

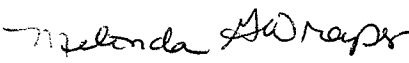
DESIGNATION OF CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR) (REF. FSH 6309.11 and FSH 6309.32)	CONTRACT NO. See attached list	FILE CODE 6300
	UNIT Fire & Aviation Management	
TO: See attached list of Contracting Officers Technical Representatives	PROJECT National Mobile Shower Facilities	
	CONTRACTOR See attached list	

This is your designation as Contracting Officer's Technical Representative to administer the above contracts. Your major duties and responsibilities are contained in the Contract Administration Handbook (FSH 6309.11). You are delegated full authority under the contracts except for the following actions which are reserved for the Contracting Officer and/or Administrative Contracting Officer:

1. Issue a Notice to Proceed to the Contractor.
2. Approve Change Orders or Modifications.
3. Take action to terminate the contract for default or Government convenience.
4. Make contract adjustments under the Differing Site Conditions clause.
5. Grant extensions of contract time.
6. Approve Assignment of Claims.
7. Make final decisions under the Disputes Clause.
8. Make final acceptance under the contract.
9. Make final decisions under the Suspension of Work Clause.
10. Make equitable adjustments.
11. Authorize change in amount of Payment Retention.
12. Approve subcontractors.
13. Approve use and possession prior to completion.
14. Enforce the warranty provisions.

In addition to the duties and responsibilities contained in the Contract Administration Handbook, you are hereby delegated the following major duties and responsibilities:

1. Ensure Contractor's compliance with the technical specifications, work schedules and Labor Standards of the contract.
2. Ensure designated Inspectors are performing their delgated duties.
3. Resolve differences or disputes between Inspectors and Contractors. If resolution can not be reached, contact the ACO. Written documentation regarding all disputes must be forwarded to the ACO.
4. Ensure contract daily diaries and/or unit logs are maintained documenting all contract actions, in regards to deficiencies, that may be useful at a later date in the event of a dispute or investigation. All documentation shall be forwarded to the ACO.
5. Immediately contact the ACO whenever the Contractor's equipment or personnel are not in condition to perform or fail to perform the services required.
6. Review and sign invoices for acceptance of services. Ensure Contractors submit daily invoices to Inspectors for signature prior to submitting to the Albuquerque Service Center.

CONTRACTING OFFICER'S NAME (Print or Type)	SIGNATURE	DATE
MELINDA G. DRAPER, Contracting Officer		2/18/10

CC: Contractor, Contratcat File, Albuquerque Service Center

2009–2013 NATIONAL SHOWER CONTRACTS

CONTRACTOR	CONTRACT NUMBER
A-1 SERVICES PWMS & GW	AG-024B-C-09-9449
A1 WATER & DUMP TRUCK SERVICE	AG-024B-C-09-9450
AAA MOBILE SHOWERS	AG-024B-C-09-9451
ACTION SANITARY, INC.	AG-024B-C-09-9452
ALAN & DARYL'S VACUUM TRUCK SERVICE, LLC	AG-024B-C-09-9453
B & D MOBILE SUPPORT, LLC	AG-024B-C-09-9454
BACK COUNTRY SUPPORT SYSTEMS	AG-024B-C-09-9455
BEN PORTA SHOWERS	AG-024B-C-09-9456
BIG SKY MOBILE SHOWERS	AG-024B-C-09-9457
BISHOP SERVICES, INC.	AG-024B-C-09-9458
BUSH FIRE SERVICES, INC.	AG-024B-C-09-9459
EL DORADO WATER & SHOWER	AG-024B-C-09-9460
GRANNY'S ALLIANCE, LLC	AG-024B-C-09-9461
GRANNY'S MOBILE SHOWER	AG-024B-C-09-9462
LE PEW, INC.	AG-024B-C-09-9464
NORTHSIDE MOBILE SERVICES (LATIGOS, INC.)	AG-024B-C-09-9465
NU-WAY INC.	AG-024B-C-09-9466
PORT'S ON-SITE SERVICES	AG-024B-C-09-9467
RICKABY FIRE SUPPORT, LLC	AG-024B-C-09-9468
ROCKY MTN. SHOWERS	AG-024B-C-09-9469
S & K TRANSPORT, LLC	AG-024B-C-09-9470
WELBORN AQUA HAUL AND FIRE SERVICES, INC.	AG-024B-C-09-9471
WESTERN EMERGENCY SERVICES, LLC	AG-024B-C-09-9472
WILDFIRE HOT SHOWERS	AG-024B-C-09-9473

**CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVES (COTRs)
FOR THE
2009-2013 NATIONAL MOBILE SHOWER FACILITIES CONTRACTS
(02/18/2010)**

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