack in the first operational period.
   
   d. A written action plan is not required.

2. **Type 4 Incident**. Characteristics are:
   
   a. Command and General Staff positions are not activated. Multiple Type 4 incidents may be managed by a Type 3 Incident Commander.
   
   b. Resources on individual incidents may vary from a single firefighter to several single resources or a single Task Force or Strike Team.
   
   c. The incident is limited to one operational period in the control phase. Mop-up may extend into multiple periods.
   
   d. A written action plan is not required.

3. **Type 3 Incident**. Characteristics are:
   
   a. Some of the Command and General Staff positions may be activated, as well as the Division/Group Supervisor and Unit Leader levels.
   
   b. Resources may vary from several single resources to several Task Forces/Strike Teams.
c. The incident may be separated into divisions, but usually does not meet the Division/Group Supervisor position for complexity or span-of-control.

d. The incident may involve multiple operational periods prior to control, which requires a written action plan.

e. Staging areas and a base camp may be utilized.

4. Type 2 Incident. Characteristics are:

a. Most or all of the Command and General Staff positions are activated.

b. Base camp(s) is (are) established.

c. The incident extends into multiple operational periods.

d. A written action plan is required.

e. Many of the functional units are staffed.

f. Operations personnel generally do not exceed 200 per operational shift, and total incident personnel do not exceed 499 (numbers are guidelines only).

g. Divisions are usually established to facilitate work assignments in different locations. A Division/Group Supervisor is required on all active divisions.

5. Type 1 Incident. A Type 1 incident meets all the characteristics of a Type 2 incident, plus the following:

a. All Command and General Staff positions are activated.

b. Operations personnel often exceed 500 per operational shift, and total personnel usually exceed 1,000 (numbers are guidelines only).

c. All active divisions require a Division/Group Supervisor.

d. The implementation of branches may be required.

22 - CERTIFICATION

1. All regular Forest Service personnel and cooperators employed by the Forest Service under the Pay Plan for Emergency Workers (Interagency Incident Business Management Handbook, PMS 902-1, FSH 5109.34) and assigned Incident Command System (ICS) positions must be judged to be technically and physically qualified to fill their positions.
2. Qualification for a position in the NIIMS/ICS organization depends on proven ability (sec. 21). Training, experience, and physical fitness are prerequisites for qualification. However, certification to hold an ICS or prescribed fire position is determined through evaluation of performance as a trainee in the target position (if required), or in a prerequisite assignment.

Once certified in a position, a Forest Service employee must successfully perform in a minimum of two incident assignments in that position. After completing these assignments, the employee may then attend Level 1 and 2 training for the next higher position.

3. Each employee's incident and prescribed fire position qualifications (including physical fitness and experience) must be re-evaluated annually by the Certifying Official to determine certification, recertification or decertification and a new Incident Qualification Card must be issued. This includes all National Forest employees as well as Administratively Determined (AD) employees certified by the Forest Fire Program Management Staff Officer.

4. The Forest Fire Program Management Staff Officer on the unit should ensure that a system is in place to establish priorities for training and currency assignments.

5. A Forest Qualification Review Committee shall be established on each unit to review and recommend certification of personnel to the Certifying Official. At a minimum, the committee shall include the Fire Management Staff Officer, a line officer representative, Incident Qualifications and Certification System (IQCS) Administrator, and a representative from the National Federation of Federal Employees (NFFE) or other appropriate Forest Service union official, as well as representatives knowledgeable of the unit's personnel. Deliberations, rationale and decisions must be documented as appropriate to establish criteria and provide background for employee performance enhancement planning.
   a. Regional Qualification Review Committees (RQRCs) shall review all individuals possessing Area Command and Type 1 Command and General Staff position qualifications.
   b. Forest Qualification Review Committees (FQRCs) shall review all individuals possessing Type 2, or lower, position qualifications.

6. If an individual is serving in the designated 3-year Task Book completion period, and a revision to FSH 5109.17 identifying additional Level 1 or 2 training for the positions is issued, the individual shall be required to complete the training prior to certification for the position.

7. If future amendments to FSH 5109.17 identify additional Level 1 or 2 training for a position, for individuals who are qualified and current for that position, those courses are not retroactive.

8. Incident Qualification Cards have a 12-month currency period, from the date of issuance.
22.04 - Responsibility for Signing Form PMS 310-3, Incident Qualification Card

Certification and documentation requirements must be met prior to signature of Form PMS 310-3, Incident Qualification Card.

1. The Regional Forester may delegate authority to sign Form PMS 310-3, Incident Qualification Card, to the Director of Fire and Aviation Management for all Area Command and Type 1 Command and General Staff positions.

2. The Forest Supervisor may delegate signing authority to Forest Fire Program Management Staff Officers for Type 2 Command and General Staff positions. Cards for other positions shall be signed by the Forest Fire Management Program Staff Officer on the unit.

3. The District Ranger may sign Form PMS 310-1, Qualification Card Incident Command System, for temporary employees qualified as Firefighter 1 and 2, including Job Corps employees.

These delegations are consistent with requirements contained in FSM 1200. For further direction on delegations of authority and responsibility for positions in the Fire and Aviation Management Program, see FSM 1230 and FSM 5100.

22.1 - Record Keeping

Beginning with the March 26, 1990, amendment to FSH 5109.17, the Forest Service requires that certification records supporting qualifications on the employee's Incident Qualifications Card be maintained. The Forest Fire Program Management Staff Officer on each unit shall ensure that certification records are maintained.

1. A file folder in paper copy format must be maintained for each employee for records related to certification in fire and aviation management positions. These records must be centrally located on the unit and readily accessible to the Fire Program Manager. The Fire Program Manager shall determine the centralized location of the records and provide direction to the units.

2. The contents of these folders shall include:

   a. All relevant evidence of course completion related to position qualifications. Relevant evidence may consist of training certificates, copies of course completion rosters and/or completed Request for Training (SF-182) forms, or other third party validation that the training has been completed. Documents from the course Lead Instructor or Course Coordinator, certifying that the employee successfully completed the training, are acceptable.
b. Individual Performance Rating, Form ICS 226. Prior to the implementation of Position Task Books in February 1994, the Individual Performance Rating, Form ICS 226, served as evidence that the employee satisfactorily performed in a position.

If an Individual Performance Rating recommending the individual for certification cannot be located for the periods from March 1990 through February 1994, verification can be accomplished with a letter or e-mail from the final evaluator validating:

(1) A recommendation that the individual be considered for certification.

(2) A list of the incident(s) and date(s) when the final evaluation and previously recommended certification was completed.

c. Position task book verification (the inside front cover of task book, showing recommending final evaluator and Certifying Official's signatures and dates). If no copy of a qualifying position task book verification page can be located, verification can be accomplished with a letter or e-mail from the final evaluator validating:

(1) Satisfactory completion of all tasks,

(2) A recommendation that the individual be considered for certification.

(3) A list of the incident(s) and date(s) when the final evaluation and previously recommended certification was completed.

d. Other Documented Evidence of Continued Certification. When course completion and position task book verification evidence is missing, the Certifying Officials must also document that the employee was eligible for certification and their decision to continue to certify the employee in the position. In each case, the Certifying Officials must document their rationale to retain the employee’s qualification.


f. Yearly updated Incident Qualifications and Certification System Responder Master Record (RPTC028) from IQCS.

3. Decertification records shall be maintained within the employee development file (EDF), which is maintained by employee’s unit (usually by the servicing Human Resources Management Staff Officer).
22.2 - Position Task Books

Position task books identify all critical tasks required to perform the job for most standard incident management and prescribed fire positions. These task books are designed in a format that allows documentation of a trainee’s performance of given tasks. Ensure that a position task book is provided for each position included in the qualifications system (PMS 310-1), with few exceptions (for example, Agency Representative, Interagency Resource Representative, Air Tanker/Fixed Wing Coordinator, and so on).

Successful completion of all tasks required of the position as determined by an Evaluator (Wildland and Prescribed Fire Qualification System Guide, PMS 310-1, Appendix A, Position Task Book Administration) shall be the basis for recommending certification. For positions that do not have a position task book, the Forest Qualification Review Committee shall review and recommend to the Certifying Official an individual's certification and qualification, based on objective factors such as performance evaluations and visual observation of performance of duties of the positions.

1. An individual may not have more than six active position task books at one time. No more than two of the six allowed position task books may be in a single functional area, including prescribed fire. (For example, an individual may be issued a task book for Facilities Unit Leader and a task book for Food Unit Leader in the Logistics functional area; or the individual may be issued task books for Helicopter Crewmember and Strike Team Leader in the Operations functional area). The functional areas include:

   a. Command and General Staff.
   b. Finance.
   c. Logistics.
   d. Operations (which includes aviation position task books).
   e. Planning.
   f. Prescribed fire.
   g. Support (which includes Expanded Dispatch or Cache Demobilization Specialist).

2. Individuals serving as trainer/coach/evaluator must be currently qualified in the position being observed and must have successfully performed in a minimum of two incident assignments in the position for which they are training and evaluating others.

3. Trainee requirements include completion of all required training courses (Level 1 and Level 2) and prerequisite experience prior to obtaining a position task book.
a. Exceptions are those Command and General Staff positions that include S-420, S-520, and S-620 as required training. Position task books and the qualification process should be initiated for those positions prior to attendance and prior to completion of these three courses. This procedure allows trainees to gain experience that prepares them for passing these advanced courses.

b. In addition, the FFT2 task book should be initiated prior to attendance of the four required training courses for that position. This allows the student to work on completing the 35 tasks within the firefighter (FFT2) task book while in the classroom or field. The 35 tasks contained in the FFT2 task book are identified with an "O" which means that the "task can be completed in any situation (classroom, simulation, prescribed fire, daily job)". Position performance on a wildland or prescribed fire is not required for final evaluation in this position.

4. Trainees are responsible for ensuring that they are ready to perform the tasks of the position prior to undertaking a position performance assignment (see definitions in sec. 05). This includes acquisition of the knowledge and skills needed to perform the job tasks. On-the-job training assignments may assist in acquiring the necessary knowledge and skills (PMS 310-1, Appendix A).

5. The trainee shall complete the position task book within a 3-year time limit, which is calculated as 3 years from the time the first task is evaluated (“position performance assignment”) until the task book is completed. If the trainee does not complete the task book within this timeframe, the trainee must begin the process anew (PMS 310-1, Appendix A). See section 22.4 of this Handbook for direction about recertification.

22.3 - Currency Requirements

1. Currency requirements are contained within PMS 310-1, section D, referenced in FSM 5108. Requirements for currency of experience are 3 years for air operations and expanded dispatch positions and 5 years for other positions. In many cases, currency requirements can be met by performing in a similar position. Other positions which meet currency requirements, in addition to those listed in PMS 310-1, are identified for each position in exhibit 01, section 25.1, through exhibit 01, section 25.36, of this Handbook.

Currency requirements for air operations positions may also be met by performing on a day-to-day basis or on special projects, such as aerial spraying, search and rescue, and aerial ignition on prescribed burns.

2. Position experience is considered as qualifying only if the individual has previously met all training and prerequisite requirements for the position assignment.
3. Annual Fireline Safety Refresher Training is required for all personnel participating in fire suppression or prescribed fire activities that may be subject to assignments on the fireline, for example, technical specialists, bus drivers, and ground support personnel delivering resources to the fireline. The Forest Fire Management Staff Officer shall assess the potential for risk and determine which additional non-operations personnel may benefit from the Fire Safety Refresher training. All others, without Fireline Safety Refresher Training, need to be accompanied by a qualified individual when on the fireline.

   a. At a minimum, refresher training shall consist of fire shelter purpose and use, practice deployments, entrapment avoidance, and deployment survival, and any pertinent fire safety related topics, such as: Standard Firefighting Orders and Watch-out Situations; Look-outs, Communications, Escape Routes, and Safety Zones (LCES); Look Up, Look Down, and Look Around; and Wildland Fire Safety and Health Reporting Network (SAFENET) use.

   b. The Incident Qualification Card, Form PMS 310-3 shall not be issued until supervisors certify that individuals have completed annual Fire Safety Refresher Training.

**22.4 - Recertification**

Management evaluation of an individual's competency is key to recertification where qualifications have expired.

1. If currency has lapsed, the individual shall revert to the trainee level in the position for which currency has lapsed and shall be issued a position task book for the position, complete on-the-job-training if needed, complete any additional required training courses for the position for which they are attempting to recertify and requalify in the related position performance assignment. By returning to the trainee level in the position for which currency has lapsed, the person re-certifying is introduced to new technology that assists with recalling position duties and responsibilities.

2. Incident Commanders, Type 3s, who have lapsed currency shall complete an approved Time Pressure Simulation Assessment (TPSA) prior to being recertified.

3. Individuals who elected to retire under Forest Service buyout opportunities and are now pursuing reinstatement into previous qualifications shall be required to follow the recertification process.
22.5 - Decertification

The decertification procedures in this section are intended to ensure safe and effective individual performance in assigned ICS, Wildland Fire Skill, Technical Specialist, and Fire Use Skill positions. These procedures are also intended to provide supervisors and managers with another mechanism to ensure employee safety.

Decertification is the process of removing or reducing an individual’s fire suppression, fire use, and/or prescribed fire management position(s) qualifications. Decertification is not an adverse action; an employee may be recertified according to the procedures set out in section 22.5.

1. Performance Issues Outside Fire Suppression, Fire Use, and Prescribed Fire Management. Different procedures are utilized to address individual performance issues in areas other than fire suppression, fire use, and prescribed fire management. If applicable, refer to the following:
   b. Regular performance issues are covered according to procedures in 5 CFR part 430.
   c. Suspensions and other adverse actions shall follow established agency procedures.
   d. Certification and decertification procedures for aviation personnel are found in FSM 5700.

2. Interagency Policy on Certification and Decertification. According to the Wildland and Prescribed Fire Qualification System Guide, PMS 310-1, “Agency certification and documentation is the responsibility of the employing agency certifying that the individual is qualified to perform in a specific position” (page 4, Agency Certification). Decertification of an individual’s ability to perform is the responsibility of the employing line officer at the Washington Office, Region, Forest, or District level.

Additionally, according to PMS 310-1, “A key component in the certification or recertification process is the subjective evaluation by the appropriate agency official of an individual’s capability to perform in a position” (page 7, Certification and Recertification). Judgment must be used in both the certification and decertification process.
3. **Causes for Decertification.** There are three causes for losing certification (decertification):

   a. An employee who currently holds a certification does not meet the currency requirements as specified by this Handbook (FSH 5109.17). An index to currency requirements for each ICS position is in exhibit 01, section 25.

   b. An employee voluntarily surrenders the employee’s certification of qualifications or requests to be qualified at a lower level of responsibility.

   c. As an individual or a member of a crew, incident management team, or fire use team, an employee performs actions that violate recognized standard operational procedures or identified safety procedures that are determined to have been instrumental in the endangerment of fire management personnel or the public.

   Examples of instances that may warrant decertification include:

   (1) Deliberately disregarding identified safe practices.

   (2) Taking insubordinate actions that lead to unsafe conditions.

   (3) Intentionally misrepresenting fire qualifications.

   (4) Ignoring prescriptive parameters identified in approved burn plans.

4. **Performance Evaluation and Documentation.** Performance of personnel shall be evaluated on each incident. Performance evaluation should be measured against the 10 Standard Firefighting Orders and 18 Situations that Shout “Watch Out.” The Forest Service shall utilize the adopted interagency team and individual performance rating forms (or recognized equivalent) when evaluating the performance of individuals in ICS, Wildland Fire Skill, Technical Specialist, and Fire Use Skill positions.

   All actions that violate established safety procedures shall be documented; associated deficient performance evaluations must also be completed. Performance reviews, especially those that trigger consideration of decertification, shall be coordinated and tracked.

5. **Responsibility for Performance Evaluation and Decertification.**

   a. **Incident Commander.** The Incident Commander and local unit manager are responsible for providing oversight of the initial performance review process. Inherent within the authority delegated to all Incident Commanders is the responsibility to relieve from assignment and demobilize any personnel for safety violations. Incident Commanders, however, do not have the authority to decertify
individuals. Incident Commanders are responsible for providing documented reasons for relieving an individual, forwarding the information to the individual’s home unit, and including a copy of the individual’s performance rating in the documentation package.

b. Forest Fire Program Management Staff Officer. The Forest Fire Program Management Staff Officer at the home unit is responsible for initiating an administrative review to determine if decertification is appropriate.

Any decision to decertify an individual should include a determination of whether remedial actions are appropriate to recertify the individual and a description of the recommended remedial actions.

During an evaluation of decertification, individual qualifications may be temporarily suspended. Judgments about qualifications can be made through expert mentoring, independent assessment, or the line officer’s judgment relating to the individual’s performance capabilities.

c. Regional and Forest Qualification Review Committee. Qualification review committees are a key component in the certification and decertification of individuals. Qualification review committees should operate according to procedures delineated in other sections of this Handbook and in FSM 5120.

Regional or Forest Qualification Review Committees shall review individual qualifications and certification and shall address and recommend to the Certifying Official decertification for anyone they have reviewed for certification. If the review occurs at the Forest level, the individual reviewed shall have appeal rights with the Regional Qualification Review Committee.

6. Individuals Relieved from Fire Assignment. Individuals who have been relieved from an assignment shall not be reassigned to any incident until the certifying official approves the suitability of the individual to perform the duties associated with the qualifications for the position.

7. Interagency Teams. Interagency teams or groups fall outside Forest Service authority. These teams or groups function and operate at the sole discretion of the chartering group. Teams or groups may be formed, disbanded, held in abeyance, or re-formed at the discretion of the appropriate level of the chartering interagency group, according to applicable standards for each team. Examples of these interagency teams or groups are:

a. Area Command teams chartered and formed by the National Multi-Agency Coordinating Group.
b. National Type 1 teams chartered by geographic area coordinating groups.

c. Type 2 teams chartered by geographic area coordinating groups or by an individual sub-geographic area group.

8. Type 1 and Type 2 Crews. Type 1 crews are decertified according to procedures developed nationally. Type 2 crews are decertified on a geographic or sub-geographic area basis.

23 - PHYSICAL FITNESS STANDARDS AND DEFINITIONS

In addition to training and experience, physical fitness standards, when applicable, must be met for Incident Command System (ICS) position certification.

Non-operations personnel who have the need to be on the fireline for non-suppression tasks must have the knowledge and skills found in fire safety refresher training, or must be accompanied by someone qualified to be on the fireline.

23.1 - Physical Fitness Requirements

Requirements for physical fitness are identified as arduous, moderate, light, and none.

1. Arduous. Arduous duties require field work performance by individuals with above-average endurance and superior physical conditioning. Occasional demand for extraordinarily strenuous activities in emergencies over extended periods of time may be necessary. Requirements include running, walking, climbing, jumping, twisting, bending, and lifting more than 50 pounds. The work pace is set by the emergency situation and may be over irregular terrain. Examples of arduous duty positions are Strike Team Leaders, Single Resource Bosses, and Incident Commander Type 5.

2. Moderate. Moderate duties require field work performance by individuals with average endurance and physical conditioning. Individuals usually set their own pace. Emergencies occasionally demand moderately strenuous activities over long time periods. Activities include considerable walking over irregular ground, climbing, bending, stooping, squatting, twisting, reaching, and lifting 25 to 50 pounds. Examples of moderate duty positions are Operations Section Chiefs and Fire Behavior Analysts.

3. Light. Light duties mainly involve office-type work with occasional field activity characterized by light physical exertion requiring individuals to be in basic good health. Individuals almost always govern the extent and pace of their physical activity. The activities may include climbing (such as stairs), standing, operating a vehicle, and some bending, stooping, or light lifting. Long hours of work may be necessary. Examples of positions requiring a light physical fitness requirement are Staging Area Manager and Helibase Manager.
4. **None.** The duties requiring no physical fitness requirements normally are performed in a controlled environment, such as an incident or base camp. Testing is not required for individuals filling those positions because there are no physical fitness standards. Examples of positions requiring no physical fitness level are Planning Section Chief and Support Dispatcher.

**23.2 - Physical Fitness Measurement**

Field units are not authorized to supplement the direction in section 23. Physical fitness measurement methods are established only by the Chief of the Forest Service.

The work capacity test is the sole physical fitness measurement recognized by the Forest Service.

**23.3 - Fitness Development**

Fire personnel required to meet the arduous level for their assigned wildland fire positions shall be provided official time for rigorous exercise to prepare for and maintain the arduous qualification:

1. Fire funded employees (assigned to fire crews and identified in the Fire Management Action Plan) shall be allowed up to 5 hours per week of physical training when not engaged in wildland fire operations.

2. Employees not funded by fire shall be allowed up to 3 hours per week of physical training, consistent with wellness programs, by the employees’ request and based on supervisors’ approval. The applicable time is up to 6 months prior to scheduled testing and after passing the test, until the end of the proclaimed fire season. Fire program funds may be used for approved physical training time based on guaranteed availability for fire-related assignments.

The employees and their supervisors shall discuss and schedule opportunities during the work week for fitness activities.

**24 - POSITION CATEGORIES**

The Forest Service has established training and experience requirements for the four categories of positions utilized in wildland fire management and prescribed fire use in addition to the duties and prerequisites outlined in the Wildland and Prescribed Fire Qualification System Guide, PMS 310-1. The four categories are identified as Incident Command System positions, Wildland Fire Skill Positions, Fire Use Skill Positions, and Technical Specialists.

1. **Incident Command System Positions.** Any position found on the ICS organizational chart (ex. 01 through 09, sec. 11.1).

2. **Wildland Fire Suppression Skill Positions.** Positions identified as unique to wildland fire suppression because they require a level of knowledge and skills to perform wildland fire suppression duties (FSM 5143).
3. **Fire Use Skill Positions.** Positions identified as needed to administer successful use of wildland and prescribed fire to achieve land management objectives.

4. **Technical Specialists.** Personnel with unique skills needed to support incident operations. These specialists may be utilized within any functional area of the incident organization. Each agency is responsible for establishing position requirements guided by agency directives or interagency guides.

Many Technical Specialists are certified in their field or profession. If the position is specifically identified in section 25 of this Handbook, then specialists must meet all requirements listed. The Forest Qualification Review Committee shall review the specialist's technical and physical abilities to determine qualifications. This review may include checking licenses, evaluating previous training and work experience, and observing on-the-job performance.

### 25 - POSITION QUALIFICATIONS

Exhibit 01 in this section provides an index to positions and the exhibits containing qualifications for the positions. The exhibits in sections 25.1 through 25.36 show training requirements, experience, physical requirements, and other positions meeting currency requirements for the four position categories utilized in wildland and prescribed fire and aviation management. Training requirements for these positions are defined by a tiered three-level nomenclature. The three levels of training are defined as follows:

- **Level 1** Must complete the specific training.

- **Level 2** Must complete the specific training or an approved equivalent course. Approved equivalent training is identified in the specific position qualifications found in section 25. A list of the approved equivalent courses is contained in chapter 30.

- **Level 3** May complete recommended training. This includes additional training which supports development of knowledge and skills.

Included in this category are several geographic area developed courses, which may enhance the capabilities of the individual to perform the job. Many of these courses may not be available in all geographic areas (for example, Intermediate Air Operations, previously known as S-370, is not available in all geographic areas; hence it is placed in the Level 3 category). These courses are generally not available through the National Publications Cache.
## 25 - Exhibit 01

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<td>Tool Specialist (TESP)</td>
<td>25.33 - Exhibit 01</td>
</tr>
<tr>
<td>Tractor/Plow Boss (Single Resource) (TRPB)</td>
<td>25.12 - Exhibit 01</td>
</tr>
<tr>
<td>Tractor/Plow Operator Initial Attack (TPIA)</td>
<td>25.34 - Exhibit 01</td>
</tr>
<tr>
<td>Tractor/Plow Operator (TPOP)</td>
<td>25.34 - Exhibit 01</td>
</tr>
<tr>
<td>Training Specialist (TNSP)</td>
<td>25.14 - Exhibit 01</td>
</tr>
<tr>
<td>Warehouse Materials Handler (WHHR)</td>
<td>25.31 - Exhibit 01</td>
</tr>
<tr>
<td>Warehouse Materials Handler Leader (WHLR)</td>
<td>25.31 - Exhibit 01</td>
</tr>
<tr>
<td>Weather Observer (WOBS)</td>
<td>25.35 - Exhibit 01</td>
</tr>
</tbody>
</table>
25.1 - Incident Command System, Skills and Expanded Dispatch Position Qualifications

25.11 - Command and General Staff Positions

25.11 - Exhibit 01

Command and General Staff Position Qualifications

<table>
<thead>
<tr>
<th>AREA COMMANDER (ACDR)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TRAINING:</strong> None, S-620 is required for prerequisite positions.</td>
</tr>
<tr>
<td><strong>PREREQUISITE EXPERIENCE:</strong> Satisfactory performance as an Assistant Area Commander Planning or Logistics AND Satisfactory position performance as an Area Commander on a wildland fire incident</td>
</tr>
<tr>
<td><strong>PHYSICAL FITNESS:</strong> None</td>
</tr>
<tr>
<td><strong>OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:</strong> Assistant Area Commander Planning Assistant Area Commander Logistics</td>
</tr>
</tbody>
</table>

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/command/acdr.pdf](http://www.nwcg.gov/pms/taskbook/command/acdr.pdf)

<table>
<thead>
<tr>
<th>AREA COMMAND AVIATION COORDINATOR (ACAC)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TRAINING:</strong> LEVEL 1 S-620 Area Command</td>
</tr>
<tr>
<td><strong>PREREQUISITE EXPERIENCE:</strong> Air Operations Branch Director on a Type 1 Incident Management Team AND Satisfactory position performance as an Area Command Aviation Coordinator on a wildfire incident</td>
</tr>
<tr>
<td><strong>PHYSICAL FITNESS:</strong> None</td>
</tr>
<tr>
<td><strong>OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:</strong> Air Operations Branch Director</td>
</tr>
</tbody>
</table>

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/air/aobd.pdf](http://www.nwcg.gov/pms/taskbook/air/aobd.pdf)
25.11 - Exhibit 01—Continued

Command and General Staff Position Qualifications

ASSISTANT AREA COMMANDER, PLANNING (ACPC)

TRAINING: LEVEL 1  S-620 Area Command

PREREQUISITE EXPERIENCE: Incident Commander Type 1
OR
Planning Section Chief Type 1
OR
Logistics Section Chief Type 1
OR
Operations Section Chief Type 1
AND
Satisfactory position performance as an Assistant Area Commander, Planning

PHYSICAL FITNESS: None

OTHER POSITION ASSIGNMENTS
THAT WILL MAINTAIN CURRENCY: Assistant Area Command, Logistics

The Task Book for this position is available on the NWCG website at:

ASSISTANT AREA COMMANDER, LOGISTICS (ACLC)

TRAINING: LEVEL 1  S-620 Area Command

PREREQUISITE EXPERIENCE: Incident Commander Type 1
OR
Logistics Section Chief Type 1
OR
Planning Section Chief Type 1
OR
Operations Section Chief Type 1
AND
Satisfactory position performance as an Assistant Area Commander, Logistics

PHYSICAL FITNESS: None

OTHER POSITION ASSIGNMENTS
THAT WILL MAINTAIN CURRENCY: Assistant Area Commander, Planning

The Task Book for this position is available on the NWCG website at:
25.11 - Exhibit 01--Continued

Command and General Staff Position Qualifications

INCIDENT COMMANDER TYPE 1 (ICT1)

TRAINING:

LEVEL 1  S-520 Advanced Incident Management

PREREQUISITE EXPERIENCE:

Incident Commander Type 2

AND

Satisfactory position performance as an Incident Commander Type 1

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Incident Commander Type 2
Operations Section Chief Type 1
Planning Section Chief Type 1
Logistics Section Chief Type 1
Finance/Administrative Section Chief Type 1

The Task Book for this position is available on the NWCG website at:

25.11 - Exhibit 01--Continued

Command and General Staff Position Qualifications

INCIDENT COMMANDER TYPE 2 (ICT2)

TRAINING:

LEVEL 1  S-400 Incident Commander

PREREQUISITE EXPERIENCE:

Incident Commander Type 3

AND

Operations Section Chief Type 2

AND

Satisfactory position performance as an Incident Commander Type 2;

OR

Incident Commander Type 3

AND EITHER

Planning Section Chief Type 2

OR

Logistics Section Chief Type 2

OR

Finance/Administrative Section Chief Type 2

AND

Satisfactory position performance as an Incident Commander Type 2

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Finance/Administrative Section Chief Type 2

Operations Section Chief Type 2

Planning Section Chief Type 2

Logistics Section Chief Type 2

The Task Book for this position is available on the NWCG website at:

25.11 - Exhibit 01--Continued

Command and General Staff Position Qualifications

INCIDENT COMMANDER TYPE 3 (ICT3)

TRAINING: LEVEL 1 S-300 Incident Commander Extended
Attack
Time Pressure Simulation Assessment (TPSA)

PREREQUISITE EXPERIENCE:
Incident Commander Type 4
AND
Task Force Leader
AND
Satisfactory position performance as an Incident
Commander Type 3
OR
Incident Commander Type 4
AND
Strike Team Leader (any)
AND
Two Single Resource Boss positions (One must be
Crew or Engine)
AND
Satisfactory position performance as an Incident
Commander Type 3

PHYSICAL FITNESS:
Arduous

ANNUAL REVIEW CONSIDERATIONS:
Any ICT3 that is determined by their Certifying
Official or Forest Qualification Review Committee
(FQRC) as:
1. "Inactive" or lacking quality assignments may be
directed to successfully complete a TPSA.
2. Experiencing performance problems may be
directed to successfully complete a TPSA.

OTHER POSITION ASSIGNMENTS
THAT WILL MAINTAIN CURRENCY:
Prescribed Fire Burn Boss Type 1
Strike Team Leader (any)
Task Force Leader
Division/Group Supervisor

The Task Book for this position is available on the NWCG website at:
25.11 - Exhibit 01--Continued

Command and General Staff Position Qualifications

INCIDENT COMMANDER TYPE 4 (ICT4)

TRAINING:  

LEVEL 1  
L-280 Followership to Leadership (if not obtained as a Single Resource Boss)  
S-200 Initial Attack Incident Commander  
S-215 Fire Operations in the Urban Interface

PREREQUISITE EXPERIENCE:  
Single Resource Boss (Crew, Dozer, Engine, Tractor Plow, or Helicopter)  
AND  
Satisfactory position performance as an Incident Commander Type 4

PHYSICAL FITNESS:  
Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:  
Single Resource Boss (any)  
Prescribed Fire Burn Boss Type 2

The Task Book for this position is available on the NWCG website at:  

INCIDENT COMMANDER TYPE 5 (ICT5)

TRAINING:  

LEVEL 1  
S-133 Look Up, Look Down, Look Around  
S-290 Intermediate Fire Behavior

PREREQUISITE EXPERIENCE:  
Advanced Firefighter/Squad Boss  
AND  
Satisfactory position performance as an Incident Commander Type 5

PHYSICAL FITNESS:  
Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:  
Advanced Firefighter/Squad Boss

The Task Book for this position is available on the NWCG website at:  
25.11 - Exhibit 01--Continued

Command and General Staff Position Qualifications

SAFETY OFFICER TYPE 1 (SOF1)

TRAINING: LEVEL 1 S-520 Advanced Incident Management

PREREQUISITE EXPERIENCE: Safety Officer Type 2
AND
Satisfactory position performance as a Safety Officer Type 1

PHYSICAL FITNESS: Moderate

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
Safety Officer Type 2
Operations Section Chief Type 2

The Task Book for this position is available on the NWCG website at:

SAFETY OFFICER TYPE 2 (SOF2)

TRAINING: LEVEL 1 S-404 Safety Officer
S-420 Command and General Staff

LEVEL 3 I-400 Advanced Incident Command System

PREREQUISITE EXPERIENCE: Division/Group Supervisor
AND
Satisfactory position performance as a Safety Officer Type 2

PHYSICAL FITNESS: Moderate

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
Division/Group Supervisor
Safety Officer Type 3

The Task Book for this position is available on the NWCG website at:
25.11 - Exhibit 01--Continued

Command and General Staff Position Qualifications

SAFETY OFFICER TYPE 3 (SOF3)

TRAINING:

<table>
<thead>
<tr>
<th>LEVEL</th>
<th>Training</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>S-404 Safety Officer*</td>
</tr>
<tr>
<td>3</td>
<td>I-300 Intermediate Incident Command System</td>
</tr>
</tbody>
</table>

PREREQUISITE EXPERIENCE:

- Strike Team Leader (Crew, Engine, Dozer or Tractor Plow)
- Incident Commander Type 4

AND

Satisfactory position performance as a Safety Officer Type 3

PHYSICAL FITNESS:

Moderate

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

- Strike Team Leader (any)
- Incident Commander Type 4
- Task Force Leader

*The prerequisite field experience for students attending S-404 is Division/Group Supervisor. Course Coordinators are encouraged to accept Forest Service Strike Team Leaders or Incident Commander Type 4s who are attempting to gain the Safety Officer Type 3 qualification into S-404 presentations, as no other incident safety training exists at this time.

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/command/sof3.pdf](http://www.nwcg.gov/pms/taskbook/command/sof3.pdf)

LIAISON OFFICER (LOFR)

TRAINING:

<table>
<thead>
<tr>
<th>LEVEL</th>
<th>Training</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>I-400 Advanced Incident Command System</td>
</tr>
</tbody>
</table>

PREREQUISITE EXPERIENCE:

Satisfactory position performance as a Liaison Officer

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Agency Representative

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/command/lofr.pdf](http://www.nwcg.gov/pms/taskbook/command/lofr.pdf)
## Command and General Staff Position Qualifications

### INFORMATION OFFICER TYPE 1 (IOF1)

**TRAINING:**

**LEVEL 1**
- S-520 Advanced Incident Management

**PREREQUISITE EXPERIENCE:**
- Information Officer Type 2
- AND
- Satisfactory position performance as an Information Officer Type 1

**PHYSICAL FITNESS:**
- None*

**OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:**
- Information Officer Type 2

*Light is required if fireline work is to be performed.

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/command/iof1-2.pdf](http://www.nwcg.gov/pms/taskbook/command/iof1-2.pdf)

### INFORMATION OFFICER TYPE 2 (IOF2)

**TRAINING:**

**LEVEL 1**
- S-403 Information Officer
- S-420 Command and General Staff

**LEVEL 3**
- I-300 Intermediate Incident Command System
- I-400 Advanced Incident Command System
- L-180 Human Factors
- S-260 Interagency Incident Business Management

**PREREQUISITE EXPERIENCE:**
- Information Officer Type 3
- AND
- Satisfactory position performance as an Information Officer Type 2

**PHYSICAL FITNESS:**
- None*

**OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:**
- None

*Light is required if fireline work is to be performed.

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/command/iof1-2.pdf](http://www.nwcg.gov/pms/taskbook/command/iof1-2.pdf)
25.11 - Exhibit 01--Continued

Command and General Staff Position Qualifications

INFORMATION OFFICER TYPE 3 (IOF3)

TRAINING:

**LEVEL 1**
- I-100 Introduction to Incident Command System
- S-110 Basic Wildland Fire Suppression Orientation
- *S-130 Basic Firefighter Training
- S-190 Introduction to Wildland Fire Behavior
- S-203 Introduction to Information Officer

**LEVEL 3**
- I-200 Basic Incident Command System

PREREQUISITE EXPERIENCE:
Desirable skills include organizational ability and external communication skills

**AND**
Satisfactory position performance as an Information Officer Type 3

PHYSICAL FITNESS:
None*

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
None

* Light is required if fireline work is to be performed, along with completion of S-130.

The Task Book for this position is available on the NWCG website at:
25.11 - Exhibit 01—Continued

**Command and General Staff Position Qualifications**

<table>
<thead>
<tr>
<th>AGENCY REPRESENTATIVE (AREP)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TRAINING:</strong></td>
<td><strong>LEVEL 1</strong></td>
</tr>
<tr>
<td></td>
<td>I-100 Introduction to Incident Command System</td>
</tr>
<tr>
<td></td>
<td>I-200 Basic Incident Command System</td>
</tr>
<tr>
<td></td>
<td>S-110 Basic Wildland Fire Suppression Orientation</td>
</tr>
<tr>
<td></td>
<td>S-260 Interagency Incident Business Management</td>
</tr>
<tr>
<td><strong>PREREQUISITE EXPERIENCE:</strong></td>
<td>Desirable skills include a thorough orientation to applicable cooperative agreements and knowledge of Forest Service policies and procedures</td>
</tr>
<tr>
<td><strong>PHYSICAL FITNESS:</strong></td>
<td>None</td>
</tr>
<tr>
<td><strong>OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:</strong></td>
<td>Interagency Resource Representative, Liaison Officer</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>INTERAGENCY RESOURCE REPRESENTATIVE (IARR)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TRAINING:</strong></td>
<td><strong>LEVEL 3</strong></td>
</tr>
<tr>
<td></td>
<td>Geographic Area, National or Regional training that may be or is developed</td>
</tr>
<tr>
<td><strong>PREREQUISITE EXPERIENCE:</strong></td>
<td>Satisfactory position performance as a Single Resource Boss (Crew or Engine) AND Satisfactory position performance as an Interagency Resource Representative</td>
</tr>
<tr>
<td><strong>PHYSICAL FITNESS:</strong></td>
<td>None</td>
</tr>
<tr>
<td><strong>OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:</strong></td>
<td>Crew Representative</td>
</tr>
</tbody>
</table>
25.12 - Operations Position Qualifications

25.12 - Exhibit 01

Operations Position Qualifications

<table>
<thead>
<tr>
<th>OPERATIONS SECTION CHIEF TYPE 1 (OSC1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>TRAINING:</td>
</tr>
<tr>
<td>LEVEL 1</td>
</tr>
<tr>
<td>S-520 Advanced Incident Management</td>
</tr>
<tr>
<td>PREREQUISITE EXPERIENCE:</td>
</tr>
<tr>
<td>Operations Section Chief Type 2</td>
</tr>
<tr>
<td>AND</td>
</tr>
<tr>
<td>Satisfactory position performance as an</td>
</tr>
<tr>
<td>Operations Section Chief Type 1</td>
</tr>
<tr>
<td>PHYSICAL FITNESS:</td>
</tr>
<tr>
<td>Moderate</td>
</tr>
<tr>
<td>OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:</td>
</tr>
<tr>
<td>Operations Section Chief Type 2</td>
</tr>
<tr>
<td>Operations Branch Director</td>
</tr>
</tbody>
</table>

The Task Book for this position is available on the NWCG website at:

OPERATIONS SECTION CHIEF TYPE 2 (OSC2)

| TRAINING:                               |
| LEVEL 1                                 |
| S-420 Command and General Staff         |
| S-430 Operations Section Chief          |
| LEVEL 3                                 |
| I-400 Advanced Incident Command System  |
| PREREQUISITE EXPERIENCE:                |
| Division/Group Supervisor               |
| AND                                     |
| Satisfactory position performance as an |
| Operations Section Chief Type 2         |
| PHYSICAL FITNESS:                       |
| Moderate                                |
| OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: |
| Operations Branch Director              |
| Division/Group Supervisor               |

The Task Book for this position is available on the NWCG website at:
25.12 - Exhibit 01--Continued

Operations Position Qualifications

OPERATIONS BRANCH DIRECTOR (OPBD)

TRAINING: None

PREREQUISITE EXPERIENCE: Satisfactory position performance as an Operations Section Chief Type 2

PHYSICAL FITNESS: Moderate

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Operations Section Chief Type 2 Division/Group Supervisor

DIVISION/GROUP SUPERVISOR (DIVS)

TRAINING: LEVEL 1 S-339 Division/Group Supervisor

PREREQUISITE EXPERIENCE:
- Task Force Leader AND
  Satisfactory position performance as a Division/Group Supervisor; OR
  Incident Commander Type 3 AND
  Satisfactory position performance as a Division/Group Supervisor;
  OR
  *A combination of two strike team leader qualifications which must include either Strike Team Leader, Engine or Strike Team Leader, Crews AND
  Satisfactory position performance as a Division/Group Supervisor

PHYSICAL FITNESS: Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
- Task Force Leader
- Incident Commander Type 3
- Air Tactical Group Supervisor

*Forest Service deviates from 310-1 by adding STEN and STCR pathway to DIVS.

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/operatio/divs.pdf
### 25.12 - Exhibit 01--Continued

#### Operations Position Qualifications

**TASK FORCE LEADER (TFLD)**

**TRAINING:**

<table>
<thead>
<tr>
<th>LEVEL</th>
<th>Course Details</th>
</tr>
</thead>
</table>
| **LEVEL 1** | S-330 Task Force/Strike Team Leader  
S-390 Introduction to Wildland Fire Behavior Calculations  
I-300 Intermediate Incident Command System (if prerequisite experience has been attained by * below) |
| **LEVEL 2** | S-336 Fire Suppression Tactics or equivalent training (if prerequisite experience has been attained by * below) |

**PREREQUISITE EXPERIENCE:**

- Strike Team Leader (Crew, Engine, Dozer or Tractor Plow)
- AND
- Satisfactory position performance as a Task Force Leader
- OR
- *Satisfactory position performance in any two single resource boss positions (one must be Crew or Engine)*
- AND
- Incident Commander Type 4
- AND
- Satisfactory position performance as a Task Force Leader

**PHYSICAL FITNESS:**

- Arduous

**OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:**

- Incident Commander Type 3
- Strike Team Leader (any)

---

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/operatio/tfld.pdf](http://www.nwcg.gov/pms/taskbook/operatio/tfld.pdf)
25.12 - Exhibit 01--Continued

Operations Position Qualifications

<table>
<thead>
<tr>
<th>STRIKE TEAM LEADER TRACTOR/PLOW (STPL)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TRAINING:</strong></td>
</tr>
<tr>
<td><strong>LEVEL 1</strong></td>
</tr>
<tr>
<td>I-300 Intermediate Incident Command System</td>
</tr>
<tr>
<td>S-330 Task Force/Strike Team Leader</td>
</tr>
<tr>
<td>S-390 Introduction to Wildland Fire Behavior Calculations</td>
</tr>
<tr>
<td>S-215 Fire Operations in the Urban Interface</td>
</tr>
<tr>
<td><strong>LEVEL 2</strong></td>
</tr>
<tr>
<td>S-336 Fire Suppression Tactics or equivalent training (see chapter 30 of this Handbook)</td>
</tr>
<tr>
<td><strong>LEVEL 3</strong></td>
</tr>
<tr>
<td>Geographic Area Intermediate Air Operations</td>
</tr>
<tr>
<td>L-380 Fireline Leadership</td>
</tr>
<tr>
<td><strong>PREREQUISITE EXPERIENCE:</strong></td>
</tr>
<tr>
<td>Single Resource Boss Tractor/Plow</td>
</tr>
<tr>
<td><strong>AND</strong></td>
</tr>
<tr>
<td>Satisfactory position performance as a Strike Team Leader Tractor/Plow</td>
</tr>
<tr>
<td><strong>PHYSICAL FITNESS:</strong></td>
</tr>
<tr>
<td>Arduous</td>
</tr>
<tr>
<td><strong>OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:</strong></td>
</tr>
<tr>
<td>Strike Team Leader (Crew, Dozer, Engine)</td>
</tr>
</tbody>
</table>

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/operatio/stcr.pdf](http://www.nwcg.gov/pms/taskbook/operatio/stcr.pdf)
25.12 - Exhibit 01—Continued

Operations Position Qualifications

STRIKE TEAM LEADER DOZER (STDZ)

TRAINING:

LEVEL 1
- I-300 Intermediate Incident Command System
- S-330 Task Force/Strike Team Leader
- S-390 Introduction to Wildland Fire Behavior Calculations
- S-215 Fire Operations in the Urban Interface

LEVEL 2
- S-336 Fire Suppression Tactics or equivalent training (see chapter 30 of this Handbook)

LEVEL 3
- Geographic Area Intermediate Air Operations
- L-380 Fireline Leadership

PREREQUISITE EXPERIENCE:

Single Resource Boss Dozer AND Satisfactory position performance as a Strike Team Leader Dozer

PHYSICAL FITNESS:

Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Strike Team Leader (Crew, Engine, Tractor/Plow)

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/operatio/stcr.pdf
25.12 - Exhibit 01--Continued

Operations Position Qualifications

STRIKE TEAM LEADER ENGINE (STEN)

TRAINING:

**LEVEL 1**
- I-300 Intermediate Incident Command System
- S-330 Task Force/Strike Team Leader
- S-390 Introduction to Wildland Fire Behavior Calculations
- S-215 Fire Operations in the Urban Interface

**LEVEL 2**
- S-336 Fire Suppression Tactics or equivalent training (see chapter 30 of this Handbook)

**LEVEL 3**
- Geographic Area Intermediate Air Operations
- L-380 Fireline Leadership

PREREQUISITE EXPERIENCE:
- Single Resource Boss Engine
  **AND**
  - Satisfactory position performance as a Strike Team Leader Engine

PHYSICAL FITNESS:
- Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
- Strike Team Leader (Crew, Dozer, Tractor/Plow)

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/operatio/stcr.pdf](http://www.nwcg.gov/pms/taskbook/operatio/stcr.pdf)
Operations Position Qualifications

STRIKE TEAM LEADER CREW (STCR)

TRAINING:

**LEVEL 1**
- I-300 Intermediate Incident Command System
- S-330 Task Force/Strike Team Leader
- S-390 Introduction to Wildland Fire Behavior Calculations
- S-215 Fire Operations in the Urban Interface

**LEVEL 2**
- S-336 Fire Suppression Tactics or equivalent training (see chapter 30 of this Handbook)

**LEVEL 3**
- Geographic Area Intermediate Air Operations
- L-380 Fireline Leadership

PREREQUISITE EXPERIENCE:
- Single Resource Boss Crew
  **AND**
- Satisfactory position performance as a Strike Team Leader Crew

PHYSICAL FITNESS:
- Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
- Strike Team Leader (Dozer, Engine, Tractor/Plow)
- Military Crew Advisor
- Strike Team Leader Military

The Task Book for this position is available on the NWCG website at:
### 25.12 - Exhibit 01—Continued

**Operations Position Qualifications**

<table>
<thead>
<tr>
<th>CREW REPRESENTATIVE (CREP)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TRAINING:</strong></td>
</tr>
<tr>
<td><strong>LEVEL 3</strong> Geographic Area Crew Representative Training</td>
</tr>
<tr>
<td><strong>PREREQUISITE EXPERIENCE:</strong></td>
</tr>
<tr>
<td>Single Resource Boss Crew AND Satisfactory position performance as a Crew Representative</td>
</tr>
<tr>
<td><strong>PHYSICAL FITNESS:</strong></td>
</tr>
<tr>
<td>Arduous</td>
</tr>
<tr>
<td><strong>OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:</strong></td>
</tr>
<tr>
<td>Interagency Resource Representative Single Resource Boss Crew</td>
</tr>
</tbody>
</table>

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/operatio/crep.pdf](http://www.nwcg.gov/pms/taskbook/operatio/crep.pdf)
25.12 - Exhibit 01--Continued

Operations Position Qualifications

CREW BOSS (SINGLE RESOURCE) (CRWB)*

TRAINING:                      LEVEL 1
I-200 Basic Incident Command System
L-280 Followership to Leadership
S-230 Crew Boss
S-234 Ignition Operations
S-260 Interagency Incident Business Management
S-270 Basic Air Operations
S-290 Intermediate Fire Behavior

PREREQUISITE EXPERIENCE:       Advanced Firefighter/Squad Boss
AND
Satisfactory position performance as a Single Resource Boss Crew on a wildland or prescribed fire incident

PHYSICAL FITNESS:              Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
Single Resource Boss (Dozer, Engine, Felling, Firing, Tractor/Plow)
Incident Commander Type 4

* The Position Task Book (PTB) for the Single Resource Boss positions differs from other PTBs. The first sets of tasks, common to all the Single Resource Boss positions, are the same as those required for the Crew Boss position. Additional specific tasks are required for the other types of Single Resource Boss positions (Engine, Dozer, Tractor/Plow, Felling, and Firing). When the PTB is issued to a trainee, the appropriate position(s) should be identified by crossing out the inappropriate positions on the cover. The trainee then needs to be signed off for all of the common tasks as well as those additional tasks that apply to the specific resource. Whether or not a qualified Single Resource Boss must re-complete the tasks common to all Single Resource Boss positions to become qualified as a Single Resource Boss for another resource is up to the discretion of the home unit (310-1, Appendix A-13).

The Task Book for this position is available on the NWCG website at:
http://www.nwcg.gov/pms/taskbook/operatio/HELB.pdf
25.12 - Exhibit 01--Continued

Operations Position Qualifications

DOZER BOSS (SINGLE RESOURCE) (DOZB)

TRAINING: LEVEL 1
I-200 Basic Incident Command System
L-280 Followership to Leadership
S-230 Crew Boss
S-232 Dozer Boss
S-234 Ignition Operations
S-260 Interagency Incident Business Management
S-270 Basic Air Operations
S-290 Intermediate Fire Behavior

PREREQUISITE EXPERIENCE: Advanced Firefighter/Squad Boss
AND
Satisfactory position performance as a Single Resource Boss Dozer on a wildland or prescribed fire incident

PHYSICAL FITNESS: Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
Single Resource Boss (Crew, Engine, Felling, Firing, Tractor/Plow)
Incident Commander Type 4

The Task Book for this position is available on the NWCG website at:
http://www.nwcg.gov/pms/taskbook/operatio/HELB.pdf
25.12 - Exhibit 01--Continued

Operations Position Qualifications

FELLING BOSS (SINGLE RESOURCE) (FELB)

TRAINING:

**LEVEL 1**
- I-200 Basic Incident Command System
- L-280 Followership to Leadership
- S-230 Crew Boss
- S-234 Ignition Operations
- S-260 Interagency Incident Business Management
- S-270 Basic Air Operations
- S-290 Intermediate Fire Behavior

**LEVEL 3**
- Geographic Area Chainsaw Training

PREREQUISITE EXPERIENCE:
- Geographic Area Chainsaw Certification
- AND
- Advanced Firefighter/Squad Boss
- AND
- Satisfactory position performance as a Single Resource Boss Felling on a wildland or prescribed fire incident.

PHYSICAL FITNESS:
- Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
- Single Resource Boss (Crew, Dozer, Engine, Firing, Tractor/Plow)

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/operatio/HELB.pdf](http://www.nwcg.gov/pms/taskbook/operatio/HELB.pdf)
25.12 - Exhibit 01--Continued

**Operations Position Qualifications**

**FIRING BOSS (SINGLE RESOURCE) (FIRB)**

**TRAINING:**

**LEVEL 1**
- I-200 Basic Incident Command System
- L-280 Followership to Leadership
- S-230 Crew Boss
- S-234 Ignition Operations
- S-260 Interagency Incident Business Management
- S-270 Basic Air Operations
- S-290 Intermediate Fire Behavior

**PREREQUISITE EXPERIENCE:**
- Advanced Firefighter/Squad Boss
- **AND**
- Satisfactory position performance as a Single Resource Boss Firing on a wildland or prescribed fire incident

**PHYSICAL FITNESS:**
- Arduous

**OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:**
- Single Resource Boss (Crew, Dozer, Engine, Felling, Tractor/Plow)

The Task Book for this position is available on the NWCG website at:

25.12 - Exhibit 01--Continued

Operations Position Qualifications

ENGINE BOSS (SINGLE RESOURCE) (ENGB)

TRAINING:

<table>
<thead>
<tr>
<th>LEVEL</th>
<th>Training Requirements</th>
</tr>
</thead>
</table>
| **LEVEL 1** | I-200 Basic Incident Command System  
L-280 Followership to Leadership  
S-211 Portable Pumps and Water Use  
S-230 Crew Boss  
S-234 Ignition Operations  
S-260 Interagency Incident Business Management  
S-270 Basic Air Operations  
S-290 Intermediate Fire Behavior |
| **LEVEL 2** | S-231 Engine Boss or Geographic Area Engine Academy |

PREREQUISITE EXPERIENCE: Advanced Firefighter/Squad Boss  
AND  
Satisfactory position performance as a Single Resource Boss Engine on a wildland or prescribed fire incident

PHYSICAL FITNESS: Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Single Resource Boss (Crew, Dozer, Felling, Firing, Tractor/Plow)  
Incident Commander Type 4

The Task Book for this position is available on the NWCG website at:  
25.12 - Exhibit 01--Continued

Operations Position Qualifications

TRACTOR/PLOW BOSS (SINGLE RESOURCE) (TRPB)

TRAINING:  

<table>
<thead>
<tr>
<th>LEVEL 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>I-200 Basic Incident Command System</td>
</tr>
<tr>
<td>L-280 Followership to Leadership</td>
</tr>
<tr>
<td>S-230 Crew Boss</td>
</tr>
<tr>
<td>S-233 Tractor/Plow Boss</td>
</tr>
<tr>
<td>S-234 Ignition Operations</td>
</tr>
<tr>
<td>S-260 Interagency Incident Business Management</td>
</tr>
<tr>
<td>S-270 Basic Air Operations</td>
</tr>
<tr>
<td>S-290 Intermediate Fire Behavior</td>
</tr>
</tbody>
</table>

PREREQUISITE EXPERIENCE:  

Advanced Firefighter/Squad Boss  
AND  
Satisfactory position performance as a Single Resource Boss Tractor/Plow on a wildland or prescribed fire incident

PHYSICAL FITNESS:  

Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:  

Single Resource Boss (Crew, Dozer, Engine, Felling, Firing)  
Incident Commander Type 4

The Task Book for this position is available on the NWCG website at:  
http://www.nwcg.gov/pms/taskbook/operatio/HELB.pdf
25.12 - Exhibit 01--Continued

Operations Position Qualifications

HELCOPTER BOSS (SINGLE RESOURCE BOSS) (HELB)

TRAINING:

<table>
<thead>
<tr>
<th>LEVEL 1</th>
<th>I-200 Basic Incident Command System</th>
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<tbody>
<tr>
<td></td>
<td>L-280 Followership to Leadership</td>
</tr>
<tr>
<td></td>
<td>S-215 Fire Operations in the Urban Interface</td>
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<tr>
<td></td>
<td>S-230 Crew Boss</td>
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<tr>
<td></td>
<td>S-234 Ignition Operations</td>
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<tr>
<td></td>
<td>S-260 Interagency Incident Business Management</td>
</tr>
<tr>
<td></td>
<td>S-270 Basic Air Operations</td>
</tr>
<tr>
<td></td>
<td>S-290 Intermediate Fire Behavior</td>
</tr>
<tr>
<td></td>
<td>*S-372 Interagency Helicopter Manager</td>
</tr>
</tbody>
</table>

PREREQUISITE EXPERIENCE:

Advanced Firefighter/Squad Boss

AND

Satisfactory performance as a Helicopter Crewmember

AND

Satisfactory position performance as a Single Resource Boss Helicopter on a wildland or prescribed fire incident

PHYSICAL FITNESS:

Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

None

*S-372 Interagency Helicopter Manager is in course development. Anticipated release of the course materials will be in 2006.

The Task Book for this position is available on the NWCG website at:

http://www.nwcg.gov/pms/taskbook/operatio/HELB.pdf
Operations Position Qualifications

STAGING AREA MANAGER (STAM)

TRAINING:

LEVEL 1
- I-100 Introduction to Incident Command System
- I-200 Basic Incident Command System
- S-110 Basic Wildland Fire Suppression Orientation
- S-260 Interagency Incident Business Management

PREREQUISITE EXPERIENCE:
Desirable skills include record keeping, organizational abilities and communication skills

AND
Satisfactory position performance as a Staging Area Manager

PHYSICAL FITNESS:
Light

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
Advanced Firefighter/Squad Boss

The Task Book for this position is available on the NWCG website at:
25.12 - Exhibit 01--Continued

Operations Position Qualifications

ADVANCED FIREFIGHTER/SQUAD BOSS (FFT1)

TRAINING:

<table>
<thead>
<tr>
<th>LEVEL 1</th>
<th>S-131 Advanced Firefighter</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>S-212 Wildfire Power Saws</td>
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</table>

<table>
<thead>
<tr>
<th>LEVEL 3</th>
<th>S-211 Portable Pumps and Water Use</th>
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<tbody>
<tr>
<td></td>
<td>S-216 Driving for the Fire Service or Agency Equivalent (Defensive Driving)</td>
</tr>
<tr>
<td></td>
<td>S-260 Interagency Incident Business Management</td>
</tr>
</tbody>
</table>

PREREQUISITE EXPERIENCE:

Firefighter Type 2

AND

Satisfactory position performance as an Advanced Firefighter/Squad Boss

PHYSICAL FITNESS:

Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Incident Commander Type 5

Prescribed Fire Burn Boss, Type 3

Ignition Specialist, Type 2

The Task Book for this position is available on the NWCG website at:

25.12 - Exhibit 01--Continued

Operations Position Qualifications

FIREFIGHTER TYPE 2 (FFT2)

TRAINING: LEVEL 1
I-100 Introduction to Incident Command System
L-180 Human Factors on the Fireline
S-130 Firefighter Training
S-190 Introduction to Wildland Fire Behavior

PREREQUISITE EXPERIENCE: None

PHYSICAL FITNESS: Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: None

The Task Book for this position is available on the NWCG website at:
25.13 - Air Operations Position Qualifications

25.13 - Exhibit 01

Air Operations Position Qualifications

AIR OPERATIONS BRANCH DIRECTOR (AOBD)

<table>
<thead>
<tr>
<th>TRAINING:</th>
<th>LEVEL 1</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>S-470 Air Operations Branch Director</td>
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<table>
<thead>
<tr>
<th></th>
<th>LEVEL 3</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>I-400 Advanced Incident Command System</td>
</tr>
<tr>
<td></td>
<td>S-378 Air Tactical Group Supervisor</td>
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<tr>
<td></td>
<td>A-101 Aviation Safety</td>
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<tr>
<td></td>
<td>A-103 FAA NOTAM Administration</td>
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<td></td>
<td>A-105 Aviation Life Support Equipment</td>
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<td>A-106 Aviation Mishap Reporting</td>
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<tr>
<td></td>
<td>A-107 Aviation Policy and Regulations 1</td>
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<td></td>
<td>A-109 Aviation Radio Use</td>
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<td></td>
<td>A-111 Flight Payment Document</td>
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<td></td>
<td>A-112 Mission Planning and Flight Request Process</td>
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<td></td>
<td>A-113 Crash Survival</td>
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<tr>
<td></td>
<td>A-201 Overview of Safety and Accident Prevention</td>
</tr>
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<td></td>
<td>A-202 Interagency Aviation Organizations</td>
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<tr>
<td></td>
<td>A-203 Airspace Management and Coordination</td>
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<tr>
<td></td>
<td>A-204 Aircraft Capabilities and Limitations</td>
</tr>
</tbody>
</table>
25.13 - Exhibit 01—Continued

Air Operations Position Qualifications

AIR OPERATIONS BRANCH DIRECTOR (AOBD)—CONTINUED

LEVEL 3 A-301 Implementing Aviation Safety and Accident Prevention
A-302 Personal Responsibility and Liability
A-303 Human Factors in Aviation
A-305 Risk Management
A-307 Aviation Policy and Regulations II

PREREQUISITE EXPERIENCE: Air Support Group Supervisor
AND
Satisfactory position performance as an Air Operations Branch Director

PHYSICAL FITNESS: None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Air Support Group Supervisor

The Task Book for this position is available on the NWCG website at:
25.13 - Exhibit 01--Continued

Air Operations Position Qualifications

AIR SUPPORT GROUP SUPERVISOR (ASGS)

**TRAINING:**

**LEVEL 3**

Geographic Area Intermediate Air Operations
I-300 Intermediate Incident Command System
A-101 Aviation Safety
A-103 FAA NOTAM System
A-105 Aviation Life Support Equipment
A-106 Aviation Mishap Reporting
A-107 Aviation Policy and Regulations 1
A-109 Aviation Radio Use
A-111 Flight Payment Document
A-112 Mission Planning and Flight Request Process
A-113 Crash Survival
A-201 Overview of Safety and Accident Prevention
A-202 Interagency Aviation Organizations
A-203 Airspace Management and Coordination
A-204 Aircraft Capabilities and Limitations
### 25.13 - Exhibit 01—Continued

**Air Operations Position Qualifications**

<table>
<thead>
<tr>
<th>Position</th>
<th>PREREQUISITE EXPERIENCE</th>
<th>PHYSICAL FITNESS</th>
<th>OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIR SUPPORT GROUP SUPERVISOR (ASGS)—CONTINUED</td>
<td>Helibase Manager Type 1 AND Satisfactory position performance as an Air Support Group Supervisor</td>
<td>None</td>
<td>Helibase Manager Type 1</td>
</tr>
</tbody>
</table>

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/air/asgs.pdf](http://www.nwcg.gov/pms/taskbook/air/asgs.pdf)

<table>
<thead>
<tr>
<th>Position</th>
<th>PREREQUISITE EXPERIENCE</th>
<th>PHYSICAL FITNESS</th>
<th>OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY</th>
</tr>
</thead>
<tbody>
<tr>
<td>HELibase MANAGER (4 or more Helicopters) (HEB1)</td>
<td>Helibase Manager Type 2 AND Satisfactory position performance as a Helibase Manager Type 1</td>
<td>Light</td>
<td>Helibase Manager Type 2</td>
</tr>
</tbody>
</table>

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/air/heb1-2.pdf](http://www.nwcg.gov/pms/taskbook/air/heb1-2.pdf)
25.13 - Exhibit 01--Continued

Air Operations Position Qualifications

HELIBASE MANAGER (1 to 3 Helicopters) (HEB2)

TRAINING:

**LEVEL 1**
- S-371 Helibase Manager

**LEVEL 3**
- I-300 Intermediate Incident Command System
- L-380 Fireline Leadership

PREREQUISITE EXPERIENCE:
- Helicopter Manager
  OR
- Helicopter Boss (Single Resource)
  AND
- Satisfactory position performance as a Helibase Manager Type 2

PHYSICAL FITNESS:
- Light

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
- Helicopter Manager

The Task Book for this position is available on the NWCG website at:
25.13 - Exhibit 01--Continued

Air Operations Position Qualifications

<table>
<thead>
<tr>
<th>HELICOPTER MANAGER - (HELM)</th>
</tr>
</thead>
</table>

**TRAINING:**

**LEVEL 1**
*S-372 Interagency Helicopter Manager*

**LEVEL 3**
I-200 Basic Incident Command System  
S-234 Ignition Operations  
S-260 Interagency Incident Business Management  
S-270 Basic Air Operations

**CERTIFICATION:**
Must attend Regional Helicopter Managers Workshop every other year (RT-372)

**PREREQUISITE EXPERIENCE:**
Satisfactory performance as a Single Resource Boss Crew or Engine  
AND  
Satisfactory position performance as a Helicopter Crewmember  
AND  
Satisfactory position performance as a Helicopter Manager on a wildland fire incident  
Experience in Aviation Contract Administration

**PHYSICAL FITNESS:**
Moderate

**OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:**
None

* S-372 Interagency Helicopter Manager is in course development. Anticipated release of the course materials will be in 2006.
25.13 - Exhibit 01—Continued

Air Operations Position Qualifications

HELCopter Crewmember (HECM)

TRAINING: Level 1 L-180 Human Factors on the Fireline (if not obtained in S-130 2003 revision)
*S-271 Interagency Helicopter Crewmember

PREREQUISITE EXPERIENCE: Firefighter Type 2
AND Satisfactory position performance as a Helicopter Crewmember

PHYSICAL FITNESS: Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: None

The Task Book for this position is available on the NWCG website at:
## 25.13 - Exhibit 01—Continued

### Air Operations Position Qualifications

**AIR TACTICAL GROUP SUPERVISOR (ATGS)**

**TRAINING:**

<table>
<thead>
<tr>
<th>LEVEL 1</th>
<th>S-378  Air Tactical Group Supervisor</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>LEVEL 3</strong></td>
<td>Aerial Retardant Application and Use</td>
</tr>
<tr>
<td></td>
<td>A-101 Aviation Safety (All Aircraft)</td>
</tr>
<tr>
<td></td>
<td>A-103 FAA NOTAM System</td>
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<td></td>
<td>A-105 Aviation Life Support Equipment</td>
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<td></td>
<td>A-106 Aviation Mishap Reporting</td>
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<td></td>
<td>A-107 Aviation Policy and Regulations</td>
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<td>A-109 Aviation Radio Use</td>
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<td>A-111 Flight Payment Document</td>
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<td>A-112 Mission Planning and Flight Request Process</td>
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<td>A-113 Crash Survival</td>
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<td></td>
<td>A-201 Overview of Safety and Accident Prevention Programs</td>
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<td>A-202 Interagency Aviation Organizations</td>
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<td>A-203 Airspace Management and Coordination</td>
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<td>A-204 Aircraft Capabilities and Limitations</td>
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<td></td>
<td>A-206 Aviation Acquisition and Procurement</td>
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<td></td>
<td>A-211 Aviation Planning</td>
</tr>
<tr>
<td></td>
<td>A-301 Implementing Aviation Safety and Accident Prevention</td>
</tr>
</tbody>
</table>
25.13 - Exhibit 01--Continued

Air Operations Position Qualifications

AIR TACTICAL GROUP SUPERVISOR (ATGS)--CONTINUED

**LEVEL 3**
- A-302 Personal Responsibility and Liability
- A-303 Human Factors in Aviation
- A-305 Risk Management
- A-307 Aviation Policy and Regulations II

**PREREQUISITE EXPERIENCE**: Division/Group Supervisor
AND
Satisfactory position performance as an Air Tactical Group Supervisor

**PHYSICAL FITNESS**: None

**OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**: None

Requirements for this position are contained in the Interagency Air Tactical Group Supervisor Guide (NFES 1393).

The Task Book for this position is available on the NWCG website at:
25.13 - Exhibit 01--Continued

Air Operations Position Qualifications

AIR TANKER/FIXED WING COORDINATOR (ATCO)

TRAINING:

**LEVEL 1**
- I-100 Introduction to Incident Command System
- S-110 Basic Wildland Fire Suppression Orientation
- S-190 Introduction to Wildland Fire Behavior
- S-270 Basic Air Operations
- S-290 Intermediate Fire Behavior
- S-378 Air Tactical Group Supervisor

**LEVEL 2**
- S-336 Fire Suppression Tactics or equivalent training (see chapter 30 of this Handbook)

**LEVEL 3**
- Geographic Area Intermediate Air Operations
- I-200 Basic Incident Command System
- A-101 Aviation Safety (All Aircraft)
- A-103 FAA NOTAM System
- A-105 Aviation Life Support Equipment
- A-106 Aviation Mishap Reporting
- A-107 Aviation Policy and Regulations
- A-111 Flight Payment Document
- A-112 Mission Planning and Flight Request Process
- A-113 Crash Survival
25.13 - Exhibit 01--Continued

**Air Operations Position Qualifications**

<table>
<thead>
<tr>
<th>AIR TANKER/FIXED WING COORDINATOR (ATCO)--CONTINUED</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>LEVEL 3</strong> A-201 Overview of Safety and Accident Prevention Programs</td>
</tr>
<tr>
<td>A-202 Interagency Aviation Organizations</td>
</tr>
<tr>
<td>A-203 Airspace Management and Coordination</td>
</tr>
<tr>
<td>A-204 Aircraft Capabilities and Limitations</td>
</tr>
<tr>
<td>A-206 Aviation Acquisition and Procurement</td>
</tr>
<tr>
<td>A-211 Aviation Planning</td>
</tr>
<tr>
<td>A-301 Implementing Aviation Safety and Accident Prevention</td>
</tr>
<tr>
<td>A-302 Personal Responsibility and Liability</td>
</tr>
<tr>
<td>A-303 Human Factors in Aviation</td>
</tr>
<tr>
<td>A-305 Risk Management</td>
</tr>
<tr>
<td>A-307 Aviation Policy and Regulations II</td>
</tr>
</tbody>
</table>

**CERTIFICATION:** Lead Plane Pilot or Air Tactical Supervision Module (ASM) (reference FSM 5714.11, exhibit 01)

**LICENSE:** Pilot’s License

**PREREQUISITE EXPERIENCE:** Pilot AND Satisfactory position performance as an Air Tanker/Fixed Wing Coordinator

**PHYSICAL FITNESS:** None

**OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:** None
### 25.13 - Exhibit 01--Continued

**Air Operations Position Qualifications**

#### HELICOPTER COORDINATOR (HLCO)

**TRAINING:**

**LEVEL 1**  
S-378 Air Tactical Group Supervisor

**PREREQUISITE EXPERIENCE:**

- Task Force Leader
  
  **OR**

- Strike Team Leader (Crew, Dozer, Engine, Tractor/Plow)

  **AND**

- Satisfactory position performance as a Helicopter Manager

  **OR**

- Helicopter Boss (Single Resource Boss)

  **AND**

- Satisfactory position performance as a Helicopter Coordinator

**PHYSICAL FITNESS:**

Moderate

**OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:**

None

Forest Service deviates from 310-1, by providing alternative prerequisite experience of Strike Team Leader.

The Task Book for this position is available on the NWCG website at:  

#### DECK COORDINATOR (DECK)

**TRAINING:**

None

**PREREQUISITE EXPERIENCE:**

Parking Tender (Helicopter)

**AND**

Loadmaster

**OR**

Helicopter Crewmember

**AND**

Satisfactory position performance as a Deck Coordinator

**PHYSICAL FITNESS:**

Moderate

**OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:**

Takeoff and Landing Coordinator

Forest Service deviates from 310-1, which requires Takeoff and Landing Coordinator as prerequisite experience.
### 25.13 - Exhibit 01—Continued

**Air Operations Position Qualifications**

<table>
<thead>
<tr>
<th>TAKEOFF AND LANDING COORDINATOR (TOLC)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TRAINING:</strong></td>
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<tr>
<td>None</td>
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<tr>
<td><strong>PREREQUISITE EXPERIENCE:</strong></td>
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<tr>
<td>Helicopter Crewmember</td>
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<tr>
<td><strong>AND</strong></td>
</tr>
<tr>
<td>Aircraft Base Radio Operator</td>
</tr>
<tr>
<td><strong>AND</strong></td>
</tr>
<tr>
<td>Satisfactory position performance as a</td>
</tr>
<tr>
<td>Takeoff and Landing Coordinator</td>
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<tr>
<td>Desirable experience as an Aircraft</td>
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<tr>
<td>Time Keeper</td>
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<td><strong>PHYSICAL FITNESS:</strong></td>
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<tr>
<td>Light</td>
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<tr>
<td><strong>OTHER POSITION ASSIGNMENTS THAT WILL</strong></td>
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<tr>
<td><strong>MAINTAIN CURRENCY:</strong></td>
</tr>
<tr>
<td>Aircraft Base Radio Operator</td>
</tr>
</tbody>
</table>

The Task Book for this position is available on the NWCG website at:

25.13 - Exhibit 01—Continued

Air Operations Position Qualifications

AIRCRAFT BASE RADIO OPERATOR (ABRO)

TRAINING:

**LEVEL 1**
If prerequisite experience is as a Helicopter Crewmember:
I-100 Introduction to Incident Command System

If prerequisite experience is as a Radio Operator:
A-101 Aviation Safety (All Aircraft)
A-109 Aviation Radio Use
S-270 Basic Air Operations
*S-271 Interagency Helicopter Crewmember

**LEVEL 3**
Geographic Area Aircraft Base Radio Operator Course

PREREQUISITE EXPERIENCE:
Satisfactory performance as a Helicopter Crewmember
OR
Radio Operator
AND
Satisfactory position performance as an Aircraft Base Radio Operator

PHYSICAL FITNESS:
Light

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
Helicopter Crewmember
Radio Operator

Forest Service deviates from 310-1, which requires Helicopter Crewmember as prerequisite experience. Forest Service provides alternative prerequisite experience as a Radio Operator.

The Task Book for this position is available on the NWCG website at:
25.14 - Planning Position Qualifications

25.14 - Exhibit 01

Planning Position Qualifications

PLANNING SECTION CHIEF TYPE 1 (PSC1)

TRAINING:

LEVEL 1
S-520 Advanced Incident Management

PREREQUISITE EXPERIENCE:
Planning Section Chief Type 2
AND
Satisfactory position performance as a Planning Section Chief Type 1

PHYSICAL FITNESS:
None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
Planning Section Chief Type 2

The Task Book for this position is available on the NWCG website at:

PLANNING SECTION CHIEF TYPE 2 (PSC2)

TRAINING:

LEVEL 1
S-420 Command and General Staff Planning Section Chief
S-440 Planning Section Chief

LEVEL 3
I-400 Advanced Incident Command System

PREREQUISITE EXPERIENCE:
Situation Unit Leader
AND
Resource Unit Leader
AND
Satisfactory position performance as a Planning Section Chief Type 2

PHYSICAL FITNESS:
None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
Situation Unit Leader
Resource Unit Leader

The Task Book for this position is available on the NWCG website at:
25.14 - Exhibit 01--Continued

Planning Position Qualifications

SITUATION UNIT LEADER (SITL)

TRAINING:  LEVEL 1  S-346 Situation Unit Leader
           LEVEL 3  S-244 Field Observer

PREREQUISITE EXPERIENCE:  Incident Commander Type 4
                          AND
                          Strike Team Leader (any)
                          AND
                          Satisfactory position performance as a
                          Situation Unit Leader

PHYSICAL FITNESS:  Moderate

OTHER POSITION ASSIGNMENTS
THAT WILL MAINTAIN CURRENCY:  Fire Behavior Analyst
                                Field Observer

The Task Book for this position is available on the NWCG website at:
25.14 - Exhibit 01--Continued

Planning Position Qualifications

RESOURCE UNIT LEADER (RESL)

**TRAINING:**

**LEVEL 1**
- S-260 Interagency Incident Business Management
- S-347 Demobilization Unit Leader
- S-348 Resource Unit Leader

**LEVEL 3**
- I-200 Basic Incident Command System
- I-300 Intermediate Incident Command System

**PREREQUISITE EXPERIENCE:**
- Status/Check In Recorder
  **AND**
- Satisfactory position performance as a Resource Unit Leader

**PHYSICAL FITNESS:**
- None

**OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:**
- Status Check In Recorder
- Demobilization Unit Leader

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/planning/resl.pdf](http://www.nwcg.gov/pms/taskbook/planning/resl.pdf)
25.14 - Exhibit 01—Continued

Planning Position Qualifications

STATUS/CHECK-IN RECORDER (SCKN)

TRAINING:  

<table>
<thead>
<tr>
<th>LEVEL 1</th>
<th>I-100 Introduction to Incident Command System</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>S-110 Basic Wildland Fire Suppression Orientation</td>
</tr>
<tr>
<td></td>
<td>I-SUITE Incident Base Automation</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LEVEL 3</th>
<th>S-248 Status Check In Recorder</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>L-180 Human Factors on the Fireline</td>
</tr>
</tbody>
</table>

PREREQUISITE EXPERIENCE:  
Desirable skills include record keeping, organizational ability and communication skills  

AND  
Satisfactory position performance as a Status/Check-in Recorder

PHYSICAL FITNESS:  
None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:  
None

The Task Book for this position is available on the NWCG website at:
Planning Position Qualifications

DOCUMENTATION UNIT LEADER (DOCL)

TRAINING:

<table>
<thead>
<tr>
<th>LEVEL 1</th>
<th>I-100 Introduction to Incident Command System</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>S-110 Basic Wildland Fire Suppression Orientation</td>
</tr>
<tr>
<td></td>
<td>S-260 Interagency Incident Business Management</td>
</tr>
<tr>
<td></td>
<td>J-342 Documentation Unit Leader</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LEVEL 3</th>
<th>I-200 Basic Incident Command System</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>I-300 Intermediate Incident Command System</td>
</tr>
<tr>
<td></td>
<td>L-180 Human Factors on the Fireline</td>
</tr>
</tbody>
</table>

PREREQUISITE EXPERIENCE: Desirable skills include record keeping, organizational ability and communication skills

AND

Satisfactory position performance as a Documentation Unit Leader

PHYSICAL FITNESS: None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: None

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/planning/docl.pdf](http://www.nwcg.gov/pms/taskbook/planning/docl.pdf)
### 25.14 - Exhibit 01--Continued

#### Planning Position Qualifications

**DEMOBILIZATION UNIT LEADER (DMOB)**

<table>
<thead>
<tr>
<th>TRAINING:</th>
<th>None</th>
</tr>
</thead>
<tbody>
<tr>
<td>PREREQUISITE EXPERIENCE:</td>
<td>Resource Unit Leader AND Satisfactory position performance as a Demobilization Unit Leader</td>
</tr>
<tr>
<td>PHYSICAL FITNESS:</td>
<td>None</td>
</tr>
<tr>
<td>OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:</td>
<td>Resource Unit Leader Support Dispatcher</td>
</tr>
</tbody>
</table>

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/planning/dmob.pdf](http://www.nwcg.gov/pms/taskbook/planning/dmob.pdf)

**FIRE BEHAVIOR ANALYST (FBAN)**

<table>
<thead>
<tr>
<th>TRAINING:</th>
<th>LEVEL 1 S-490 Advanced Wildland Fire Behavior Calculations S-590 Fire Behavior Analyst</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>LEVEL 3 S-491 National Fire Danger Rating System S-492 Long Term Fire Risk Assessment S-493 Far site, Fire Growth Simulation</td>
</tr>
<tr>
<td>PREREQUISITE EXPERIENCE:</td>
<td>Division/Group Supervisor AND Satisfactory position performance as a Fire Behavior Analyst</td>
</tr>
<tr>
<td>PHYSICAL FITNESS:</td>
<td>Moderate</td>
</tr>
<tr>
<td>OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:</td>
<td>None</td>
</tr>
</tbody>
</table>

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/planning/fban.pdf](http://www.nwcg.gov/pms/taskbook/planning/fban.pdf)
25.14 - Exhibit 01--Continued

Planning Position Qualifications

FIELD OBSERVER (FOBS)

TRAINING:  LEVEL 1  S-244 Field Observer

PREREQUISITE EXPERIENCE:  Single Resource Boss (any)
AND  Satisfactory position performance as a Field Observer

PHYSICAL FITNESS:  Arduous

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:  Single Resource Boss (any)

The Task Book for this position is available on the NWCG website at:

TRAINING SPECIALIST (TNSP)

TRAINING:  LEVEL 1  I-100 Introduction to Incident Command System
S-110 Basic Wildland Fire Suppression Orientation
S-445 Incident Training Specialist

PREREQUISITE EXPERIENCE:  Desirable skills are record keeping, organization ability and communication skills
AND  Satisfactory position performance as a Training Specialist

PHYSICAL FITNESS:  None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:  None

The Task Book for this position is available on the NWCG website at:
### 25.14 - Exhibit 01—Continued

**Planning Position Qualifications**

<table>
<thead>
<tr>
<th><strong>HUMAN RESOURCE SPECIALIST (HRSP)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TRAINING:</strong></td>
</tr>
<tr>
<td><strong>LEVEL 1</strong> Human Resource Specialist Training (to be certified by NWCG in 2004)</td>
</tr>
<tr>
<td>I-100 Introduction to Incident Command System</td>
</tr>
<tr>
<td>S-110 Wildland Fire Suppression Orientation</td>
</tr>
<tr>
<td>S-260 Interagency Incident Business Management</td>
</tr>
<tr>
<td><strong>CERTIFICATION:</strong> Attendance at Geographic Area Human Resource Specialist Refresher Workshop every two years.</td>
</tr>
<tr>
<td><strong>PREREQUISITE EXPERIENCE:</strong> Experience and/or training that equipped the individual with a general knowledge of civil rights, equal employment opportunity and personnel programs; conflict resolution; facilitation, fact finding and effective communication skills; and administrative and management advisor skills</td>
</tr>
<tr>
<td><strong>AND</strong> Satisfactory position performance as a Human Resource Specialist</td>
</tr>
<tr>
<td><strong>PHYSICAL FITNESS:</strong> None</td>
</tr>
<tr>
<td><strong>OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:</strong> None</td>
</tr>
</tbody>
</table>

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/planning/hrsp.pdf](http://www.nwcg.gov/pms/taskbook/planning/hrsp.pdf)
25.14 - Exhibit 01--Continued

Planning Position Qualifications

DISPLAY PROCESSOR (DPRO)

TRAINING: LEVEL 1
I-100 Introduction to Incident Command System
S-110 Basic Wildland Fire Suppression Orientation
S-245 Display Processor

PREREQUISITE EXPERIENCE: Proven ability to read and interpret topographic maps, orthophoto maps, and aerial photos
AND
Satisfactory position performance as a Display Processor

PHYSICAL FITNESS: None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: None

The Task Book for this position is available on the NWCG website at:

INFRARED INTERPRETER (IRIN)

TRAINING: LEVEL 1
I-100 Introduction to Incident Command System
S-110 Basic Wildland Fire Suppression Orientation
S-443 Infrared Interpreter

PREREQUISITE EXPERIENCE: Satisfactory position performance as an Infrared Interpreter

PHYSICAL FITNESS: None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: None
25.15 - Logistics Position Qualifications

25.15 - Exhibit 01

**Logistics Position Qualifications**

LOGISTICS SECTION CHIEF TYPE I (LSC1)

**TRAINING:**

**LEVEL 1**

S-520 Advanced Incident Management

**PREREQUISITE EXPERIENCE:**

Logistics Section Chief Type 2

**AND**

Satisfactory position performance as a Logistics Section Chief Type 1

**PHYSICAL FITNESS:**

None

**OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:**

Logistics Section Chief Type 2

Service Branch Director

Support Branch Director

The Task Book for this position is available on the NWCG website at:

## 25.15 - Exhibit 01—Continued

### Logistics Position Qualifications

<table>
<thead>
<tr>
<th>LOGISTICS SECTION CHIEF TYPE 2 (LSC2)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TRAINING:</strong></td>
</tr>
<tr>
<td><strong>LEVEL 1</strong></td>
</tr>
<tr>
<td>S-420 Command and General Staff</td>
</tr>
<tr>
<td>S-450 Logistics Section Chief</td>
</tr>
<tr>
<td><strong>LEVEL 3</strong></td>
</tr>
<tr>
<td>Contracting Officer's Technical</td>
</tr>
<tr>
<td>Representative (COTR)</td>
</tr>
<tr>
<td>I-400 Advanced Incident Command System</td>
</tr>
</tbody>
</table>

| **PREREQUISITE EXPERIENCE:**          |
| Facilities Unit Leader                |
| **AND EITHER**                        |
| Ground Support Unit Leader            |
| **OR**                                |
| Supply Unit Leader                    |
| **AND**                               |
| Satisfactory position performance as  |
| Logistics Section Chief Type 2        |

| **PHYSICAL FITNESS:**                 |
| None                                  |

| **OTHER POSITION ASSIGNMENTS**        |
| Support Branch Director               |
| Service Branch Director               |
| Supply Unit Leader                    |
| Facilities Unit Leader                |
| Ground Support Unit Leader            |

25.15 - Exhibit 01--Continued

Logistics Position Qualifications

---

SERVICE BRANCH DIRECTOR (SVBD)

TRAINING: None

PREREQUISITE EXPERIENCE: Logistics Section Chief Type 2 AND Satisfactory position performance as a Service Branch Director

PHYSICAL FITNESS: None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Logistics Section Chief Type 2 Support Branch Director Medical Unit Leader Communications Unit Leader Food Unit Leader

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SUPPORT BRANCH DIRECTOR (SUBD)

TRAINING: None

PREREQUISITE EXPERIENCE: Logistics Section Chief Type 2 AND Satisfactory position performance as a Support Branch Director

PHYSICAL FITNESS: None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY: Logistics Section Chief Type 2 Service Branch Director Supply Unit Leader Facilities Unit Leader Ground Support Unit Leader
25.15 - Exhibit 01--Continued

Logistics Position Qualifications

MEDICAL UNIT LEADER (MEDL)

**TRAINING:**

**LEVEL 1**
- I-100 Introduction to Incident Command System
- S-110 Basic Wildland Fire Suppression Orientation
- S-260 Interagency Incident Business Management
- S-359 Medical Unit Leader

**LEVEL 3**
- I-200 Basic Incident Command System
- I-300 Intermediate Incident Command System
- L-180 Human Factors on the Fireline

**CERTIFICATION:**
- Emergency Medical Technician (any)

**LICENSE:**
- State License

**PREREQUISITE EXPERIENCE:**
- Current certification as an Emergency Medical Technician
  **AND**
- Satisfactory position performance as a Medical Unit Leader

**PHYSICAL FITNESS:**
- None

**OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:**
- Incident Medical Manager
- Incident Medical Technician

The Task Book for this position is available on the NWCG website at:
25.15 - Exhibit 01--Continued

Logistics Position Qualifications

COMMUNICATIONS UNIT LEADER (COML)

TRAINING:

**LEVEL 1**  S-358 Communications Unit Leader

**LEVEL 3**  I-300 Intermediate Incident Command System
             L-180 Human Factors on the Fireline

PREREQUISITE EXPERIENCE:

Incident Communications Center Manager  
AND
Incident Communications Technician  
AND
Satisfactory position performance as a Communications Unit Leader

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Incident Communications Center Manager  
Incident Communications Technician

The Task Book for this position is available on the NWCG website at:
25.15 - Exhibit 01--Continued

**Logistics Position Qualifications**

**INCIDENT COMMUNICATIONS TECHNICIAN (COMT)**

**TRAINING:**

**LEVEL 1**
- I-100 Introduction to Incident Command System
- S-130 Basic Firefighter
- S-190 Basic Fire Behavior
- S-258 Communications Technician

**LEVEL 3**
- I-200 Basic Incident Command System
- L-180 Human Factors on the Fireline (if not obtained in the S-130 2003 revision)

**PREREQUISITE EXPERIENCE:**
Desirable skills are experience with communications equipment (for example; radio, satellite, etc.)

**AND**
Satisfactory position performance as an Incident Communications Technician

**PHYSICAL FITNESS:**
None

**OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:**
None

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/logistics/comt.pdf](http://www.nwcg.gov/pms/taskbook/logistics/comt.pdf)
25.15 - Exhibit 01—Continued

Logistics Position Qualifications

INCIDENT COMMUNICATIONS CENTER MANAGER (INCM)

TRAINING:

**LEVEL 1**
- S-260 Interagency Incident Business Management

**LEVEL 3**
- I-200 Basic Incident Command System
- L-180 Human Factors on the Fireline

PREREQUISITE EXPERIENCE:
- Radio Operator
- AND
- Satisfactory position performance as an Incident Communications Center Manager

PHYSICAL FITNESS:
- None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
- None

The Task Book for this position is available on the NWCG website at:

RADIO OPERATOR (RADO)

TRAINING:

**Level 1**
- I-100 Introduction to Incident Command System
- S-110 Basic Wildland Fire Suppression Orientation

**LEVEL 3**
- S-130 Firefighter Training
- S-190 Introduction to Fire Behavior

PREREQUISITE EXPERIENCE:
- Satisfactory position performance as a Radio Operator

PHYSICAL FITNESS:
- None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
- Aircraft Base Radio Operator

The Task Book for this position is available on the NWCG website at:
## Logistics Position Qualifications

### FOOD UNIT LEADER (FDUL)

<table>
<thead>
<tr>
<th>PREREQUISITE EXPERIENCE:</th>
<th>Satisfactory position performance as a Food Unit Leader</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHYSICAL FITNESS:</td>
<td>None</td>
</tr>
<tr>
<td>OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:</td>
<td>None</td>
</tr>
</tbody>
</table>

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/logistics/fdul.pdf](http://www.nwcg.gov/pms/taskbook/logistics/fdul.pdf)
25.15 - Exhibit 01--Continued

**Logistics Position Qualifications**

**SECURITY MANAGER (SECM)**

**TRAINING:**

**LEVEL 1**

- I-100 Introduction to Incident Command System
- S-110 Basic Wildland Fire Suppression Orientation
- S-260 Interagency Incident Business Management

**LEVEL 3**

- I-200 Basic Incident Command System

**AUTHORITY:**

None required. May not exercise authorities of SEC1, SEC2, or SECG positions unless full qualifications for these are met.

**PREREQUISITE EXPERIENCE:**

Satisfactory position performance as a Security Manager

**PHYSICAL FITNESS:**

None

**OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:**

None

The Task Book for this position is available on the NWCG website at:

25.15 – Exhibit 01—Continued

Logistics Position Qualifications

SUPPLY UNIT LEADER (SPUL)

TRAINING:

LEVEL 1  S-356 Supply Unit Leader

LEVEL 3  I-300 Intermediate Incident Command System
          L-180 Human Factors on the Fireline

PREREQUISITE EXPERIENCE:

Ordering Manager
AND
Receiving and Distribution Manager
AND
Satisfactory position performance as a Supply Unit Leader

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS
THAT WILL MAINTAIN CURRENCY:

Ordering Manager
Receiving and Distribution Manager

The Task Book for this position is available on the NWCG website at:
25.15 – Exhibit 01—Continued

Logistics Position Qualifications

ORDERING MANAGER (ORDM)

TRAINING:  

**LEVEL 1**  
S-260 Interagency Incident Business Management

**LEVEL 3**  
I-200 Basic Incident Command System

PREREQUISITE EXPERIENCE:  
Dispatch Recorder
AND
Satisfactory position performance as an Ordering Manager

PHYSICAL FITNESS:  
None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:  
Receiving and Distribution Manager
Base Camp Manager
Equipment Manager
Dispatch Recorder, Expanded Dispatch

The Task Book for this position is available on the NWCG website at:  
25.15 - Exhibit 01--Continued

Logistics Position Qualifications

RECEIVING/DISTRIBUTION MANAGER (RCDM)

TRAINING:

LEVEL 1
- I-100 Introduction to Incident Command System
- S-110 Basic Wildland Fire Suppression Orientation
- S-260 Interagency Incident Business Management

LEVEL 3
- I-200 Basic Incident Command System
- L-180 Human Factors on the Fireline

PREREQUISITE EXPERIENCE:
Desirable skills include receiving, accounting for, and distributing supplies AND Satisfactory position performance as a Receiving and Distribution Manager

PHYSICAL FITNESS:
None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
Ordering Manager

The Task Book for this position is available on the NWCG website at:
### Logistics Position Qualifications

**FACILITIES UNIT LEADER (FACL)**

**TRAINING:**

<table>
<thead>
<tr>
<th>LEVEL</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>S-354 Facilities Unit Leader</td>
</tr>
<tr>
<td>3</td>
<td>Contracting Officer's Technical Representative (COTR)</td>
</tr>
<tr>
<td></td>
<td>I-300 Intermediate Incident Command System</td>
</tr>
<tr>
<td></td>
<td>L-180 Human Factors on the Fireline</td>
</tr>
</tbody>
</table>

**PREREQUISITE EXPERIENCE:** Base Camp Manager

**AND**

Satisfactory position performance as a Facilities Unit Leader

**PHYSICAL FITNESS:** None

**OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:**

- Supply Unit Leader
- Ordering Manager
- Receiving and Distribution Manager
- Base Camp Manager
- Ground Support Unit Leader
- Equipment Manager
- Security Manager

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/logistics/facl.pdf](http://www.nwcg.gov/pms/taskbook/logistics/facl.pdf)
25.15 - Exhibit 01--Continued

Logistics Position Qualifications

BASE CAMP MANAGER (BCMG)

TRAINING:

LEVEL 1
- I-100 Introduction to Incident Command System
- S-110 Basic Wildland Fire Suppression Orientation
- S-260 Interagency Incident Business Management

LEVEL 3
- I-200 Basic Incident Command System
- L-180 Human Factors on the Fireline (if not obtained in the S-130 2003 revision)
- S-130 Basic Firefighter
- S-190 Introduction to Wildland Fire Behavior

PREREQUISITE EXPERIENCE:
Desirable skills include record keeping, organizational ability and communication skills
AND
Satisfactory position performance as a Base Camp Manager

PHYSICAL FITNESS:
None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
Ordering Manager
Receiving and Distribution Manager
Equipment Manager

The Task Book for this position is available on the NWCG website at:
### 25.15 - Exhibit 01—Continued

**Logistics Position Qualifications**

<table>
<thead>
<tr>
<th>GROUND SUPPORT UNIT LEADER (GSUL)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TRAINING:</strong></td>
</tr>
<tr>
<td><strong>LEVEL 1</strong></td>
</tr>
<tr>
<td>S-355 Ground Support Unit Leader</td>
</tr>
<tr>
<td><strong>LEVEL 3</strong></td>
</tr>
<tr>
<td>I-300 Intermediate Incident</td>
</tr>
<tr>
<td>Command System</td>
</tr>
<tr>
<td><strong>PREREQUISITE EXPERIENCE:</strong></td>
</tr>
<tr>
<td>Equipment Manager</td>
</tr>
<tr>
<td><strong>AND</strong></td>
</tr>
<tr>
<td>Satisfactory position performance as a Ground Support Unit Leader</td>
</tr>
<tr>
<td><strong>PHYSICAL FITNESS:</strong></td>
</tr>
<tr>
<td>None</td>
</tr>
<tr>
<td><strong>OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:</strong></td>
</tr>
<tr>
<td>Facilities Unit Leader</td>
</tr>
<tr>
<td>Supply Unit Leader</td>
</tr>
<tr>
<td>Equipment Manager</td>
</tr>
<tr>
<td>Base/Camp Manager</td>
</tr>
<tr>
<td>Ordering Manager</td>
</tr>
<tr>
<td>Receiving/Distribution Manager</td>
</tr>
</tbody>
</table>

The Task Book for this position is available on the NWCG website at:

25.15 – Exhibit 01—Continued

Logistics Position Qualifications

EQUIPMENT MANAGER (EQPM)

TRAINING:

LEVEL 1
- I-100 Introduction to Incident Command System
- S-110 Basic Wildland Fire Suppression Orientation
- S-260 Interagency Incident Business Management

LEVEL 3
- I-200 Basic Incident Command System
- L-180 Human Factors on the Fireline

PREREQUISITE EXPERIENCE:
Desirable skills include record keeping, organizational ability and communication skills
AND
Satisfactory position performance as an Equipment Manager

PHYSICAL FITNESS:
None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
- Ordering Manager
- Receiving and Distribution Manager
- Base Camp Manager

The Task Book for this position is available on the NWCG website at:
## 25.16 - Finance/Administration Position Qualifications

### 25.16 - Exhibit 01

**Finance/Administration Position Qualifications**

<table>
<thead>
<tr>
<th>FINANCE/ADMINISTRATION SECTION CHIEF TYPE 1 (FSC1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>TRAINING:</td>
</tr>
<tr>
<td><strong>LEVEL 1</strong></td>
</tr>
<tr>
<td>S-520 Advanced Incident Management</td>
</tr>
<tr>
<td>PREREQUISITE EXPERIENCE:</td>
</tr>
<tr>
<td>Finance/Administration Section Chief Type 2</td>
</tr>
<tr>
<td><strong>AND</strong></td>
</tr>
<tr>
<td>Satisfactory position performance as a</td>
</tr>
<tr>
<td>Finance/Administration Section Chief</td>
</tr>
<tr>
<td>Type 1</td>
</tr>
<tr>
<td>PHYSICAL FITNESS:</td>
</tr>
<tr>
<td>None</td>
</tr>
<tr>
<td>OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:</td>
</tr>
<tr>
<td>Finance/Administration Section Chief Type 2</td>
</tr>
<tr>
<td>Incident Business Management Advisor Type 1</td>
</tr>
<tr>
<td>Incident Business Management Advisor Type 2</td>
</tr>
</tbody>
</table>

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/finance/fsc1-2.pdf](http://www.nwcg.gov/pms/taskbook/finance/fsc1-2.pdf)
25.16 - Exhibit 01--Continued

Finance/Administration Position Qualifications

FINANCE/ADMINISTRATION SECTION CHIEF TYPE 2 (FSC2)

TRAINING:

| LEVEL 1 | S-420 Command and General Staff  
|         | S-460 Finance/Administration Section Chief |
|         | INCIDENT COST ACCOUNTING REPORTING SYSTEM (ICARS)  
|         | I-400 ADVANCED INCIDENT COMMAND SYSTEM |

LEVEL 3: Incident Cost Accounting Reporting System (ICARS)  
I-400 Advanced Incident Command System

PREREQUISITE EXPERIENCE:

Time Unit Leader AND EITHER
Cost Unit Leader OR
Procurement Unit Leader AND
Satisfactory position performance as a Finance/Administration Section Chief Type 2

PHYSICAL FITNESS:

None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:

Time Unit Leader
Cost Unit Leader
Procurement Unit Leader
Comp/Claims Unit Leader
Incident Business Management Advisor Type 2

The Task Book for this position is available on the NWCG website at:

25.16 - Exhibit 01—Continued

Finance/Administration Position Qualifications

<table>
<thead>
<tr>
<th>TIME UNIT LEADER (TIME)</th>
</tr>
</thead>
<tbody>
<tr>
<td>TRAINING:</td>
</tr>
<tr>
<td><strong>LEVEL 1</strong> S-360 Finance/Administrative Unit Leader</td>
</tr>
<tr>
<td><strong>LEVEL 3</strong> I-200 Basic Incident Command System</td>
</tr>
<tr>
<td>I-300 Intermediate Incident Command System</td>
</tr>
<tr>
<td>L-180 Human Factors on the Fireline</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PREREQUISITE EXPERIENCE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Time Recorder</td>
</tr>
<tr>
<td><strong>AND</strong> Satisfactory position performance as a Time Unit Leader</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PHYSICAL FITNESS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
</tr>
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<table>
<thead>
<tr>
<th>OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Time Recorder</td>
</tr>
<tr>
<td>Equipment Time Recorder</td>
</tr>
<tr>
<td>Incident Business Management Advisor Type 1</td>
</tr>
<tr>
<td>Incident Business Management Advisor Type 2</td>
</tr>
</tbody>
</table>

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/finance/time.pdf](http://www.nwcg.gov/pms/taskbook/finance/time.pdf)
25.16 - Exhibit 01--Continued

Finance/Administration Position Qualifications

<table>
<thead>
<tr>
<th>PERSONNEL TIME RECORDER (PTRC)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TRAINING:</strong></td>
</tr>
<tr>
<td><strong>LEVEL 1</strong></td>
</tr>
<tr>
<td>I-100 Introduction to Incident Command System</td>
</tr>
<tr>
<td>S-110 Basic Wildland Fire Suppression Orientation</td>
</tr>
<tr>
<td>S-260 Interagency Incident Business Management</td>
</tr>
<tr>
<td>S-261 Applied Interagency Incident Business Management</td>
</tr>
<tr>
<td>I-SUITE Incident Base Automation</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>PREREQUISITE EXPERIENCE:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Desirable skills include payroll experience or day-to-day time keeping duties AND Satisfactory position performance as a Personnel Time Recorder</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>PHYSICAL FITNESS:</strong></th>
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</thead>
<tbody>
<tr>
<td>None</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
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</table>

The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/finance/ptrc.pdf](http://www.nwcg.gov/pms/taskbook/finance/ptrc.pdf)
25.16 - Exhibit 01--Continued

Finance/Administration Position Qualifications

COST UNIT LEADER (COST)

TRAINING:

**LEVEL 1**
- I-100 Introduction to Incident Command System
- S-110 Basic Wildland Fire Suppression Orientation
- S-260 Interagency Incident Business Management
- S-261 Applied Interagency Incident Business Management
- S-360 Finance/Administration Unit Leader
- I-SUITE Incident Base Automation

**LEVEL 3**
- I-200 Basic Incident Command System
- I-300 Intermediate Incident Command System

PREREQUISITE EXPERIENCE:
On the job exposure to fire cost accounting processing
AND
Satisfactory position performance as a Cost Unit Leader

PHYSICAL FITNESS:
None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
None

The Task Book for this position is available on the NWCG website at:
25.16 - Exhibit 01--Continued

Finance/Administration Position Qualifications

COMMISSARY MANAGER (CMSY)

TRAINING:

**LEVEL 1**
- I-100 Introduction to Incident Command System
- S-110 Basic Wildland Fire Suppression Orientation
- S-260 Interagency Incident Business Management
- S-261 Applied Interagency Incident Business Management

**LEVEL 3**
- Contracting Officer's Technical Representative (COTR) for the National Commissary Contract

PREREQUISITE EXPERIENCE:
Desirable skills include record keeping, organizational ability and communication skills

AND
Satisfactory position performance as a Commissary Manager

PHYSICAL FITNESS:
None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
None

The Task Book for this position is available on the NWCG website at:
25.16 - Exhibit 01--Continued

Finance/Administration Position Qualifications

<table>
<thead>
<tr>
<th>COMPENSATION/CLAIMS UNIT LEADER (COMP)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TRAINING:</strong></td>
</tr>
<tr>
<td><strong>LEVEL 1</strong></td>
</tr>
<tr>
<td>S-360 Finance/Administration</td>
</tr>
<tr>
<td>Unit Leader</td>
</tr>
<tr>
<td><strong>LEVEL 3</strong></td>
</tr>
<tr>
<td>I-200 Basic Incident Command System</td>
</tr>
<tr>
<td>I-300 Intermediate Incident Command</td>
</tr>
<tr>
<td>System</td>
</tr>
</tbody>
</table>

| **PREREQUISITE EXPERIENCE:**        |
| Satisfactory performance as a       |
| Compensation for Injury Specialist   |
| **AND**                             |
| Satisfactory performance as a Claims |
| Specialist                          |
| **AND**                             |
| Satisfactory position performance as |
| a Compensation/Claims Unit Leader    |
| **OR**                              |
| Agency experience in both specialties |
| **AND**                             |
| Satisfactory position performance as |
| a Compensation/Claims Unit Leader    |

| **PHYSICAL FITNESS:**               |
| None                                |

| **OTHER POSITION ASSIGNMENTS**      |
| **THAT WILL MAINTAIN CURRENCY:**     |
| Compensation for Injury Specialist   |
| Claims Specialist                    |

The Task Book for this position is available on the NWCG website at:
### Finance/Administration Position Qualifications

#### COMPENSATION FOR INJURY SPECIALIST (INJR)

**TRAINING:**

- **LEVEL 1**
  - I-100 Introduction to Incident Command System
  - S-110 Basic Wildland Fire Suppression Orientation
  - S-260 Interagency Incident Business Management
  - S-261 Applied Interagency Incident Business Management

**PREREQUISITE EXPERIENCE:**

- Agency experience in compensation duties
- AND
- Satisfactory position performance as a Compensation for Injury Specialist

**PHYSICAL FITNESS:**

- None

**OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:**

- Claims Specialist

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The Task Book for this position is available on the NWCG website at: [http://www.nwcg.gov/pms/taskbook/finance/injr.pdf](http://www.nwcg.gov/pms/taskbook/finance/injr.pdf)
25.16 - Exhibit 01--Continued

Finance/Administration Position Qualifications

CLAIMS SPECIALIST (CLMS)

TRAINING: LEVEL 1  
I-100 Introduction to Incident Command System  
S-110 Basic Wildland Fire Suppression Orientation  
S-260 Interagency Incident Business Management  
S-261 Applied Interagency Incident Business Management

PREREQUISITE EXPERIENCE:  
Agency experience in claims AND Satisfactory position performance as a Claims Specialist

PHYSICAL FITNESS:  
None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:  
Compensation for Injury Specialist

The Task Book for this position is available on the NWCG website at:  
25.16 - Exhibit 01--Continued

Finance/Administration Position Qualifications

PROCUREMENT UNIT LEADER (PROC)

TRAINING:

**LEVEL 1**
- I-100 Introduction to Incident Command System
- S-260 Interagency Incident Business Management
- S-261 Applied Interagency Incident Business Management
- S-360 Finance/Administrative Unit Leader

**LEVEL 3**
- I-200 Basic Incident Command System
- I-300 Intermediate Incident Command System
- Basic Incident Procurement Course

AUTHORITY:
Federal delegated acquisition authority to obligate Government funds of $100,000 or greater.

PREREQUISITE EXPERIENCE:
*Satisfactory position performance as a Procurement Unit Leader

PHYSICAL FITNESS:
None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
None

*Forest Service deviates from the 310-1 by not requiring prerequisite experience of Equipment Time recorder. Forest Service Procurement Unit Leaders must be qualified Contracting Officers (FSH 6309.32) and, by policy, they shall not be mobilized into positions other then Procurement Unit Leader.

The Task Book for this position is available on the NWCG website at:
25.16 - Exhibit 01—Continued

Finance/Administration Position Qualifications

EQUIPMENT TIME RECORDER (EQTR)

TRAINING:  LEVEL 1  I-100 Introduction to Incident Command System  
S-110 Basic Wildland Fire Suppression Orientation  
S-260 Interagency Incident Business Management  
S-261 Applied Interagency Incident Business Management  

PREREQUISITE EXPERIENCE:  Desirable skills include record keeping, organizational ability and communication skills  
AND  Satisfactory position performance as an Equipment Time Recorder  

PHYSICAL FITNESS:  None  

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:  None  

The Task Book for this position is available on the NWCG website at:  
25.17 - Expanded Dispatch Position Qualifications

25.17 - Exhibit 01

**Expanded Dispatch Position Qualifications**

<table>
<thead>
<tr>
<th>COORDINATOR, EXPANDED DISPATCH (CORD)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TRAINING:</strong></td>
</tr>
<tr>
<td><strong>LEVEL 1</strong></td>
</tr>
<tr>
<td>I-401 Multi-agency Coordination</td>
</tr>
<tr>
<td>M-480 Multi-agency Coordinating Group</td>
</tr>
<tr>
<td><strong>LEVEL 3</strong></td>
</tr>
<tr>
<td>I-400 Advanced Incident Command</td>
</tr>
</tbody>
</table>

**PREREQUISITE EXPERIENCE:**

- Supervisory Dispatcher
- Satisfactory position performance as a Coordinator, Expanded Dispatch

**PHYSICAL FITNESS:**

None

**OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:**

- Supervisory Dispatcher

The Task Book for this position is available on the NWCG website at:
25.17 - Exhibit 01--Continued

Expanded Dispatch Position Qualifications

SUPERVISORY DISPATCHER, EXPANDED DISPATCH (EDSP)

TRAINING:

LEVEL 1
- A-207 Aviation Dispatching
- D-510 Supervisory Dispatcher
- S-190 Introduction to Wildland Fire Behavior

LEVEL 3
- I-300 Intermediate Incident Command System
- M-480 Multi-Agency Coordinating Group
- L-380 Fireline Leadership

PREREQUISITE EXPERIENCE:
Satisfactory performance as a Support Dispatcher, Expanded Dispatch in at least four functional areas (Aircraft, Overhead, Crews, Equipment, Supplies or Intelligence)

AND
Satisfactory position performance as a Supervisory Dispatcher, Expanded Dispatch

PHYSICAL FITNESS:
None

OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:
Support Dispatcher, Expanded Dispatch

The Task Book for this position is available on the NWCG website at:
### Expanded Dispatch Position Qualifications

**SUPPORT DISPATCHER, EXPANDED DISPATCH (EDSD)**

| **TRAINING:** | **LEVEL 1** | D-310 Support Dispatcher  
I-200 Basic Incident Command System  
S-260 Interagency Incident Business Management  
S-270 Basic Air Operations |
| **PREREQUISITE EXPERIENCE:** | Dispatch Recorder, Expanded Dispatch  
AND  
Satisfactory position performance as a Support Dispatcher, Expanded Dispatch |
| **PHYSICAL FITNESS:** | None |
| **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY:** | Dispatch Recorder, Expanded Dispatch  
Supply Unit Leader  
Ordering Manager |

The Task Book for this position is available on the NWCG website at:  
25.17 - Exhibit 01—Continued

Expanded Dispatch Position Qualifications

<table>
<thead>
<tr>
<th>DISPATCH RECORDER, EXPANDED DISPATCH (EDRC)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TRAINING:</strong></td>
</tr>
<tr>
<td><strong>LEVEL 1</strong></td>
</tr>
<tr>
<td>D-110 Dispatch Recorder</td>
</tr>
<tr>
<td>I-100 Introduction to Incident Command System</td>
</tr>
<tr>
<td>S-110 Basic Wildland Fire</td>
</tr>
<tr>
<td>Suppression Orientation</td>
</tr>
<tr>
<td><strong>LEVEL 3</strong></td>
</tr>
<tr>
<td>S-130 Basic Firefighter</td>
</tr>
<tr>
<td>S-260 Interagency Incident</td>
</tr>
<tr>
<td>Business Management</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>PREREQUISITE EXPERIENCE:</strong></th>
<th>Desirable skills include documentation and organizational ability; and communication skills</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>AND</strong></td>
<td>Satisfactory position performance as a Dispatch Recorder, Expanded Dispatch</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>PHYSICAL FITNESS:</strong></th>
<th>None</th>
</tr>
</thead>
</table>

| **OTHER POSITION ASSIGNMENTS** |
| **THAT WILL MAINTAIN CURRENCY:** |
| Ordering Manager               |
| Supply Unit Leader             |

The Task Book for this position is available on the NWCG website at: http://www.nwcg.gov/pms/taskbook/dispatch/edrc.pdf