

D.23 LIST OF DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS

The following attachments are made a part of this solicitation and any resultant agreement.

| TITLE |
|---|
| Exhibit A – Definitions & Abbreviations |
| Exhibit B – Payment Office Information |
| Exhibit C - Harassment-Free Workplace Policy |
| Exhibit D - DOL Wage Determination |
| Exhibit E – Standard Contractor Performance Report |
| Exhibit F – Safety Standards |
| Exhibit G – Emergency Equipment Shift Ticket OF-297 |
| Exhibit H - Terms & Conditions for States |
| Exhibit I – Contractor Associations and Public Education Providers |
| Exhibit J –Advantages |
| Exhibit K – Not Applicable |
| Exhibit L – Geographic Area Map |
| Exhibit M – Forms and Checklists |
| 1) HEAVY EQUIPMENT WITH WATER Pre-Award Inspection Form |
| 2) Aftermarket Equipment Certification |
| 3) Manifest Form |
| Exhibit N – Qualifications - Wildland Fire Personnel Qualification Requirements |

EXHIBIT A – DEFINITIONS AND ABBREVIATIONS

The specific meanings of terms used in this specification may be found in the Glossary of Terms of the Fireline Handbook, NWCG Handbook 3; PMS 410-1; NFES 0065, and any other prevailing current NWCG publication unless otherwise defined herein:

AGENCY – See “Government”

AGENCY COOPERATOR – Local Government entities available through agreement to assist the Federal and State Government agencies.

AGREEMENT – References the Blanket Purchase Agreement documented on the SF-1449/OF-294, and its attachments.

CAMP SITE – Any area designated by the Government where there are facilities in support of an incident.

CCR – Contractor Central Registration

CJRL – Cotton Jacket Rubber Lined

CMVSA – Commercial Motor Vehicle Safety Alliance

CO – Contracting Officer

COR – Contracting Officer’s Representative – GOVERNMENT agent/employee responsible for assisting in the administration of the agreement and who has been designated by the Contracting Officer (CO).

CREW PERSON – Basic wildland firefighter used to control and extinguish wildland fires and works as a member of an engine crew under the supervision of a higher qualified individual.

DESIGNATED DISPATCH POINT (DDP) – Physical address where the resource is located as identified in VIPR.

ENGB – Single Resource Engine Boss

FS – Forest Service

FMCSA – Federal Motor Carrier Safety Administration

GACC – Geographic Area Coordination Center

GAWR – Gross Axle Weight Rating

GOVERNMENT – United States Department of Agriculture – Forest Service (USDA-FS), National Park Service (NPS), Bureau of Land Management (BLM), Bureau of Indian Affairs (BIA), and United States Fish & Wildlife Service (USF&WS), Federal Emergency Management Agency (FEMA) **Put Cooperators (States) in here**

GOVERNMENT REPRESENTATIVE – Those employees of the agencies listed under the definition of Government that have a designation in writing or are designated by their position.

GVAW – Gross Vehicle Axle Weight

GVWR – Gross Vehicle Weight Rating

HOST DISPATCH CENTER – Interagency dispatch center responsible for dispatching resources under this agreement.

HOST DISPATCH ZONE – Geographic area defined by the Host Dispatch Center's area of authority.

ICS – Incident Command System

IIBM – Interagency Incident Business Management Handbook

IPT – Iron Pipe Thread

INCIDENT – An occurrence or event, either human-caused or natural phenomena, that requires action by emergency service personnel to prevent or minimize loss of life or damage to property and/or natural resources.

INITIAL ATTACK – A planned response to a wildfire given the wildfire's potential fire behavior. The objective of initial attack is to stop the spread of the wildfire and suppress it at least cost. An aggressive suppression action that is consistent with firefighter and public safety.

NH – National Hose Thread

NPSH – National Pipe Standard Hose

ON SHIFT – Includes time worked, time that equipment is held or directed to be in a state of readiness, and compensable travel (equipment traveling under its own power) that has a specific start and ending time.

OPERATIONAL PERIOD – Equal to one shift, an operational period is defined by the incident action plan.

ORDINARY WEAR AND TEAR – Equipment furnished under this agreement may be operated and subjected to extreme environmental and/or strenuous operating conditions which could include but is not limited to unimproved roads, steep, rocky, hilly terrain, dust, heat, and smoky conditions. As a result, by entering into this agreement, the contractor agrees that what is considered wear and tear under this agreement is in excess of what the equipment is subjected to under normal operations and is reflected in the rates paid for the equipment.

POINT OF HIRE – The Contractor's place of business or where resource is located at the time of dispatch.

POINT OF RELEASE – The location from which a contractor is released upon expiration or termination of required services. This point may be the same as the point of hire.

PROPERTY – (Use definition in Interagency Incident Business Management Handbook)

- **Accountable Property.** Items with a purchase price of \$5,000 (USDA, USDI) or more, or items that the incident agency considers sensitive, such as cameras, computers, chainsaws, and radios, are accountable and are marked with an agency identification number.
- **Durable Property.** Durable properties are those non-accountable items that have a useful life expectancy greater than one incident (e.g., sleeping bags, water handling accessories, tents, headlamps, tools). This property may be marked with paint or etching to show “US GOVT”, or an agency specific marking.
- **Consumable Goods.** Consumable goods are items normally expected to be consumed on the incident (e.g., batteries, Meals Ready to Eat, plastic canteens, petroleum products). This property is not marked.

RON – Remain Over Night

ROSS – Resource Ordering and Status System

SEVERITY –The class of assignments that are related to pre-suppression activities. Examples of appropriate severity activities may include but not limited to standby at the host unit, limited patrol, tool sharpening, or other activities that do not unduly interfere with fire readiness and a 10 minute mobilization response time. Increase the level of pre-suppression capability and fire preparedness when predicted or actual burning conditions exceed those normally expected, due to severe weather conditions.

SJRL – Synthetic Jacket Rubber Lined Hose

SUPPRESSION – All the work of extinguishing or confining a fire beginning with its discovery.

UNDER HIRE – Refer to D.21.8

WALKING BEAM SUSPENSION – For a 3 axle water tender to receive points for suspension the following applies: Vehicles with a type of tandem suspension that has equalizing beams connecting the two axles, in a parallelogram design, which allows the wheels to "walk" independently over irregularities in the road surface. Examples of such suspensions are generally called walking beam suspension, produced by many manufacturers and do include air ride "walking" suspensions such as the Hendrickson AR2 and Primaax suspensions.

Two axle water tenders with a locking rear differential will also receive the points.

WORK/REST – Refer to D.6.7

EXHIBIT B – PAYMENT OFFICE INFORMATION

FOREST SERVICE

Incident Payment Center
101B Sun Drive NE
Albuquerque NM 87105

1-877-372-7248

BUREAU OF LAND MANAGEMENT

National Business Center
PO Box 25047, Bldg 50
Denver Federal Center
Denver, CO 80225-0047
Mail Stop BC-620

303-236-7117

NATIONAL PARK SERVICE

Attn: Debbie Townsend
13461 Sunrise Valley Dr
Herndon, VA 20171

703-487-9310

EXHIBIT C - HARASSMENT FREE WORKPLACE POLICY

POLICY: The National policy states: The Forest Service will not tolerate harassment based on race, national origin, religion, age, mental or physical disability, color, sex, or any other non-merit factors.

The Forest Service strives for a harassment-free work environment where people treat one another with respect. Managers, supervisors, and all employees, as well as our contractors, cooperators and volunteers have the primary responsibility for creating and sustaining this harassment-free environment (by example, by job supervision, by coaching, by training, by contract enforcement, and by other means). All employees, contractor personnel, and visitors must take personal responsibility for maintaining conduct that is professional and supportive of this environment.

ACTION REQUIRED: Managers and supervisors must take immediate action to stop harassment (or any other inappropriate behavior), to protect the people targeted and to take all reasonable steps to ensure that no further harassment or retaliation occurs. Employees who witness harassment should report it to the proper authority.

LOCATIONS COVERED: The contractors work environment covers any area where employees work or where work-related activities occur including travel. This includes field sites, incident bases, staging areas, firelines, government buildings and other facilities such as fitness centers and campgrounds. Also included are vehicles or other conveyances used for travel.

WHAT HARASSMENT IS: Harassment is coercive or repeated, unsolicited and unwelcome verbal comments, gestures or physical contacts and includes retaliation for confronting or reporting harassment. Examples of harassment include, but are not limited to, the following:

Physical conduct: Unwelcome touching, standing too close, inappropriate or threatening staring or glaring, obscene, threatening, or offensive gestures.

Verbal or written conduct: Inappropriate references to body parts, derogatory or demeaning comments, jokes, or personal questions; sexual innuendoes; offensive remarks about race, gender, religion, age, ethnicity, sexual orientation, political beliefs, marital status, or disability; obscene letters or telephone calls; catcalls; whistles; sexually suggestive sounds; loud, aggressive, inappropriate comments or other verbal abuse.

Visual, Graphic or Pictorial Displays: Display of nude pictures, scantily-clad, or offensively-clad people; display of intimidating or offensive religious, political, or other symbols; display of offensive, threatening, demeaning, or derogatory drawings, cartoons, or other graphics; offensive T-shirts, coffee mugs, bumper stickers in locations covered above or other articles.

Individuals who believe they are being harassed or retaliated against should exercise any one or more of the following options as soon as possible:

- Tell the harasser to stop the offensive conduct; and/or
- Tell a manager or supervisor about the conduct; and/or
- Contact your Procurement Unit Leader, Contracting Officer, a special Emphasis Program Manager, or any other individual you trust who would take action.

In addition, you may seek help from: Civil Rights Enforcement And Adjudication your local Employee Assistance Program office, or the Regional Office Employee Relations Group.

EXHIBIT D – DOL WAGE DETERMINATION

WD 95-0221 (Rev.-20) was first posted on www.wdol.gov on 06/24/2008
Emergency Incident/Fire Safety Services

REGISTER OF WAGE DETERMINATIONS UNDER 3 U.S. DEPARTMENT OF LABOR
THE SERVICE CONTRACT ACT 3 EMPLOYMENT STANDARDS ADMINISTRATION
By direction of the Secretary of Labor 3 WAGE AND HOUR DIVISION
3 WASHINGTON, D.C. 20210
3
3

Shirley F. Ebbesen Division of Wage 3 Wage Determination No: 1995-0221
Director Determinations 3 Revision No: 20
3 Date Of Revision: 06/19/2008
3

NATIONWIDE: Applicable in the continental U.S., Hawaii and Alaska.
Alaska: Entire state.
Hawaii: Entire state.
Midwestern Region: Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota,
Missouri, Nebraska, North Dakota, Ohio, South Dakota, Wisconsin
Northeast Region: Connecticut, Maine, Massachusetts, New Hampshire, New Jersey,
New York, Pennsylvania, Rhode Island, Vermont
Southern Region: Alabama, Arkansas, Delaware, District of Columbia, Florida,
Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma,
South Carolina, Tennessee, Texas, Virginia, West Virginia
Western Region: Arizona, California, Colorado, Idaho, Montana, Nevada, New
Mexico, Oregon, Utah, Washington, Wyoming

Fringe Benefits Required Follow the Occupational Listing
Employed on contracts for Emergency Incident and Fire Safety services.

| OCCUPATION CODE - TITLE | MINIMUM WAGE RATE |
|---|-------------------|
| 01000 - Administrative Support And Clerical Occupations | |
| 01613 - Word Processor III | |
| Continental U.S. | 17.57 |
| Alaska | 17.57 |
| Hawaii | 17.33 |
| 05000 - Automotive Service Occupations | |
| 05190 - Motor Vehicle Mechanic | |
| Alaska | 24.78 |
| Hawaii | 16.47 |
| Midwestern Region | 19.57 |
| Northeast Region | 18.37 |
| Southern Region | 17.11 |
| Western Region | 19.79 |
| 05220 - Motor Vehicle Mechanic Helper | |
| Alaska | 17.93 |
| Hawaii | 12.68 |
| Midwestern Region | 12.69 |
| Northeast Region | 14.30 |
| Southern Region | 11.04 |
| Western Region | 13.40 |

| | | |
|-------|--|-------|
| 07000 | - Food Preparation And Service Occupations | |
| 07010 | - Baker | |
| | Alaska | 14.89 |
| | Hawaii | 14.87 |
| | Midwestern Region | 12.48 |
| | Northeast Region | 14.16 |
| | Southern Region | 10.19 |
| | Western Region | 15.55 |
| 07041 | - Cook I | |
| | Alaska | 12.82 |
| | Hawaii | 12.52 |
| | Midwestern Region | 9.17 |
| | Northeast Region | 11.45 |
| | Southern Region | 8.74 |
| | Western Region | 10.46 |
| 07042 | - Cook II | |
| | Alaska | 14.72 |
| | Hawaii | 13.98 |
| | Midwestern Region | 10.33 |
| | Northeast Region | 12.90 |
| | Southern Region | 9.85 |
| | Western Region | 11.78 |
| 07070 | - Dishwasher | |
| | Alaska | 10.99 |
| | Hawaii | 12.05 |
| | Midwestern Region | 7.43 |
| | Northeast Region | 7.96 |
| | Southern Region | 7.73 |
| | Western Region | 8.01 |
| 07130 | - Food Service Worker | |
| | Alaska | 11.20 |
| | Hawaii | 11.14 |
| | Midwestern Region | 8.76 |
| | Northeast Region | 10.51 |
| | Southern Region | 8.31 |
| | Western Region | 9.12 |
| 07210 | - Meat Cutter | |
| | Alaska | 18.27 |
| | Hawaii | 17.75 |
| | Midwestern Region | 15.39 |
| | Northeast Region | 17.93 |
| | Southern Region | 12.83 |
| | Western Region | 16.81 |
| 12000 | - Health Occupations | |
| 12040 | - Emergency Medical Technician | |
| | Continental U.S. | 15.62 |
| | Alaska | 21.43 |
| | Hawaii | 17.56 |
| 21000 | - Materials Handling And Packing Occupations | |
| 21020 | - Forklift Operator | |
| | Alaska | 20.59 |
| | Hawaii | 16.04 |
| | Midwestern Region | 14.79 |
| | Northeast Region | 14.46 |
| | Southern Region | 12.23 |
| | Western Region | 15.82 |

| | | |
|-------|--|-------|
| 21150 | - Stock Clerk | |
| | Alaska | 13.30 |
| | Hawaii | 10.49 |
| | Midwestern Region | 11.75 |
| | Northeast Region | 11.57 |
| | Southern Region | 11.25 |
| | Western Region | 11.90 |
| 23000 | - Mechanics And Maintenance And Repair Occupations | |
| 23021 | - Aircraft Mechanic I | |
| | Continental U.S. | 26.85 |
| | Alaska | 26.11 |
| | Hawaii | 26.99 |
| 23040 | - Aircraft Mechanic Helper | |
| | Continental U.S. | 20.19 |
| | Alaska | 20.47 |
| | Hawaii | 19.48 |
| 23060 | - Aircraft Servicer | |
| | Continental U.S. | 23.02 |
| | Alaska | 22.87 |
| | Hawaii | 22.60 |
| 23160 | - Electrician, Maintenance | |
| | Alaska | 29.46 |
| | Hawaii | 25.39 |
| | Midwestern Region | 22.12 |
| | Northeast Region | 23.71 |
| | Southern Region | 18.91 |
| | Western Region | 22.58 |
| 23440 | - Heavy Equipment Operator | |
| | Alaska | 24.10 |
| | Hawaii | 17.15 |
| | Midwestern Region | 19.57 |
| | Northeast Region | 18.37 |
| | Southern Region | 17.11 |
| | Western Region | 19.79 |
| 23470 | - Laborer | |
| | Alaska | 14.63 |
| | Hawaii | 14.19 |
| | Midwestern Region | 11.90 |
| | Northeast Region | 12.01 |
| | Southern Region | 9.68 |
| | Western Region | 11.24 |
| 23530 | - Machinery Maintenance Mechanic | |
| | Alaska | 27.50 |
| | Hawaii | 27.13 |
| | Midwestern Region | 16.96 |
| | Northeast Region | 17.74 |
| | Southern Region | 13.43 |
| | Western Region | 16.82 |
| 23580 | - Maintenance Trades Helper | |
| | Alaska | 20.10 |
| | Hawaii | 15.51 |
| | Midwestern Region | 15.97 |
| | Northeast Region | 14.91 |
| | Southern Region | 13.42 |
| | Western Region | 13.85 |

| | | |
|-------|---|-------|
| 27000 | - Protective Service Occupations | |
| 27070 | - Firefighter | |
| | Alaska | 11.14 |
| | Hawaii | 9.08 |
| | Midwestern Region | 6.96 |
| | Northeast Region | 7.66 |
| | Southern Region | 7.02 |
| | Western Region | 7.66 |
| 31000 | - Transportation/Mobile Equipment Operation Occupations | |
| 31030 | - Bus Driver | |
| | Alaska | 20.22 |
| | Hawaii | 13.13 |
| | Midwestern Region: 1 1/2 to 4 tons | 16.66 |
| | Midwestern Region: over 4 tons | 17.42 |
| | Midwestern Region: under 1 1/2 tons | 12.47 |
| | Northeast Region: 1 1/2 to 4 tons | 17.08 |
| | Northeast Region: over 4 tons | 17.83 |
| | Northeast Region: under 1 1/2 tons | 13.25 |
| | Southern Region: 1 1/2 to 4 tons | 15.23 |
| | Southern Region: over 4 tons | 15.78 |
| | Southern Region: under 1 1/2 tons | 8.48 |
| | Western Region: 1 1/2 to 4 tons | 15.69 |
| | Western Region: over 4 tons | 16.13 |
| | Western Region: under 1 1/2 tons | 9.88 |
| 31361 | - Truckdriver, Light | |
| | Alaska | 18.93 |
| | Hawaii | 10.35 |
| | Midwestern Region | 12.47 |
| | Northeast Region | 13.25 |
| | Southern Region | 8.48 |
| | Western Region | 9.88 |
| 31362 | - Truckdriver, Medium | |
| | Alaska | 20.50 |
| | Hawaii | 13.12 |
| | Midwestern Region | 16.66 |
| | Northeast Region | 17.08 |
| | Southern Region | 15.17 |
| | Western Region | 15.69 |
| 31363 | - Truckdriver, Heavy | |
| | Alaska | 21.66 |
| | Hawaii | 14.32 |
| | Midwestern Region | 17.42 |
| | Northeast Region | 17.83 |
| | Southern Region | 15.78 |
| | Western Region | 16.72 |
| 31364 | - Truckdriver, Tractor-Trailer | |
| | Alaska | 22.81 |
| | Hawaii | 14.51 |
| | Midwestern Region | 20.72 |
| | Northeast Region | 17.95 |
| | Southern Region | 16.59 |
| | Western Region | 17.07 |
| 47000 | - Water Transportation Occupations | |
| 47021 | - Cook-Baker/Second Cook/Second Cook-Baker/Assistant Cook | |
| | Alaska | 14.72 |
| | Hawaii | 13.98 |
| | Midwestern Region | 10.33 |

| | | |
|-----------|---------------------------------------|-------|
| | Northeast Region | 12.90 |
| | Southern Region | 9.85 |
| | Western Region | 11.78 |
| 92000 | - Non Standard Occupations | |
| (not set) | - Chief Cook | |
| | Alaska | 19.57 |
| | Hawaii | 23.45 |
| | Midwestern Region | 17.25 |
| | Northeast Region | 20.87 |
| | Southern Region | 15.80 |
| | Western Region | 19.21 |
| (not set) | - Environmental Protection Specialist | |
| | Alaska | 30.84 |
| | Hawaii | 28.53 |
| | Midwestern Region | 25.95 |
| | Northeast Region | 31.12 |
| | Southern Region | 26.43 |
| | Western Region | 27.33 |
| (not set) | - Fire Safety Professional | |
| | Alaska | 30.84 |
| | Hawaii | 28.53 |
| | Midwestern Region | 25.95 |
| | Northeast Region | 31.12 |
| | Southern Region | 26.43 |
| | Western Region | 27.33 |
| (not set) | - Aircraft Quality Control Inspector | |
| | Continental U.S. | 28.07 |
| | Alaska | 27.30 |
| | Hawaii | 28.22 |
| 99000 | - Miscellaneous Occupations | |
| 99730 | - Refuse Collector | |
| | Alaska | 10.80 |
| | Hawaii | 9.99 |
| | Midwestern Region | 9.24 |
| | Northeast Region | 10.55 |
| | Southern Region | 6.99 |
| | Western Region | 8.99 |

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$3.24 per hour or \$129.60 per week or \$561.60 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 10 years, and 4 after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

VACATION (Hawaii): 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 10 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor

or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HEALTH & WELFARE (Hawaii): \$1.37 per hour, or \$54.80 per week, or \$237.47 per month hour for all employees on whose behalf the contractor provides health care benefits pursuant to the Hawaii prepaid Health Care Act. For those employees who are not receiving health care benefits mandated by the Hawaii prepaid Health Care Act, the new health and welfare benefit rate will be \$3.24 per hour.

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at

<http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination.

Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

** OCCUPATIONS NOT INCLUDED IN THE SCA DIRECTORY OF OCCUPATIONS **

Aircraft Quality Control Inspector

Develops and implements quality control and ground safety programs to ensure compliance with contract specifications. Inspects and verifies proper completion and documentation of safety and flight discrepancies. Briefs and debriefs pilots and crew members assigned to functional check flights. Evaluates personnel, including verification of skills, training and experience. Performs audits and inspections of work centers and ongoing maintenance actions, procedures, equipment and facilities. Monitors timeliness and applicability of aircraft maintenance technical data and technical library. Reviews maintenance source documents, aircraft inspection records, notes recurring discrepancies or trends and initiates appropriate action. Manages the material deficiency and technical order improvement program. Reviews engineering investigation requests. Initiates and reviews quality deficiency reports, technical deficiency reports and hazardous material reports, ensuring that they are accurate, clear, concise and comprehensive. Receives aircraft and explosive mishap reports and studies them for applicability. Oversees aircraft weight and balance program. Conducts safety inspections, training and drills.

Chief Cook

Directs and participates in the preparation and serving of meals; determines timing and sequence of operations required to meet serving times; inspects galley/kitchen unit and equipment for cleanliness and proper storage and preparation of food. Many plan or assist in planning meals and taking inventory of stores and equipment.

Environmental Protection Specialist

Environmental protection specialist positions require specialized knowledge of the principles, practices, and methods of program or administrative work relating to environmental protection programs. This entails (1) an understanding of the philosophy underlying environmental regulation; (2) knowledge of environmental laws and regulations; (3) knowledge of the planning, funding, organization, administration, and evaluation of environmental programs; (4) practical knowledge of environmental sciences and related disciplines, the effects of actions and technology on the environment, the means of preventing or reducing pollution, and the relationship between environmental factors and human health and well-being; and (5) practical knowledge of important historic, cultural, and natural resources (including land, vegetation, fish, wildlife, endangered species, forests) and the relationship between the preservation and management of these resources and environmental protection. Environmental protection specialists apply specialized knowledge of one or more program or functional areas of environmental protection work, but do not require full professional competence in environmental engineering or science.

Fire Safety Professional

The Fire Safety Professional works to control and extinguish fires, rescue persons endangered by fire, and reduce or eliminate potential fire hazards. It also controls hazardous materials incidents, provides emergency medical services, trains personnel in fire protection and prevention, operates fire communications equipment, develops and implements fire protection and prevention plans, procedures, and standards and, advises on improvements to structures for better fire prevention.

EXHIBIT E - Standard Contractor Performance Report

Highlighted blocks are required to be completed.

| | | | |
|---|---------------------------------|----------------------------------|--|
| Evaluation Type: Interim _ Final _ (check one) | | | |
| Evaluating Organization (Fire Name): | | Reporting Period: From | |
| Contracting Office: | | Contract Number: | to |
| | | | Order Number (Resource Order/Incident #): |
| Contractor Name: | | Contractor Address: | |
| | | | |
| DUNS: | | City: | State: |
| Additional or Alternate Contractor Name: | | Zip/Postal Code: | Country: |
| | | | |
| TIN: | Industrial Code (NAICS): | Commodity Code: | Contract Type: |
| | | | |
| Contract Award Date: | | Contract Expiration Date: | Contract Value: |
| | | | |
| Requirement Description (Equipment Type): | | | |
| | | | |

Ratings

Summarize contractor performance and check the number which corresponds to the rating for each rating category (See attached Rating Guidelines).

Quality of Product or Service (How did the Contractor perform, document any noncompliance or performance issues)

| | | | | | |
|---|---------------|---------------|---------------|--------------------|----------------------|
| 0=Unsatisfactory | 1=Poor | 2=Fair | 3=Good | 4=Excellent | 5=Outstanding |
| Government Comments for Quality of Product or Service (2000 characters maximum): | | | | | |
| | | | | | |

Timeliness of Performance (Did the Contractor arrive when expected, demob timely; and perform the work in a timely manner)

| | | | | | |
|---|---------------|---------------|---------------|--------------------|----------------------|
| 0=Unsatisfactory | 1=Poor | 2=Fair | 3=Good | 4=Excellent | 5=Outstanding |
| Government Comments for Timeliness of Performance (2000 characters maximum): | | | | | |
| | | | | | |

Business Relations (Did the Contractor perform in a business-like manner; complete administrative requirements timely)

| | | | | | |
|--|---------------|---------------|---------------|--------------------|----------------------|
| 0=Unsatisfactory | 1=Poor | 2=Fair | 3=Good | 4=Excellent | 5=Outstanding |
| Government Comments for Business Relations (2000 characters maximum): | | | | | |
| | | | | | |

Additional Info

Contractor Key Personnel

Contractor Manager/Principal Investigator (*Owner's Name*):

Government Comment on Contractor Manager/Principal Investigator (2000 characters maximum): *(If applicable, describe working relationship with government representatives for this assignment)*

Contractor Key Person (*Equipment Operator's Name*):

Government Comment on Contractor Key Person (2000 characters maximum): *(Describe working relationship with government representatives for this assignment)*

Customer Satisfaction

Is/was the contractor committed to customer satisfaction? Yes No *(Check one)*

Would you recommend the selection of this firm again? Yes No *(Check one)*

Government Comments on Customer Satisfaction (2000 characters maximum): *If no to either of above, explain below*

Admin Info

Project Officer/COTR (*Individual completing the evaluation*)

Name: _____

Phone: _____

Fax: _____

E-mail Address: _____

Contractor Representative

Name: _____

Phone: _____

Fax: _____

E-mail Address: _____

Alternate Contractor Representative

Name: _____

Phone: _____

Fax: _____

E-mail Address: _____

Contracting Officer:

Name: _____

Phone: _____

Fax: _____

E-Mail Address: _____

Rating Guidelines

Quality of Product or Service

| | |
|----------------|---|
| Unsatisfactory | Non-conformances are jeopardizing the achievement of contract requirements, despite use of Agency resources. Recovery is not likely. If performance cannot be substantially corrected, it constitutes a significant impediment in consideration for future awards containing similar requirements. |
| Poor | Overall compliance requires significant Agency resources to ensure achievement of contract requirements. |
| Fair | Overall compliance requires minor Agency resources to ensure achievement of contract requirements. |
| Good | There are no, or very minimal, quality problems, and the Contractor has met the contract requirements. |
| Excellent | There are no quality issues, and the Contractor has substantially exceeded the contract performance requirements without commensurate additional costs to the Government. |
| Outstanding | The contractor has demonstrated an outstanding performance level that was significantly in excess of anticipated achievements and is commendable as an example for others, so that it justifies adding a point to the score. It is expected that this rating will be used in those rare circumstances where contractor performance clearly exceeds the performance levels described as "Excellent". |

0 = Unsatisfactory 1 = Poor 2 = Fair 3 = Good 4 = Excellent 5 = Outstanding

Timeliness of Performance

0 = Unsatisfactory 1 = Poor 2 = Fair 3 = Good 4 = Excellent 5 = Outstanding

| | |
|----------------|---|
| Unsatisfactory | Delays are jeopardizing the achievement of contract requirements, despite use of Agency resources. Recovery is not likely. If performance cannot be substantially corrected, it constitutes a significant impediment in consideration for future awards. |
| Poor | Delays require significant Agency resources to ensure achievement of contract requirements. |
| Fair | Delays require minor Agency resources to ensure achievement of contract requirements. |
| Good | There are no, or minimal, delays that impact achievement of contract requirements. |
| Excellent | There are no delays and the contractor has exceeded the agreed upon time schedule. |
| Outstanding | The contractor has demonstrated an outstanding performance level that justifies adding a point to the score. It is expected that this rating will be used in those rare circumstances where contractor performance clearly exceeds the performance levels described as "Excellent". |

Business Relations

0 = Unsatisfactory 1 = Poor 2 = Fair 3 = Good 4 = Excellent 5 = Outstanding

| | |
|----------------|---|
| Unsatisfactory | Response to inquiries and/or technical, service, administrative issues is not effective. If not substantially mitigated or corrected it should constitute a significant impediment in considerations for future awards. |
| Poor | Response to inquiries and/or technical, service, administrative issues is marginally effective. |
| Fair | Response to inquiries and/or technical, service, administrative issues is somewhat effective. |
| Good | Response to inquiries and/or technical, service, administrative issues is consistently effective. |
| Excellent | Response to inquiries and/or technical, service, administrative issues exceeds Government expectation. |
| Outstanding | The contractor has demonstrated an outstanding performance level that justifies adding a point to the score. It is expected that this rating will be used in those rare circumstances where contractor performance clearly exceeds the performance levels described as "Excellent". |

EXHIBIT F – SAFETY STANDARDS

NOTICE: The following minimum contract standard shall be upheld at all times. The Contracting Officer or appointed representatives (COR) shall consider individuals who cannot meet these minimum requirements UNSAFE and may remove the individual or, if necessary the entire resource from the job site in accordance with the terms of the agreement specification:

A. Heat Stress

There are three forms of heat stress. The mildest is heat cramps. Heat stress can progress to heat exhaustion and eventually heat stroke. Heat stroke is a medical emergency! Delayed treatment can result in brain damage and even death. At the first sign of heat stress, stop work, get into the shade, and begin drinking fluid. See chapter 5 of Fitness and Work Capacity, 2nd ed. (1997). Heat Stress: NFES 1594, PMS-303-1 explains how to detect, treat & prevent heat stress. Cost is 10 cents each.

B. Smoke and Carbon Monoxide

For information on this subject call USDA Forest Service, Technology and Development Program, Publications, (406) 329-3978, and ask for Health hazards of Smoke, Recommendations of the Consensus Conference, April 1997 (Item Number 97512836). Copies are available free of charge in limited numbers.

C. “Six Minutes for Safety” Training

It is recommended that daily Six Minutes for Safety training be conducted that focuses on high risk and low frequency activities that fire personnel may encounter during a fire season. The NWCG website gives information on Six Minutes for Safety, go to www.nwcg.gov

D. Seat Belts

Seat belts will be available and used in any vehicle when in motion. It is the operator’s responsibility to ensure compliance.

E. Personal Protective Equipment (PPE) – see Section D.2.1.2 of the specifications for a complete list of PPE required by the contractor.

F. Fireline Leadership Communications Skills.

All personnel in leadership positions such as Equipment Operators, Engine Bosses and radio operators, shall be able to communicate fluently at a conversational level in English. Specifically:

- All radio communication on tactical, command and air-to-ground frequencies will be in the English language.
- All supervisors of personnel engaged in fire suppression and prescribed fire operations will be able to read write and speak English sufficient to understand and communicate in English. All supervisors must also be able to communicate in the language of the individuals they directly supervise.

G. Incident Identification/ Qualification Card.

Personnel shall carry a government (state or federal) picture identification card, such as a driver's license, passport, state identification card, etc

H. Physical Demands

The work requires strenuous physical exertion for extended periods including walking, climbing, chopping, throwing, lifting, pulling and frequently carrying objects weighing fifty (50) pounds or more.

All personnel assigned to, skidgines, pumper cats and softtracks shall pass the "Work Capacity Fitness Test: at the light level. The fitness requirement is the ability to negotiate a one (1) mile hike without a pack and complete within 16 minutes.

Copies of the publication titled "Fitness and Work Capacity," second edition NFES 1596 April 1997, and associated videos can be purchased from the Great Basin Fire Cache at the National Interagency Fire Center in Boise, Idaho. The Work Capacity Test, Administrator's Guide, April 2003, NRES 1109 can be accessed at www.nwccg.gov, in Publications. The Contractor(s) shall provide proof that their employee(s) has/have met this requirement upon request.

The Government reserves the right to monitor the administration of any classroom instruction, and Pack Tests administered for compliance with "Work Capacity Fitness Test Instructor's Guide."

I. Work/Rest/Driving/ and Length of Assignment Guidelines

Information on current agency policy on work/rest guidelines, length of assignment, days off and other fire business management information can be found at: www.nwccg.gov

EXHIBIT G – EXAMPLE OF EMERGENCY EQUIPMENT SHIFT TICKET, OF-297

| EMERGENCY EQUIPMENT SHIFT TICKET | | | | |
|---|-------------------|---|--|---|
| <i>NOTE: The responsible Government Officer will update this form each day or shift and make initial and final equipment inspections.</i> | | | | E-16 |
| 1. AGREEMENT NUMBER 54-04RA-2-4567 | | | 2. CONTRACTOR (name) Jones Equipment | |
| 3. INCIDENT OR PROJECT NAME LOSS CREEK | | 4. INCIDENT NUMBER WFF-2-061 | | 5. OPERATOR (name) PAUL JONES |
| 6. EQUIPMENT MAKE Caterpillar | | 7. EQUIPMENT MODEL Dozer, D6C | | 8. OPERATOR FURNISHED BY <input checked="" type="checkbox"/> CONTRACTOR <input type="checkbox"/> GOVERNMENT |
| 9. SERIAL NUMBER 47A89876 | | 10. LICENSE NUMBER | | 11. OPERATING SUPPLIES FURNISHED BY <input checked="" type="checkbox"/> CONTRACTOR (wet) <input type="checkbox"/> GOVERNMENT (dry) |
| 12. DATE MO/DAY/YR | 13. EQUIPMENT USE | | | 14. REMARKS (released, down time and cause, problems, etc.) Paul Jones – Operator |
| | START | STOP | HOURS/DAYS/MILES(circle one) WORK SPECIAL | |
| 09/15/07 | 0600 | 1800 | 12 | |
| | | | | 15. EQUIPMENT STATUS <input checked="" type="checkbox"/> a. Inspected and under agreement <input type="checkbox"/> b. Released by Government <input type="checkbox"/> c. Withdrawn by Contractor |
| | | | | 16. INVOICE POSTED BY (Recorder's initials) |
| 17. CONTRACTOR'S OR AUTHORIZED AGENT'S SIGNATURE <i>Paul L. Jones - Owner</i> | | | 18. GOVERNMENT OFFICER'S SIGNATURE SAMUAL JONES – DJV SUP. | |
| | | | 19. DATE SIGNED 09/15/07 | |

EXHIBIT H – Insert exhibits on terms & conditions for states in your Geographic Area if applicable

DRAFT

**EXHIBIT I - CONTRACTOR ASSOCIATIONS AND PUBLIC
EDUCATION PROVIDERS**

Insert information on sources of training in your Geographic Area here.

DRAFT

EXHIBIT J –ADVANTAGES

Skidgine Advantages

| <u>Factors</u> | <u>Attributes</u> | <u>Value</u> | <u>Importance Factor</u> | <u>Advantage Points**</u> |
|---|-----------------------------|--------------|--------------------------|---------------------------|
| Gallons Hauled Type 1 | 1200-1499 gallons | 1 | 2 | 2 |
| | 1500-2499 gallons | 3 | | 6 |
| | 2500+ gallons | 5 | | 10 |
| Gallons Hauled Type 2 | 800-999 gallons | 1 | 2 | 2 |
| | 1000-1199 gallons | 3 | | 6 |
| Gallons Hauled Type 3 | 400 to 599 gallons | 1 | 2 | 2 |
| | 600 to 799 gallons | 3 | | 6 |
| Gallons Hauled Type 4 | 200 to 299 gallons | 1 | 2 | 2 |
| | 300 to 399 gallons | 3 | | 6 |
| Foam device | None | 0 | 1 | 0 |
| | Around the pump system | 1 | | 1 |
| | Auto Metered (proportioner) | 3 | | 3 |
| Monitor (Type 1 and 2 only) | No | 0 | 1 | 0 |
| | Yes | 3 | | 3 |
| Winch or Grapple that is usable (Type 3 and 4 only) | No | 0 | 1 | 0 |
| | Yes | 2 | | 2 |

Pumper Cat Advantages

| <u>Factors</u> | <u>Attributes</u> | <u>Value</u> | <u>Importance Factor</u> | <u>Advantage Points**</u> |
|-----------------------|-----------------------------|---------------------|---------------------------------|----------------------------------|
| Gallons Hauled Type 1 | 500-650 gallons | 1 | 2 | 2 |
| | 651 gallons + | 5 | | 10 |
| Gallons Hauled Type 2 | 325-400 gallons | 1 | 2 | 2 |
| | 401-499 gallons | 5 | | 10 |
| Gallons Hauled Type 3 | 200-275 gallons | 1 | 2 | 2 |
| | 276-324 gallons | 5 | | 10 |
| Angle Blade | Straight Blade | 0 | 2 | 0 |
| | Manual angle | 1 | | 2 |
| | 6 way Hydraulic | 2 | | 4 |
| Winch that is usable | No | 0 | 2 | 0 |
| | Yes | 2 | | 4 |
| Foam device | None | 0 | 1 | 0 |
| | Around the pump system | 1 | | 1 |
| | Auto Metered (proportioner) | 3 | | 3 |

Softtrack Advantages

| <u>Factors</u> | <u>Attributes</u> | <u>Value</u> | <u>Importance Factor</u> | <u>Advantage Points**</u> |
|-----------------------|-----------------------------|---------------------|---------------------------------|----------------------------------|
| Gallons Hauled Type 1 | 600 to 1200 gallons | 0 | 2 | 0 |
| | 1200 gallons + | 5 | | 10 |
| Winch that is usable | No | 0 | 2 | 0 |
| | Yes | 2 | | 4 |
| Monitor | No | 0 | 1 | 0 |
| | Yes | 3 | | 3 |
| Foam device | None | 0 | 1 | 0 |
| | Around the pump system | 1 | | 1 |
| | Auto Metered (proportioner) | 3 | | 3 |

Pressure and flow testing of Pumps

Flow may be tested with a flow meter or a simple sharp edged orifice. A simple testing kit will contain a 1.5 inch threaded pipe cap for heavy equipment with water, while a 2.5 inch threaded cap will be used for type 3 engines. Testing devices will have a designated size opening cut through the center of the cap. Testing will be conducted as close to the pump as possible and the pumps pressure gauge may be used or an auxiliary testing gauge may be mounted in front of the sharp edged orifice.

The following flows will result:

.520 diameter sharp edged orifice.

| <u>Pressure</u> | <u>Flow</u> |
|-----------------|-------------|
| 100 psi | 50 gpm |
| 125 psi | 56 gpm |
| 150 psi | 61 gpm |

.716 diameter sharp edged orifice.

| <u>Pressure</u> | <u>Flow</u> |
|-----------------|-------------|
| 250 psi | 150 gpm |
| 312.5 psi | 167 gpm |
| 375 psi | 183 gpm |

The Resultant figures will be applied to the pump ratings as follows:

Skidgines (Type 1 and Type 2)

Pressure measured with a .520 diameter sharp edged orifice installed

100 psi to 124 psi is a rating of "Acceptable"

125 psi to 149 psi is a rating of "Good"

150 psi or more is a rating of "Excellent"

Skidgines (Type 3 and Type 4), Pumper Cats, Softtracks

Pressure measured with a .441 diameter square-edged orifice

| <u>Flow</u> | <u>Pressure</u> |
|-------------|-----------------|
| 30 gpm | 70 psi |
| 33.6 gpm | 87.5 psi |
| 36.8 gpm | 105 psi |

EXHIBIT K –DATA SHEETS

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EXHIBIT L – GEOGRAPHIC AREA MAP

OPTIONAL - Insert a map of your Geographic Area here.

DRAFT

EXHIBIT M – FORMS AND CHECKLISTS

This inspection form is to be used in conjunction with Optional Form 296
EQUIPMENT WITH WATER INSPECTION FORM PASS ___ FAIL ___

HEAVY

| | | | | | |
|---|--|-------------------------------|--------------------------------------|-----------------|------------|
| Company Name: | | Date of Inspection: | | Page 1 of 2 | |
| Vehicle Id.#: (VIN#) | | | Hour Meter Reading: | | |
| Skidgine: SK-1 SK-2 SK-3 | | Pumper Cat: TDC-1 TDC-2 TDC-3 | | Softtrack: ST-1 | |
| Tank Capacity (gallons): | | | Flywheel Horsepower: | | |
| Make: | | Model: | | Year: | |
| Company Name: | | | | | |
| Unit ID #: | | | | | |
| Minimum Heavy Equipment with Water Inventory | | | Yes | No | Qty |
| 1 - Live Hose Reel with minimum of 150' of 1" hose non-collapsible 3/4" ID | | | | | |
| 1 1/2" Hose (see table for min. quantity)- | | | | | |
| 1" Hose (see table for min. quantity) | | | | | |
| 2 - Nozzle, comb fog/straight stream, 1" NPSH Female | | | | | |
| 1 - Shovel, size "0" or "1" | | | | | |
| 1 - Pulaski | | | | | |
| 1 - Forestry, Fire Hose Clamp | | | | | |
| 1 - Spanner wrench, combination 1" to 1 1/2" | | | | | |
| 1 - Double Male 1" NPSH | | | | | |
| 1 - Double Female 1" NPSH | | | | | |
| 1 - Reducer, 1 1/2" NH Female to 1" NPSH Male | | | | | |
| 1 - Reducer 1" NPSH to 3/4" Garden Hose | | | | | |
| 1 - Adapter 1" NH Female to 1" NPSH Male | | | | | |
| 1 - Adapter 1" NPSH Female to 1" NH Male | | | | | |
| 1 - First Aid Kit (5 person) | | | | | |
| 2 - 1/4 turn adapter to 1" NPSH (1 male and 1 female) | | | | | |
| 1 - 4" Minimum fill pipe | | | | | |
| 1 - 3" Minimum dump valve (capable of dumping into porta-tank) | | | | | |
| 4 - Tire chains for rubber tired skidgines | | | | | |
| 1 - Fire Extinguisher (2A-10BC) or better | | | | | |
| 1 - Back up alarm (89 Decibels measured 5 feet to rear of machine) | | | | | |
| Back up Lights (2) | | | | | |
| Personal Protective Equipment | | | Yes | No | |
| Fire Shelter, Nomex shirt and pants, Hardhat, Gloves | | | | | |
| Pump Accessories (If Pump Powered by Auxiliary Engine) | | | Yes | No | Qty |
| Wrench, Adjustable 10" and capable of removing spark plugs | | | | | |
| 1 Pliers (Slip Joint) | | | | | |
| 2 Qts. Crankcase Oil | | | | | |
| 2 Screwdrivers (1 Standard Blade, 1 Phillips) | | | | | |
| 1 Spare Starter Rope (If Required) | | | | | |
| 1 Grease Gun with Grease | | | | | |
| Spark Plugs (Sufficient to replace all plugs on auxiliary pump) | | | | | |
| Foam Application System | | None | | Around the Pump | |
| | | | | Auto Metered | |
| Compressed Air Foam System (CAFS) | | | Yes | No | |
| Actual Compressor Rating (cubic feet per minute): | | | | | |
| Pump Type (check one): Auxilliary PTO Identification Number | | | | | |
| Actual Pump PSI | | | CHECK ONE: Acceptable Good Excellent | | |
| Draft from 10 feet vertical through suction hose with foot valve (Min. 20' of hose) | | | Yes | No | |
| Fuel to operate pump (min. 5 gallons) in DOT approved container | | | Yes | No | |
| Winch or Grapple | | | Yes | No | |
| Monitor | | | Yes | No | |

| | | |
|---|--------------------------------|----------------------------|
| HEAVY EQUIPMENT WITH WATER INSPECTION FORM (continued) | | Page 2 of 2 |
| Company Name: | Date of Inspection: | Engine # |
| Vehicle Condition (Dents/scratches) | | |
| Name of Contractor (type or print) | Signature of Contractor | Date |
| Name of Inspector (type or print) | Signature of Inspector | Date |
| Inspectors' Agency | | Inspectors' Phone # |
| Remarks: (document all items that fail inspection) | | |
| | | |
| | | |
| | | |

| TYPE | MINIMUM STANDARDS SKIDGINES | | | |
|---|--------------------------------|----------|----------|----------|
| | 1 | 2 | 3 | 4 |
| REQUIREMENTS | | | | |
| Tank Capacity (gallons) | | | | |
| Minimum | 1200 | 800 | 400 | 200 |
| Maximum | NONE | 1199 | 799 | 399 |
| Flywheel Horsepower Range | 176+ | 75-175 | 100+ | 60-99 |
| Pump Minimum Flow (gpm) | 50 | 50 | 30 | 30 |
| @ rated pressure (psi) | 100 | 100 | 70 | 70 |
| 1 inch hard line with 3/4 inch inside diameter hose on reel | 150 feet | 150 feet | 150 feet | 150 feet |
| 1.5 inch linen hose | 300 feet | 300 feet | - | - |
| 1 inch linen hose | 300 feet | 300 feet | 200 feet | 200 feet |
| Pump and Roll | Yes | Yes | Yes | Yes |
| Personnel Required | 1 | 1 | 1 | 1 |

| TYPE | MINIMUM STANDARDS PUMPER CATS | | | MINIMUM STANDARDS SOFTTRACKS |
|---|----------------------------------|----------|----------|---------------------------------|
| | 1 | 2 | 3 | 1 |
| REQUIREMENTS | | | | |
| Tank Capacity (gallons) | | | | |
| Minimum | 500 | 325 | 200 | 600 |
| Maximum | NONE | 499 | 324 | NONE |
| Flywheel Horsepower Range | 200 | 100-199 | 60-99 | 170 + |
| Pump Minimum Flow (gpm) | 30 | 30 | 30 | 30 |
| @ rated pressure (psi) | 70 | 70 | 70 | 70 |
| 1 inch hard line with 3/4 inch inside diameter hose on reel | 150 feet | 150 feet | 150 feet | 150 Feet |
| 1 inch linen hose | 300 feet | 300 feet | 300 feet | 300 feet |
| Pump and Roll | Yes | Yes | Yes | Yes |
| Personnel Required | 1 | 1 | 1 | 1 |

AFTERMARKET EQUIPMENT CERTIFICATION

ORIGINAL EQUIPMENT

Description: _____
Serial Number: _____
Owner – Name _____
Address _____
Phone Number _____

Operating Limitations: _____

AFTERMARKET EQUIPMENT

Owner – Name _____
Address _____
Phone Number _____

Description: _____
Serial Number: _____
(Owner shall assign Serial Number if none is available – stamped on metal)
Tank Capacity: _____ Gallons _____
Baffles: _____
Inlet/Outlet Size: : _____yes _____no (4" Φ minimum)
Dump Valve: _____yes _____no (3" Φ minimum)
If yes, Size: _____

ENGINEERING ANALYSIS _____yes _____no

Engineer: _____
If yes, information on file located at: _____

CERTIFICATION OF AFTERMARKET EQUIPMENT COMBINED WITH ORIGINAL EQUIPMENT AS TO COMPATIBILITY (Does Not Exceed Operational Limitations)

I certify that the addition of the prescribed aftermarket equipment will not exceed the equipment operating limitations.

Engineer Signature: _____ Date: _____

MANIFEST

Manifest EFFECTIVE DATES: _____ TO _____

| | | | | | | | |
|--|----------|---|-------|----------|--|-------|---------------------------------|
| ORDERING OFFICE AND NAME OF DISPATCHER (DISPATCH LOCATION) | | FIRE NAME AND UNIT (DESTINATION) | | | RESOURCE ORDER NUMBER | | |
| NAME OF CONTRACTOR | | UNIQUE VEHICLE NUMBER | | | AGREEMENT NUMBER | | |
| TIME OF DEPARTURE (DISPATCH LOCATION): | | TIME OF ARRIVAL TO (FINAL DESTINATION): | | | DO YOU HAVE THE PERSONNEL TO ROTATE CREWS? Y or N | | |
| INTERMEDIATE STOPS (PLACE) | ARR TIME | DEP TIME | PLACE | ARR TIME | DEP TIME | PLACE | |
| | | | | | | | |
| EMPLOYEE NAME | | M | F | POSITION | LAST NIGHT NOT SPENT ON FIRE ASSIGNMENT (DATE) | | UNIQUE EMPLOYEE NUMBER (NO SSN) |
| 1 | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |
| 4. | | | | | | | |
| 5. | | | | | | | |
| 6. | | | | | | | |
| SIGNATURE OF AUTHORIZED REPRESENTATIVE | | | | | | DATE | |

THE CONTRACTOR SHALL MAINTAIN A CURRENT MANIFEST AT ALL TIMES IN FINANCE

ROTATION OF PERSONNEL WILL ONLY BE ALLOWED UPON APPROVAL OF THE OPERATIONS CHIEF

EXAMPLE -

Manifest EFFECTIVE DATES: 8/11/2007 TO UNK

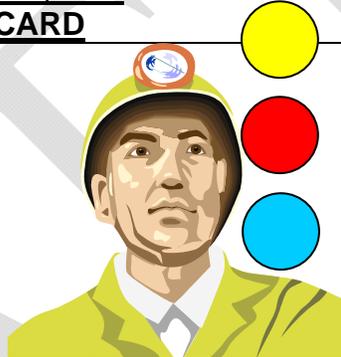
| | | | | | | | |
|---|----------|---|-------|----------|---|-------------------|---------------------------------|
| ORDERING OFFICE AND NAME OF DISPATCHER (DISPATCH LOCATION) | | FIRE NAME AND UNIT (DESTINATION) | | | RESOURCE ORDER NUMBER | | |
| NAME OF CONTRACTOR | | UNIQUE VEHICLE NUMBER | | | AGREEMENT NUMBER | | |
| TIME OF DEPARTURE (DISPATCH LOCATION): 1200 HRS | | TIME OF ARRIVAL TO (FINAL DESTINATION):1600 | | | DO YOU HAVE THE PERSONNEL TO ROTATE CREWS? Y | | |
| INTERMEDIATE STOPS (PLACE) | ARR TIME | DEP TIME | PLACE | ARR TIME | DEP TIME | PLACE | |
| EUGENE, OREGON | 1300 | 1330 | | | | | |
| EMPLOYEE NAME | | M | F | POSITION | LAST NIGHT NOT SPENT ON FIRE ASSIGNMENT (DATE) | | UNIQUE EMPLOYEE NUMBER (NO SSN) |
| 1PETE WILSON | | X | | ENGB | 8/11/2007 | | 3625783 |
| 2SAM SMITH | | X | | FFT2 | 8/11/2007 | | 9374849 |
| 3.HELEN JONES | | | X | FFT1 | 8/11/2007 | | 8467489 |
| 4. | | | | | | | |
| SIGNATURE OF AUTHORIZED REPRESENTATIVE <i>BILL JONES - OWNER</i> | | | | | | DATE 8/11/2007 | |

EXHIBIT N – QUALIFICATIONS

Incident Identification/Qualification Card

EXAMPLE INCIDENT IDENTIFICATION / QUALIFICATION CARD

This is the required minimum information. The sample card pictured below is an example only. Identification cards need not necessarily adhere to this format.

| <u>JONES CONTRACTING, INC.</u> <u>IDENTIFICATION CARD</u> | |
|--|---|
| Name: |  |
| Employee Number: | |
| (Pack Test level) | |
| Language Evaluation (SLE/SLS) | |
| | |
| CRWB 10-07-02 ENGB 06-10-03 | |

CARD IDENTIFIER COLOR CODE (shown in example as dots):

- YELLOW** For employees with LESS THAN ONE SEASON
- RED** For employees with ONE SEASON OR MORE
- BLUE** For SUPERVISORY employees (ENGB, FFT1, CRWB, STCR, STEN, ICT5)

BACK OF CARD

| MOU Provider Name PO Box 1234 Anywhere, OR 97111 541-555-1234 | | |
|--|------------|-----------------------------|
| Additional Skills | | Additional Positions |
| Sawyer | 05-12-96 | FFT1 08-20-00 |
| Certified Class B Faller | 10-12-98 | FFT2 05-24-99 |
| Driver Training | 05-03-00 | |
| EMT/FIRST AID/CPR | 06-10-07 | |
| Owner Signature | Issue date | |
| Verification by (signature) | (date) | (Affiliation) |
| Verification by (signature) | (date) | (Affiliation) |