

D.23 LIST OF DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS

The following attachments are made a part of this solicitation and any resultant agreement.

TITLE
Exhibit A – Definitions & Abbreviations
Exhibit B – Payment Office Information
Exhibit C - Harassment-Free Workplace Policy
Exhibit D - DOL Wage Determination
Exhibit E – Standard Contractor Performance Report
Exhibit F – Safety Standards
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Exhibit K – Not Applicable
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2) Chainsaw and Chainsaw Kit Inspection Checklist
3) SUPPORT WATER TENDER Pre-Award Inspection Form
4) TACTICAL WATER TENDER Pre-Award Inspection Form
5) Aftermarket Equipment Certification
6) Manifest Form
Exhibit N – Qualifications - Wildland Fire Personnel Qualification Requirements
Exhibit O – Qualifications - Training & Qualifications Requirements for Non-NWCG Entities

EXHIBIT A – DEFINITIONS AND ABBREVIATIONS

The specific meanings of terms used in this specification may be found in the Glossary of Terms of the Fireline Handbook, NWCG Handbook 3; PMS 410-1; NFES 0065, and any other prevailing current NWCG publication unless otherwise defined herein:

AGENCY – See “Government”

AGENCY COOPERATOR – Local Government entities available through agreement to assist the Federal and State Government agencies.

AGREEMENT – References the Blanket Purchase Agreement documented on the SF-1449/OF-294, and its attachments.

CAMPSITE – Any area designated by the Government where there are facilities in support of an incident.

CCR – Contractor Central Registration

CJRL – Cotton Jacket Rubber Lined

CMVSA – Commercial Motor Vehicle Safety Alliance

CO – Contracting Officer

COR – Contracting Officer’s Representative – GOVERNMENT agent/employee responsible for assisting in the administration of the agreement and who has been designated by the Contracting Officer (CO).

CREW PERSON – Basic wildland firefighter used to control and extinguish wildland fires and works as a member of an engine crew under the supervision of a higher qualified individual.

DESIGNATED DISPATCH POINT (DDP) – Physical address where the resource is located as identified in VIPR.

ENGB – Single Resource Engine Boss

FS – Forest Service

FMCSA – Federal Motor Carrier Safety Administration

GACC – Geographic Area Coordination Center

GAWR – Gross Axle Weight Rating

GOVERNMENT – United States Department of Agriculture – Forest Service (USDA-FS), National Park Service (NPS), Bureau of Land Management (BLM), Bureau of Indian Affairs (BIA), and United States Fish & Wildlife Service (USF&WS), Federal Emergency Management Agency (FEMA) **Put Cooperators (States) in here**

GOVERNMENT REPRESENTATIVE – Those employees of the agencies listed under the definition of Government that have a designation in writing or are designated by their position.

GVAW – Gross Vehicle Axle Weight

GVWR – Gross Vehicle Weight Rating

HOST DISPATCH CENTER – Interagency dispatch center responsible for dispatching resources under this agreement.

HOST DISPATCH ZONE – Geographic area defined by the Host Dispatch Center's area of authority.

ICS – Incident Command System

IIBM – Interagency Incident Business Management Handbook

IPT – Iron Pipe Thread

INCIDENT – An occurrence or event, either human-caused or natural phenomena, that requires action by emergency service personnel to prevent or minimize loss of life or damage to property and/or natural resources.

INITIAL ATTACK – A planned response to a wildfire given the wildfire's potential fire behavior. The objective of initial attack is to stop the spread of the wildfire and suppress it at least cost. An aggressive suppression action that is consistent with firefighter and public safety.

NH – National Hose Thread

NPSH – National Pipe Standard Hose

ON SHIFT – Includes time worked, time that equipment is held or directed to be in a state of readiness, and compensable travel (equipment traveling under its own power) that has a specific start and ending time.

OPERATIONAL PERIOD – Equal to one shift, an operational period is defined by the incident action plan.

ORDINARY WEAR AND TEAR – Equipment furnished under this agreement may be operated and subjected to extreme environmental and/or strenuous operating conditions which could include but is not limited to unimproved roads, steep, rocky, hilly terrain, dust, heat, and smoky conditions. As a result, by entering into this agreement, the contractor agrees that what is considered wear and tear under this agreement is in excess of what the equipment is subjected to under normal operations and is reflected in the rates paid for the equipment.

POINT OF HIRE – The Contractor's place of business or where resource is located at the time of dispatch.

POINT OF RELEASE – The location from which a contractor is released upon expiration or termination of required services. This point may be the same as the point of hire.

PROPERTY – (Use definition in Interagency Incident Business Management Handbook)

- **Accountable Property.** Items with a purchase price of \$5,000 (USDA, USDI) or more, or items that the incident agency considers sensitive, such as cameras, computers, chainsaws, and radios, are accountable and are marked with an agency identification number.
- **Durable Property.** Durable properties are those non-accountable items that have a useful life expectancy greater than one incident (e.g., sleeping bags, water handling accessories, tents, headlamps, tools). This property may be marked with paint or etching to show “US GOVT”, or an agency specific marking.
- **Consumable Goods.** Consumable goods are items normally expected to be consumed on the incident (e.g., batteries, Meals Ready to Eat, plastic canteens, petroleum products). This property is not marked.

RON – Remain Over Night

ROSS – Resource Ordering and Status System

SEVERITY –The class of assignments that are related to pre-suppression activities. Examples of appropriate severity activities may include but not limited to standby at the host unit, limited patrol, tool sharpening, or other activities that do not unduly interfere with fire readiness and a 10 minute mobilization response time. Increase the level of pre-suppression capability and fire preparedness when predicted or actual burning conditions exceed those normally expected, due to severe weather conditions.

SJRL – Synthetic Jacket Rubber Lined Hose

SUPPRESSION – All the work of extinguishing or confining a fire beginning with its discovery

UNDER HIRE – Refer to D.21.8

WALKING BEAM SUSPENSION – For a 3 axle water tender to receive points for suspension the following applies: Vehicles with a type of tandem suspension that has equalizing beams connecting the two axles, in a parallelogram design, which allows the wheels to "walk" independently over irregularities in the road surface. Examples of such suspensions are generally called walking beam suspension, produced by many manufacturers and do include air ride "walking" suspensions such as the Hendrickson AR2 and Primaax suspensions.

Two axle water tenders with a locking rear differential will also receive the points.

WORK/REST – Refer to D.6.7

EXHIBIT B – PAYMENT OFFICE INFORMATION

FOREST SERVICE

Incident Payment Center
101B Sun Drive NE
Albuquerque NM 87105

1-877-372-7248

BUREAU OF LAND MANAGEMENT

National Business Center
PO Box 25047, Bldg 50
Denver Federal Center
Denver, CO 80225-0047
Mail Stop BC-620

303-236-7117

NATIONAL PARK SERVICE

Attn: Debbie Townsend
13461 Sunrise Valley Dr
Herndon, VA 20171

703-487-9310

DRAFT

EXHIBIT C - HARASSMENT FREE WORKPLACE POLICY

POLICY: The National policy states: The Forest Service will not tolerate harassment based on race, national origin, religion, age, mental or physical disability, color, sex, or any other non-merit factors.

The Forest Service strives for a harassment-free work environment where people treat one another with respect. Managers, supervisors, and all employees, as well as our contractors, cooperators and volunteers have the primary responsibility for creating and sustaining this harassment-free environment (by example, by job supervision, by coaching, by training, by contract enforcement, and by other means). All employees, contractor personnel, and visitors must take personal responsibility for maintaining conduct that is professional and supportive of this environment.

ACTION REQUIRED: Managers and supervisors must take immediate action to stop harassment (or any other inappropriate behavior), to protect the people targeted and to take all reasonable steps to ensure that no further harassment or retaliation occurs. Employees who witness harassment should report it to the proper authority.

LOCATIONS COVERED: The contractors work environment covers any area where employees work or where work-related activities occur including travel. This includes field sites, incident bases, staging areas, firelines, government buildings and other facilities such as fitness centers and campgrounds. Also included are vehicles or other conveyances used for travel.

WHAT HARASSMENT IS: Harassment is coercive or repeated, unsolicited and unwelcome verbal comments, gestures or physical contacts and includes retaliation for confronting or reporting harassment. Examples of harassment include, but are not limited to, the following:

Physical conduct: Unwelcome touching, standing too close, inappropriate or threatening staring or glaring, obscene, threatening, or offensive gestures.

Verbal or written conduct: Inappropriate references to body parts, derogatory or demeaning comments, jokes, or personal questions; sexual innuendoes; offensive remarks about race, gender, religion, age, ethnicity, sexual orientation, political beliefs, marital status, or disability; obscene letters or telephone calls; catcalls; whistles; sexually suggestive sounds; loud, aggressive, inappropriate comments or other verbal abuse.

Visual, Graphic or Pictorial Displays: Display of nude pictures, scantily-clad, or offensively-clad people; display of intimidating or offensive religious, political, or other symbols; display of offensive, threatening, demeaning, or derogatory drawings, cartoons, or other graphics; offensive T-shirts, coffee mugs, bumper stickers in locations covered above or other articles.

Individuals who believe they are being harassed or retaliated against should exercise any one or more of the following options as soon as possible:

- Tell the harasser to stop the offensive conduct; and/or
- Tell a manager or supervisor about the conduct; and/or
- Contact your Procurement Unit Leader, Contracting Officer, a special Emphasis Program Manager, or any other individual you trust who would take action.

In addition, you may seek help from: Civil Rights Enforcement And Adjudication your local Employee Assistance Program office, or the Regional Office Employee Relations Group.

EXHIBIT D – DOL WAGE DETERMINATION

WD 95-0221 (Rev.-20) was first posted on www.wdol.gov on 06/24/2008
Emergency Incident/Fire Safety Services

REGISTER OF WAGE DETERMINATIONS UNDER 3 U.S. DEPARTMENT OF LABOR
THE SERVICE CONTRACT ACT 3 EMPLOYMENT STANDARDS ADMINISTRATION
By direction of the Secretary of Labor 3 WAGE AND HOUR DIVISION
3 WASHINGTON, D.C. 20210
3
3
Shirley F. Ebbesen Division of Wage 3 Wage Determination No: 1995-0221
Director Determinations 3 Revision No: 20
3 Date Of Revision: 06/19/2008
3

NATIONWIDE: Applicable in the continental U.S., Hawaii and Alaska.
Alaska: Entire state.
Hawaii: Entire state.
Midwestern Region: Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota,
Missouri, Nebraska, North Dakota, Ohio, South Dakota, Wisconsin
Northeast Region: Connecticut, Maine, Massachusetts, New Hampshire, New Jersey,
New York, Pennsylvania, Rhode Island, Vermont
Southern Region: Alabama, Arkansas, Delaware, District of Columbia, Florida,
Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma,
South Carolina, Tennessee, Texas, Virginia, West Virginia
Western Region: Arizona, California, Colorado, Idaho, Montana, Nevada, New
Mexico, Oregon, Utah, Washington, Wyoming

Fringe Benefits Required Follow the Occupational Listing
Employed on contracts for Emergency Incident and Fire Safety services.

OCCUPATION CODE - TITLE	MINIMUM WAGE RATE
01000 - Administrative Support And Clerical Occupations	
01613 - Word Processor III	
Continental U.S.	17.57
Alaska	17.57
Hawaii	17.33
05000 - Automotive Service Occupations	
05190 - Motor Vehicle Mechanic	
Alaska	24.78
Hawaii	16.47
Midwestern Region	19.57
Northeast Region	18.37
Southern Region	17.11
Western Region	19.79
05220 - Motor Vehicle Mechanic Helper	
Alaska	17.93
Hawaii	12.68
Midwestern Region	12.69
Northeast Region	14.30
Southern Region	11.04
Western Region	13.40

07000	- Food Preparation And Service Occupations	
07010	- Baker	
	Alaska	14.89
	Hawaii	14.87
	Midwestern Region	12.48
	Northeast Region	14.16
	Southern Region	10.19
	Western Region	15.55
07041	- Cook I	
	Alaska	12.82
	Hawaii	12.52
	Midwestern Region	9.17
	Northeast Region	11.45
	Southern Region	8.74
	Western Region	10.46
07042	- Cook II	
	Alaska	14.72
	Hawaii	13.98
	Midwestern Region	10.33
	Northeast Region	12.90
	Southern Region	9.85
	Western Region	11.78
07070	- Dishwasher	
	Alaska	10.99
	Hawaii	12.05
	Midwestern Region	7.43
	Northeast Region	7.96
	Southern Region	7.73
	Western Region	8.01
07130	- Food Service Worker	
	Alaska	11.20
	Hawaii	11.14
	Midwestern Region	8.76
	Northeast Region	10.51
	Southern Region	8.31
	Western Region	9.12
07210	- Meat Cutter	
	Alaska	18.27
	Hawaii	17.75
	Midwestern Region	15.39
	Northeast Region	17.93
	Southern Region	12.83
	Western Region	16.81
12000	- Health Occupations	
12040	- Emergency Medical Technician	
	Continental U.S.	15.62
	Alaska	21.43
	Hawaii	17.56
21000	- Materials Handling And Packing Occupations	
21020	- Forklift Operator	
	Alaska	20.59
	Hawaii	16.04
	Midwestern Region	14.79
	Northeast Region	14.46
	Southern Region	12.23
	Western Region	15.82

21150	- Stock Clerk	
	Alaska	13.30
	Hawaii	10.49
	Midwestern Region	11.75
	Northeast Region	11.57
	Southern Region	11.25
	Western Region	11.90
23000	- Mechanics And Maintenance And Repair Occupations	
23021	- Aircraft Mechanic I	
	Continental U.S.	26.85
	Alaska	26.11
	Hawaii	26.99
23040	- Aircraft Mechanic Helper	
	Continental U.S.	20.19
	Alaska	20.47
	Hawaii	19.48
23060	- Aircraft Servicer	
	Continental U.S.	23.02
	Alaska	22.87
	Hawaii	22.60
23160	- Electrician, Maintenance	
	Alaska	29.46
	Hawaii	25.39
	Midwestern Region	22.12
	Northeast Region	23.71
	Southern Region	18.91
	Western Region	22.58
23440	- Heavy Equipment Operator	
	Alaska	24.10
	Hawaii	17.15
	Midwestern Region	19.57
	Northeast Region	18.37
	Southern Region	17.11
	Western Region	19.79
23470	- Laborer	
	Alaska	14.63
	Hawaii	14.19
	Midwestern Region	11.90
	Northeast Region	12.01
	Southern Region	9.68
	Western Region	11.24
23530	- Machinery Maintenance Mechanic	
	Alaska	27.50
	Hawaii	27.13
	Midwestern Region	16.96
	Northeast Region	17.74
	Southern Region	13.43
	Western Region	16.82
23580	- Maintenance Trades Helper	
	Alaska	20.10
	Hawaii	15.51
	Midwestern Region	15.97
	Northeast Region	14.91
	Southern Region	13.42
	Western Region	13.85

27000	- Protective Service Occupations	
27070	- Firefighter	
	Alaska	11.14
	Hawaii	9.08
	Midwestern Region	6.96
	Northeast Region	7.66
	Southern Region	7.02
	Western Region	7.66
31000	- Transportation/Mobile Equipment Operation Occupations	
31030	- Bus Driver	
	Alaska	20.22
	Hawaii	13.13
	Midwestern Region: 1 1/2 to 4 tons	16.66
	Midwestern Region: over 4 tons	17.42
	Midwestern Region: under 1 1/2 tons	12.47
	Northeast Region: 1 1/2 to 4 tons	17.08
	Northeast Region: over 4 tons	17.83
	Northeast Region: under 1 1/2 tons	13.25
	Southern Region: 1 1/2 to 4 tons	15.23
	Southern Region: over 4 tons	15.78
	Southern Region: under 1 1/2 tons	8.48
	Western Region: 1 1/2 to 4 tons	15.69
	Western Region: over 4 tons	16.13
	Western Region: under 1 1/2 tons	9.88
31361	- Truckdriver, Light	
	Alaska	18.93
	Hawaii	10.35
	Midwestern Region	12.47
	Northeast Region	13.25
	Southern Region	8.48
	Western Region	9.88
31362	- Truckdriver, Medium	
	Alaska	20.50
	Hawaii	13.12
	Midwestern Region	16.66
	Northeast Region	17.08
	Southern Region	15.17
	Western Region	15.69
31363	- Truckdriver, Heavy	
	Alaska	21.66
	Hawaii	14.32
	Midwestern Region	17.42
	Northeast Region	17.83
	Southern Region	15.78
	Western Region	16.72
31364	- Truckdriver, Tractor-Trailer	
	Alaska	22.81
	Hawaii	14.51
	Midwestern Region	20.72
	Northeast Region	17.95
	Southern Region	16.59
	Western Region	17.07
47000	- Water Transportation Occupations	
47021	- Cook-Baker/Second Cook/Second Cook-Baker/Assistant Cook	
	Alaska	14.72
	Hawaii	13.98
	Midwestern Region	10.33

	Northeast Region	12.90
	Southern Region	9.85
	Western Region	11.78
92000	- Non Standard Occupations	
(not set)	- Chief Cook	
	Alaska	19.57
	Hawaii	23.45
	Midwestern Region	17.25
	Northeast Region	20.87
	Southern Region	15.80
	Western Region	19.21
(not set)	- Environmental Protection Specialist	
	Alaska	30.84
	Hawaii	28.53
	Midwestern Region	25.95
	Northeast Region	31.12
	Southern Region	26.43
	Western Region	27.33
(not set)	- Fire Safety Professional	
	Alaska	30.84
	Hawaii	28.53
	Midwestern Region	25.95
	Northeast Region	31.12
	Southern Region	26.43
	Western Region	27.33
(not set)	- Aircraft Quality Control Inspector	
	Continental U.S.	28.07
	Alaska	27.30
	Hawaii	28.22
99000	- Miscellaneous Occupations	
99730	- Refuse Collector	
	Alaska	10.80
	Hawaii	9.99
	Midwestern Region	9.24
	Northeast Region	10.55
	Southern Region	6.99
	Western Region	8.99

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$3.24 per hour or \$129.60 per week or \$561.60 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 10 years, and 4 after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

VACATION (Hawaii): 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 10 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor

or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HEALTH & WELFARE (Hawaii): \$1.37 per hour, or \$54.80 per week, or \$237.47 per month hour for all employees on whose behalf the contractor provides health care benefits pursuant to the Hawaii prepaid Health Care Act. For those employees who are not receiving health care benefits mandated by the Hawaii prepaid Health Care Act, the new health and welfare benefit rate will be \$3.24 per hour.

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at

<http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination.

Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

** OCCUPATIONS NOT INCLUDED IN THE SCA DIRECTORY OF OCCUPATIONS **

Aircraft Quality Control Inspector

Develops and implements quality control and ground safety programs to ensure compliance with contract specifications. Inspects and verifies proper completion and documentation of safety and flight discrepancies. Briefs and debriefs pilots and crew members assigned to functional check flights. Evaluates personnel, including verification of skills, training and experience. Performs audits and inspections of work centers and ongoing maintenance actions, procedures, equipment and facilities. Monitors timeliness and applicability of aircraft maintenance technical data and technical library. Reviews maintenance source documents, aircraft inspection records, notes recurring discrepancies or trends and initiates appropriate action. Manages the material deficiency and technical order improvement program. Reviews engineering investigation requests. Initiates and reviews quality deficiency reports, technical deficiency reports and hazardous material reports, ensuring that they are accurate, clear, concise and comprehensive. Receives aircraft and explosive mishap reports and studies them for applicability. Oversees aircraft weight and balance program. Conducts safety inspections, training and drills.

Chief Cook

Directs and participates in the preparation and serving of meals; determines timing and sequence of operations required to meet serving times; inspects galley/kitchen unit and equipment for cleanliness and proper storage and preparation of food. Many plan or assist in planning meals and taking inventory of stores and equipment.

Environmental Protection Specialist

Environmental protection specialist positions require specialized knowledge of the principles, practices, and methods of program or administrative work relating to environmental protection programs. This entails (1) an understanding of the philosophy underlying environmental regulation; (2) knowledge of environmental laws and regulations; (3) knowledge of the planning, funding, organization, administration, and evaluation of environmental programs; (4) practical knowledge of environmental sciences and related disciplines, the effects of actions and technology on the environment, the means of preventing or reducing pollution, and the relationship between environmental factors and human health and well-being; and (5) practical knowledge of important historic, cultural, and natural resources (including land, vegetation, fish, wildlife, endangered species, forests) and the relationship between the preservation and management of these resources and environmental protection. Environmental protection specialists apply specialized knowledge of one or more program or functional areas of environmental protection work, but do not require full professional competence in environmental engineering or science.

Fire Safety Professional

The Fire Safety Professional works to control and extinguish fires, rescue persons endangered by fire, and reduce or eliminate potential fire hazards. It also controls hazardous materials incidents, provides emergency medical services, trains personnel in fire protection and prevention, operates fire communications equipment, develops and implements fire protection and prevention plans, procedures, and standards and, advises on improvements to structures for better fire prevention.

EXHIBIT E - Standard Contractor Performance Report

Highlighted blocks are required to be completed.

Evaluation Type: Interim _ Final _ (check one)			
Evaluating Organization (Fire Name):		Reporting Period: From	
Contracting Office:		Contract Number:	to
			Order Number (Resource Order/Incident #):
Contractor Name:		Contractor Address:	
DUNS:		City:	State:
Additional or Alternate Contractor Name:		Zip/Postal Code:	Country:
TIN:	Industrial Code (NAICS):	Commodity Code:	Contract Type:
Contract Award Date:		Contract Expiration Date:	Contract Value:
Requirement Description (Equipment Type):			

Ratings

Summarize contractor performance and check the number which corresponds to the rating for each rating category (See attached Rating Guidelines).

Quality of Product or Service (How did the Contractor perform, document any noncompliance or performance issues)

0=Unsatisfactory	1=Poor	2=Fair	3=Good	4=Excellent	5=Outstanding
Government Comments for Quality of Product or Service (2000 characters maximum):					

Timeliness of Performance (Did the Contractor arrive when expected, demob timely; and perform the work in a timely manner)

0=Unsatisfactory	1=Poor	2=Fair	3=Good	4=Excellent	5=Outstanding
Government Comments for Timeliness of Performance (2000 characters maximum):					

Business Relations (Did the Contractor perform in a business-like manner; complete administrative requirements timely)

0=Unsatisfactory	1=Poor	2=Fair	3=Good	4=Excellent	5=Outstanding
Government Comments for Business Relations (2000 characters maximum):					

Additional Info

Contractor Key Personnel

Contractor Manager/Principal Investigator (Owner's Name):

Government Comment on Contractor Manager/Principal Investigator (2000 characters maximum): *(If applicable, describe working relationship with government representatives for this assignment)*

Contractor Key Person (Equipment Operator's Name):

Government Comment on Contractor Key Person (2000 characters maximum): *(Describe working relationship with government representatives for this assignment)*

Customer Satisfaction

Is/was the contractor committed to customer satisfaction? Yes No *(Check one)*

Would you recommend the selection of this firm again? Yes No *(Check one)*

Government Comments on Customer Satisfaction (2000 characters maximum): *If no to either of above, explain below*

Admin Info

Project Officer/COTR *(Individual completing the evaluation)*

Name: _____

Phone: _____

Fax: _____

E-mail Address: _____

Contractor Representative

Name:

Phone:

Fax:

E-mail Address:

Alternate Contractor Representative

Name:

Phone:

Fax:

E-mail Address:

Contracting Officer:

Name:

Phone:

Fax:

E-Mail Address:

Rating Guidelines

Quality of Product or Service

Unsatisfactory	Non-conformances are jeopardizing the achievement of contract requirements, despite use of Agency resources. Recovery is not likely. If performance cannot be substantially corrected, it constitutes a significant impediment in consideration for future awards containing similar requirements.
Poor	Overall compliance requires significant Agency resources to ensure achievement of contract requirements.
Fair	Overall compliance requires minor Agency resources to ensure achievement of contract requirements.
Good	There are no, or very minimal, quality problems, and the Contractor has met the contract requirements.
Excellent	There are no quality issues, and the Contractor has substantially exceeded the contract performance requirements without commensurate additional costs to the Government.
Outstanding	The contractor has demonstrated an outstanding performance level that was significantly in excess of anticipated achievements and is commendable as an example for others, so that it justifies adding a point to the score. It is expected that this rating will be used in those rare circumstances where contractor performance clearly exceeds the performance levels described as "Excellent".

0 = Unsatisfactory 1 = Poor 2 = Fair 3 = Good 4 = Excellent 5 = Outstanding

Timeliness of Performance

0 = Unsatisfactory 1 = Poor 2 = Fair 3 = Good 4 = Excellent 5 = Outstanding

Unsatisfactory	Delays are jeopardizing the achievement of contract requirements, despite use of Agency resources. Recovery is not likely. If performance cannot be substantially corrected, it constitutes a significant impediment in consideration for future awards.
Poor	Delays require significant Agency resources to ensure achievement of contract requirements.
Fair	Delays require minor Agency resources to ensure achievement of contract requirements.
Good	There are no, or minimal, delays that impact achievement of contract requirements.
Excellent	There are no delays and the contractor has exceeded the agreed upon time schedule.
Outstanding	The contractor has demonstrated an outstanding performance level that justifies adding a point to the score. It is expected that this rating will be used in those rare circumstances where contractor performance clearly exceeds the performance levels described as "Excellent".

Business Relations

0 = Unsatisfactory 1 = Poor 2 = Fair 3 = Good 4 = Excellent 5 = Outstanding

Unsatisfactory	Response to inquiries and/or technical, service, administrative issues is not effective. If not substantially mitigated or corrected it should constitute a significant impediment in considerations for future awards.
Poor	Response to inquiries and/or technical, service, administrative issues is marginally effective.
Fair	Response to inquiries and/or technical, service, administrative issues is somewhat effective.
Good	Response to inquiries and/or technical, service, administrative issues is consistently effective.
Excellent	Response to inquiries and/or technical, service, administrative issues exceeds Government expectation.
Outstanding	The contractor has demonstrated an outstanding performance level that justifies adding a point to the score. It is expected that this rating will be used in those rare circumstances where contractor performance clearly exceeds the performance levels described as "Excellent".

EXHIBIT F – SAFETY STANDARDS

NOTICE: The following minimum contract standard shall be upheld at all times. The Contracting Officer or appointed representatives (COR) shall consider individuals who cannot meet these minimum requirements UNSAFE and may remove the individual or, if necessary the entire resource from the job site in accordance with the terms of the agreement specification:

A. Heat Stress

There are three forms of heat stress. The mildest is heat cramps. Heat stress can progress to heat exhaustion and eventually heat stroke. Heat stroke is a medical emergency! Delayed treatment can result in brain damage and even death. At the first sign of heat stress, stop work, get into the shade, and begin drinking fluid. See chapter 5 of Fitness and Work Capacity, 2nd ed. (1997). Heat Stress: NFES 1594, PMS-303-1 explains how to detect, treat & prevent heat stress. Cost is 10 cents each.

B. Smoke and Carbon Monoxide

For information on this subject call USDA Forest Service, Technology and Development Program, Publications, (406) 329-3978, and ask for Health hazards of Smoke, Recommendations of the Consensus Conference, April 1997 (Item Number 97512836). Copies are available free of charge in limited numbers.

C. “Six Minutes for Safety” Training

It is recommended that daily Six Minutes for Safety training be conducted that focuses on high risk and low frequency activities that fire personnel may encounter during a fire season. The NWCG website gives information on Six Minutes for Safety, go to www.nwcg.gov

D. Seat Belts

Seat belts will be available and used in any vehicle when in motion. It is the operator’s responsibility to ensure compliance.

E. Personal Protective Equipment (PPE) – see Section D.2.1.2 of the specifications for a complete list of PPE required by the contractor.

F. Fireline Leadership Communications Skills.

All personnel in leadership positions such as Equipment Operators, Engine Bosses and radio operators, shall be able to communicate fluently at a conversational level in English. Specifically:

- All radio communication on tactical, command and air-to-ground frequencies will be in the English language.
- All supervisors of personnel engaged in fire suppression and prescribed fire operations will be able to read write and speak English sufficient to understand and communicate in English. All supervisors must also be able to communicate in the language of the individuals they directly supervise.

G. Incident Identification/ Qualification Card.

Personnel shall carry a government (state or federal) picture identification card, such as a driver's license, passport, state identification card, etc

H. Physical Demands

The work requires strenuous physical exertion for extended periods including walking, climbing, chopping, throwing, lifting, pulling and frequently carrying objects weighing fifty (50) pounds or more.

Added for Engine and Tactical Water Tender personnel:

All engine and tactical tender personnel shall have passed the "Work Capacity Fitness Test" at the arduous level. The fitness requirement is the ability to negotiate a three (3) mile hike with a 45-pound pack in 45 minutes.

Copies of the publication titled "Fitness and Work Capacity," second edition NFES 1596 April 1997, and associated videos can be purchased from the Great Basin Fire Cache at the National Interagency Fire Center in Boise, Idaho. The Work Capacity Test, Administrator's Guide, April 2003, NRES 1109 can be accessed at www.nwccg.gov, in Publications. The Contractor(s) shall provide proof that their employee(s) has/have met this requirement upon request.

The Government reserves the right to monitor the administration of any classroom instruction, and Pack Tests administered for compliance with "Work Capacity Fitness Test Instructor's Guide."

I. Work/Rest/Driving/ and Length of Assignment Guidelines

Information on current agency policy on work/rest guidelines, length of assignment, days off and other fire business management information can be found at: www.nwccg.gov

EXHIBIT G – EXAMPLE OF EMERGENCY EQUIPMENT SHIFT TICKET, OF-297

EMERGENCY EQUIPMENT SHIFT TICKET				
NOTE: The responsible Government Officer will update this form each day or shift and make initial and final equipment inspections.				E-16
1. AGREEMENT NUMBER <i>54-04RA-2-4567</i>			2. CONTRACTOR (name) <i>Jones Equipment</i>	
3. INCIDENT OR PROJECT NAME <i>LOSS CREEK</i>		4. INCIDENT NUMBER <i>WFF-2-061</i>		5. OPERATOR (name) <i>PAUL JONES</i>
6. EQUIPMENT MAKE <i>Caterpillar</i>		7. EQUIPMENT MODEL <i>Dozer, D6C</i>		8. OPERATOR FURNISHED BY <input checked="" type="checkbox"/> CONTRACTOR <input type="checkbox"/> GOVERNMENT
9. SERIAL NUMBER <i>47A89876</i>		10. LICENSE NUMBER		11. OPERATING SUPPLIES FURNISHED BY <input checked="" type="checkbox"/> CONTRACTOR (wet) <input type="checkbox"/> GOVERNMENT (dry)
12. DATE MO/DAY/YR	13. EQUIPMENT USE			14. REMARKS (released, down time and cause, problems, etc.) <i>Paul Jones – Operator</i>
	START	STOP	HOURS/DAYS/MILES(circle one) WORK SPECIAL	
<i>09/15/07</i>	<i>0600</i>	<i>1800</i>	<i>12</i>	
				15. EQUIPMENT STATUS <input checked="" type="checkbox"/> a. Inspected and under agreement <input type="checkbox"/> b. Released by Government <input type="checkbox"/> c. Withdrawn by Contractor
				16. INVOICE POSTED BY (Recorder's initials)
17. CONTRACTOR'S OR AUTHORIZED AGENT'S SIGNATURE <i>Paul L. Jones - Owner</i>			18. GOVERNMENT OFFICER'S SIGNATURE <i>SAMUAL JONES - DJV SUP.</i>	
			19. DATE SIGNED <i>09/15/07</i>	

EXHIBIT H – Insert exhibits on terms & conditions for states in your Geographic Area if applicable

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**EXHIBIT I - CONTRACTOR ASSOCIATIONS AND PUBLIC
EDUCATION PROVIDERS**

Insert information on sources of training in your Geographic Area here.

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EXHIBIT J –ADVANTAGES

Engine Advantages

Criteria	Attributes	Value	Importance Factor	Advantage Points
Gallons Hauled Type 6	150-225	0	2	0
	226-300	5		10
	301-399	10		20
Gallons Hauled Type 5	400-500	0	2	0
	501-625	5		10
	626-749	10		20
Gallons Hauled Type 4	750-850	0	2	0
	851-999	5		10
	1000-1200	10		20
Gallons Hauled Type 3	500-599	0	2	0
	600-749	5		10
	750-1000	10		20
Age	10+years	0	1	0
	9 years	1		1
	8 years	2		2
	7 years	3		3
	6 years	4		4
	5 years	5		5
	4 years	6		6
	3 years	7		7
	2 years	8		8
	1 year	9		9
	Current Year	10		10
	Pump performance Type 4,5,6	Acceptable		0
Good		3	3	
Excellent		6	6	
Pump performance Type 3	Acceptable	0	1	0
	Good	3		3
	Excellent	6		6
Foam Application System	Siphon	0	1	0
	Manually Adjustable	2		2
	Automatic Adjustment	5		5

Pressure and flow testing of Pumps

Flow may be tested with a flow meter or a simple sharp edged orifice. A simple testing kit will contain a 1.5 inch threaded pipe cap for type 4-6 engines, while a 2.5 inch threaded cap will be used for type 3 engines. Testing devices will have a designated size opening cut through the center of the cap. Testing will be conducted as close to the pump as possible and the pumps pressure gauge may be used or an auxiliary testing gauge may be mounted in front of the sharp edged orifice.

The following flows will result:

.520 diameter sharp edged orifice.

<u>Pressure</u>	<u>Flow</u>
100 psi	50 gpm
125 psi	56 gpm
150 psi	61 gpm

.716 diameter sharp edged orifice.

<u>Pressure</u>	<u>Flow</u>
250 psi	150 gpm
312.5 psi	167 gpm
375 psi	183 gpm

The resultant figures will be applied to the pump ratings as follows:

Type 3 engines

Pressure with .716 diameter sharp edged orifice installed

- 250 to 312 psi is a rating of "Acceptable"
- 312.5 to 374 psi is a rating of "Good"
- 375 psi or more is a rating of "Excellent"

Type 4, 5, 6 engines

Pressure measured with a .520 diameter sharp edged orifice installed

- 100 psi to 124 psi is a rating of "Acceptable"
- 125 psi to 149 psi is a rating of "Good"
- 150 psi or more is a rating of "Excellent"

Support Water Tender Advantages

<u>Criteria</u>	<u>Attributes</u>	<u>Value</u>	<u>Importance Factor</u>	<u>Advantage Points</u>
Gallons Hauled Type 3	1000-1499	0	2	0
	1500-1999	5		10
	2000-2499	8		16
Gallons Hauled Type 2	2500-2999	0	2	0
	3000-3499	5		10
	3500-3999	8		16
Gallons Hauled Type 1	4000-4499	0	2	0
	4500-4999	5		10
	5000 +	8		16
Spray Bar Configuration	Gravity F or R	0	1	0
	Gravity F & R	3		3
	Pressure F or R	7		7
	Pressure F & R	10		10
Suspension	Air Bag	0	1	0
	Walking Beam or Single Rear Axle	10		10
Age	16+ years	0	1	0
	12 years to 15 years	1		1
	8 years to 11 years	3		3
	4 years to 7 years	6		6
	Current year to 3 years	10		10

Tactical Water Tender Advantages

<u>Criteria</u>	<u>Attributes</u>	<u>Value</u>	<u>Importance Factor</u>	<u>Advantage Points</u>
Gallons Hauled Type 2	1000-1499	0	2	0
	1500-1999	8		16
Gallons Hauled Type 1	2000-2499	0	2	0
	2500 +	8		16
Spray Bar Configuration	Gravity F or R	0	1	0
	Gravity F & R	3		3
	Pressure F or R	7		7
	Pressure F & R	10		10
Suspension	Air Bag	0	1	0
	Walking Beam or Single Rear Axle	10		10
Foam Application System	Siphon	0	1	0
	Manually Adjustable	5		3
	Automatic Adjustment	10		10
Age	16+ years	0	1	0
	12 years to 15 years	1		1
	8 years to 11 years	3		3
	4 years to 7 years	6		6
	Current year to 3 years	10		10
Monitor	None	0	1	0
	Manual	3		3
	Remote	5		5

EXHIBIT K –DATA SHEETS

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EXHIBIT L – GEOGRAPHIC AREA MAP

OPTIONAL - Insert a map of your Geographic Area here.

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EXHIBIT M – FORMS AND CHECKLISTS

This inspection form is to be used in conjunction with Optional Form 296

ENGINE INSPECTION FORM PASS ___ FAIL ___

Company Name:		Date of Inspection:		Page 1 of 3	
Vehicle Id.#: (VIN#)		Odometer Reading:			
NWCG Type Engine (3-6):		Tank Capacity (gallons)			
License #:		State:			
Make:		Model:		Year:	
All Wheel Drive		Yes		No	
Markings Posted on Vehicle (annotate actual postings)		Yes		No	
Company Name:					
Unit ID #:					
DOT #:					
Vehicle Licensing				Satisfactory?	
				Yes	
				No	
Vehicle meets licensing requirements, current registration					
Current DOT or CVSA inspection					
Vehicle Weight					
Manufacturers Gross Vehicle Weight:					
Manufacturers Front Axle Rating:					
Manufacturers Rear Axle Rating:					
Certified Front Axle, loaded weight:					
Certified Rear Axle, loaded weight:					
Certified Weight Ticket of loaded vehicle:					
Minimum Engine Inventory				Yes	
				No	
				Qty	
1 - Live Hose Reel w/ minimum of 100' of 1" hose non-collapsible 3/4" inside Diameter					
1 1/2" Hose (see table for min. quantity)					
1" Hose (see table for min. quantity)					
3/4" Hose (see table for min. quantity)					
2 - Nozzles, comb fog/straight stream, 1 1/2" NH Female					
2- Nozzle, comb fog/straight stream, 1" NPSH Female					
2 - Nozzle, Adjustable 3/4" Garden Hose					
20' Suction hose with strainer or screened foot valve					
3 - Shovels, size "0"					
3 - Pulaskis					
1- Forestry, Fire Hose Clamp					
4 - Spanner wrenches, combination, 2 ea 1" & 1 1/2"					
1- Double Male 1 1/2" NH					
1- Double Female 1 1/2" NH					
1 - Double Male 1" NPSH					
1 - Double Female 1" NPSH					
2 - Gated Wyes, 1 1/2" NH					
2 - Gated Wyes 1" NPSH					
1 - Gated Wye 3/4" Garden Hose					
4 - Reducers, 1 1/2" NH Female to 1" NPSH Male					
1 - Reducer 1" NPSH to 3/4" Garden Hose					
2 - Adapters 1 1/2" NH Female to 1 1/2" NPSH Male					
2 - Adapters 1 1/2" NPSH Female to 1 1/2" NH Male					
1 - Mop-Up Wand 3/4" Receptor w/ 3/4" Nozzle Tip					
5 - Inline Ball Valves 3/4"					

Engine Inspection Form (continued)				Page 2 of 3		
Company Name:		Date of Inspection:		Engine #		
Minimum Engine Inventory – continued				Yes	No	Qty
2 – Backpack pumps						
1 Gallon Container for drinking water						
1 – First Aid Kit (5 person)						
3 – Headlamps w/Batteries and Hardhat Attachment						
10 – Fusee’s (fire starter)						
3 – Mill Bastard Files						
3 – Line Gear (Day Pack)						
Specific Requirements				Yes	No	Qty
1 ea. – Saw with fuel (3.0 cubic in. min w/18” bar, chaps, hearing protection gas/oil, and accessories (OSHA Approved Fuel Containers)						
2 ea. – Programmable Radio’s at least one must be hand held with 2 additional batteries & Programming Cable (Narrow Band Compliant)						
Additional Vehicle Safety Items						
Reflective Triangles, bi-directional, set of 3						
Fire Extinguisher, 1 rated at 10 B:C or better						
Chock Blocks 2						
Seat Belts for all Passengers						
Back up Alarm & back up lights						
Personal Protective Equipment				Yes	No	Qty
Fire Shelter	Nomex shirt/pants	Hardhat	Gloves	Boots		
Pump Accessories (If Pump Powered by Auxiliary Engine)				Yes	No	Qty
Wrench, Adjustable 10”						
Wrench, Spark Plug (Unless adjustable wrench is suitable)						
1 Pliers (Slip Joint)						
2 Qts. Crankcase Oil						
1 Screwdriver (Standard Blade)						
1 Screwdriver (Phillips)						
1 Spare Starter Rope (If Required)						
1 Grease Gun with Grease						
Spark Plugs (Sufficient to replace all plugs on auxiliary pump)						
Compressed Air Foam System (CAFS)				Yes	No	
Actual Compressor Rating (cubic feet per minute)						
Foam Proportioner System (check one)						
Siphon	Manually Adjustable	Automatic Adjustment	None			
Amount of foam carried on engine in gallons: (min. 5 gal.)						
Water Tank Firmly Attached to Frame or structurally sound flat bed				Yes	No	
1 ea 1 ½” discharge valve full flow, rapid shut off						
Pump Type (check one)						
Auxiliary		PTO				
Actual Pump PSI				CHECK ONE: Acceptable Good Excellent		
				Yes	No	
Draft from 10 feet vertical through suction hose with foot valve						
Pump and roll capability						
Fuel to operate pump (min. 12 hours) in DOT approved container						
Vehicle Tires						
Tire load ratings in accordance with vehicle GVWR						
All season mud and snow tread with minimum 4/32” front 2/32” rear tread						
Vehicles with 4-wheel drive must have mud and snow tread on all wheels						
Full size spare tire and wheel with changing equipment that shall fit any position or a spare tire for front and rear axle. Min tread 4/32”						

ENGINE INSPECTION FORM (continued)		Page 3 of 3
<u>Company Name:</u>	<u>Date of Inspection:</u>	<u>Engine #</u>
Vehicle Condition Glass (chips/cracks)		
Body Condition (dents/scratches)		
<u>Name of Contractor (type or print)</u>	<u>Signature of Contractor</u>	<u>Date</u>
<u>Name of Inspector (type or print)</u>	<u>Signature of Inspector</u>	<u>Date</u>
<u>Inspectors' Agency</u>	<u>Inspectors' Phone #</u>	
Remarks: (document all items that fail inspection)		
Pressure and Flow Testing of Pumps – Refer to Exhibit J		
<u>Type 3 engines</u>		
Pressure with .716 diameter sharp edged orifice installed		
<ul style="list-style-type: none"> ▪ 250 to 312 psi is a rating of “Acceptable” ▪ 312.5 to 374 psi is a rating of “Good” ▪ 375 psi or more is a rating of “Excellent” 		
<u>Type 4, 5, 6 engines</u>		
Pressure measured with a .520 diameter sharp edged orifice installed		
<ul style="list-style-type: none"> ▪ 100 psi to 124 psi is a rating of “Acceptable” ▪ 125 psi to 149 psi is a rating of “Good” ▪ 150 psi or more is a rating of “Excellent” 		

COMPONENTS	WILDLAND ENGINES – TABLE M.1			
	3	4	5	6
PUMP RATING				
Minimum flow (GPM)	150	50	50	50
@ Rated pressure (PSI)	250	100	100	100
Tank Capacity (GAL)				
MIN	500	750	400	150
MAX	1500	1500	749	399
Hose (feet)				
1 1/2 inch	1000	300	300	300
1 inch	500	300	300	300
¾ inch Garden Hose	300	300	300	300
Live Hose Reel ¾” ID	100	100	100	100
Pump and Roll	Yes	Yes	Yes	Yes
Foam Proportioner System	Yes	No	No	No
Maximum GVWR (lbs.)	-	-	26,000	19,500
Personnel Required	3	3	3	3

CHAINSAW AND CHAINSAW KIT INSPECTION CHECKLIST
(Wildland Engines Only)

(Minimum Engine Power required is 3.0 cubic inches)

MANUFACTURER _____

Model Number: _____ **Serial Number:** _____

CHAINSAW:	YES	NO
No Visible parts broken		
All visible nuts and bolts tight		
Oil in chain oil reservoir		
Proper Exhaust system and spark arrester		
Started and checked the engine, idles evenly, runs smoothly, satisfactory power; on/off kill switch works		
Guide Bar is at the minimum of 18 inches and not bent or damaged		
Pull rope functions properly		
Chain brake works properly		
CHAINSAW KIT:		
1 CHAINSAW KIT BAG OR BOX TO STORE COMPLEMENT		
1 Combination Bar/ Sparkplug wrench		
1 SPARE SPARK PLUG to fit saw		
1 PINT OF SPARE ENGINE OIL FOR ENGINE FUEL MIXTURE		
1 PAIR OF WRAP AROUND LEG SAFETY CHAPS – OSHA APPROVED		
1 EXTRA CHAIN TO FIT SAW-BAR COMBO		
1 CHAIN FILE		
1 FELLING AXE		
1 FELLING WEDGE		
1 - OSHA APPROVED FUEL CONTAINER TO HOLD CHAINSAW FUEL AND GUIDE BAR OIL PROPERLY SECURED ON VEHICLE		
2 SETS EAR PLUGS		

Contractor is required to have both the chainsaw and the OSHA approved containers full of proper fuel mixture and oil at the time of the pre-award inspection.

This inspection form is to be used in conjunction with Optional Form 296

SUPPORT WATER TENDER INSPECTION FORM

PASS _____ **FAIL** _____

Company Name:		Date:		Page 1 of 2
Vehicle Identification		Odometer Reading		
NWCG Type Support Water Tender (1-3):		Allowable Tank Capacity (gallons)		
VIN #:				
License #:		State:		
Make:		Model:		Year:
All Wheel Drive		Yes	No	
Markings Posted on Vehicle (annotate actual posting)		Yes	No	
Company Name:				
Unit ID #:				
DOT #:				
Vehicle Licensing				
Vehicle meets licensing requirements		Yes	No	
Current DOT or CVSA inspection		Yes	No	
Vehicle Weight				
Manufacturers Gross Vehicle Weight:				
Manufacturers Front Axle Rating:				
Manufacturers Rear Axle Rating:				
Certified Front Axle, loaded weight:				
Certified Rear Axle, loaded weight:				
Certified Weight Ticket of loaded vehicle:				
Minimum Tender Inventory			Satisfactory?	
			Yes	No
			Qty	
1 – Handheld Programmable Radio				
1 – Nozzles, comb fog/straight stream, 1 1/2" NH Female				
1 – Reducer, 1 1/2" NH female to 1" NPSH Male				
1 – Shovels, size 0 or 1				
1 – Pulaskis				
1 – Spanner Wrench, combination 1 1/2" to 2 1/2"				
1 – Adjustable Hydrant Wrench				
2 – Adapters 1 1/2" NPSH Female to 1 1/2" NH Male				
2 – Adapters 1 1/2" NH Female to 1 1/2" NPSH Male				
2 – Reducers 2 1/2" NH Female to 1 1/2" NH Male				
1 – Double Male 1 1/2" NH				
1 – Double Female 1 1/2" NH				
1 – Gated Wye 1 1/2" NH				
1 – Fire Hose Clamp 2 1/2"				
100' – 1 1/2" cotton/synthetic hose NH thread				
50' – 2 1/2" cotton/synthetic hose NH thread				
GPM of Pump (complete appropriate block w/actual GPM)				
PTO		Auxiliary		
Fuel to operate pump for 12 hours (If Auxiliary Pump)		Yes	No	
20' Suction hose with strainer or screened foot valve		Yes	No	
Discharge Outlets				
1 – 2 1/2" NH		Yes	No	
2 – 1 1/2" NH		Yes	No	
Suspension (circle one)		Air Bag		Walking beam or single axle
Spray Bar Configuration (Circle one)				
Gravity Front or Rear		Gravity Front & Rear		Pressure Front or Rear
				Pressure Front & Rear

SUPPORT WATER TENDER INSPECTION FORM			Page 2 of 2		
Company Name:		Date:		Tender #	
Additional Vehicle Items			Satisfactory?		
			Yes	No	Qty
Reflective Triangles, bi-directional, set of 3					
Fire Extinguisher, 1 rated at 10 B:C or better					
1 – First Aid Kit (5 person)					
2 – each Wheel chocks (NFPA 1906 standards)					
1 – each Portable Hand Lights					
Seat Belt for all passengers			Yes	No	
4” Dump Valve at bottom of tank (min. 34” from ground)			Yes	No	
Vehicle					
			Yes	No	
Tires minimum 4/32” Front, 2/32” Rear tread					
Tire load ratings in accordance with vehicle GVWR					
Full size spare tire and wheel with changing equipment that shall fit any position or a spare tire for front and rear axle					
Back up alarm					
Personal Protective Equipment (check all inventoried)					
Fire Shelter	Nomex shirt/pants	Hardhat	Gloves	Boots	
Glass (chips/cracks)					
Body Condition (dents/scratches)					
Name of Contractor (type or print)		Signature of Contractor		Date	
Name of Inspector (type or print)		Signature of Inspector		Date	
Inspectors’ Agency			Inspector’s Phone #		
Remarks: (Document all failed items)					

TYPE	MINIMUM STANDARDS SUPPORT WATER TENDERS		
	1	2	3
REQUIREMENTS			
Tank Capacity (gallons)			
Minimum	4000	2500	1000
Maximum	NONE	3999	2499
Pump Minimum Flow (gpm)	300	200	200
@ rated pressure (psi)	50	50	50
Spray Bar or Equivalent	Yes	Yes	Yes
Maximum Refill Time (minutes)	30	20	15
Personnel (minimum)	1	1	1
Drafting Capabilities MAY USE PORTABLE PUMP THAT MEETS MINIMUM STANDARDS	Yes	Yes	Yes

This inspection form is to be used in conjunction with OPTIONAL FORM 296
TACTICAL WATER TENDER INSPECTION FORM **PASS** _____ **FAIL** _____

Company Name:		Date:		Page 1 of 2
Vehicle Identification		Odometer Reading		
NWCG Type Tactical Water Tender (1-2):		Allowable Tank Capacity (gallons)		
VIN #:				
License #:		State:		
Make:		Model:		Year:
All Wheel Drive		Yes	No	
Markings Posted on Vehicle (annotate actual posting)		Yes	No	
Company Name:				
Unit ID #:				
DOT #:				
Vehicle Licensing				
Vehicle meets licensing requirements		Yes	No	
Current DOT or CVSA inspection		Yes	No	
Vehicle Weight				
Manufacturers Gross Vehicle Weight:				
Manufacturers Front Axle Rating:				
Manufacturers Rear Axle Rating:				
Certified Front Axle, loaded weight:				
Certified Rear Axle, loaded weight:				
Certified Weight Ticket of loaded vehicle:				
Minimum Tender Inventory		Satisfactory?		
		Yes	No	Qty
1 - live Hose Reel min. 100' of 1" hose non-collapsible w/3/4" inside diameter				
1 - Handheld Programmable Radio				
1 - Nozzles, comb fog/straight stream, 1 1/2" NH Female				
2 - Shovels, size 0 or 1				
2 - Pulaskis				
1 - Spanner Wrench, combination 1 1/2" to 2 1/2"				
1 - Adjustable Hydrant Wrench				
2 - Adapters 1 1/2" NPSH Female to 1 1/2" NH Male				
2 - Adapters 1 1/2" NH Female to 1 1/2" NPSH Male				
2 - Reducers 2 1/2" NH Female to 1 1/2" NH Male				
1 - Reducer, 1 1/2" NH female to 1" NPSH Male				
1 - Double Male 1 1/2" NH				
1 - Double Female 1 1/2" NH				
1 - Gated Wye 1 1/2" NH				
1 - Fire Hose Clamp 2 1/2"				
200' - 1 1/2" cotton/synthetic hose NH thread				
50' - 2 1/2" cotton/synthetic hose NH thread				
10 - Fusee's (fire starter)				
2 - Line Gear (Day Pack)				
GPM of Pump (complete appropriate block with actual GPM)				
PTO		Auxiliary		
Fuel to operate pump for 12 hours (If Auxiliary Pump)		Yes	No	
20' Suction hose with strainer or screened foot valve		Yes	No	
Pressurized Discharge Outlets				
1 - 2 1/2" NH		Yes	No	
2 - 1 1/2" NH		Yes	No	
Foam Proportioner System type (circle one)				
Siphon	Manually Adjustable	Automatic Adjustment	None	
Amount of Foam on Engine (min. 5 gal)				

TACTICAL WATER TENDER INSPECTION FORM (continued)				Page 2 of 2
Company Name:		Date:		Tender #
Monitor (circle one)	Manual	Automatic	None	
Suspension (circle one)	Air Bag	Walking beam or single axle		
Spray Bar Configuration (Circle one)				
Gravity any Combination	Pressure Front or Rear	Pressure Front & Rear	Pressure Front, Rear & Side	
Additional Vehicle Items			Satisfactory?	
			Yes	No
			Qty	
Reflective Triangles, bi-directional, set of 3				
Fire Extinguisher, 1 rated at 10 B:C or better				
1 – First Aid Kit (5 person)				
2 – each Wheel chocks (NFPA 1906 standards)				
2 – each Portable Hand Lights				
Seat Belt for all passengers			Yes	No
4” Dump Valve at bottom of tank (min. 34” from ground)				
2 ½” valve at bottom of tank with NH hose threads				
Vehicle				
All wheel drive (circle one) 4-wheel drive must have mud and snow tread on all wheels			Yes	No
All season mud and snow tread with minimum 4/32 tread				
Tire load ratings in accordance with vehicle GVWR				
Full size spare tire and wheel with changing equipment that shall fit any position or a spare tire for front and rear axle				
Back up alarm				
Personal Protective Equipment			Yes	No
Fire Shelter	Nomex shirt/pants	Hardhat	Gloves	Boots
Glass (chips/cracks)				
Body Condition (dents/scratches)				
Name of Contractor (type or print)		Signature of Contractor		Date
Name of Inspector (type or print)		Signature of Inspector		Date
Inspectors’ Agency			Inspector’s Phone #	
Remarks: (Document all failed items)				

MINIMUM STANDARDS TACTICAL WATER TENDERS		
TYPE	1	2
REQUIREMENTS		
Tank Capacity (gallons)		
Minimum	2000	1000
Maximum	NONE	1999
Pump Minimum Flow (gpm)	250	250
@ rated pressure (psi)	150	150
Spray Bar or Equivalent	Yes	Yes
Pump and Roll	Yes	Yes
Personnel (minimum)	2	2
Foam Proportioner System	Yes	Yes
Drafting Capabilities - MAY USE PORTABLE PUMP THAT MEETS MINIMUM STANDARDS	Yes	Yes

AFTERMARKET EQUIPMENT CERTIFICATION

ORIGINAL EQUIPMENT

Description: _____

Serial Number: _____

Owner – Name _____

Address _____

Phone Number _____

Operating Limitations: _____

AFTERMARKET EQUIPMENT

Owner – Name _____

Address _____

Phone Number _____

Description: _____

Serial Number: _____

(Owner shall assign Serial Number if none is available – stamped on metal)

Tank Capacity: _____ Gallons _____

Baffles: _____

Inlet/Outlet Size: : _____ yes _____ no (4" Φ minimum)

Dump Valve: _____ yes _____ no (3" Φ minimum)

If yes, Size: _____

ENGINEERING ANALYSIS _____ yes _____ no

Engineer: _____

If yes, information on file located at: _____

CERTIFICATION OF AFTERMARKET EQUIPMENT COMBINED WITH ORIGINAL EQUIPMENT AS TO COMPATIBILITY (Does Not Exceed Operational Limitations)

I certify that the addition of the prescribed aftermarket equipment will not exceed the equipment operating limitations.

Engineer Signature: _____

Date: _____

MANIFEST

Manifest EFFECTIVE DATES: _____ TO _____

ORDERING OFFICE AND NAME OF DISPATCHER (DISPATCH LOCATION)		FIRE NAME AND UNIT (DESTINATION)				RESOURCE ORDER NUMBER	
NAME OF CONTRACTOR		UNIQUE VECHILE NUMBER				AGREEMENT NUMBER	
TIME OF DEPARTURE (DISPATCH LOCATION):		TIME OF ARRIVAL TO (FINAL DESTINATION):				DO YOU HAVE THE PESONNEL TO ROTATE CREWS? Y or N	
INTERMEDIATE STOPS (PLACE)	ARR TIME	DEP TIME	PLACE		ARR TIME	DEP TIME	PLACE
EMPLOYEE NAME		M	F	POSITION	LAST NIGHT NOT SPENT ON FIRE ASSIGNMENT (DATE)		UNIQUE EMPLOYEE NUMBER (NO SSN)
1							
2.							
3.							
4.							
5.							
6.							
SIGNATURE OF AUTHORIZED REPRESENTATIVE						DATE	

THE CONTRACTOR SHALL MAINTAIN A CURRENT MANIFEST AT ALL TIMES IN FINANCE

ROTATION OF PERSONNEL WILL ONLY BE ALLOWED UPON APPROVAL OF THE OPERATIONS CHIEF

EXAMPLE -

Manifest EFFECTIVE DATES: 8/11/2007 TO UNK

ORDERING OFFICE AND NAME OF DISPATCHER (DISPATCH LOCATION)		FIRE NAME AND UNIT (DESTINATION)				RESOURCE ORDER NUMBER	
NAME OF CONTRACTOR		CLARK FIRE WILLAMETTE NF				E-78	
TIME OF DEPARTURE (DISPATCH LOCATION): 1200 HRS		TIME OF ARRIVAL TO (FINAL DESTINATION):1600				DO YOU HAVE THE PESONNEL TO ROTATE CREWS? Y	
INTERMEDIATE STOPS (PLACE)	ARR TIME	DEP TIME	PLACE		ARR TIME	DEP TIME	PLACE
EUGENE, OREGON	1300	1330					
EMPLOYEE NAME		M	F	POSITION	LAST NIGHT NOT SPENT ON FIRE ASSIGNMENT (DATE)		UNIQUE EMPLOYEE NUMBER (NO SSN)
1PETE WILSON		X		ENGB	8/11/2007		3625783
2SAM SMITH		X		FFT2	8/11/2007		9374849
3.HELEN JONES			X	FFT1	8/11/2007		8467489
4.							
SIGNATURE OF AUTHORIZED REPRESENTATIVE <i>BILL JONES - OWNER</i>						DATE 8/11/2007	

EXHIBIT N – QUALIFICATIONS

WILDLAND FIRE PERSONNEL QUALIFICATION REQUIREMENTS

I. Purpose:

The purpose of this exhibit is to define the qualifications a Contractor’s employee must have before the employee can be certified in each Incident Command System (ICS) position required under these Agreements. Table 1, below, shows the sequence in approximate time to complete the training and experience requirements to become certified in each position covered by this agreement.

II. Scope:

The qualifications defined are for the ICS positions of Single Resource Boss-Crew (ENGB); Advanced Firefighter/Squad Boss (FFT1); Firefighter (FFT2); and Support Water Tender Operator.

III. Position Qualifications Standards:

A. SINGLE RESOURCE BOSS-CREW (ENGB)

1. REQUIRED TRAINING

Intermediate Fire Behavior (S-290)
 Crew Boss (S-230) NOTE: Required of all ENGBs certified after Dec. 31, 2002.
 Annual Fireline Safety Refresher (RT-130)

2. ADDITIONAL TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

Basic ICS (I-200)
 Interagency Business Management (S-260)
 Engine Boss (S-231)
 Firing Methods and Procedures (S-234)
 Basic Air Operations (S-270)
 Followership to Leadership (L-280)

3. EXPERIENCE

Satisfactory performance for fifteen (15) operational periods on three (3) incidents, ten (10) of these on type 1 or 2 incidents as a Advanced Firefighter/Squad Boss (FFT1). After the FFT1 has completed this experience requirement they may be considered for becoming a Trainee ENGB.

AND

Satisfactory position performance as a Single Resource Boss - Crew (ENGB) on a wildland fire incident.

4. PHYSICAL FITNESS Arduous

5. ONCE CERTIFIED AS ENGB, OTHER ASSIGNMENTS THAT WILL MAINTAIN CURRENCY OF THAT CERTIFICATION

Any Single Resource Boss (Dozer, Crew, Felling, Tractor/Plow, Helicopter, Firing)
 Any higher position for which this position is a prerequisite

- A person must have at least one qualifying assignment every five (5) years to maintain a current certification in a position.

B. ADVANCED FIREFIGHTER/SQUAD BOSS (FFT1)

1. REQUIRED TRAINING

Advanced Firefighter Training (S-131)
Look Up, Look Down, Look Around (S-133) NOTE; Required after 1/06 for FFT1
Annual Fireline Safety Refresher (RT-130)

2. ADDITIONAL TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

Portable Pump and Water Use (S-211)
Power Saws (S-212)

3. EXPERIENCE

Satisfactory performance as a Firefighter (FFT2). After the FFT2 has completed this experience requirement they may be considered for becoming a Trainee FFT1.

AND

Satisfactory position performance for fifteen (15) operational periods on three (3) incidents, ten (10) of these on type 1 or 2 incidents an Advanced Firefighter/Squad Boss (FFT1) on a wildland fire incident.

4. PHYSICAL FITNESS Arduous

5. ONCE CERTIFIED AS FFT1, OTHER ASSIGNMENTS THAT WILL MAINTAIN CURRENCY OF THAT CERTIFICATION

Any higher position for which this position is a prerequisite.

- A person must have at least one qualifying assignment every five (5) years to maintain a current certification in a position.

C. FIREFIGHTER (FFT2)

1. REQUIRED TRAINING

Firefighter Training (S-130)
Introduction to Fire Behavior (S-190)
Introduction to ICS (I-100) NOTE: Required after 1/06 for FFT2
Human Factors on the Fireline (L-180) NOTE: Required after 1/06 for FFT2
Annual Fireline Safety Refresher (RT-130) NOTE: Not Required with first year FFT2

2. The FFT2 position does not require completion of the FFT2 Position Task Book.

3. EXPERIENCE Fifteen (15) operational periods on three (3) incidents, ten (10) of these on type 1 or 2 incidents

4. PHYSICAL FITNESS Arduous

5. ONCE CERTIFIED AS FFT2, OTHER ASSIGNMENTS THAT WILL MAINTAIN CURRENCY OF THAT CERTIFICATION

None (Only FFT2)

- A person must have at least one qualifying assignment every five (5) years to maintain a current certification in a position.

D. SUPPORT WATER TENDER OPERATOR

1. REQUIRED TRAINING
Annual Fireline Safety Refresher (RT-130)
2. EXPERIENCE None

E. SEQUENCE FOR ENGINE PERSONNEL:

TABLE 1. SEQUENCE FOR POSITION CERTIFICATION

<p>Firefighter FFT2</p>	<ol style="list-style-type: none"> 1. Complete S-130/S-190/I-100/L-180 training. 2. Pass work capacity fitness test (pack test). 3. Become certified as an FFT2. 4. Work wildfire incidents. This meets requirement for satisfactory performance as a FFT2. 5. Eligible to be considered for FFT1 Trainee once #1 through #4 above are met.
<p>Advanced Firefighter/ Squad Boss</p>	<ol style="list-style-type: none"> 1. Complete S-131/S-133. 2. FFT1 task book is issued following S-131/S-133 training making the firefighter an FFT1 Trainee. 3. Complete Annual Fireline Safety Refresher (RT-130) training prior to next season. 4. Pass work capacity fitness test (pack test) prior to next season. 5. As an FFT1 Trainee, work on wildfire incidents and complete the FFT1 task book. This meets requirement for satisfactory position performance as an FFT1. 6. Become certified as an FFT1. 7. Work on wildfire incidents. This meets requirement for satisfactory performance as a FFT1/Squad Boss. 8. Eligible to be considered for ENGB Trainee once #1 through #7 above are met.
<p>Single Resource Boss Engine ENGB</p>	<ol style="list-style-type: none"> 1. Complete S-230 / S-290. 2. ENGB task book is issued following S-230 & S-290 training making the firefighter an ENGB Trainee. 3. Complete Annual Fireline Safety Refresher (RT-130) training prior to next fire season. 4. Pass work capacity fitness test (pack test) prior to next fire season. 5. As an ENGB Trainee, work on wildfire incidents and complete the ENGB task book. This meets requirement for satisfactory position performance as an ENGB. 6. Become certified as an ENGB.

- NOTE:
1. All required training for a position must be completed before the firefighter can begin working on the task book for that position.
 2. A firefighter may work on only one task book at a time
 3. All required prerequisite experience must be completed before the firefighter can begin working on the task book for the next higher position.

WATER HANDLING CONTRACTOR RECORDS FORMAT & VERIFICATION FORM**A. EMPLOYEE FILE SYSTEM CREATION AND MAINTENANCE**

The **ENGINE and/or WATER TENDER CONTRACTOR** (Vendor) shall maintain a file system which will contain the employee's training, certification (PTB and evaluation), current position qualification and next higher training position, wildfire/prescribed fire experience records, and fire assignment documents (i.e., assignment evaluations, etc.).

It is further recommended that a position-progressive format be maintained for each employee. In other words, an employee can not move from FFT-2 qualified to ENGB. Records must show, from the most recent to the first over time, that the individual has been trained and has performed each qualifying requirement in sequence to reach certification of the individual's current qualification status.

The file must be maintained in such a manner that easy verification and/or inspection can be accomplished when required. This file configuration meets inspection requirements for the Engine/Tender Agreements.

Following is a manual file system that can be implemented at each **CONTRACTOR** office. For the purpose of the Interagency Engine and Tender Agreement, the only elements that will be recorded are employee payroll name, **ENGINE and/or WATER TENDER CONTRACTOR** Company name and fire qualifications. The **ENGINE and/or WATER TENDER CONTRACTOR** will maintain a file system which will contain the employee's training, certification (PTB and evaluation), current position qualification and next higher training position, and wildfire/prescribed fire experience records, and fire assignment documents (i.e., assignment evaluations, etc.).

B. RECORD SYSTEM CONTENT

Section 1 – Employee Information:

- Employee payroll name
- Last 4 digits of employee's Social Security Number

Section 2 - Employee Qualification and Certification Verification Summary:

- This should be a form that summarizes the employee's complete history for wildfire training, task book completion and incident experience. (see sample Employee Training and Qualification Summary Form below)

Section 3 – Position Task Books: This section contains specific documentation of all applicable position task books.

- Highest ICS level PTB on top followed by progressively lower level PTBs.
- Completed PTBs and PTBs in progress should all be kept in this section of the file.
- All PTBs must include all pages.
- The PTB on file may be the original or a copy.

Section 4 – Training Record: This section contains specific documentation of all wildfire training.

- Record of formal classroom training and support documentation (i.e., certificates, etc.)
- FFT2 files, as a minimum, must have a copy of the S-130 and S-190 basic firefighter training course certificate, signed by a recognized instructor. I-100 and L-180 are required for FFT2s beginning in 1/06.
- FFT1 files, as a minimum, must have everything a FFT2 file has plus a training certificate, signed by a recognized instructor. S-131.S-133 are required for FFT1s beginning in 1/06.
- ENGB files, as a minimum, must have everything a FFT1 file has plus training certificates, signed by a recognized instructor, from both S-230 and S-290.
- WTOP files, as a minimum, must have a copy of the S-130 and S-190 basic firefighter training certificates.
- All returning firefighters (FFT2, FFT1, and ENGB) must have a copy of the course roster or certificate that contains their name, signed by a recognized instructor, from the current year's Annual Fireline Safety Refresher Training (RT-130) session they have attended.

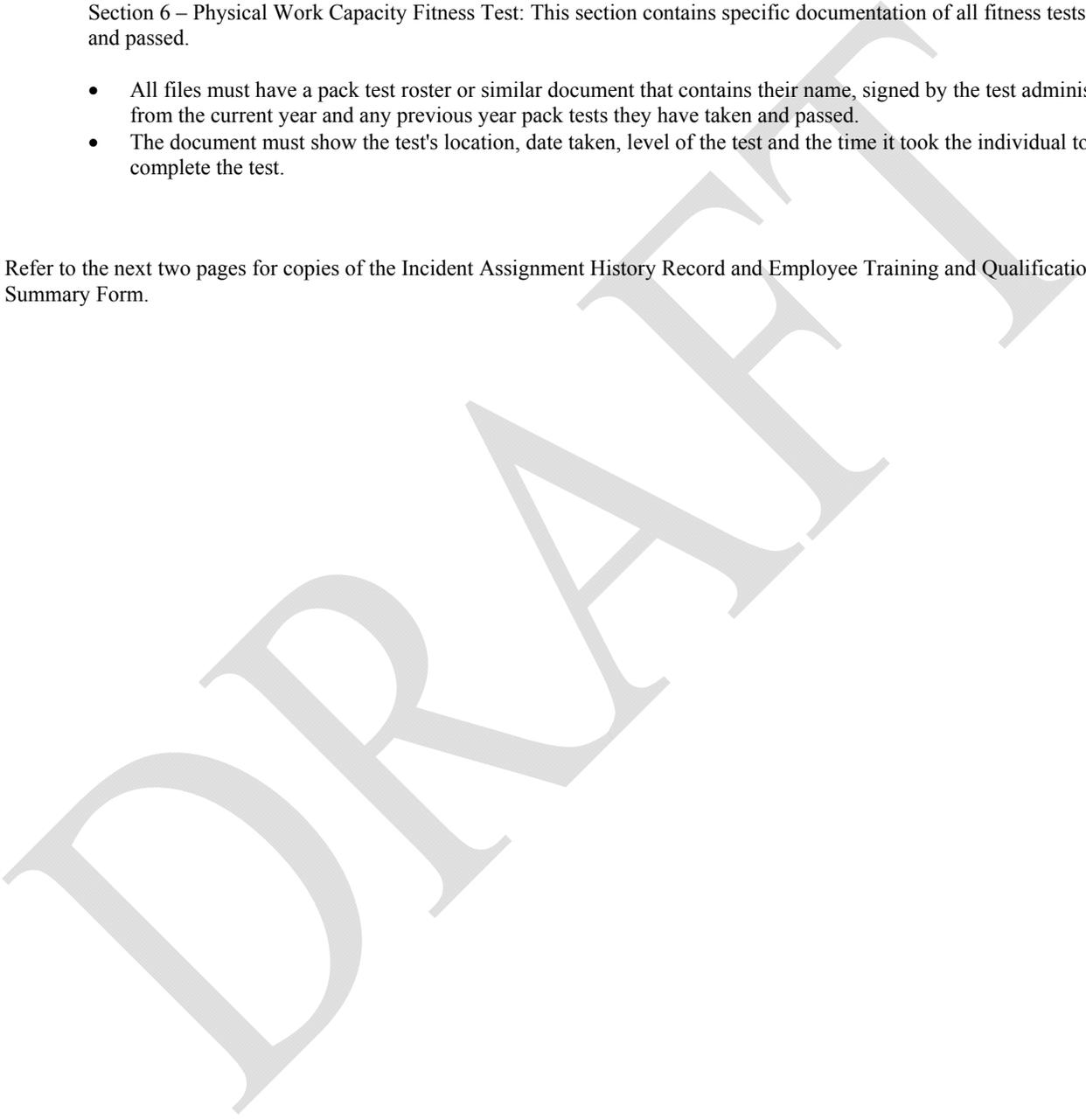
Section 5 – Incident Experience: This section contains specific documentation of all wildfire and prescribed fire assignments including Training and Position Evaluation Assignments.

- Documents in this section should be sorted by position with the highest level on top and lowest level on the bottom.
- The first (top) document in this section should be the employee's Incident Assignment History. (See sample form below.)
- Readable copies of any Incident Crew Evaluations (ICS – 224) completed by **ENGINE and/or WATER TENDER CONTRACTOR'S** and **GOVERNMENT** evaluators.
- Readable copies of incident shift tickets from crews should be kept showing that the employee as a FFT2, FFT1 and/or ENGB. For incident assignments lasting longer than five (5) operational periods, only the first five day's and the last day's shift tickets need to be kept in the file.

Section 6 – Physical Work Capacity Fitness Test: This section contains specific documentation of all fitness tests taken and passed.

- All files must have a pack test roster or similar document that contains their name, signed by the test administrator, from the current year and any previous year pack tests they have taken and passed.
- The document must show the test's location, date taken, level of the test and the time it took the individual to complete the test.

Refer to the next two pages for copies of the Incident Assignment History Record and Employee Training and Qualification Summary Form.



INDIVIDUAL EMPLOYEE TRAINING VERIFICATION FORM
Interagency Water Handling Agreement

Employee Name: Government Issued Photo Identification Verified (e.g. Drivers License, Passport, etc.) _____ If CDL with Tank Endorsement Required verify; Y____ N_____ Medical Certificate if Required, verify; Y____ N_____ Proof of Workers Compensation Insurance; Y____ N_____ PACK TEST Arduous or Light (circle as appropriate) Time_____ Date_____	Qualified ICS Position:
Contractor/Company:	Hiring Date:

WILDLAND FIRE COURSES & POSITION TASK BOOKS COMPLETED
 (Certification of Training Must Be In Employee's Training File)

ICS Position	Required Course/PTB	Month & Year Of Training Or PTB Completed	Instructor, Institution or PTB Certifier	Location &/or Phone # of Instructor, Institution or Certifier
Firefighter II	S130			
	S190			
	I100 (1/06+)			
	L180 (1/06+)			
Firefighter I	S131			
	S133 (1/06+)			
	PTB			
ENGB	S230			
	S290			
	PTB			
All Positions (Support Water Tender, FFT2, FFT1 & ENGB)	IS-700			
All Positions (Support Water Tender, FFT2, FFT1 & ENGB) *Required Annually	RT130 Annual Fireline Safety Refresher			

Wildland Fire Experience
 (List the Previous 5 Years Wildland Fire Experience)

YEAR	POSITION	INCIDENT NAME	LOCATION (City & Agency)	Fire Size (Acres)	Number of Days Worked

Signature of Inspector	Inspector (Print Name)	Inspector Phone Number	Date of Inspection

Incident Identification/Qualification Card

EXAMPLE INCIDENT IDENTIFICATION / QUALIFICATION CARD

This is the required minimum information. The sample card pictured below is an example only. Identification cards need not necessarily adhere to this format.

<u>JONES CONTRACTING, INC.</u> <u>IDENTIFICATION CARD</u>	
Name:	
Employee Number:	
(Pack Test level)	
Language Evaluation (SLE/SLS)	
CRWB 10-07-02 ENGB 06-10-03	

CARD IDENTIFIER COLOR CODE (shown in example as dots):

- YELLOW** For employees with LESS THAN ONE SEASON
- RED** For employees with ONE SEASON OR MORE
- BLUE** For SUPERVISORY employees (ENGB, FFT1, CRWB, STCR, STEN, ICT5)

BACK OF CARD

MOU Provider Name PO Box 1234 Anywhere, OR 97111 541-555-1234		
Additional Skills		Additional Positions
Sawyer	05-12-96	FFT1 08-20-00
Certified Class B Faller	10-12-98	FFT2 05-24-99
Driver Training	05-03-00	
EMT/FIRST AID/CPR	06-10-07	
Owner Signature	Issue date	
Verification by (signature)	(date)	(Affiliation)
Verification by (signature)	(date)	(Affiliation)

EXHIBIT O – QUALIFICATIONS

TRAINING AND QUALIFICATIONS REQUIREMENTS FOR NON-NWCG ENTITIES

NWCG Standard Wildland and Prescribed Fire Agreement Provisions

The following are standard contract provisions pertaining to training and qualifications for wildland and prescribed fire contractors.

Minimum Qualifications

By signing this agreement or contract, the CONTRACTOR certifies that all employees hired by CONTRACTOR and employed in firefighting or prescribed fire operations meet the minimum qualification requirements pursuant to the following categories and defined by the Wildland Fire Qualification System Guide (PMS 310-1).

<http://www.nwcg.gov/pms/pubs/PMS310-1.pdf> Position qualification requirements are included in this section.

Engine Crews

Engine Crews must be supervised by and contain at least one Single Resource Engine Boss (ENGB). The remaining engine crew personnel must be minimally qualified as Firefighter (FFT2).

The GOVERNMENT reserves the right to reject any contractor or contractor's employee(s) that is not in full compliance with the qualification requirements for the position they occupy. Failure of any contractor or contractor's employee(s) to demonstrate an ability to perform tasks listed in the Position Task Book (PTB) or standard tasks of the position they occupy shall be cause for immediate release.

Proof of Qualifications

The CONTRACTOR will ensure that all employees possess a valid and current Wildland Fire Qualification System certification record. This certification card will identify the qualifications for the position the employee is occupying.

Information on the certification card shall include: name of the person typewritten or printed, list of position(s) the person is qualified for, the date they passed the work capacity fitness test if required for the position(s), and the date of the individual's annual refresher training.

The certification card must be signed by the Certifying Official (Contractor or MOU Training Provider), which validates the contractor or contractor's employee(s) qualifications. The CONTRACTOR must maintain all documentation (training certificates, performance evaluations, proof of work capacity testing, and completed position task books) that supports qualifications.

The GOVERNMENT is not responsible for certifying or maintaining qualification records for contractors or contractor's employee(s). The certification card will be in the possession of

each employee while assigned. The CONTRACTOR or their representative must also have a copy of this certification while assigned.

Training Requirements

- A. In addition to the training requirements defined by the 310-1, the CONTRACTOR shall ensure that all employees receive Annual Fireline Safety Refresher Training (RT-130). This training will include, at a minimum, “Standards for Survival,” and “Your Fire Shelter” (2001 Pamphlet and Video) and refresher courses.
<http://www.nifc.gov/wfstar/index.htm>

CONTRACTOR will ensure that all training received by employees meets the course content and instructor standards listed in PMS 907 (Course Coordinator Guide) and PMS 901-1 (Field Managers’ Course Guide). Instructors used by Contractors for fire training must be recognized through a Geographic Area Coordinating Group Memorandum of Understanding or other formal agency agreement.

Contractor may use Government incidents, for which they are assigned, to qualify and certify employees for FFT1 and ENGB positions. Only one training position or evaluation assignment will be permitted per engine on each incident. The coach/evaluator must, as a minimum, be certified in the position(s) they are coaching or evaluating.

Position Performance Assignments

Position Task Books

The CONTRACTOR may allow employees to perform position performance assignments (task book assignments) in order to qualify for upper level positions, as long as the minimum engine crew position requirements are not compromised.

The Crew manifest shall clearly identify CONTRACTOR employees who are considered trainees while participating on an Incident.

Pursuant to PMS 310-1, the evaluator/coach of the trainee must be fully qualified in the position.

Record Keeping

A. Contractor Responsibilities:

The CONTRACTOR shall maintain a complete set of training and experience records for each employee. Training and experience records for employees separated from the company will be maintained for a minimum of three years from the date of separation. Training and experience records will, at a minimum, include course certificates required as a prerequisite for the position employee is occupying, task books for each employee, showing proof of final evaluation and certification by contractor or MOU Training Provider, Annual Fireline Safety Refresher Training (RT-130) documentation, and work capacity test records, and applicable performance evaluations

The CONTRACTOR will maintain employee training, performance evaluations and experience records, including records and certification cards for workers that are hired subsequent to receiving a dispatch order, in such a manner that they can be easily obtained and available for inspection at any time during the Agreement period.

Upon written request from an employee or previous employee, within ten days the Contractor will make available copies of all documentation to the employee relative to the individual's training and experience.

B. Government Responsibilities

Contracting Officer will review the contractor's certification records for all employees prior to agreement award. The Contracting Officer will request employee training and experience records prior to award during spring inspections. The government reserves the right to review records and evaluate contractor employee's qualifications at any time during the agreement period.

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