

**File Code:** 6320

**Date:** February 26, 2009

**Subject:** National Mobile Food and Shower COTRs

**To:** All Logistic Section Chiefs, Facility Unit Leaders and Food Unit Leaders

This letter is to notify you that your designation as a Contracting Officer Technical Representative for the National Mobile Food and Shower Contracts is hereby terminated. All blanket COR, COTR, and Inspector designations in Section J.5 of the current National Mobile Food Contracts are also terminated. New blanket Inspector designations for both contracts can be found at <http://www.fs.fed.us/fire/contracting>.

The new requirements to become a certified COTR can be found in the Forest Service Acquisition Regulation (<http://fsweb.wo.fs.fed.us/aqm/fsar> click on the document titled "Revised FSAR 4G01 09182008.doc) subsequently referred to as the FSAR. The FSAR is not by itself a complete document and must be used in conjunction with the Federal Acquisition Regulation (FAR) and Department of Agriculture Acquisition Regulation, specifically AGAR Advisory #85 ([http://www.da.usda.gov/procurement/policy/advisories\\_x/DR5001-1final.doc](http://www.da.usda.gov/procurement/policy/advisories_x/DR5001-1final.doc)).

Currently Fire & Aviation Management has identified four individuals to be designated as COTRs (see attached list). At this time only these four individuals are certified and designated to fill this role for the National Mobile Food and Shower Contracts. If you are interested in becoming a COTR for these two contract programs please familiarize yourself with the regulations, complete the qualified training, record your training and certification in the Acquisition Center Information System (ACMIS) and submit a qualification statement to Lothar Kososik (208-387-5676) at the following address:

Lothar Kososik, Contract Program Specialist  
U.S. Forest Service, NIFC  
3833 S. Development Ave  
Boise, ID 83705



We appreciate your continued support. If you have questions regarding ACMIS please contact your regional or local Acquisition Management Staff. Please feel free to contact Lothar or myself at 208-387-5610 if you have any other questions regarding these two contract programs.

Sincerely,

*Melinda G. Draper*

/s/ Melinda G. Draper

MELINDA G. DRAPER

Contracting Officer

AQM, Incident Support

Attachment – NATIONAL MOBILE FOOD AND SHOWER COTR LISTS

Cc: NICC, GACC Center Managers  
Karyn L. Wood, Assistant Director Operations, WO, F&AM-NIFC  
Current National Mobile Food & Shower Contractors  
ASC

**CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVES (COTRs)  
FOR THE  
2009 NATIONAL MOBILE FOOD SERVICE CONTRACTS  
(02/25/2009)**

1. Lothar Kososik, Lead COTR  
US Forest Service  
3833 S. Development Ave.  
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Cell: 406-608-2853  
[lkososik@fs.fed.us](mailto:lkososik@fs.fed.us)
  
2. Bill Menke  
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Wk: 541-782-5209  
Cell: 541-517-6932  
[bmenke@fs.fed.us](mailto:bmenke@fs.fed.us)
  
3. Mary Fields  
US Forest Service  
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4. Richard (Rick) Martin  
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Shelley, ID 83274  
Cell: 208-317-3707  
[Alpha28@aol.com](mailto:Alpha28@aol.com)

**CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVES (COTRs)  
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